

**Proceedings of the 3<sup>rd</sup> Quarterly meeting of IQAC for the Academic Year 2018-19 held under the chairmanship of the Vice Chancellor in the Board room of A Block on April 06<sup>th</sup> 2019.**

**The following members attended the meeting:**

Dr. Sanjay Srivastava- In Chair; Dr. M. K. Soni, PVC; Sh. R. K. Arora, Registrar; Dr. Chhavi Bhargava Sharma, ED & Dean FBSS; Dr. S. S. Tyagi Dean FCA; Dr. Sunil Arora Dean FAD; Dr. Nand Lal Dhamija, Dean FMS; Dr. Aparna Prashant Goyal, Dean FCBS; Dr. Neemo Dhar, Dean FMeH; Dr. N. K. Chaddha, Chairman CPD; Dr. Sarita Sachdeva, Dean Research; Dr. Geeta Nijhawan, Assoc. Dean FET; Sh. S. K. Saluja, Director HM; Dr. Devendra Vashisht, HOD Auto; Dr. Sadiqa Abbas, HOD Civil; Dr. Suresh Kumar, HOD CSE; Dr. Abhiruchi Passi, HOD ECE; Dr. Anita Khosla, HOD EEE; Dr. Manu Srivastava, HOD Mech; Dr. Abhilasha Shourie, HOD BT; AIR CMDE Devender Sharma, HOD Aero; Dr. Divya Sanghi Off HOD N&D; Sh. Sushil Kumar Pashricha, HOD BS; Dr. Jayender Verma, HOD Com; Sh. Manoj Raut, HOD J&MC; Dr. Shivani Vashisht, HOD Eng; Dr. Shaveta Bhatia, HOD FCA; Dr. Deepti Dabas Hazarika, HOD Mgmt; Ms. Ritika Singh, HOD HM; Sh. S. K. Surya, HOD FAD; Dr. Nimai Das, HOD Eco; Dr. K. M. Tripathi, HOD Psy; Dr. Vijay Kumar, HOD Maths; Dr. Jyoti Chawla, HOD Chem; Dr. Devi Singh, HOD Phy; Dr. Brijesh Kumar, HOD CSE; Ms. Gurjeet Chawla, ADSW; Sh. N. K. Sharma, CoE; Dr. Vikram Sharma, Librarian; Ms. Rakhi Arora, DGM CRC; Sh. Gautam Srivastava, Head CDC; Dr. Dipali Bansal, Director IQAC

In the opening remarks, the Chairman welcomed all the members of IQAC. He emphasized on the need of inculcating a culture of quality in the University Campus.

**The decisions taken in the meeting were as follows:**

**Agenda Item No.1**

To confirm the minutes of the 2<sup>nd</sup> quarterly meeting of IQAC held on December 24, 2018 (Proceedings already circulated on January 08, 2019).

**Agenda Item No. 2.**

To consider and approve the ATR on the decisions taken in the 2<sup>nd</sup> quarterly meeting of IQAC held on December 24, 2018. Annex I (2<sup>nd</sup> Q.M), Annex II (2<sup>nd</sup> Q.M) and Annex III (2<sup>nd</sup> Q.M), to be presented on the table. The action taken report was approved.

### **Agenda Item No. 3.**

#### **To discuss preparation of AQAR as per revised guidelines and parameters of NAAC**

Dr. Dipali Bansal, Director IQAC gave a detailed presentation on the various criterion of AQAR as per revised format. She emphasized on the fact that student learning outcomes (POs, PSO & CO) for all programs be re-structured as per Blooms Taxonomy.

She stressed on the need of enhancing citation index and h-index of the institution and publication based on Scopus & WoS.

She requested the members to organize more number of corporate trainings and sessions on IPR and industry-academia interactions/workshops.

She requested departments to promote the culture of nominating faculty members for FDPs/STC/Refresher/Orientation programs in reputed institutes.

### **Agenda Item No.4.**

#### **To re-design the format of departmental Academic & Administrative Audit (AAA)**

The format was discussed & finalized as per revised guidelines.

### **Agenda Item No.5.**

#### **To assist the Office of COE in preparing documents for pre internal assessment of ISO**

Dr. Virender Narula & team shared the quality manual and assisted the Office of COE in preparing for internal ISO audit.

### **Agenda Item No.6.**

Any other item with the permission of the Chair.

Since there was no other item to discuss, the meeting ended with the vote of thanks to the chair.

**Dipali Bansal**

**Director IQAC**