

MINUTES OF THE TWELFTH MEETING OF THE BOARD OF MANAGEMENT OF THE UNIVERSITY HELD ON TUESDAY, DATED 20.08.2019 AT 11.00 A.M IN THE BOARD ROOM, A BLOCK, MANAV RACHNA CAMPUS, FARIDABAD.

Twelfth meeting of the Board of Management of Manav Rachna University was held on Tuesday, Dated 20.08.2019 at 11.00 A.M in the A Block, Board Room, Manav Rachna Campus, Faridabad to consider various administrative and academic matters. The following were present:

1. Dr. Amit Bhalla, Vice President, MREI
2. Prof. I.K. Bhat, Vice Chancellor; MRU in Chair
3. Dr. M.M. Kathuria, Trustee, UET
4. Prof. Sanjay Srivastava, Vice Chancellor, MRIIRS
5. Dr. Shalini Tuli, Associate Professor (Nominee of Govt. of Haryana),
6. Dr. Joshe P. Verghese, Professor Emeritus, Dept. of law
7. Sh. Rajiv Kapoor, ED; Group HR, Head, Uno Minda
8. Sh. Navdeep Chawla, Chairman / MD, Psychotropic India Ltd
9. Prof. Sangeeta Banga, Dean, Academic;
10. Prof. Pradeep K. Varshney, Dean, Research
11. Dr. Babita Parashar, Dean, Education
12. Prof. Versha Vahini, HOD, Law
13. Ms. Hanu Bhardwaj, HoD, CSE
14. Dr. Kameshwar Singh, Registrar/ Member Secretary

Dr. N.C. Wadhwa, DG-MREI (Special Invitee) and Prof. (Dr) Parul Jhalaria, Dean, Faculty of Management & Humanities could not attend the meeting due to their other professional engagements; they were granted leave of absence.

The following are the minutes of the meeting:

The meeting commenced with singing the National Anthem, followed by a brief the Registrar on agenda to be deliberated in the meeting. The Chairman was requested by the Registrar to open the meeting with his brief remarks.

12.1 Opening remarks by the Chairman

Chairman, at the outset, greeted the members present in the meeting and apprised the Board of the following information.

- (i) That Times Engineering Survey- 2019 has ranked Manav Rachna University among the Top 3 emerging Engineering Institutes of the country. It also has ranked it the second most promising and emerging institute for Placement and Research Capabilities.

- (ii) that Admission process has been over for engineering discipline. For other programs under offer for the session 2019-20 it is still in progress. 571 admissions have been made in all the programs till August 19, 2019 which is higher than the last year admissions.
- (iii) that Orientation programme was conducted from July 8th to July 26th and congratulated the Dr. Shruti Vaishisht Dean, SW and her team members involved in organizing the orientation program for successfully conducting the same.
- (iv) that the University has entered into an MOU with Altair & Design Tech in the area of Design Analysis and Simulation. Under this MoU 11 faculty members of MREI have undergone phase 1 of training on these software's. The workstation on which it is to be run are still awaited.
- (v) that the launch of Center of Excellence on Alternate Dispute Resolution which was to be held in the first week of August is now postponed and may take place in last week of August / early September.
- (vi) that 2019 Batch placement is in progress, up till now, 72 Students from engineering streams got placed in different companies with an average package of 3.5 Lakh p.a. Placement process for Batch 2020 also has been initiated, 5 students have got placed with IBM for Security Analyst Intern position at the Package of 4.5 Lp.a.
- (vii) that a Centre of Innovation has been started under the supervision of Dean, Research and Dean, Students Welfare to coordinate innovation activities. The Centre shall work 24X7X365.
- (viii) that 19 Faculty Members have joined Manav Rachna family in the various departments this academic year
- (ix) that an interaction was held with all the students of the departments to motivate and encourage them to decide their goals for the future.
- (x) While informing about the achievements of MRU, Chairman informed the Board that MRU, as local chapter of SWAYAM-NPTEL got 92nd rank In India and 2nd Rank in Haryana with 17 National Toppers, 19 Gold, 52 Silver, 111 Elite and 156 participants who have successfully completed certificate courses and the University has been awarded with rating of 'A' based on performance for January-April 2019 quarter.
- (xi) that the University has received Gold Medal and appreciation certificate from Indian Red Cross Society for its valuable contribution in blood donation drive during 2018-19.

- (xii) three days FDP were organized in the month of June and July for all the Deans, Directors, HoDs and faculty members of MRU and some faculty members from MRIIRS on Teaching Pedagogy.
- (xiii) that the Department of Chemistry received grant of Rs. 1Lakh from DST (Science and Engineering Research Board) for the project “Theoretical and experimental assessment in developing the advanced thermoelectric materials and Peltier cooler module”.

With these remarks he concluded and requested Registrar to take up the Agenda meant for deliberations. The Registrar took up the Agenda items one by one for deliberation.

12.2 Confirmation of the Minutes of the Eleventh Meeting of the Board of Management held on 07.05.2019.

Minutes of the 11th Meeting of the Board of Management was placed before the Hon’ble Members with the request to confirm the same.

Decision: Board confirmed the Minutes of the 11th Meeting of Board of Management.

12.3 Action Taken Report on the Decisions taken in the Eleventh Meeting of the Board of Management.

Action Taken Report on the decisions, taken in the Eleventh Meeting of the Board was submitted for perusal of the Hon’ble members.

Decision: Board noted the action taken report. With regard to item no. 6 “Rewording of the Vision of the University” it was decided to take up it as an exclusive agenda in a special meeting to be called in the month of September.

12.4 Matter for information

Board was apprised on the following points for information and requested to take the information on record.

- (i) Matters considered by the Academic Council in its 11th Meeting held on 23.07.2019
- (ii) Faculty joined / resigned
- (iii) Establishment of Centre of excellence by M/s Altair Engineering
- (iv) Reporting of ongoing admissions for the session 2019-20
- (v) Submission of application for starting 4 years ITEP – (Pre Primary to Primary) Program under Faculty of Education.
- (vi) Fee Refund Rule for the Academic Session 2020-21 onwards.

Minutes of the 12th Meeting of BoM held on 20.08.2019

- (vii) Students / Faculty Achievements
- (viii) Road Map for next 3 Months

Decision: Board took the above information on record.

12.5 Matter for Ratification

Board was apprised with the decision taken by the University after the last meeting and requested to ratify the same.

- (i) Appointment of Faculty and Staff
- (ii) Shifting of Dept. of Humanities under Faculty of Education and renaming of the Faculties.
- (iii) Rounding off 0.5 & above in aggregate marks provided for eligibility prescribed for admission in the UG, PG Programs for the Academic Session 2019-20.
- (iv) Revision in the eligibility criterion for B. Tech., CSE, BBA (F&A) and B.Tech. M.E. with specialization in Smart Manufacturing & Automation
- (v) Revision of Fee Structure and Scholarship Policy for LLM Programs

Decision: Board ratified the action taken by the University on all the five points.

12.6 Approval of MRU (Consultancy) Rules, 2019.

MRU (Consultancy) Rule, 2019, which shall repeal the earlier Consultancy Rule, 2016 was placed before the Academic Council for consideration and the same was recommended by the Council for approval of the Board of Management. A copy of the MRU (Consultancy) Rules, 2019 was placed before the Board for consideration. Board considered the proposed MRU (Consultancy) Rules, 2019 & approved the same.

Decision: Board approved the MRU (Consultancy) Rules, 2019.

12.7 Approval of Scholarship Policy for 2020 -21

It was submitted before the Board that University is offering Merit Scholarship, Merit Cum Mean Scholarship and Merit scholarship to branch toppers. The University also provides one time concession of Rs. 5000/- at the time of admission in any of the programs to the candidates passing out from any of the Manav Rachna Educational Institutions and wards or Faculty or Staff Member of any of the MREI since, its inception. It is felt that amount of concession offered by the University is quite less, hence, needs to be revised.

The University shall continue to follow the above policy during the Academic session 2020-21 with modifications which are detailed hereunder:

(A) MERIT SCHOLARSHIPS:

UG Programmes other than B.Ed. Programme

90.00% & above	100% Tuition Fee Waiver.
85.00% & above but below 90.00%	50% Tuition Fee Waiver
80.00% & above but below 85.00%	25% Tuition Fee Waiver

PG Programmes other than LLM Programme

80.00% & above	100% Tuition Fee Waiver
75.00% & above but below 80.00%	50% Tuition Fee Waiver
70.00% & above but below 75.00%	25% Tuition Fee Waiver

LLM Programme

75% and above	100% Tuition Fee Waiver
70% and above but below 75%	50% Tuition Fee Waiver
65% and above but below 70%	25 % Tuition Fee Waiver

B.Ed. Programme :

The criteria would be similar to “PG Programmes other than LLM”.

Note:

The Candidates in all PG Programmes shall be associated with faculty members for proper grooming, mentorship and providing assistance to the Faculty as and when required.

(B) MERIT CUM MEANS SCHOLARSHIP

MRU offers Scholarship based on merit cum means, to the candidates admitted against the 25% seats earmarked for Haryana Domiciled Candidates. This Scholarship shall be applicable to all the Undergraduate and Post Graduate Programs. The candidates whose parents annual income from all sources does not exceed Rs. 2.80 Lac shall be eligible for this scholarship. Under the scholarship, the students are given fee waiver limited to the Tuition fee as per the following scale. Candidates are required to pay other fee as applicable to the programme concerned.

- One fifth of the twenty five percent shall be granted full tuition fee concession,
- Two fifth of the twenty five percent shall be granted fifty percent fee concession,
- The balance two fifth of the twenty five percent shall be granted twenty five percent fee concession.

Conditions for Continuation of Scholarship in Subsequent Years shall be governed as per the policy notified in the Admission Brochure.

NOTE:

- For purpose of Scholarship/tuition fee waiver, the marks will not be rounded off to the next higher figure and calculation of percentage of marks shall be made on the basis of eligibility in five subjects in the qualifying examination. The marks secured in additional subject (beyond five compulsory subjects), if any, shall not be taken into account for the calculation purpose.
- In addition, suitable free ship shall be provided to high achievers in the field of sports, persons suffering with Thalassaemia Major, sons / daughters of Army Personnel who have been killed in war/ terrorist attack, physically handicapped students etc. on case to case basis.

(C) FREESHIP/ SCHOLARSHIP POLICY FOR MANAV RACHNA EMPLOYEES & ALUMNI

- **Wards/Siblings of MREI Employee:** 25% Tuition fee Waiver (limiting upto maximum of Rs. 25,000/-) shall be admissible to First Child. If the first child is already getting scholarship on the basis of Merit, the benefit of 25% tuition fee waiver would be passed to Second Child, if applicable.

If first child is already allowed the benefit of 25% tuition fee waiver for being the ward/Sibling of MREI Employee, the Second Child shall be allowed benefit of 15% Tuition Fee Waiver.

- **Siblings of Manav Rachna Student in the same HEI:** 10 % Tuition fee Waiver (limiting upto maximum of Rs.10,000/-) shall be allowed to the Sibling (brother/sister) of Student enrolled in any of the Programme at HEI.
- **Alumni of Manav Rachna Educational Institution:** An alumnus of any of the Manav Rachna Educational Institutions (Schools or HEI), shall be eligible for 10% Tuition fee waiver or maximum of Rs. 10000/- (whichever is less) while seeking admission to any programs offered by the MRU.

Note:

- **Proof of relationship is to be provided wherever applicable**
- **For continuity, University Scholarship policy would be applicable in the subsequent years.**

(D) MERIT SCHOLARSHIP TO SEMESTER/BRANCH TOPPERS

Board was apprised that the University shall continue with the above scholarship during the Academic Year 2020-21 and the criteria for awarding the scholarship shall be the same as was approved by the Board for the 2019-20.

Decision: Board approved the criteria for award of Merit Scholarship, Merit Cum Means Scholarship and Merit scholarship to branch toppers to be given from the Academic Session 2020-21.

12.8 Consideration of relaxation in eligibility criteria to SC, ST & OBC Candidates

It was submitted that the University has provided 5% relaxation to SC & ST candidates and 3% relaxation to OBC Candidates in eligibility criteria in all the UG, PG and Doctoral Program in analogy to the Govt. norms during the Academic Year 2019-20. It is proposed to continue this relaxation in eligibility criteria to SC, ST & OBC Candidates during the admission for 2020-21. It is also proposed that a relaxation 3% in eligibility criteria may also be provided to Persons with Physical Disabilities (PWD) in the year 2020-21.

Further, relaxation upto maximum of 5% in eligibility criteria shall also be considered for the candidates belonging to Single Girl Child, Sports, ward of Defense Personnel /Para Military Forces on case to case basis.

Decision: Board approved the relaxation in eligibility criteria to SC, ST, OBC, PWD Candidates and candidates belonging to Single Girl Child, Sports, ward of Defense Personnel /Para Military Forces on case to case basis.

12.9 Consideration of HR Policy of the University concerning faculty & staff.

Draft HR Policy of the University was tabled in the Meeting before the Members for kind consideration and approval. Board was apprised that proposal has been examined by the Central HR in consultation with sister University and some observation has been received on it which is decided to be further discussed and finalized in a joint meeting of the officers of the both the Universities. Therefore, It was decided to defer the matter.

Decision: Board deferred the proposal.

12.10 Any other matter with the permission of Chair.

1. Revision of Fee for some of the UG Programs to be offered in 2020-21.

It was submitted that in the year 2020, the MRU will be eligible for NAAC & NBA accreditations, which are now mandatory for every institution. It has also to participate in NIRF Ranking, this requires lab and other infrastructure of the University to be upgraded and strengthened further to satisfy the requirement of accreditation. Looking at the balance sheet of the University which has substantial short fall of fund, rise in expenses with the cost inflation

and the cost of additional expenditure on laboratory equipments and buildings, it was felt necessary to appraise whether there is a scope of reducing the deficit during the financial year 2020-21. Accordingly, an exercise to review the fee structure which is the prime source of generating revenue was carried out at the level of the University. Therefore, resolved to consider increase in fee only in respect of B.Tech CSE Program and rationalize the fee for BBA Programs with different specialization. The following fee structure for the B.Tech. CSE and BBA programs is proposed:

S. No	Name of the Program	Current fee	Proposed fee
1	B.Tech, CSE	Rs.1,81,500/-	Rs. 1,91,500/-
2	BBA (HCM)	Rs. 1,61,000/-	Rs. 1,64,500/-
3	BBA (F&A)	Rs. 1,76,000/-	
4	BBA (EFB)	Rs. 1,76,000/-	
5	BBA (OM & SCM)	Rs. 1,61,000/-	

Decision: Board approved the revision in the fee for above programs.

2. Appointment of One Personal Assistant for Dean-SW & One office staff.

Board was apprised that one Personal Assistant and one Accounts Staff may be appointed in the University to provide support to Dean SW and the University Office respectively.

Decision: Board deferred the proposal with advice to call a joint meeting of Registrars and Vice Chancellors of both the Universities shortly and consider the same.

Meeting ended with a vote of thanks to the Chair.

(Dr. K. Singh)
Registrar

F.NO. MRU / BoM (A&M) /Vol. IV / 2017

Dated: 27.08.2019

To,

1. PS to Chancellor for kind information of the Hon'ble Chancellor
2. PS to VC for kind information of the Hon'ble Vice Chancellor
3. Additional Chief Secretary to Government, Haryana Higher Edu. Department, Room No. 403, 4th Floor, Mini Secretariat, Sector-17, Chandigarh.
4. PS to VP for kind information of the Hon'ble Vice President, MREI
5. Dr. M.M. Kathuria, Trustee, NIT Faridabad
6. Prof. Sanjay Srivastava, Vice Chancellor, MRIIRS, Faridabad (Special Invitee)
7. Dr. N.C. Wadhwa, Director General, MREI, Faridabad (Special Invitee)

8. Ms. Shalini Tuli, Associate Professor, (Nominee of the Govt)., Govt. College, Sector 16, Faridabad.
9. Sh. Rajiv Kapoor, ED & Group HR, Head, Uno Minda
10. Sh. Navdeep Chawla, Chairman / Managing Director, Psychotropic India Ltd. 214-216, Sector-15, Faridabad
11. Prof. Sangeeta Banga, Dean (Academics)
12. Prof. Parul Jhalaria, Dean, Faculty of Management & Humanities
13. Dr. Babita Parashar, Dean, Faculty of Education
14. Prof. Joshe P. Verghese, Professor Emeritus, Faculty of law
15. Prof. (Dr) Pradeep Varshney, Dean Research, MRU (Special Invitee)
16. Prof. Versha Vahini, HoD, Dept. of Law
17. Ms. Hanu Bhardwaj, HoD, Dept. of CSE