

**MANAV RACHNA UNIVERSITY**  
**ME Department**  
**Department Academic Cum Activity Calendar**  
**Session July-December 2021**

Week	Date	Proposed Activity	Remarks
<b>Post 4th &amp; 6th Semester Training of 4-6 weeks from 7th June to 17th July 2021</b>		<b>2nd Semester End Term Examinations from 1st to 15th July 2021</b>	
<b>Semester commencement</b>		<b>26<sup>th</sup> July 2021</b>	Monday
<b>Pre-Semester Preparation Work</b>			
Submission of List of Mentors & Mentee to Dean Academics	5th July 2021		Monday
Perspective Plan & Activity Calendar of Department & other Centers/Sections of the University	5th to 9th July 2021		Monday-Friday
Uploading of Time Table & Teaching Plan on EMS	5th to 9th July 2021		Monday-Friday
Information to students about Next Session Commencement & Mentors allocation	10th July 2021		Saturday
Course Registration on EMS by Students	July to 14th July 2021	19th to 21st July 2021	Monday-Wednesday
Approval of Course Registration by Respective HoD	15th to 17th July 2021	22nd to 24th July 2021	Thursday-Saturday
Creation of MS Teams for Online Delivery & tagging Approved Students on MS Teams	17th July 2021	24th July 2021	Saturday
<b>Orientation Day</b>	19 <sup>th</sup> July 2021	26 <sup>th</sup> July 2021	Monday
1st Week (26.07.2021 to 30.07.2021)	26.07.21	Regular Classes	Prog. Coordinator
	27.07.21	Regular Classes	Prog. Coordinator
	28.07.21	Regular Classes	Prog. Coordinator
	29.07.21	Regular Classes; Clan Activity	Prog. Coordinator
	30.07.21	Regular Classes	Prog. Coordinator
2nd Week (2.08.2021 to 6.08.2021)	2.8.21	Regular Classes;	Prog. Coordinator
	3.8.21	Regular Classes;	Prog. Coordinator
	4.8.21	Regular Classes;	Prog. Coordinator
	5.8.21	Regular Classes;	Prog. Coordinator & Mr. J.P.Sharma
	6.8.21	Regular Classes;	Prog. Coordinator
3rd Week (09.08.2021 to 13.08.2021)	9.8.21	Regular Classes; Monthly Report	Prog. Coordinator, Mr. Piyush Mahendru
	10.8.21	Regular Classes;	Prog. Coordinator
	11.8.21	Regular Classes	Prog. Coordinator
	12.8.21	Regular Classes; Clan Activity;	Prog. Coordinator, Mr. Piyush Mahendru
	13.8.21	Regular Classes	Prog. Coordinator
	13.8.21	Regular Classes; <b>Expert Lecture on "Green Buildings"</b>	Prog. Coordinator, <b>Mr. Piyush Mahendru</b>

4th Week (16.08.2021 to 20.08.2021)	16.8.21	Regular Classes; <b>STTP on " Statics Structures"</b>	Prog. Coordinator, <b>Mr. Joginder Singh</b>
	17.8.21	Regular Classes; <b>STTP on " Statics Structures"</b>	Prog. Coordinator, <b>Mr. Joginder Singh</b>
	18.8.21	Regular Classes; <b>STTP on " Statics Structures"</b>	Prog. Coordinator, <b>Mr. Joginder Singh</b>
	19.8.21	Regular Classes;	Prog. Coordinator
	20.8.21	Regular Classes;	Prog. Coordinator
5th Week (23.08.2021 to 27.8.2021)	23.8.21	Regular Classes; <b>Formative Feedback (Turn 1)</b>	Prog. Coordinator
	24.8.21	Regular Classes; <b>Formative Feedback (Turn 1)</b>	Prog. Coordinator
	25.8.21	Regular Classes; <b>Formative Feedback (Turn 1)</b> <b>PROJECT BASED LEARNING EVALUATION</b> <b>STAGE-I</b>	Prog. Coordinator
	26.8.21	Regular Classes; <b>Formative Feedback (Turn 1)</b>	Prog. Coordinator
	27.8.21	Regular Classes; <b>1st Attendance Review, Formative Feedback</b> <b>(Turn 1)</b> <b>ALTAIR PROJECTS REVIEW</b>	Prog. Coordinator, <b>Class Mentors,</b> <b>Mr. Joginder Singh</b>

6th Week (30.08.2021 to 3.9.2021)	30.8.21	<b>HOLIDAY</b>	<b>Janmashatmi</b>
	31.8.21	<b>T1 Exam</b>	EXAM CELL
	1.9.21	<b>T1 Exam</b>	EXAM CELL
	2.9.21	<b>T1 Exam</b>	EXAM CELL
	3.9.21	<b>T1 Exam</b>	EXAM CELL
	4.9.21	<b>T1 Exam</b>	EXAM CELL

Week	Date	Proposed Activity	Remarks
7th Week (6.09.2021 to 10.9.2021)	6.9.21	<b>T1 Exam</b>	EXAM CELL
	7.9.21	Regular Classes; <b>PROJECT BASED LEARNING EVALUATION STAGE-II</b>	Prog. Coordinator
	8.9.21	Regular Classes; Monthly Report	Prog. Coordinator; Mr. Piyush Mahendru
	9.9.21	Regular Classes; Clan Activity; <b>Flow analysis of Refrigerant through CFD</b>	Prog. Coordinator, Mr.Piyush Mahendru
	10.9.21	Regular Classes; <b>Evaluation of of Test T1 and Uploading Awards on EMS</b>	Prog. Coordinator
8th Week (13.09.2021To 17.09.2021)	13.9.21	Regular Classes; <b>Evaluation of of Test T1 and Uploading Awards on EMS</b> <b>FDP on "Sustainable Buildings"</b>	Prog. Coordinator, Class Mentors, <b>Mr. Piyush Mahendru</b>
	14.9.21	Regular Classes; <b>Evaluation of of Test T1 and Uploading Awards on EMS</b> <b>FDP on "Sustainable Buildings"</b>	Prog. Coordinator, Class Mentors, <b>Mr. Piyush Mahendru</b>
	15.9.21	Regular Classes, <b>Evaluation of of Test T1 and Uploading Awards on EMS</b> <b>Workshop on Optistruct (Design)</b> <b>FDP on "Sustainable Buildings"</b>	Prog. Coordinator, Class Mentors <b>Mr. Pradeep Kr. Mouria, Mr. Piyush Mahendru</b>
	16.9.21	Regular Classes; <b>Evaluation of of Test T1 and Uploading Awards on EMS</b> <b>FDP on "Sustainable Buildings"</b>	Prog. Coordinator, Class Mentors, <b>Mr. Piyush Mahendru</b>
	17.9.21	Regular Classes; <b>Evaluation of of Test T1 and Uploading Awards on EMS</b> <b>FDP on "Sustainable Buildings"</b>	Prog. Coordinator, Class Mentors, <b>Mr. Piyush Mahendru</b>
	18.9.21	Regular Classes, <b>Parent Teacher Interaction Day (short attendance cases + performance in T1 (Online/Offline))</b>	Prog. Coordinator, Class Mentors
9th Week (20.09.2021 to 24.9.2021)	20.9.21	Regular Classes;	Prog. Coordinator;
	21.9.21	Regular Classes;	Prog. Coordinator;
	22.9.21	Regular Classes;	Prog. Coordinator;
	23.9.21	Regular Classes;	Prog. Coordinator;
	24.9.21	Regular Classes;	Prog. Coordinator;
10th Week (27.9.2021 to 1.10.2021)	27.9.21	Regular Classes;	Prog. Coordinator
	28.9.21	Regular Classes;	Prog. Coordinator
	29.9.21	Regular Classes;	Prog. Coordinator
	30.9.21	Regular Classes;	Prog. Coordinator,
	1.10.21	Regular Classes; <b>2nd Attendance Review</b>	Prog. Coordinator
11th Week (4.10.2021 to 9.10.2021)	4.10.21	<b>T2 Exam</b>	EXAM CELL
	5.10.21	<b>T2 Exam; PROJECT BASED LEARNING EVALUATION STAGE-III</b>	EXAM CELL
	6.10.21	<b>T2 Exam</b>	EXAM CELL
	7.10.21	<b>T2 Exam</b>	EXAM CELL
	8.10.21	<b>T2 Exam</b>	EXAM CELL
	9.10.21	<b>T2 Exam</b>	EXAM CELL

12th Week (11.10.2021 to 15.10.2021)	11.10.21	Regular Classes;	Prog. Coordinator
	12.10.21	Regular Classes; <b>INSPIRE CAST &amp; INSPIRE FORM WEBINAR</b>	Prog. Coordinator Mr. Gianender Kajal
	13.10.21	Regular Classes;Clan Activity; <b>Guest Lecture</b>	Prog. Coordinator Mr. Ajit Katiyar & Mr. Sanjay Taneja
	14.10.21	<b>HOLIDAY</b>	Maha Navami
	15.10.21	<b>HOLIDAY</b>	Dussehra

Week	Date	Proposed Activity	Remarks
13th Week (18.10.2021 to 22.10.2021)	18.10.21	Regular Classes; <b>Evaluation of of Test T2 and Uploading Awards on EMS</b> <b>STTP on Heat Load Calculation</b>	Prog. Coordinator, Class Mentors <b>Mr.Piyush Mahendru</b>
	19.10.21	Regular Classes; <b>Evaluation of of Test T2 and Uploading Awards on EMS</b> <b>STTP on Heat Load Calculation</b>	Prog. Coordinator, <b>Mr.Piyush Mahendru</b>
	20.10.21	Regular Classes; <b>STTP on Heat Load Calculation</b>	Prog. Coordinator, <b>Mr.Piyush Mahendru</b>
	21.10.21	Regular Classes; Clan Activity	Prog. Coordinator
	22.10.21	Regular Classes; <b>Resessional Exams (T1 &amp; T2) exceptional cases as approved by Dean of Faculty</b>	Prog. Coordinator
14 <sup>th</sup> Week (25.10.2021 to 29.10.2021)	25.10.21	Regular Classes; <b>Resessional Exams (T1 &amp; T2) exceptional cases as approved by Dean of Faculty,</b> <b>Presentations on Electives for Next Semester</b>	Prog. Coordinator, Exam Cell, Class Mentors
	26.10.21	Regular Classes; <b>Resessional Exams (T1 &amp; T2) exceptional cases as approved by Dean of Faculty,</b> <b>Presentations on Electives for Next Semester</b>	Prog. Coordinator, Exam Cell, Class Mentors
	27.10.21	Regular Classes; <b>Resessional Exams (T1 &amp; T2) exceptional cases as approved by Dean of Faculty,</b> <b>Presentations on Electives for Next Semester</b>	Prog. Coordinator, Exam Cell, Class Mentors
	28.10.21	Regular Classes; <b>Resessional Exams (T1 &amp; T2) exceptional cases as approved by Dean of Faculty,</b> <b>Presentations on Electives for Next Semester</b>	Prog. Coordinator, Exam Cell, Class Mentors
	29.10.21	Regular Classes; <b>Resessional Exams (T1 &amp; T2) exceptional cases as approved by Dean of Faculty,</b> <b>Presentations on Electives for Next Semester</b>  Clan Activity <b>Webinar</b>	Prog. Coordinator, Exam Cell, Class Mentors
15 <sup>th</sup> Week (1.11.2021 to 5.11.2021)	1.11.21	Regular Classes;	Prog. Coordinator;
	2.11.21	Regular Classes;	Prog. Coordinator;
	3.11.21	Regular Classes;	Prog. Coordinator;
	4.11.21	<b>HOLIDAY</b>	Diwali
	5.11.21	<b>HOLIDAY</b>	Vishwakarma Day
16 <sup>th</sup> Week (8.11.2021 to 12.11.2021)	8.11.21	Regular Classes;	Prog. Coordinator;
	9.11.21	Regular Classes; <b>PROJECT BASED LEARNING EVALUATION</b> <b>STAGE-IV</b>	Prog. Coordinator;
	10.11.21	Regular Classes;	Prog. Coordinator;
	11.11.21	Regular Classes;	Prog. Coordinator;
	12.11.21	Regular Classes;	Prog. Coordinator;
	15.11.21	Regular Classes; <b>Summative Feedback (Turn 2)</b>	Prog. Coordinator; Mr. Nazish
	16.11.21	Regular Classes; <b>Summative Feedback (Turn 2)</b> <b>"Workshop on Application of CFD in HVAC"</b>	Prog. Coordinator; Mr. Nazish, Mr. J.P.Sharma & Mr. Sudhir Singh

17 <sup>th</sup> Week (15.11.2020 to 19.11.2021)	17.11.21	Regular Classes; <b>Summative Feedback (Turn 2)</b>	Prog. Coordinator; Mr. Nazish
	18.11.21	Regular Classes; <b>Course Exit Feedback (Turn 3) by Students &amp; Faculty Feedback</b>	, Prog. Coordinator; Department ERP Coordinators & Class Mentors
	19.11.21	<b>HOLIDAY</b>	Guru Nanak's Birthday
18 <sup>th</sup> Week (22.11.2021 to 26.11.2021)	22.11.21	Regular Classes; <b>Course Exit Feedback (Turn 3) by Students &amp; Faculty Feedback</b> <b>Faculty Development Program by MED</b>	, Prog. Coordinator; Department ERP Coordinators & Class Mentors, <b>Mr. Joginder Singh</b>
	23.11.21	Regular Classes; <b>Faculty Development Program by MED</b>	, Prog. Coordinator; Department ERP Coordinators & Class Mentors, <b>Mr. Joginder Singh</b>
	24.11.21	Regular Classes; <b>Faculty Development Program by MED</b>	, Prog. Coordinator; Department ERP Coordinators & Class Mentors, <b>Mr. Joginder Singh</b>
	25.11.21	Regular Classes; <b>Faculty Development Program by MED</b>	, Prog. Coordinator; Department ERP Coordinators & Class Mentors, <b>Mr. Joginder Singh</b>
	26.11.21	Regular Classes; <b>Faculty Development Program by MED</b>	, Prog. Coordinator; Department ERP Coordinators & Class Mentors, <b>Mr. Joginder Singh</b>

Week	Date	Proposed Activity	Remarks
19th Week (29.11.2021 to 4.12.2021)	29.11.21	Announcement of Detention	Dean Academics
	30.11.21	Issue of Admit Card; Preparatory Leave	EXAM CELL
	1.12.21	Issue of Admit Card; Preparatory Leave <b>Submission of Complete Internal Awards on EMS as per CAP Shared &amp; CO-PO mapping; Submission of Manav Rachna Life Skills Points for the Semester &amp; Supporting Documents with Examination Cell (approved by the respective process Owner)</b>	EXAM CELL
	2.12.21	Test T3 & PT3	
	3.12.21	Test T3 & PT3	
	4.12.21	Test T3 & PT3	
6.12.2021 to 18.12.2021		Test T3 & PT3	EXAM CELL
14.12.2021		<b>PROJECT BASED LEARNING EVALUATION STAGE-V</b>	
(20.12.2021 to 1.1.2022)		Post 2nd Sem Summer Training	ME DEPTT.
24.12.2021		Open House	ME DEPTT.
3.1.2022		Result Declaration	EXAM CELL
3.1.2022 to 10.1.2022		Even Semester Commencement	ME DEPTT.