

Minutes of the Second Meeting of the Governing Body of the Manav Rachna University held on 02.03.2016 at 11.00 A.M. in the Board Room, A Block, MRIU, Campus, Faridabad.

A meeting of the Governing Body of Manav Rachna University was held on Thursday, Dated 02.03. 2016 at 11.00 A.M in the Board Room, A Block, MRIU Campus, Faridabad to consider various administrative, academic and financial matters. The following were present:

1. Dr. Prashant Bhalla, Hon'ble Chancellor/Chairman
2. Prof.(Dr.) Sanjay Srivastava, Vice chancellor
3. Dr. Amit Bhalla, Vice President, MREI
5. Dr. M. M. Kathuria, Trustee, Uthan Education Trust
6. Dr. N. C. Wadhwa, Vice Chancellor, MRIU
7. Dr.Victor Gambhir, Vice Chancellor, JECRC University, Jaipur.
8. Col. (Retd.) V.K. Gaur, Member
9. Prof.(Dr.) V.K.Mahana, Pro Vice Chancellor (Special Invitee)
10. Dr. M.L. Khurana, Advisor
11. Shri Amit Kumar, FCA
12. Shri Rajiv Malhotra, Chief Finance & Accounts Officer (Special Invitee)
- 13.Dr.Kameshwar Singh, Registrar/ Member Secretary.

Worthy Additional Chief Secretary (Higher Education) or his nominee could not attend the meeting due to other professional engagements.

The following are the minutes of the meeting:

2.1 Opening remarks by the Chairman

The Chairperson welcomed the Members present in the meeting. He stated that in the short span of 11 months of its inception, we have worked on academics, research and collaboration with industry and other knowledge partners. On academic front, we have got approval from the Govt. of Haryana to start new under graduate and post graduate programs. Prof. V.K. Mahna has recently taken over charge as Pro Vice Chancellor of the University. Ms. Goldy Malhotra has been entrusted with the responsibility of newly created Department of Education to take care of the Education Programs. BBA and MBA programs with specialization in Health Care Management, Real Estate, Family Business and Entrepreneurships and Construction Management shall be starting from the forthcoming session 2016-17. The University has been doing well on R& D also. Ph.D. Programs were started from 16.01.2016 in the three Faculties i.e. Faculty of Engineering, Faculty of Applied Sciences and Faculty of Management and Commerce. 47 candidates have joined the programs from the reputed organizations including our own faculty members. Learning from the last year's experience, we have brought the fee structure and scholarship/free-ship policy at par in both the Universities. With these

words, he concluded his remarks and requested the Registrar to take up Agenda items. Then, the agenda were taken up one by one for discussion:

2.2 Confirmation of the Minutes of the last meeting of the GB held on 05.09.2014

The Governing Body was informed that Minutes of the last meeting held on 05.09.2014 were circulated to all the members vide letter no. MRU/GB(M&M)/2014, dated 10.10.2014. No comments were received from any one of the members. Hon'ble members were apprised in brief of the contents of the discussion and requested to confirm the Minutes.

Decision: The Governing Body confirmed the Minutes of the last meeting.

2.3 Action Taken Report

Hon'ble members were informed that, in the first meeting, the Governing Body had deliberated on the issue relating to effect of incorporation of the University, Programs to be offered under various Faculties/Departments and the proposed draft of First Statutes of the University. The proposed First Statutes were approved for submission to the Govt. The approved Statutes were accordingly, submitted to the Additional Chief Secretary, Department of Higher Education, Haryana, Panchkula on 06.09.2014 for approval and notification in the official Gazette. The Department of Higher Education, Panchkula (Haryana) vide their letter, dated 13.03.2015 had informed that some Statues were not drafted properly as per provisions of the Haryana Private University Act, and should be accordingly modified. The First Statues was therefore revised and re-submitted to the Department of Higher Education on April 1, 2015. The DHE, then, forwarded the observations of the Committee constituted by the Government to give final report on the draft vide their letter, dated 25.08.2015 which was acted upon & incorporated in the Statutes. The modified First Statutes was sent to the DHE vide letter no. MRU/G.B.(M&M)/2014, dated 22.09.2015 for further action at their end. It is likely to be notified soon by the Govt.

Decision: Governing Body took the Action Taken Report on record.

2.4 Matter for information

i) Appointment of Vice Chancellor:

It was submitted for information of the Governing Body that Prof. (Dr.) Sanjay Srivastava was appointed as Vice Chancellor of the MRU by the Hon'ble Chancellor from a panel of three persons recommended by the Search cum Selection Committee headed by Prof. (Dr.) Girishwar Misra, Vice Chancellor, Mahatma Gandhi International Hindi University (Central University), Wardha (MH). Prof. Srivastava assumed the charge of the office of the Vice Chancellor w.e.f. 16.02.2015.

ii) Appointment of Registrar:

Hon'ble members were also informed that Dr. Kameshwar Singh was appointed as Registrar of the MRU by the Chairman of the Sponsoring Body on the basis of recommendations made by the Selection Committee comprising the Vice Chancellor, MRU and two members nominated by the sponsoring Body as per provisions in the Act/ Statutes of the University. Dr. Singh assumed the charge of the office of the Registrar w.e.f. 24.02.2015.

iii) Constitution of Board of Management of the University

The Hon'ble members of the Governing Body were informed that Board of Management of the Manav Rachna University was constituted by the Hon'ble Chancellor as per the provisions envisaged in the section 23(1) of the Haryana Private universities Act, 2006 and amended from time to time. An order to this effect was issued vide Ref. No. MRU/BOM (A&M) 2015 dated 20.02.2015. The Board comprises the following:

1. Prof. (Dr.) Sanjay Srivastava, Vice Chancellor
2. Additional Chief Secretary, Department of Higher Education, Govt. of Haryana, or his nominee,
3. Dr. Amit Bhalla, Vice President, HQ A- Block, MRIU, Faridabad.
4. Dr. N.C. Wadhwa, Vice Chancellor, MRIU, Faridabad.
5. Shri Pramit Sanghavi, Managing Director, Varahi Group of Industries, New Delhi.
6. Shri Navdeep Chawla, Managing Director, Psychotropic India Ltd & President Industry Association, Faridabad
7. Shri M.K. Miglani, I.A.S (Retd.), Former Chief Secretary, Govt. of Haryana; H.No. 1161, Sector- 15, Faridabad.
8. Prof. (Dr) Meenakshi S. Khurana, Professor and Dean, MRU, Faridabad.
9. Prof. (Dr) B.M. Bahal, Professor, MRU, Faridabad.
10. Prof. (Dr) M.R. Tyagi, Professor, MRU, Faridabad.
11. Prof. (Dr) Amit Seth, Professor, MRU, Faridabad.
12. Prof. Sangeeta Banga, Associate Professor, MRU, Faridabad.
13. Dr. Kameshwar Singh, Registrar/Member Secretary

Three meetings of the Board of Management of the University have been held so far till date. First one was held on 10.03.2015, second was held on 30.09. 2015 and third was held on 21.01.2016.

The Chairman suggested that Prof. V.K. Mahna Pro Vice Chancellor be made a member of the Board of Management and Academic Council in place of Prof.(Dr.) Amit Seth, Ex. Professor, Management of the University which was unanimously agreed by all the members..

iv) Constitution of Academic Council of the University

It was submitted for information of the Hon'ble members that Academic Council of the University was constituted by the Hon'ble Chancellor as per the provisions envisaged in the section 24(1) & 24(2) of the Haryana Private Universities Act, 2006, read with clause 8 of the MRU (First) Statues, 2015 and amended from time to time. An order to this effect was issued vide Ref. No. MRU/Acad. Council/2015-16, dated April 21, 2015. The Academic Council comprises the following:

1. Prof.(Dr.) Sanjay Srivastava, Vice Chancellor;
2. Prof.(Dr.) P. K. Bhatnagar, Professor, Dept. of Elect, D.U;
3. Prof.(Dr.) R. K. Singh, Professor, Delhi School of Economics, D.U;
4. Prof.(Dr.) S. K. Garg, Pro Vice Chancellor, Delhi Technological University, Delhi,
5. Dr. S.K. Goyal, Executive Director, Star wires(India) Ltd. Faridabad,
6. Shri P. Panda, Vice President, Maruti Udyog Limited, Gurgaon
7. Prof.(Dr.) M. S. Khurana, Dean (Academics) & HoD (Mech. Engg.);
8. Prof.(Dr.) B.M. Bahal, Dean (Applied Sciences & Research);
9. Prof.(Dr.) M.R. Tyagi, Dean (Engineering);
10. Prof.(Dr.) Amit Seth, Dean (Mgt. & Hum.) & HoD (Management);
11. Dr. Haider Abbas, HoD, (Physics);
12. Dr. Megha Mittal, HoD, (Chemistry);
13. Prof. (Dr.) A. K. Gupta, Professor, (Chemistry);
14. Dr. Deepa Arora, HoD, (Mathematics);
15. Mr. Jaideep Singh, HoD, (Humanities);
16. Prof. (Dr.) S. Duggal, Professor (Management.);
17. Prof.(Dr.) Nand Kumar, Professor (CST);
18. Ms. Sanjana Malhotra, HoD (Elec. & Comm. Engg.)
19. Prof.(Dr.) D.K. Sharma, Professor (Physics);
20. Prof.(Dr.) Charu Pathak, Professor (ECE);
21. Ms. Meena Kapahi, Associate Professor;
22. Dr. Y.K. Awasthi, Assistant Professor;
23. Prof. (Dr.) B.D. Pathak, Professor (Mech. Engg.);
24. Dr. Kameshwar Singh, Registrar / Member Secretary;

Two meetings of the Academic Council have been held so far till date. First one was held on 24.09.2015 and second was held on 13.01.2016.

v) Constitution of Finance Committee of the university

The Governing Body was informed that Finance Committee of the University was constituted with the approval of the Hon'ble Chancellor as per the provisions under section 29 of Haryana Private Universities Act, 2006 vide order no. MRU/FC (A&M)/2015 dated 28.02.2015 which comprises the following members:

1. Prof. Sanjay Srivastava, Vice Chancellor
2. Dr. Amit Bhalla, Vice President, MREI

2. Dr. M. M. Kathuria, Member. Board of Trustees
3. Shri. Amit Kumar, C.A.
5. Prof. Meenakshi S. Khurana, Dean (Academics)
6. Dr. Kameshwar Singh, Registrar
7. Shri Rajiv Malhotra, Chief Finance & Accounts Officer/Member Secretary

vi) Decisions taken by the Board of Management in three meetings held on 10.03.2015, 30.09.2015 & 21.01.2016

Hon'ble members of the Governing Body were apprised that the Board of Management in its last three meetings took decisions on various matters and also approved the decisions of the Academic Council and Finance Committee. The agenda and the decisions were read for information of the members.

While deliberating on the issues, the chairman desired to have a calendar of the meeting of the bodies and the meeting of the governing Body be also held together with other bodies, Vice Chancellor, Pro VC and Registrar should decide the same. Further, there should be clear demarcation which item be taken up with which bodies, financial matters should first be taken up with the Finance Committee and should come to the Governing Body through Board of management. The decisions of the FC and the Board shall be recommendatory in nature and henceforth it be minuted in their minutes accordingly.

vii) Preparation of the First Ordinance and its submission to the Govt. for approval and notification in the Official Gazette.

The Governing Body was informed that the First Ordinance relating to Admission to the Courses of Study, Conduct and Evaluation of Examination for Under Graduate and Post-Graduate Programs leading to award of Bachelor of Technology, Master of Technology/ Post Graduate Diploma and Master in Business Management Degrees of the University prepared by the Vice-Chancellor, as per provisions in the Act was approved by the Board of Management in its first meeting held on 10th March, 2015. The approved ordinance was submitted to the Government for their approval on 1st April, 2015.

Subsequent Ordinance on Ph. D Program was also prepared and submitted to the Government for their approval on May 7, 2015. The Directorate of Higher Education, Haryana Government, Panchkula then constituted a committee to examine the ordinances. A meeting of the Committee was held on June 20, 2015 in the office of the Registrar, BPS Mahila University, Sonapat. In that meeting, which was also attended by the Dean (Academic), Dean (Applied Sciences) and the Registrar, the Committee reviewed the First Ordinance and suggested that subsequent Ordinance on Ph. D Program be also merged with the First Ordinance and the revised one be brought in the next meeting of the Committee. On our vigorous persuasion and request, two dates

were proposed in the m/o January, 2016 (12th& 28th) which were not suiting us because of scheduled meeting of FC on 12th and being busy in preparations for B.Ed. inspection which was to be held on 30.01.2016. The First Ordinance, accordingly, revised and placed for perusal of Hon'ble Members. The Governing Body desired that it should be followed up and expedited at the earliest.

viii) Preparation of Second Ordinance on Maintenance of Discipline among the Students and its submission to the Govt. for approval and notification in the Official Gazette.

Governing Body was informed that in order to maintain discipline in the campus it was felt necessary to have a proper ordinance to define the kind of misconducts and penal actions and procedures to deal with such kind of acts. The University after having gone through the similar ordinances prevailing in other institutions prepared a draft ordinance relating to Maintenance of Discipline among the Students which was placed before the Academic Council for its consideration and after its acceptance by the Academic Council, same was placed before the Board of Management in its third meeting held on 21.01.2016 as required in the Act. The Board approved the proposed Ordinance. It has now been sent to the Additional Chief Secretary, DHE, Haryana, Panchkula vide letter no. MRU/BOM (A&M)/2016, dated February 16, 2016 for approval and notification in the Gazette.

ix) Regulation on Consultancy Rules of the University

Hon'ble members were informed that the University intends to encourage faculty members to undertake consultancy works in the area of their expertise as a normal component of duties culminating in professional development of faculty. It would also be a source of additional revenue generation for both i.e. the faculty concerned and the University. The consultancy services can be offered to the industrial houses, academic bodies, Societies, research bodies etc to provide solution to their problems, or for capacity building. To lay down the procedure for the same, a draft Regulation on Consultancy works was prepared in consultation with senior faculty members for consideration of the Board. The Draft Regulation was placed before the Board of Management in its third meeting held on 21.01.2016. This has been circulated to all the Concerned Deans & HoDs through email for information and compliance.

Governing Body was of the view that consultancy work being linked with the finance, it should have assent of the GB .The decision of the Board was accordingly, ratified by the Governing Body.

x) Programs to be offered and the policy of admission, fee structure and Scholarship for the next Academic Session 2016-17

The Governing Body was informed that University shall offer the ongoing B. Tech./ B. Sc (Hons) / M. Tech./ MBA and new B.A.(Hons)/ BBA(CC)/ M.Sc./ B.Ed./ B.Sc.B.Ed./ B.A.B.Ed. during the Academic Session 2016-17 based on Choice based Credit System (CBCS) likewise in the current academic Year 2015-16. The Admission Policy, Fee Structure and Scholarship Policy shall be as under:

(a) Admission policy for ongoing B. Tech., M. Tech. MBA and B.Sc. (Hons) programs for the Academic Session, 2016-17

It is submitted for information that the university has decided to continue to offer all the existing UG/ PG Programs during the forthcoming Academic session, 2016-17. The program-wise intake, eligibility condition shall be as follows:

i) Bachelor of Technology (B. Tech.) Programs

The university shall offer four B. Tech. Programs with intake as given below that was approved by the Board of Management in its second meeting held on 30.09.2015:

1. Computer Science and Engineering	: 180
2. Mechanical Engineering	: 120
3. Electronics and Communication Engineering	: 60
4 Information Technology	: 60

The admissions to the programs shall be made on the basis of merit/rank in the JEE (Main)/ Unigaue E MeD. However, in case of non- availability of the candidates from the above categories, admissions shall be made on the basis of merit of marks in the qualifying examinations.

The following shall be the eligibility criteria:

The candidates should have passed 10 +2 examination from the CBSE/ State Boards or from any other recognized Board/Council with 60% marks in aggregate with Physics, Mathematics and English. First preference will be given to the candidate appeared in JEE (Main), 2016 conducted by the CBSE. The merit shall be determined by giving 60% weightage to the score in JEE (Main), 2016 examination and 40% weightage of the aggregate marks scored in qualifying examination.

Second preference shall be given to the candidates having appeared in the Unigaue E Me D, 2016. The merit shall be determined by giving 60% weightage of score in Unigaue E Me D, 2016 and 40% weightage of the aggregate marks of the qualifying examination.

However, in case of non- availability of the candidates from the above categories, admissions shall be made on the basis of merit of marks in the qualifying examinations.

(b) Bachelor of Science B.Sc. (Hons) Programs

The B.Sc.(Hons) programs in three disciplines i.e. Physics, Chemistry and Mathematics with intake (40) in each program were started by the University from the Session 2015-16. It is proposed to continue the above programs during the next academic session, 2016-17 with intake (25) in each of the three programs considering the students teacher ratio as 25:1.

Admission to the above programs shall be made strictly on the basis of merit in MRNAT. Vacant seats if any shall be filled on the basis of merit in qualifying examination.

The following shall be the eligibility criteria:

Candidates should have passed 10 + 2 examination from any recognized Board with 50% or more marks in aggregate of three Science subjects (Phys., Chem. & Math./Bio) for B.Sc. (Hons) Chemistry and Phys., Chem. and Math for B.Sc. (Hons) Physics & B.Sc.(Hons) Mathematics along with English.

(c) Master of Technology (M. Tech.) Programs

Three M. Tech. Programs, namely, M. Tech. in Computer Engineering (CE), M.Tech.in Electronic & Communication Engineering (ECE) and M.Tech.in Mechanical Engineering (ME) shall continue to be offered during the Session 2016-17 with existing intake 18 in each program.

Admission to the above programs shall be made on the basis of merit in GATE in the relevant stream. However, in the absence of GATE candidates, seats, if any remain vacant shall be filled on the basis of merit in the qualifying examination.

Eligibility Criteria

M. Tech. (CE): "The candidate should possess B.E/ B. Tech. in Computer Science & Engineering/ Computer Technology/ Information Technology/ MCA or equivalent with minimum 55% marks".

M. Tech. (ME): "The candidate should possess B.E. / B. Tech. in Mechanical Engineering/ Production Engineering/ Automobile Engineering/ Industrial Engineering / Agriculture Engineering/ Aeronautical Engineering/ Marine Engineering/Mining & Metallurgy or equivalent with minimum 55% marks".

M. Tech. (ECE): "The candidate should possess B.E/ B. Tech. in Electronic & Communication / Electronics & Instrumentation/ Electronics Engineering / Electronics Instrumentation & Control/ Electrical Instrumentation & Control/ Instrumentation Engineering/ Control Engineering/ Electronics Engineering or equivalent/ M.Sc. Physics/ M.Sc. Electronics with minimum 55% marks.

Governing Body was of the view M.Sc. in Computer Science, Information Technology; Mathematics & Applied mathematics shall also be eligible for admission to the M. Tech. (CSE) Program.

(d) Master's in Business Administration (MBA) Program

The university proposes to offer MBA program with intake 60 during the session 2016-17 also. Admission to this program shall be made on the basis of Merit in CAT/MAT/XAT or on the basis of merit in qualifying degree, followed by group discussion / personnel interview. The first preference will be given to the candidates qualified in CAT/XAT/MAT.

Eligibility Criteria

The candidate should possess Bachelor's degree in any discipline from a recognized university or equivalent with minimum 50% or Pass in the final examination conducted by the Institute of Chartered Accountant of India/ Institute of Costs & Works Accountant of India/ Institute of Company Secretaries of India.

(e) Admission of NRI/ PIO/ Foreign Nationals in 2016-17

a) Programs offered: The details of the programs available and eligibility criteria shall be same for all the programs as prescribed above.

b) Admission Procedure:

1. NRI/ PIO/ Foreign Nationals seeking admissions in different programs in MRU may submit scanned copy of duly filled and signed application form downloadable from MRU website: www.iec.mru.edu.in along with scanned copy of the following certificates:

a). Academic Transcript translated in English (If original transcript is in a language other than English), the translated transcript in English shall have to be attested by Indian Embassy of the candidates Country or Embassy of Candidate's Country in India or by Head of Department, Department of Education, Province / Federal Government of the Candidate's Country.

b). Passport showing the name, address, validity, issuing authority, valid reason if any etc.

c).The candidates shall also be required to submit two letters of recommendation from the faculty, authorities of their pervious institution/ school. In case of application for under graduate program one LOR may preferably be from school counselor.

2. On receipt of application form, MRU shall get the eligibility of the candidate confirmed for the applied academic program and convey to the candidate whether he/ she are eligible for admission or not.

3. A candidate who has been adjudged eligible for admission in a particular program shall be required to deposit the preliminary fee as under through Bank Transfer, after verification of which MRU shall issue a Provisional Admission Letter for facilitating the candidates to apply for Visa.

e) Policy for admission to the new programs in B.A. (Hons) Economics, BBA (CC) and M.Sc. in Physics, Chemistry and Mathematics

Admission to the above programs shall be made strictly on the basis of merit in MRNAT. Vacant seats if any shall be filled on the basis of merit in qualifying examination.

The following shall be the eligibility criteria:

BA (Hons) in Economics: The Candidates should have passed 10 + 2 examination from any recognized Central/ State Boards with 50% or more marks, in aggregate. A Candidate having Economics as one of the subject in 12th Class will be preferred over others.

BBA (Corporate Collaboration): The Candidates should have passed 10 + 2 examination from any recognized Board with 50% or more marks in aggregate.

M.Sc. in Phys, Chem. and Maths: The Candidates should have acquired 50% or more marks in aggregate in honors program of the relevant discipline in Graduation i.e. B.Sc. (H) in Physics, Chemistry and Mathematics OR 60% marks in B.Sc. General (Phys., Chem. & Math./Bio) for M.Sc. in Chemistry and Phys., Chem. and Math for M.Sc. Physics & M.Sc.in Mathematics.

While deliberating on the above, the Chairman informed that B.A.(Hons) Program has now been decided to be dropped in MRU and the following new Management Programs with intake as shown against each are proposed to be offered under the Department of Management & Commerce;

1. MBA (Executive) Dual Specialization (Weekend program) - 60
2. MBA in Real Estate with specialization in:

- a) Real Estate, Infrastructure and Land Management -30
- b) Construction Management - 30
3. MBA in Entrepreneurship and Family Business - 20
4. MBA in Sports & Events Management - 20
5. MBA in negotiation and Diplomacy skills - 20

BBA programs- Under graduate (3 years)

1. BBA (Health Care Management) in association with Cygnus Hospitals - 40
2. BBA (Accounts & Finance)- 40
3. BBA (Entrepreneurship & Family Business) - 40

This was appreciated by all the members and taken on record.

(f) Policy for admission to B.Ed. & Integrated B.Ed. programs. Governing Body was informed that the University intends to offer B.Ed. & two integrated B. Ed programs viz. B.A. B.Ed. & .B.Sc. B.Ed. programs from the session 2016-17 under the department of education, a new department created for the purpose, subject to approval from the National Council for Teacher Educations (N.C.T.E). The intake in all the above three program shall be 100 each.

Admission to the above programs shall be made strictly on the basis of merit in MRNAT. Vacant seats if any shall be filled on the basis of merit in qualifying examination. The proposal has been approved by the Haryana Govt. and competent bodies of the University.

Eligibility condition:-

B.Ed. Program (2 years):- The Candidates should have 50% or more marks, in aggregate in Graduation.

B.Ed. Integrated (4 years): - The Candidates should have 50% or more marks, in aggregate in any discipline in the Senior Secondary /+ 2 or equivalent examinations conducted by any recognized Central/State Boards.

B.Sc. B.Ed. Integrated (4 Years): - The Candidates should have 50 % marks in aggregate in relevant discipline (Science- Medical/ Non-Medical stream) in the Senior Secondary /+ 2 or equivalent examinations conducted by any recognized Central/State Boards.

Relaxation in eligibility condition to be given in all the above UG/ PG programs

The relaxation of 5% marks in minimum eligibility criteria will be given to the candidates belonging to women, SC/ST,BC,OBC, Kashmiri Migrants, North east states (seven),

sports personnel (with authorized participation at national level), Son / daughter of Defense personnel categories and Foreign National categories.

SCHOLARSHIP /FREE-SHIP POLICY

Hon'ble members were informed that the Board of Management on the recommendation of the Academic Council has approved the scholarships to be offered to the students in the form of tuition fee waiver on the basis of marks/ CGPA in the qualifying examination as per the following scale:-

Merit Scholarship

The University shall offer the following scholarships to the students:

UG Level Programs (B. Tech./ B.sc (Hons.)/ B.A. (Hons.)/ BBA (CC)/ B.Ed, B.A. B.Ed. / B.Sc. B.Ed.)

90.00% & above 100% Tuition Fee waiver

85.00% above but 50% Tuition Fee Waiver
below 90.00%

80% above but 25% Tuition waiver
below 85%

PG Level Programs (M. Tech / MBA & M.Sc.)

80.00% & above 100% Tuition Fee waiver

75.00% above but 50% Tuition Fee waiver
Below 80.00%

70.00% above but 25% Tuition waiver
below 75.00%

CONTINUATION OF SCHOLARSHIP

Progress of student awarded scholarship for academic year in subsequent year shall be reviewed after end of 2nd semester for continuation, based upon his/ her performance in the 1st and 2nd semester. For continuation of scholarship student shall be required to:

- Maintain a minimum CGPA of 7.75,
- Minimum 75% attendance in all courses in each semester and
- Register for all courses and earn credits for these courses as defined in the curriculum schemes of program of admission i.e. the students shall not pursue the Semester in under load mode (registering for lesser number of credits).

- Applicant should not have been suspended for any grave act of indiscipline by the university.
- No disciplinary action against the applicant is established or pending in case of ragging or eve teasing.
- The applicant should not be receiving any other scholarship from any other source whatsoever, for which a certificate signed by the student & parents is to be provided.

If the student fails to satisfy any of the above, the Scholarship awarded shall be withdrawn, Scholarship once withdrawn, due to violation of any of the above stated criteria, shall not be re-awarded to the student concerned during the course of study. The maximum period of award shall be the normal duration of program.

Merit cum Means Scholarship

MRU offers Scholarships based on merit cum means, to the candidates admitted under reservation for Haryana Candidates. Scheme shall be applicable to all the undergraduate and Post Graduate Programs. The Scheme is applicable to all students whose parents have annual income up to Rs. 2.80 Lacs from all sources. Under the scheme, the students shall be given fee waiver limited to the tuition fee as per the following scale. Candidates are required to pay other fee as applicable to the program concerned.

- One fifth of the twenty five percent shall be granted full tuition fee concession;
- Two fifth of the twenty five percent shall be granted fifty percent fee concession;
- The balance two fifth of the twenty five percent shall be granted twenty five percent fee concession.

Condition for Continuation of Scholarship in Subsequent Years

Applicant must fulfill the following criteria for claiming the fee concession:

- The attendance criteria of university.
- Maintain a minimum CGPA of 6.25. However, if any student considered for fee concession in the first year fails in any of the subject, he /she may be considered for continuation of fee concession provide that he/she shall have to clear the subject in the subsequent academic year failing which he/she may not be considered for the continuation of Fee concession.
- Applicant should not have been suspended for any grave act of indiscipline by the university.
- No disciplinary action against the applicant is established or pending in case of ragging or eve teasing.
- The applicant should not be receiving any other scholarship from any other source whatsoever, for which a certificate signed by the student & parents is to be provided.

While deliberating on the above, Governing Body resolved that even in the case of Merit Cum Means Scholarships, the students should maintain a minimum CGPA of 7.75.

Candidate passing out from any of the institution of MREI and Son/ Daughter of faculty/ staff member of any institution of MREI will get one time concession of Rs. 5000/- at the time of admission in any of the program being offered at Manav Rachna University.

Fee Structure

Hon'ble Members were informed that the Board of Management on the recommendation of the Finance Committee has approved the Fee Structure for the UG/PG programs for the session 2016-17 and read before the members.

xi) Inclusion of the name of the University in the list of Universities maintained by the University Grant Commission.

It was submitted for information of the Hon'ble members that the name of Manav Rachna University has been included in the list of universities maintained by the UGC on its website: www.ugc.ac.in. This has been conveyed by the Under Secretary, UGC vide letter No. F.8-17/2015(CPP-i/PU) dated 09.09.2015. The UGC has asked for submitting detailed information in the prescribed format along with supporting document, attested by the Registrar of the University within period of three months from the receipt of the letter. The Board of Management of the University has authorized the Vice Chancellor of the University to take further action as required. The action on it is in progress.

xii) Starting of Ph.D. Program from January, 2016

It was submitted for information that Advt. for admission to Ph.D. program was published in leading national dailies for admission to 105 seats in three Faculties; 35 earmarks for Faculty of Engineering, 40 earmarks for Faculty of Applied Sciences and 30 earmarks for the Faculty of Management and Commerce. In response to that 60 candidates applied for admission. The test and interview for the same were conducted from 18.12.2015 to 20.12.2015. The Selection Committee recommended 54 candidates for admission to the program. The candidates were asked to deposit the fee by 15.01.2016. 47 candidates have registered for the Ph.D. program. The program commenced from 16th January, 2016 with the registration of the candidates followed by orientation.

xiii) Students Achievements

a) In Microsoft Imagine Cup, 2015 National Finals three teams in three different categories emerged out as winner in **Gaming (I Position)**, **Innovation (1st Position)** and **World Citizenship (3rd position)**. Finally, the team under innovation

category, represented India in the International finals of Imagine Cup, held at Seattle, USA from 27th July to 31st July, 2015.

- b) Jehi Jha and Neha Valecha from Manav Rachna University were the lucky few who got an opportunity to be a part of the delegation of 50 Indian Students, selected and sponsored by Ministry of Youth Affairs, Government of India.
- c) **Roopam Sharma** student of 3rd Year CST department won **the World Championship of Microsoft Youth Spark Challenge 2015**. He received the **cash prize of \$2,500** for turning his ideas into a reality. He also got the opportunity to attend **six weeks of leadership training program at Microsoft in Nicaragua**.
- d) 6 students namely **Kamal Verma (7th Sem, CSE), Monika Rani (5th Sem, CSE), Aditi Chauhan (7th Sem, CSE), Swaraj Singh (3rd sem, ECE), Kartik Sibal (1st Sem, CSE) and Niharika Kalia (5th Sem, IT)** got selected as **Microsoft Student Partners (MSP's)** for the year 2015-16. The MSP program enhances students' employability by offering training in skills not usually taught in academia, including knowledge of Microsoft technologies.
- e) **Himanshu Khatter** of IT 7th Semester was selected the **top 5 beta tester in honor beta testing program organized by Huawei**. He was awarded with many prizes and got the **invitation to attend HUAWEI 2nd ANNIVERSARY CARNIVAL** which is a global event scheduled on 12th of December in **Shenzhen, China**.
- f) **Team Autotragners** from Mechanical Engineering department **qualified for the finals of Formula Student India (FSI)** to be held in February, 2016.

Decision: The Governing Body took the above information on record with the following decision on some of the items as under:

1. **Prof. V.K. Mahna, Pro Vice Chancellor be made a member of the Board of Management and Academic Council in place of Prof. (Dr.) Amit Seth, Ex. Professor and Dean, Management.**
2. **Financial matters should first be taken up with the Finance Committee and should come to the Governing Body through Board of management.**
3. **Vice Chancellor, Pro Vice Chancellor and Registrar should prepare a calendar of the meeting of all the bodies i.e. GB, BoM, AC & FC and also see which items be taken with which bodies for consideration and approval in future.**
4. **The Ordinance Committee should expedite its recommendation to the Govt.**
5. **Ratified the Consultancy Regulation approved by the Board of Management.**

6. M. Sc. in Computer shall also be eligible for admission to M. Tech. in Computer Engineering.

7. Students awarded Merit cum Means Scholarships should also maintain a minimum CGPA of 7.75 for its continuation in subsequent years.

2.5 Matter for ratification

i) Approval of Budget of the University for the year 2015-16

It was submitted for information that the Manav Rachna University came into existence from the date of its incorporation in the Haryana Gazette (Extra) i.e. on 06.08.2014 and started functioning formally with the appointment of Vice Chancellor. However, its Accounts were decided to be maintained separately from April 01, 2015 and accordingly first budget of the University was prepared and presented before the Finance Committee in its first meeting held on 05.03.2015. The FC approved the Budget of Rs.4112.50 lakhs for the year 2015-16 with the advice that income of the university should also be kept into consideration while preparing the budget, it should be reviewed. In the second meeting of the FC which was held on 22.09.2015 it considered the detail of actual expenses and Revenue for the first five months of current financial year 2015-16 i. e. from 1st April, 2015 to 31st August, 2015 and resolved to review the Budget in January, 2016. The above was also approved by the Board of Management in its second meeting held on 30.09.2015. The copies of the budget for the year 2015-16, duly approved by the FC & BoM along-with actual expenditure for five months were placed in the meeting for perusal of the Hon'ble members.

(ii) Approval of Revised Budget of the University for the Year 2015-16

Governing Body was informed that the revised budget of the University was placed before the Finance Committee in its third meeting held on 12.01.2016. The CF& AO of the university presented the revised estimate as under:

MRU - REVISED BUDGET 2015-16					₹ in lacs
Sl. No.	Particulars	Budget (2015-16)	Actual upto 31.12.15 (9 M)	Estimated upto 31.03.16 (3 M)	Total Upto 31.03.16
A)	INCOME :				
1	Academic Fees from Students	3577.46	1883.74	619.98	2503.72
2	Hostel Fees from Students	508.90	323.33	102.67	426.00

3	Other Income	30.00	47.62	11.00	58.62
4	Unsecured Loan (Shortfall)		435.06	89.77	524.83
	TOTAL – INCOME	4116.36	2689.75	823.42	3513.17
B)	PERSONNEL :				
a)	Teaching Staff	1,001.60	699.69	233.23	932.92
b)	Non-teaching Staff	231.15	162.20	54.07	216.27
c)	Estimated salary for visiting/expert lectures (incl. knowledge partners)	7.00	29.41	9.80	39.21
d)	Salary for Contractual Staff for various services i.e. Security, Housekeeping, Maintenance & others	76.04	55.80	26.35	82.15
	TOTAL – A	1,315.79	947.10	323.45	1270.55
C)	NON-RECURRING EXPENDITURE :				
1	Machinery & Equipments	45.00	10.65	15.00	25.65
2	Furniture & Fixtures	10.00	0.21	1.50	1.71
3	Software	20.00	18.30	1.70	20.00
4	IT (incl. Computers)	15.00	1.22	3.00	4.22
5	Building Incl. WIP	300.00	16.58	10.00	26.58
6	Vehicles	8.00	0	0.00	0.00
7	For B. Ed. Programs (building, computers, furniture etc.)	-	0	30.00	30.00
	TOTAL – B	398.00	46.96	61.20	108.16
D)	RECURRING EXPENDITURE :				
1	Scholarship to Students	85.00	28.08	23.50	51.58
2	Students Welfare	47.00	31.91	10.64	42.55
3	Students Training(incl. CDC		29.13	9.71	38.84

	training)	28.00			
4	Books & Journals(incl. e - journals, magazines etc)	95.00	35.56	35.00	70.56
5	Sports Activities	45.00	5.12	1.71	6.83
6	Training Consumables Labs	25.00	8.90	2.97	11.87
7	Faculty Development	7.50	3.09	1.03	4.12
8	Staff (non-teaching) Development	0.45	0	0.00	0.00
9	ERP charges	26.00	15.83	5.00	20.83
10	Orientation Program - First Year only	1.00	1.54	0.51	2.05
11	Printing & Stationery	85.00	26.67	8.89	35.56
12	Repair & Maint. of Furniture & Fix.	17.00	20.46	6.82	27.28
13	Repair & Maintenance of Equipments& Electricals	130.00	49.93	16.64	66.57
14	Electricity & Fuel Charges	380.00	203.26	45.00	248.26
15	Maintenance - Public Health	1.00	24.55	8.18	32.73
16	Maintenance - IT & Communication	28.00	16.82	5.61	22.43
17	R & D Charges	30.00	6.11	24.00	30.11
18	Repair & maintenance of Building	175.00	56.51	18.84	75.35
19	Horticulture	4.00	4.33	1.44	5.77
20	Staff Welfare / Pantry Exp.	15.00	17.05	5.68	22.73
21	Examination Exp./Univ. Charges	109.30	67.95	23.00	90.95
22	Hostel Expenses	252.50	164.34	54.78	219.12
23	Convocation Expenses	3.20	0	0.00	0.00

24	Postage & Courier	0.50	0.15	0.05	0.20
25	Travelling & Conveyance	5.00	12.05	4.02	16.07
26	Student Admission Expenses	100.00	244.09	25.00	269.09
27	Re-payment of secured loan	320.00	320.00	0.00	320.00
28	Re-payment of unsecured loan	57.03	45.15	15.05	60.20
29	Interest	293.48	229.54	76.51	306.05
30	Misc.	7.64	6.59	2.20	8.79
31	Legal & Professional charges	7.00	9.18	3.06	12.24
32	Lease Rent	7.91	8.03	2.68	10.71
33	Membership etc	1.20	0	0.00	0.00
34	Insurance	9.00	3.77	1.26	5.03
	TOTAL – C	2,398.71	1695.69	438.77	2134.46
	GRAND TOTAL (A+B+C)	4,112.50	2,689.75	823.42	3,513.17

FC took the expenditure for three quarters on record and resolved that the Budget be reviewed by the university after 31st January, 2016.

As decided in the Finance Committee, an exercise to review the expenditure and fund requirement under different sub-heads was undertaken at the level of the Registrar in consultation with the CF & AO, Librarian, G.M.(Admn.), AGM (CAD) and Accounts Staff on 23.02.2016. After detailed study of the requirement, it was observed that re-appropriation of the fund from one sub-head to another would be required to meet the shortage of fund in some of the sub-heads, however overall impact of this would be very small on the approved RE. Short fall may further increase by Rs.23 lakhs provided expenditure is incurred in totality in all the sub-heads otherwise it would remain at the same level as projected in RE for 2015-16. A copy of the RE as reviewed on 23.02.2016 was also placed for perusal of the Hon'ble members.

ii) Delegation of Financial Powers to the Vice Chancellor

The Governing Body was informed that Board of Management on the recommendation of the Finance Committee approved the delegation of some financial powers to the Vice chancellor of the University. The Vice Chancellor is now delegated with the powers to sanction the expenditure relating to Convocation Exp., Orientation Program, Training & Seminar, Pantry & Misc., CRC Exp., Postage Expenses, travelling & Conveyance, Vehicle Running & Maint., Printing & Stationery, Annual fest/ Vivekanand yuva, Faculty Development, Staff Development, Book & Journals Newspaper, Magazines, Lab repairs & Consumables, Examination Expenses, R&D Exp. and Campus Buzz subject to availability of Budget provision. He may also procure/ place purchase order for stores costing up to Rupees One Lakh.

The members after deliberation resolved to ratify the above action of the University.

Decision: Governing Body ratified the actions taken by the University with approval of the competent bodies i.e. BoM, AC & FC.

2.6 Approval of Budget for the proposed B.Ed. & integrated B.A. B.Ed./ B.Sc. B.Ed. programs

It was submitted for information of the Hon'ble members that the University has decided to start the above Education Programs from the session 2016-17 for which approval was received from the Govt. of Haryana vide DHE letter no.KW 20/5-2013 UNP (5) dated 31.12.2015. Approval of the NCTE, Jaipur, which is a statutory body to grant permission/ recognition for the above programs, is awaited. An inspection to this effect was carried out on 28.01.2016 and 10.02.2016 by two Visiting Teams deputed by the NCTE, Jaipur.

J Block of the University is proposed to be utilized for offering the above programs. In order to renovate the interior portion of the building and to create laboratory /Library facilities, fund to the tune of Rs. 30 lakhs was allocated by the Finance Committee that was also approved by the board of Management in its third meeting held on 21.01.2016.

The books worth Rs.12 lakhs were procured from the existing budget allocation of Library and some laboratory items worth Rs. 84000/- required for the Resource Centers were also procured. As per the estimate provided by the G.M. (Administration), an approximate amount of Rs.26 lakhs plus has been spent on renovation of the interior of the J block.

To make the building functional in all respect with furniture, equipment, laying of the Cables and electrical gadgets, an amount of Rs. One crore would be required in the next financial year as per the estimate provided by the G.M. (Admn).

The Governing body was requested to approve the allocation of Rs.30 lakhs for the newly proposed Education Programs. The GB approved the allocation of Rs.30 lakhs as

recommended by the FC and Board and advised that new expenditure as mentioned be taken up through Finance committee/Board for consideration and approval of the Governing Body.

Decision: GB approved the allocation of Rs.30 lakhs.

2.7 Any other matter with the permission of the Chair

(1) Ratification of Balance Sheet and Audited Statement for the FY 2014-15

Governing Body considered the Balance Sheet and audited Statement of the institution for the last financial year 2014-15 and ratified the same as recommended by the Finance Committee / Board of Management.

Decision: Governing Body ratified Balance Sheet and Audited Statement for the FY 2014-15

(2) Institution of Merit Scholarship for Branch Toppers of the Odd/Even Semesters

Chairman proposed that in order to motivate the students for better and sustained academic performance, the University should institute Merit Scholarship, other than the scholarship / freeship already in place, for students bagging 1st, 2nd and 3rd positions in the Odd & Even semester exams (based on the amalgamated SGPA / CGPA) every year for each programme being offered under different Faculties of the University including new programs to be introduced in the years to come, as under:

- a) First position : 25% of Tuition Fee or Rs. 25000/- whichever is less
- b) Second Position : 15% of Tuition Fee or Rs. 15000/- whichever is less
- c) Third Position : 10% of Tuition Fee or Rs. 10000/- whichever is less

The proposal was unanimously endorsed by all the members with suggestion that a Committee comprising the following shall finalize the names of the awardees in each semester.

- a) Pro Vice Chancellor: Chairman
- b) All Deans of Faculties Member
- c) Dean Academics Member
- d) Registrar Member

The Merit Scholarships shall be granted subject to the following conditions:

- a) Any programme must have strength of 90 or more in semester exam to qualify for first, second and third position scholarship; otherwise only a first topper shall be given a first position scholarship.

b) If the strength of a programme is 10 or less no scholarship will be awarded for that course.

c) A student shall be eligible for the benefit of tuition fee waiver only from one source.

Decision:

(i) The Governing Body approves the Institution of Merit Scholarship for the Branch Toppers (Odd/Even Semester) with the above conditions.

(ii) The scheme shall come in force for the students admitted in University from the academic session 2015-16 onwards.

The meeting ended with a vote of thanks to the Chair.

(Dr. K. Singh)
Registrar/Member Secretary

F. No. MRU/GB (A&M) Vol.-II /2016

Dated: 07.04.2016

To,

1. PS to Chancellor for kind information to the Hon'ble Chancellor
2. PS to Additional Chief secretary to Government, Haryana ,Higher education Department, Room No.42, VII Floor, Haryana Civil Secretariat, Sector-17, Chandigarh.
3. PS to VC for kind information of the Vice Chancellor
4. PS to Vice President for kind information of the Hon'ble Vice President
5. Dr. M. M. Kathuria, Trustee, 5E/1A. BP, NIT, Faridabad.
6. PS to VC for kind information of the Hon'ble Vice Chancellor, MRIU.
7. Dr. Victor Gambhir, Vice Chancellor, JECRC University, Sitapura, Jaipur.
8. Col. (Retd.) V.K. Gaur, House No. 2429, Sector – 9, Faridabad.
9. Prof. (Dr.) VK Mahana, Pro Vice Chancellor, MRU
10. Dr. M.L. Khurana, Advisor, M-35, Rajouri Garden, New Delhi-110027.
11. Shri. Amit Kumar, FCA, 1H-33, NIT, Faridabad.
12. Shri Rajiv Malhotra, Chief Finance & Account Officer, MRU.