



MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH & STUDIES  
FACULTY OF ENGINEERING & TECHNOLOGY  
REGISTRATION FORM FOR STUDENTS  
SESSION: Jan 2018 to June 2018

**A) Particulars of Student (To be filled by Student Only)**

Name \_\_\_\_\_ Roll No. \_\_\_\_\_

Programme \_\_\_\_\_ Semester \_\_\_\_\_ Section \_\_\_\_\_

Contact Details Phone (Landline) \_\_\_\_\_ Mobile \_\_\_\_\_

Correspondence Address \_\_\_\_\_

\_\_\_\_\_

Email \_\_\_\_\_

**B) No Dues Report (only for those who have outstanding dues)**

It is certified that nothing/(Rs \_\_\_\_\_) is/ are due to be deposited by \_\_\_\_\_ Roll No. \_\_\_\_\_ in respect of Academic fee, Hostel fee, Transport fee and other charges including fine till date.

**Signature of Official of CAD  
Name:**

**C) Report by Class Mentor**

Mr. /Ms. \_\_\_\_\_ Roll No. \_\_\_\_\_ of \_\_\_\_\_ Programme \_\_\_\_\_ Semester has signed undertaking himself/ herself and by parents/ guardians (in respect of attendance criteria and promotion scheme after \_\_\_\_\_ semester onwards) and got no dues certificate from CAD. He/She therefore may be registered provisionally for the current academic semester starting from 4<sup>th</sup> Jan 2018 in \_\_\_\_\_ Class/Semester.

I have also verified the contact/phone no. of student and his/her parents by making call on those numbers personally.

**Signature of Class Mentor  
Name  
Designation**

**Checked & Verified**

Mr./ Ms. \_\_\_\_\_ Roll no. \_\_\_\_\_ has been provisionally registered for \_\_\_\_\_ semester in \_\_\_\_\_ programme at Faculty of Engg & Technology (MRIIRS) for academic session \_\_\_\_\_.

**Date:**

**Signature of HoD  
Name:**

## UNDERTAKING

(By Student)

Date: \_\_\_\_\_

I, \_\_\_\_\_ Son/ daughter of Sh. \_\_\_\_\_ Roll No. \_\_\_\_\_ of \_\_\_\_\_ semester \_\_\_\_\_ programme solemnly affirm and declare

- That personal information given overleaf is updated and correct. In case any information is found to be wrong I will be liable for any action by the authority and in case of any change, I shall intimate the same to my class mentor.
- That I have gone through the study scheme and I am fully aware about the following minimum eligibility condition of earning specified credits for promotion to V semester onwards of my programme.
- **For promotion to 5<sup>th</sup> semester of B.Tech a student must earn minimum 60 credits up to his/her 4<sup>th</sup> semester.**
- **For promotion to 6<sup>th</sup> semester of B.Tech a student must earn minimum 80 credits up to his/her 5<sup>th</sup> semester.**
- **For promotion to 7<sup>th</sup> semester of B.Tech a student must earn minimum 105 credits up to his/her 6<sup>th</sup> semester.**
- **For promotion to 8<sup>th</sup> semester of B.Tech a student must earn minimum 130 credits up to his/her 7<sup>th</sup> semester.**
- I also understand that this registration is provisional subject to fulfillment of above mentioned eligibility criteria.
- I am also aware that as per notified rules of MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH & STUDIES, every student is required to attend minimum 75% of the total classes held for individual course and 75% of the total classes held in the semester. I understand that if I don't have 75% attendance in a particular course at the time of Sessional I, Sessional II and End Semester exam, I may be debarred from appearing in these exams in that course and I shall be required to register myself during Summer Semester as per MRIIRS rules.
- I have submitted the undertaking as per the UGC Regulations on Curbing Ragging and I will not indulge myself in any kind of ragging with the students admitted in new sessions 2017.

### Signature of the Student

## UNDERTAKING

(By Parent)

Date: \_\_\_\_\_

I, \_\_\_\_\_ Son/daughter of Sh. \_\_\_\_\_ and father/mother of Mr./Ms. \_\_\_\_\_ Roll No. \_\_\_\_\_ of \_\_\_\_\_ semester \_\_\_\_\_ branch, a student of Manav Rachna International University, Faridabad solemnly affirm and declare

- That I have gone through academic calendar, registration process, eligibility conditions for promotion, attendance criteria, fee schedule etc. uploaded on University website.
- That I have read the undertaking made by my Son/Daughter as above and endorse the same.
- That I will keep myself abreast of the progress made by my Son/Daughter including his/her attendance in the class.
- That I have noted down the Roll No. of my ward, which I will be using for accessing the information at MRIU website.

### Signature of the Parent

Name:

Address & Contact No:

E-mail: