

16.10.2017

MANAV RACHNA DENTAL COLLEGE

Minutes of Meeting held on 16 Oct 2017 at 12:00 pm in the conference room Manav Rachna Dental College, Faridabad

The following IQAC Committee members and special invitees (HOD's) attended the meeting.

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| 1. Dr. Arundeeep Singh | - | Chairman |
| 2. Dr. Ashim Aggarwal | - | Member |
| 3. Dr. Hind Pal Bhatia | - | Member |
| 4. Dr. Pankaj Dhawan | - | Member |
| 5. Dr. Pooja Palwankar | - | Invitee |
| 6. Dr. Nisha Yadav | - | Invitee |
| 7. Dr. Reena Doomra | - | Invitee |
| 8. Dr. Shakila Mahesh | - | Invitee |
| 9. Dr. Savita Bansal | - | Invitee |
| 10. Dr. Sridhar Kannan | - | Invitee |
| 11. Dr. Vandana S. Chadha | - | Coordinator |

Agenda:-

1. Passing of the minutes of Academic Committee IQAC held on 2nd March 2017 at conference room, MRDC.
 - i. Peer guided learning
 - ii. Extended library hours.
 - iii. Need for career guidance.
2. Steps to enhance the quality of Research.
3. MRDC to go paperless.
4. Assessment of patient satisfaction.
5. Any other points with permission of the chair.

Minutes of Meeting

Review of agenda of previous meeting

1. Peer Guided Learning – This programme was started on 2016 as informed by Dean UG Academics. After its implementation, there was a good response. Student tagging is introduced as a mandatory in all the departments.
2. Extended Library Hours – request was made through student feedback for extended Library hours. Finding request genuine, the timings were increased up to 10:00pm. So that students can spent more time for Academic preparations.
3. Need for Career Guidance – After discussion with Dean UG Academics and consultation with CDC Department of MREI, classes were implemented for session 2017-18 & these classes were introduced in our schedule time table. This is done for 1st to 3rd year.

Current Meeting

1. Steps to enhance the quality of Research – Expanding the research horizon, quality work with new innovative research programme in all fields of Dentistry. All stakeholders are requested for more research oriented programmes in current financial year.
2. MRDC to go Paperless – Continued efforts are placed on ground through ORION to make MRDC paperless. Tentative target is set to go paperless by April – May 2018.
3. Assessment of Patient Satisfaction – Quality treatment with patient satisfaction is credo of MRDC. Now suggestions are asked from all the departments to improve patient satisfaction and maintenance / assessment of data related to patient satisfaction from time to time.
4. Any other points with the permission of the chair.

Dr. Arundeeep Singh
Principal
MRDC