

Internal Quality Assurance Cell

AGENDA ITEMS of the 2nd QUARTERLY MEETING IQAC

Date: December 22, 2017

Time: 11:00 A.M.

Venue: Board Room, A-Block

Agenda Items for the 2nd Quarterly Meeting of the IQAC scheduled to be held on December 22, 2017 at 11:00 A.M in the Board Room, A Block of the University

Agenda Item No. 2.1

To confirm the minutes of the last meeting of IQAC held on September 18, 2017 (minutes already circulated on September 21, 2017).

Agenda Item No. 2.2

To consider and approve the Action Taken Report on the decisions taken in the previous Meeting of the IQAC held on September 18, 2017.

Follow-up Action Report

Resolution #	Particulars	ATR
1	To confirm the minutes of the last meeting of the IQAC held on June 28, 2017 (minutes already circulated on July 3, 2017).	The minutes were confirmed and circulated on July 3, 2017.
2	To consider and approve the ATR on the decisions taken in the previous meeting of the IQAC held on June, 28, 2017.	Decision conveyed to all concerned.
3	To consider and approve Quality Calendar of IQAC for Academic Year 2017-18.	The calendar has since been approved by the Vice Chancellor.
4	To consider the introduction of the course of Total Quality Management (TQM) in the category of open electives across all departments of the university, except those where the course is already running.	The following departments have included TQM as their course in open elective: <ol style="list-style-type: none"> 1. FCBS 2. FMS 3. FET 4. FAS
5	To consider extension of the scope of Academic Audit to Library, Student Welfare	The pro forma for academic audit of Library, DSW and CRC shall be prepared in

	activities (DSW office) and placements (CRC) relating to MRIU.	consultation with concerned functionaries as resolved in the last meeting of the IQAC held on September 18, 2017
6.	To consider the introduction of regular Winter School on Quality for faculty on an annual basis.	The Annual Winter School was successfully conducted by Prof. Suresh Bedi. The programme was held on November 22-24, 2017 for MRIU faculty.
7.	Any other item with the permission of the Chair.	As desired by the Vice Chancellor, draft SOPs in r/o various processes and procedures have since been prepared

Agenda Item No. 2.3

To approve the Reconstitution of the Quality Enhancement Group (QEG)

As directed by the Hon'ble Chancellor, the committee should be reconstituted and the following members be added:

- Prof. Meenakshi Khurana, PVC, MRU
- Dr. A.K Gupta. Professor, MRU

Besides the above, the erstwhile eight members continue to be part of the Group.

Agenda Item No.2.4

Commissioning of Standard Operating Procedures (SOPs) in respect of 21 distinct domains enlisted in the Quality Assurance Manual

In pursuance to the decision taken in the last IQAC meeting, SOPs in respect of the 21 domains have been prepared very meticulously by the QEG members. SOPs are ready but shall further be vetted and finalized and put up for approval of the Vice Chancellor.

Once commissioned after approval, SOPs shall go a long way in ensuring an intimate monitoring, mid-course correction, if any, of our erstwhile processes and procedures. This should preclude any arbitrariness and ad-hocism in our processes and procedures.

Agenda Item No.2.5

Constitution of Pedagogy Enhancement Committee

There is an imperative need to analyze our pedagogy delivery and incorporate copious widespread improvements. In an endeavour to enhance pedagogy delivery paving the way for increased employability skill-sets, it is proposed that each Faculty headed by its Dean constitute a committee comprising HoDs and other faculty members, hold a colloquium to introspect and analyse their pedagogy methods to suggest ways for its improvement. All Deans are directed to transmit their reports (incorporating improved pedagogical strategies and time-line for their implementation) to the Vice-Chancellor latest by January 25, 2018.

Further, an all-out effort is required on the part of Director, Career and Skill Development to shore up the communication skills of students along with their general awareness. This is an acute deficiency which our students carry and becomes a serious handicap when they go for placements.

Agenda Item No.2.6

Examination Reforms

In keeping with practice in vogue in leading progressive universities, we may start showing answer scripts to students after each examination. The modalities of the procedure are being worked out and it shall soon be implemented.

Agenda Item No.2.7

Any other item with the permission of the Chair.

Dr. VK Mahna
ED- Quality Assurance and Enhancement

