

**MINUTES OF THE TENTH MEETING OF THE BOARD OF MANAGEMENT OF THE UNIVERSITY HELD ON SATURDAY, DATED 15.12.2018 AT 11.00 A.M IN THE BOARD ROOM, A BLOCK, MR CAMPUS, FARIDABAD.**

Tenth meeting of the Board of Management of Manav Rachna University was held on Saturday, Dated 15.12.2018 at 11.00 A.M in the A Block, Board Room, MR Campus, Faridabad to consider various administrative, academic and financial matters. The following were present:

1. Prof. (Dr.) Sanjay Srivastava, Vice Chancellor;
2. Dr. N.C. Wadhwa, Vice Chancellor, MRIU
3. Prof. (Dr), Shalini Tuli, Associate Professor, Govt College, Faridabad (Nominee of Addl. Chief Secretary to Govt., Haryana),
4. Shri M.K. Miglani, Former Vice Chancellor , KU & HAU (Haryana),
5. Prof. (Dr.) Meenakshi S. Khurana, Pro Vice Chancellor;
6. Prof. Sangeeta Banga, Dean, Academic;
7. Prof.(Dr.) Parul Jhalaria, Dean, Mgt. & Comm,
8. Prof. (Dr.) B.M. Bahal, Dean, Applied Sciences & Research (Special Invitee)
9. Prof (Dr) Babita Prashar, Dean, Education
10. Prof (Dr) Joshe P. Varhse, Professor Emeritus, Law (Special Invitee)
11. Dr. Kameshwar Singh, Registrar/ Member Secretary.

Dr. Amit Bhalla, Vice President, MREI, Shri S.K.Jain, MD, Indo Autotech Limited, Faridabad, Shri Navdeep Chawla, M.D. Psychotropic India Ltd., and Dr. M.M. Kathuria, Special Invitee, could not attend the meeting due to their other professional engagements; they were granted leave of absence.

The following are the minutes of the meeting:

### **10.1 Opening remarks by the Chairman**

The Chairman welcomed the Members present in the meeting and said that the hard work put forth by the faculty has brought the University to the next level during the last three years of its existence. He apprised the Board that Prof.(Dr.) Sangita Banga, Professor has, now, been assigned with the responsibility of Dean Academics, Prof.(Dr.) Shruti Vashist, who had been earlier working with the MRIIRS as Professor, has now been appointed as Professor, ECE in the University and entrusted with the responsibility of Dean Students Welfare and HoD ECE.

The Chairman, further, talked about the 3<sup>rd</sup> Advisory Board Meeting of the Faculty of Law which was held on December 01, 2018 wherein the Advisory Board, took a decision to establish a Centre of Excellence on ADR (Alternative Dispute Resolution).

The University celebrated Constitution day on November 26, 2018. On this occasion, Hon'ble Justice B.D. Ahmad and Senior Advocate Sh. Arvind P. Datar talked about Challenges in Legal Profession- Decoding the Myths & Reality. The University also organized Manav Rachna Fourth Public Lecture on October 31, 2018. Hon'ble Justice R.C. Lahoti himself delivered a talk for more than hour on "Role of Citizens in Building an Independent India", which were indeed highly inspiring and mesmerizing for all who attended the Lecture.

The Chairperson further apprised the Council that faculty members of the University have now been focusing towards enhancing the Research and in pursuit of that submitted a number of Research Projects to AICTE for Grant-in-aid and project titled "Development of High Breed Graphene oxide Neno-Structures for their Photo catalytic and Photo electrochemical application" worth Rs. 46,25,000/- (5,90,000 SEK) submitted to Department of Science and Technology under India Swedish Scheme. He further stated that two faculty members namely, Dr. Jyoti Pruthi and Ms. Hanu Bhardwaj, who had applied to AICTE for Technical Leadership Program, (UKIERI) UK India Education and Research Initiative and have been selected among the 200 applicants who had undergone first Phase of Training. Next two phases are due in February and June 2019.

He further mentioned that, Prof. Rajat Gera, HoD, Dept. of Management & Commerce, has been invited for the second International Conference on Business, Economics and Finance (BEF 2019) which will be held in Xian Chine, from March 23 to 25.

He further, said that two new faculties, Dr. Aditya Kumar and Dr. Sandeep Kumar have joined the University as Assistant Professor and Associate Professor respectively in the Dept. of Physics. Both of them have extensive post doctoral work at leading Korean institutions/labs. With these words, he asked Registrar to take the other Agenda Item:

He also apprised that, Ms. Akanksha Ahuja, B.Tech CSE who published a paper titled "Acceleration of Electron in the Plazma Wkaefield of Proton Bunch" in Nature Volume 561, Pages 263-367 (2018)". She also completed her final year internship at CERN, Geneva with a stipend of Rs. 2,26,600/- and got placement in CERN with Annual Package of 32000 CHF.

## **10.2 Confirmation of the Minutes of the last meeting held on 12.07.2018**

The Board was informed that Minutes of the Ninth Meeting of the Board held on 16.10.2018 were circulated to all the members vide letter no. MRU/ BoM (A&M)/ (Vol. III) 2017, dated 31.10.2018 and through email dated 31.10.2018, no comments were received from any one of the members. Copies of the Minutes were placed before the Hon'ble Members for confirmation.

**Decision: Board confirmed the Minutes of the Ninth Meeting.**

### 10.3 Action Taken Report on the Decisions taken in the Ninth Meeting of the Board of Management.

It was submitted for information that, Action Taken Report on the decision, which were made in the last meeting on the agenda, are given below for perusal of the Hon'ble members:

A. No	Agenda	Decisions	Action taken thereon
9.1	Opening Remarks by the Chairman	-	No action required
9.2	Confirmation of the Minutes of the Eighth Meeting held on 12.07.2018	Confirmed the Minutes of the last meeting	No action was required
9.3	Action Taken Report on the Decisions taken in the Eighth Meeting of the Board.	Took the Action Taken Report on record	No action required
9.4.	Matter for Information (i) Faculty / Student Achievements (ii) Faculty joined / resigned from the Service (iii) Appointment of Deans and HoDs	The Board took the information on record.	No action required
9.5	Matter for Ratification (i) Appointment of Faculty and the Staff in the University. (ii) Rationalization of intake of UG Programs to be offered during the academic session 2019-20	The Board ratified the decisions taken by the University.	No action required
9.6	Consideration of the recommendations of the Finance Committee	The Board approved the recommendation of the Finance Committee for further submission to the Governing Body	The Recommendation of the Board was further placed before the Governing Body, in its Eighth Meeting held on 16.10.2018. GB approved the same.

9.7	Approval of decisions of the Academic Council taken in its Eighth Meeting held on 28.09.2018.	Board approved the decisions of the Academic Council.	Action was taken accordingly.
9.8	Amendment in the provisions in the Note (iii) (a) below Section 14 of the Leave regulation, 2011 relating to encashment of Earned Leave on Superannuation.	Board considered the proposal and approved the same	Notified for information of all the concerned.
9.9	Amendment in the Provision of the Casual Leave to be availed by Faculty & Staff	Board considered the proposal and approved the same	Notified for information of all the concerned.
9.10	Any other matter with the permission of Chair  (i) Consideration of revised policy of Research, Innovation & Incubation for faculty members.  (ii) Publishing of Law journal by the Faculty of Law	Board approved the revised policy of Research, Innovation & Incubation for faculty members  Faculty of Law and Faculty of Education would publish journals biannually in January & July of year	Policy was circulated among the faculty members of the Departments for their information and action at their end.  Both the Faculties were informed of the same and they will be acting on it.

**Decision: The Board took the Action taken Report on record.**

#### **10.4 Matter for information**

##### **(i) Faculty/ Students Achievements**

- Dr. Parneeta Dhaliwal awarded with the prestigious “Teaching and Research Excellence National Award-2018”, by IRDP Group Of Journals, India on 30th May, 2018
- Shivam Parashar, BBA FAA SEM III student won the Gold medal as member of winning Team (Delhi) in Kho Kho at 5th Student Olympics National Games 2018 held at Dwarka, New Delhi from Oct 26-28, 2018.
- Number of Faculty members and students registered for Swayam-NPTEL courses in the Jan 2018 session and July 2018 Session. A large number of

students and faculty successfully completed these courses and have earned **Elite+Gold**, **Elite** and **successfully completed** certificates. Above all, there are many national Toppers among students and faculty for various courses. The achievements of SWAYAM-NPTEL MRU Local chapter for **Jan-April 2018** and **July - Oct 2018 sessions** are listed below:

**PERIOD FROM JANUARY TO APRIL 2018**

<b>Achievements</b>	
<b>Student</b>	<b>Six certificates</b> 1. One Elite + Gold Certificate (Among 1% National toppers) 2. Three Elite certificates 3. Two successfully completed certificates
<b>Faculty</b>	<b>Three certificates</b> 1. SPOC of SWAYAM-NPTEL LOCAL CHAPTER awarded certificate for ACTIVE SPOC for the ACTIVE LOCAL CHAPTER for Session Jan-April,18 2. Two Elite certificates

**PERIOD FROM JULY TO OCTOBER 2018**

<b>ACHIEVEMENTS</b>	
<b>Student</b>	<b>6 National Toppers and 23 certificates</b> 1. Two students among 1% National toppers 2. Two students among 2% National toppers 3. Two students among 5% National toppers 4. Thirteen Elite certificates 5. Four Elite + Gold certificates 6. 6 successfully completed certificates.
<b>Faculty</b>	<b>3 National Toppers and 24 certificates</b> 1. Three faculty members among 5% National toppers 2. Seventeen faculty members with elite certificates 3. Seven faculty members with successfully completed certificates

**(ii) Faculty joined / resigned from the Service**

The Board was informed that during the last two months, 03 Faculty Members (Professor-1, Associate Professor -1 and Assistant Professor – 1) have joined in the Department of Electronics & Communication Engineering and the Department of Physics of the University. One Faculty Member holding the position of Associate Professor in the Dept, of Law has resigned from the post of for personal reasons and relieved from the University.

**(iii) Conferment of Honoris causa, Doctorate of Philosophy during the Second Convocation to be held in the December, 2018.**

It was submitted for information that the University intends to award Honoris Causa, Doctorate of Philosophy to Sh. Sanjeev Singh, Chairman, IOCL and Sh. Rakeysh

Omprakash Mehra, Filmmaker & Screen Writer for their achievements in Industry & Cinema respectively during the Second convocation of the likely to be held in the last week of December/January. A proposal to this effect duly recommended by the Academic Council & Governing Body of the University has been submitted to Hon'ble Governor, State of Haryana/ Visitor of the University for his Approval.

Hon'ble Members were apprised that the subject matter is under consideration of the Hon'ble Governor and approval for the same is likely to be received soon. The Chairman also informed the members that the convocation will now required to be deferred and may be held sometime in the month of February, 2019 as per advisory received from the office of the Hon'ble Governor, Haryana.

**(iv) Appointment of Deans and HoDs**

It was informed to the Board that the following faculties have been appointed as Dean & HoD -

(a) Prof. (Dr) Shruti Vashisht, Professor, ECE has been appointed as **Dean, Student Welfare** and **HOD, ECE** vide Order no. MRU/OM-OO/Vol.II/2017/693 dated 29.10.2018.

(b) Prof. (Dr.) Rashee Singh, Associate Professor, Education has been appointed as **HOD**, vide Order no MRU/OM-OO/Vol.II/2017/692 dated 29.10.2018

**Decision: Board took the above information on record.**

**10.5 Matter for Ratification:**

The following actions taken by the University were placed before the Board for their ratification:

**(i) Appointment of Faculty and Staff**

The Board was informed that in order to fill up vacant position of the faculty in academic departments, recruitment action was started by notifying the vacancies in the leading news papers as well as uploading of the same on the university website. After short listing of the Candidates, the interview was held on different dates by the Selection Committee to select the suitable Candidates.

Based on recommendations of the Selection Committees, the following persons were issued the offer of appointment with the approval of the Vice Chancellor. All have joined the posts from the date indicated against their names in the University.

S.No.	DISCIPLINE	NAME	DESIGNATION	D.O.J
1	Physics	Dr. Aditya Sharma	Assistant Professor	15.10.2018
2	Physics	Dr. Sandeep Kumar	Associate Professor	03.12.2018

Two more appointments (Professor-01, Coordinator-01) have been made by transfer from other Units of MR in the University. Both have joined the University on 01st of November, 2018.

S.No.	DISCIPLINE	NAME	DESIGNATION	D.O.J
1	ECE	Dr. Shruti Vashisht	Professor	01.11.2018
2	Law	Tanvi Arora	Coordinator	01.11.2018

The copies of the offer letter and joining reports were placed before the Hon'ble Members for ratification of the same.

**Decision: Board ratified the appointments made by the University.**

### **10.6 Approval of decisions of the Academic Council taken in its Ninth Meeting held on 07.12.2018.**

Board was informed that Academic Council in its Ninth Meeting held on 07.12.2018 considered 10 Items including 4 regular items i.e Opening remarks by the Chairperson, Confirmation of the Minutes of last Meeting, Matter for Information and Action Taken Report. The Council held deliberations over all the items and approved the same.

1. Matter of Ratification of Massive Open Online Courses (MOOCs) offered by the Academic Departments
2. Approval of Admissions made after 27.9.2018 under UG/PG programs during the academic session 2018-19.
3. Amendment in Manav Rachna University (Third) Regulation, 2017 in light of the UGC (Promotion of Academic Integrity and Prevention of Plagiarism in HEIs) Regulations 2018.
4. Conferment of Degrees to UG/PG Students Pass out in the year 2018.
5. Amendment in Chapters 3 & 4 of the First in light of the AICTE New Model Guidelines.

Copy of Minutes of the Academic Council was tabled in the Meeting for perusal of the Members.

It was mentioned by the Chairman that matters concerning Faculty of Law deliberated and decided in the meeting of the Advisory Board, Faculty of Law should also be placed before the Board for information. The Registrar, clarified that Minutes of the Meeting were yet not received, however same would be taken care in future.

**Decision: Board approved the decision of the Academic Council.**

### **10.7 Amendment in Manav Rachna University (Third) Regulation, 2017 in light of the UGC (Promotion of Academic Integrity and Prevention of Plagiarism in HEIs) Regulations 2018.**

It was submitted for information that the Policy relating to prevention of Plagiarism in research work which is called as Manav Rachna University (Third) Regulation, 2017 was duly approved by the Board of Management in its Fifth Meeting held on 15.05.2017 and the same was in force from the date.

Now, University Grant Commission has published notification, namely UGC (Promotion of Academic Integrity and Prevention of Plagiarism in HEIs) Regulations, 2018 on 23.07.2018, which includes guidelines to prevent plagiarism in the research work / dissertations, level of plagiarism and the penalties to be imposed by the University in case of Plagiarism has happened in the documents. The Clause 6(e) of the Regulation prescribes that Higher Educational Institution shall develop a policy on Plagiarism and get it approved by its relevant statutory bodies/authorities and the approved policy shall be placed on the home page of the website of the Institution.

After having gone through the UGC Regulation on the subject matter, it has been found that, some of its provisions are not available in the Policy of Plagiarism approved by the Board of Management in the year 2017. This has necessitated amendment in the existing MRU (Third) Regulation, 2017.

Accordingly, Manav Rachna University Plagiarism Policy (First Amendment) 2018 has been drafted. It was placed before the Academic Council in its Ninth Meeting held on 07.12.2018 for consideration. The Academic Council deliberated over it and approved for placing the same before the Board for their approval.

A copy of Manav Rachna University Plagiarism Policy (First Amendment) 2018, duly approved by the Academic Council was placed before the Hon'ble Members of Board for reference and approval of the same.

**Decision: Board approved the proposed Manav Rachna University Plagiarism Policy (First Amendment) 2018. Approved regulation annexed as Annexure No. I.**

### **10.8 Amendment in First Ordinance in light of the AICTE New Model Guidelines.**

Board was informed that the First Ordinance of the University which comprises Six Chapters is currently under notification at the level of Government. But, after publishing of the Model curriculum by the AICTE and introduction of MOOCs, It had become necessary to review the Course Curriculum of the existing programs under offer and make changes in the course contents as well as in the number of credits assigned in the scheme of examinations. Accordingly, the amendments have been proposed in Chapter 3 & 4 in r/o Credits for the Courses and provisions of Credit



Transfer for MOOCs, reducing the total credits required for award of Degrees. The ordinance approved by the Academic Council was placed before the Board. for approval.

**Decision: Board approved the amendments in the First Ordinance for submission to Government. Approved amendment in the First Ordinance annexed as Annexure No. II.**

### **10.9 Approval of Annual Report of the University for the Year, 2017-18.**

The Board was informed that, as per the provision under the section 42 of the Haryana Private Universities Act, 2006 and amended from time to time, Annual Report of the University shall be prepared by the Board of Management, which shall include among other matters, the steps taken by the university towards the fulfillment of its object and shall be approved by the Governing Body. In order to prepare the report, a committee headed by the Dean Academic with four other members was constituted. The draft Annual Report of the University submitted by the Committee was tabled in the Meeting for approval of the Board. Board deliberated over the draft Annual Report and approved the same for submission to the Governing Body for their approval.

**Decision: Board approved the Annual Report of the University for the year 2017-18.**

### **S.A. 10.1 Approval of MRU (Leave) Regulation, 2018**

Board was informed that after incorporation of the University, it has adopted the Leave rules in force in the erstwhile Manav Rachna College of Engineering and same is enforced as on date. Amendment in the said rule was approved by the Board of Management in its Ninth Meeting held on 16.10.2018. It is now felt that University should have proper Leave Regulation in its name and with this objective the MRU (Leave) Regulation, 2018 has been prepared a fresh incorporating the amendment therein earlier and the one approved by the Board in its last meeting. The proposed Leave Regulation shall repeal the Leave Rules and amendments made therein in force. Board after deliberation approved the same.

**Decision: Board approved the MRU (Leave) Regulation, 2018. Approved regulation annexed as Annexure No. III.**

### **S.A. 10.2 Introduction of 4 Years Integrated Teachers Education Program (ITEP) from the Session 2019-20.**

It was submitted for information to the Hon'ble Members that National Council for Teacher Education (NCTE) recently announced 4 year Integrated Teachers Education Programs and invited applications from composite Universities / Institutions, however submission of online application is currently put on hold till further notice. The programs for which, we intend to apply are given hereunder:

**1. ITEP - Pre Primary to Primary (Art & Science Stream) - One Unit (50) each for both streams.**

**2. ITEP - Upper Primary to Secondary (Arts & Science Stream) One Unit (50) each for both the streams**

The Integrated Teacher Education Program (ITEP) has been launched for Class 12 pass students by NCTE to enhance the teaching profession in the country. Candidates who want to pursue this program should pass Class 12 with minimum 50% marks. The duration of the ITEP program is a four-year which includes eight semesters, inclusive of field-based experiences, teaching practice and internship. In some cases, the maximum time period to complete the program may be extended up to six years.

The program is offered in Arts and Science stream. It includes General Studies comprising Mathematics and Science, Social Sciences and Humanities and also professional studies comprising perspectives in education, other core education courses, curriculum and pedagogy of school subjects and workshop related to the tasks and functions of a school teacher. Detailed program structure and syllabus for the newly notified 4 years Integrated Teacher Education Program, Arts & Science Stream are yet to be notified by the NCTE.

An application seeking approval/NOC to start the above mentioned programmes under the Faculty of Education from Academic session 2019-20 is submitted to the Directorate, Higher Education, Punchkula.

The copies of the Public Notice and Notification regarding NCTE Amendment Regulation, which has been published and also available on website of NCTE, were also placed before the Hon;ble Members of the Board for perusal.

**Decision: Board approved the Introduction of 4 Years Integrated Teachers Education Program (ITEP) from the Session 2019-20.**

**10.10 Any other matter with the permission of Chair.**

**(i) Ph.D. Admissions**

Chairman apprised that University has recently concluded admissions for the current Academic Year which will commence from January 2019. This year we received 131 applications against 35 seats in different faculties. After rigorous exercise, at the level of Departmental Research Committee and at the level of Selection Committee 35 candidates who have found to have potential and interest in research were selected and informed of the admissions. 4 have joined till date.

**(ii) Revision of fee for Ph.D Programs**

The Chairman mentioned that the matter relating to revision of fee for Ph.D Program should also have to be brought before the Board. The Registrar, apprised that as per advice of the Board all financial matters should come through Finance Committee, and this time meeting of the FC was not held, as such the revision of fee was not

taken up, however it will be taken up through Finance Committee in the next meeting.

Chairman further liked to know whether the revision would be applicable on existing students or not. Pro Vice Chancellor informed that revision shall not be applicable to the old batches of Ph.D Program during the defined duration of Ph.D Program i.e. 3 years. Thereafter, it can be applied on them.

The Chairman advised that the matter should be deliberated at the level of Dean and Registrar and be resubmitted before the Board for consideration in the next meeting.

Meeting ended with a vote of thanks to the Chair.

**Sd/-**  
**(Dr. K. Singh)**  
**Registrar**

**F.NO. MRU / BoM (A&M) /Vol. IV / 2018**

**Dated: 19.12.2018**

To,

1. PS to Chancellor for kind information of the Hon'ble Chancellor
2. PS to VC for kind information of the Hon'ble Vice Chancellor
3. Additional Chief Secretary to Government, Haryana Higher Edu. Department, Room No. 58, VIII Floor, Haryana Civil Secretariat, Sec.-1, Chandigarh
4. PS to VP for kind information of the Hon'ble Vice President, MREI
5. Dr. N.C. Wadhwa, Vice Chancellor, MRIIRS
6. Ms. Shalini Tuli, Associate Professor, (Nominee of the Govt)., Govt. College, Sector 16, Faridabad.
7. Dr. M.M. Kathuria, Trustee, NIT Faridabad
8. Sh. M.K. Miglani, Former VC, KU & HAU, H.N. 1161, Sector-15, Fbd.
9. Sh. S.K. Jain, MD, Indo Autotech Limited, Faridabad
10. Sh. Navdeep Chawla, Chairman / Managing Director, Psychotropic India Ltd. 214-216, Sector-15, Faridabad
11. Prof. (Dr.) Meenakshi S. Khurana, Pro Vice Chancellor
12. Prof. (Dr.) Sangeeta Banga, Dean (Academics)
13. Prof. (Dr) Parul Jhajaria, Dean, Faculty of Management & Humanities
14. Prf. (Dr) Babita Parashar, Dean, Faculty of Education
15. Prof. (Dr.) Joshe P. Verghese, Professor Emeritus, Faculty of law
16. Prof. B.M. Bahal, Dean Applied Sciences