

MANAV RACHNA UNIVERSITY

(Formerly Manav Rachna College of Engineering)
43- Aravali Hill, Delhi-Surajkund Road, Faridabad, Haryana



MANAV RACHNA
UNIVERSITY
Declared as State Private University vide Haryana Act 26 of 2014

MINUTES OF SEVENTEENTH MEETING OF GOVERNING BODY

Dated: 21.01.2022

MINUTES OF THE SEVENTEENTH MEETING OF THE GOVERNING BODY OF MANAV RACHNA UNIVERSITY HELD ONLINE THROUGH MICROSOFT TEAM APPLICATION ON FRIDAY, DATED 21.01.2022 AT 12.00 NOON.

17th meeting of the Governing Body of Manav Rachna University was held on Friday, Dated 21.01.2022 at 12.00 Noon online through Microsoft Team Application to consider various administrative, financial and academic matters. The following were present:

The following were present:

1. Dr. Prashant Bhalla, Hon'ble Chancellor/Chairman;
2. Dr. Amit Bhalla, Vice President, MREI
3. Dr. M. M. Kathuria, Trustee, UET
4. Dr. N. C. Wadhwa, DG, MREI;
5. Prof. (Dr.) Sanjay Srivastava, Vice Chancellor, MRIIRS
6. Smt. Anita Chaudhary, I.A.S (Retd.), Former Secretary, Govt. of India
7. Dr. Shalini Tuli, Associate Professor (Nominee of P.S. to Govt.,Haryana)
8. Col. (Retd.) V.K. Gaur, Ex-Adviser, MREI;
9. Prof. I.K. Bhat, Vice Chancellor
10. Prof. (DR) D.S Sengar, Pro-Vice Chancellor (Special Invitee)
11. Prof. Sangita Banga, Dean Academics (Special Invitee)
12. Prof. Pradeep K. Varshney, Dean, Research (Special Invitee)
13. Dr. Kameshwar Singh, Registrar / Member Secretary.

Shri Amit Kumar, FCA could not attend the meeting due to other professional engagements. He was granted leave of absence.

The following are the minutes of the meeting:

Registrar welcomed the Hon'ble Members and briefed them about the agenda to be deliberated in the meeting. The Chairman was then requested to open the meeting with his remarks.

1. Opening Remarks by the Chairman

Chairman welcomed all the members for taking out time to attend the meeting. He shared with the members the experiences on shifting from Physical to online mode due to Covid-19 and hoped that the things have settled now in last two years. He thanked faculty members and Vice Chancellor for managing the operations in such a tough situation. He further stated that admission process was quite delayed due to ongoing pandemic. The whole process was completed this year by December end for all the programs except in Dentals. But one thing is heartening to notice that this year; the University has been able to get a good number of students. There have been fair increase in the numbers as well as the quality of students who have come and joined us and that's primarily because of the quality delivery that has really happened. Professor D.S Sengar has joined us as PVC. He comes from the law and management background. He further apprised that he was the Vice Chancellor of a University in Rajasthan and also served in IIM Lucknow.

He also mentioned that University has done a lot of progress in terms of the kind of processes that were developed, new dimensions were added and specialized courses were offered. The



Convocation of the University was also held in December-2021 in blended mode, which was attended by distinguished persons, political leaders & academic personalities.

The Hon'ble Chairman further apprised that the University has been doing quite well, even after challenges in delivery it has been able to meet the challenges and achieved the Academic calendar well in time in an efficient manner. Hopefully, next year would be a better year in terms of stability, physical opening and delivery. It has been quite difficult to manage this situation in effective manner but with the support and guidance of Board of Management, there is hope that University will progress further under able leadership of Vice Chancellor. The faculty members of the University are doing pretty well and hopefully rise further and achieve greater levels. With these words, the Hon'ble Chairman, thanked the Members for their participation and requested Registrar to take up further agenda of the Meeting.

Registrar then requested the Vice-Chancellor to brief the members with recent developments that have been carried out in the University.

Hon'ble Vice Chancellor also welcomed all the members, especially Prof. D.S. Sengar, who has joined the University as Pro Vice Chancellor, for participation in the meeting and hoped that their presence & advice would help the University in taking decisions on important aspects. He further stated that a lot of activities have been carried out since last BOM Meeting, which relates to academics, research, innovations and other students related matters.

The Vice Chancellor informed the respected members about the some of the notable achievements of the Faculties, Departments and Students, which are annexed as **Annexure-I**.

Registrar then took up the agenda items one by one for deliberations:

2. Confirmation of the Minutes of the 16th Meeting of the Governing Body

The Hon'ble Members were informed that minutes of the 16th meeting of the Governing Body was circulated to all the members vide email dated 16.08.2021. No observation/comments was received from any of the members. GB was apprised of the items deliberated upon in the last meeting, and requested to confirm the minutes.

Decision: Governing Body Confirmed the Minutes of last meeting.

3. Action Taken Report on the Decisions taken in the 16th Meeting of the Governing Body.

While taking up the Minutes of the last meeting of the GB, the Registrar apprised the Members that the Governing Body, in its last meeting, has considered only four regular items viz. Opening remarks by the Chairman, Confirmation of the Minutes of 15th Meeting, Action Taken Report on the decisions of the last meeting of the GB and Matter for information. No action was required to be taken on them and requested the Hon'ble Members to allow him to take the report on record.

Decision: Governing Body took the information on record.



4. Matter for Information

The GB was informed about the following activities and requested to take the information on record-

- (a) Agenda considered and decision taken thereon in the 17th Meeting of the Academic Council
- (b) Convocation of the University

Decision: Governing Body took the above information on record.

5. Approval of Scholarship policy for the Academic year 2022-23 in r/o UG/PG programs

The Hon'ble Members of the Governing Body were informed that the University will be presently offering following Scholarships:

- A. **UTKARSH & UTTAM Scholarship** for the candidates based on MRNAT Score for UG PG Programs.
- B. **Merit Scholarship** based on the marks in the qualifying examination which is further classified into three categories
 - For UG Programs (except B. Ed and B. Ed Special Education)
 - For PG Programs other than LLM
 - For LLM, B.Ed. & B.Ed. Spl Education programs

C. Scholarships/Freeship

- o to the students seeking admission to B.Tech. Engineering programmes on the basis of their JEE overall All India Rank
- o to the students seeking admission to integrated LLB programmes on the basis of their CLAT scores
- o to the students seeking admission to any UG programmes on the basis of their SAT Scores
- o to the wards of MREI employees.
- o to the Siblings of MR students in the same HEI.
- o to the Alumni of MREI
- o to the outstanding Achievers in Sports category
- o to a person suffering with Thalassaemia Major, sons / daughters of Army Personnel who have been killed in war/ terrorist attack and persons with physical disability etc. on case to case basis.

D. Merit Cum Means Scholarship

E. Merit Scholarship to Semester / Branch Toppers which is being now revised as under from academic session 2022-23 onward:

It was further informed that the Merit Scholarship to Semester / Branch Toppers is proposed to be revised in terms of amount of scholarship and the scope of eligibility from academic session 2022-23 onward in order to motivate the students for better and sustained academic performance. The



'Merit Scholarship to Semester/Branch Toppers' already in place, for students bagging 1st, 2nd and 3rd positions in the Odd & Even semester exams (Based on the amalgamated SGPA/CGPA). The revised guidelines and amount of scholarship shall now be as follows:

1. Any Programme having strength of 90 students or more in semester exam shall qualify for first, second and third position scholarship.
2. Any programme having strength more than 50 students and less than 90 students in semester exam shall qualify for first and second position scholarship, otherwise only a solitary topper shall be given a first position scholarship.
3. If the strength of a course is 10 or less no scholarship will be awarded for that course

The amount of scholarship will now be as under:

- a) First Position: Rs.15000/-
- b) Second Position Rs.10000/-
- c) Third Position: RS. 7500/-

Now, the condition that a student can get scholarship only from one source, shall not apply in case of branch /semester toppers scholarship. But, cap of 100% Tuition Fee Waiver shall remain applicable. No one can get more than 100% TFW even if one is eligible for more than one scholarship.

Total number of scholarship under all categories from B to E put together shall be limited to maximum 25% of the sanctioned Intake for the programs. Further, weightage of Merit scholarship was decided to be as follows:

100% TFW- 40%, 50% TFW - 20%, 25% TFW - 20% and 10% TFW - 10%

Apart from above, it is also decided to offer Scholarships based on Innovation / Publication / Patent filing / International or National Level Competition:

Scholarship will be offered for outstanding achievers in the area of research, innovation, prototype development and their outstanding achievements at national & international level competitions for students at Higher Educational Institutions (HEIs) for the following categories as per policy of the University:

- Start up Registration after generating grant from Govt. / Pvt. Funding organizations
- Competition Winner for Innovative projects
- Patent Granted
- Patent Published
- Patent Filed
- Research Publications

GB was apprised that Finance Committee and the Board of Management have already played the proposal. Detailed terms and conditions of all the scholarships and its continuations in the subsequent semester for academic year 2022-23 were presented before the Hon'ble Members for consideration and approval .



One of the Hon'ble Members suggested that in order to motivate the meritorious students, their names must be displayed in golden letters in the library / Departments to motivate other students apart from Certificates and honoring them. It was also suggested that name of those students who are benefited/getting scholarship from Dr. O P Bhalla Foundation should also be mentioned. Proposal was unanimously approved.

Decision: Governing Body approved the Scholarship policy for the Academic year 2022-23 onwards. Scholarship policy for the Academic year 2022-23 in r/o UG/PG programs annexed as Annexure-II

6. Approval of Fee structure for UG/PG programs for the academic year 2022-23

Governing Body was informed that in the proposed fee structure, fees of some of the programs have been reduced keeping in view the lesser number of admissions in such programs. Detailed Fee Structure for session 2022-23 was placed before the FC and Board of management for their consideration. Board recommended the same for consideration & approval of the Governing Body. The same was presented before the Governing Body. The GB considered the same and approved.

Decision: Governing Body approved the Fee Structure of UG/PG programs for the academic year 2022-23. Fee structure for UG/PG programs for the academic year 2022-23 annexed as Annexure-III

7. Consideration of change in nomenclature of Faculty to Manav Rachna School

It was submitted that the University is presently having the following 05 Faculties and 09 Departments working under them as per the provisions of the First Statutes:

- **Faculty of Engineering :**
 - o Department of Computer Science & Technology
 - o Department of Mechanical Engineering
 - o Department of Electronics and Communication Engineering

- **Faculty of Applied Sciences :**
 - o Department of Physics
 - o Department of Chemistry
 - o Department of Mathematics

- **Faculty of Education & Humanities** with Department Education & Humanities
- **Faculty of Management & Commerce** with Department of Management & Commerce
- **Faculty of Law** with Department of Law

The Faculties are proposed to be named as Manav Rachna Schools. The name of the departments shall remain the same. Accordingly, these faculties will be named as:

1. Manav Rachna School of Engineering (MRSoE)
2. Manav Rachna School of Applied Sciences (MRSoA)
3. Manav Rachna School of Management & Commerce (MRSoM&C)



4. Manav Rachna School of Education & Humanities (MRSoE&H)
5. Manav Rachna School of Law (MRSoL)

It was further informed that Academic Council has the power to recommend change / create the Departments of the University as per Clause 29 of the Statute, which will further require approval of Governing Body. **Once the proposal is approved, an amendment will be required to be made in the Statute with the approval of the Government.**

AC has okayed the proposal. Board of Management has also considered and recommended that brand name "Manav Rachna" need not be added, "Faculty" should be substituted with "School". The same is submitted for approval of the Governing Body.

Governing Body deliberated the proposal at length and approved the name "School", now the Faculties will be named as below:

1. School of Engineering (SoE)
2. School of Applied Sciences (SoASc.)
3. School of Management & Commerce (SoM&C)
4. School of Education & Humanities (SoEd.&Hum.)
5. School of Law (SoL)

Decision: GB approved the name of Faculty as School.

8. Approval of Revised Budget for the current financial year 2021-22

The Annual Budget of the University for the Current Year 2021-22 was approved by the Governing Body as per recommendations of the FC and BoM for Rs.46.07 Cr and estimated income/receipt was projected as 42.71 Crores, thus there was a shortfall of income amounting to Rs. 3.36 Crore proposed to be met through loans and advances. The income from the Fee of the First semester students and Ph.D. scholars was worked out based on projected admissions in the respective programs. This was therefore, necessary to rework out the income of first semester students and Ph. D. Scholars based on actual admissions in all the programs and also review the expenditure as per current requirements of the university.

Accordingly, it was re-appropriated and revised for the Financial Year 2021-22 to the tune of Rs.45.99 Crore against actual income of Rs.38.35 Crore. Some of the expenses projected in the Budget may not be utilized in the present situation thus projected expenditure may be even less than Rs. 45 Crore. Finance Committee and BoM have already okayed it with some suggestion, which are incorporated in the revised estimates. The revised Budget for the year 2021-22, was presented for the approval of the Governing Body.

Hon'ble Chairman opined that there is constant shortfall, even the admissions are good. There might be a need to see some corrections and to find out possibilities to reduce some expenditure. There is also a need to explore alternate sources of funding, maybe through grants, consultancy or through alumni funding instead of looking for financial support from banks or any other financial institutions. With these suggestions, GB approved the Revised Budget estimate for 2020-21.

Decision: Governing Body approved the Revised Budget for the financial year 2021-22 annexed as Annexure-IV



9. Approval of Annual Report for the year 2019-20

The Governing Body was informed that Annual Report of the University for the year 2019-20 was considered by it in the last meeting. The minor suggestions made were incorporated and which is now being presented for approval.

The Hon'ble Members of the GB once again gone through the contents of the annual report and suggested the following addition/deletion in Index and contents:

- Make an executive summary/gist of the University activities in the starting of the annual report to give a limelight of the Annual Report.
- Rewrite the following headings mentioned in the Index:
 - o "Other Committees for day to day functioning" may be written as "Other Committees"
 - o "Exam Cell team" may be written as "Exam Cell"
 - o "Certifications earned by the Faculty" be written as "Certifications awarded to the Faculty"
 - o "Manav Rachna Making news" be re-worded
- Information with regard to Ph.D. be shown separately.
- Incorporate Teaching and learning in "Assessment and Evaluation, consistent with NAAC Accreditation requirement
- ISR may be a part of Research & Innovation
- Other aspects such as energy audit environment related efforts made by the University, Infra aspects etc may also be included which are required for NAAC Criteria.

Decision: Governing Body approved the Annual Report in-principle with above suggestions.

10. Approval of Balance Sheet and Annual Accounts for the financial year 2020-21.

It was submitted that the Balance Sheet and Annual Accounts for the Financial Year 2020-21 was placed before the Finance Committee and Board of Management for consideration and approval. Board deliberated at length and resolved to place the same before the GB for their approval. The same was presented in this meeting for perusal of the Hon'ble members who unanimously approved the same.

Decision: Governing Body approved the Balance Sheet and Annual Accounts for FY 2020-21

11. Approval of norms and guidelines for Post Doctoral fellowship

Governing Body was informed that the University intends to offer Post Doctoral Fellowship to such candidates who have completed their Ph.D. and wish to pursue a regular career in teaching and research.

Such researchers' are expected to conduct research in frontier areas of Science, Engineering, Management, Humanities, Social Sciences and Law. Fellows shall work under a mentor and this experience will provide them a platform to develop as an independent researcher. Accordingly, the Norms / Guidelines have been prepared by the University for Post Doctoral fellowship.



The Expert Committee constituted by the University shall recommend the name of Candidates for Post Doctoral Fellowship. The Selected fellow shall be entitled to receive the fellowship as per the UGC norms in such manner as decided by the University from time to time. The tenure of fellowship will be two years. The fellowship is purely a temporary assignment and is valid for a maximum period of 2 Years.

It was further informed that the changes suggested by the Academic Council were incorporated and the same was presented to the Board which agreed the same and recommended for further consideration by the GB. Norms and Guidelines for Post Doctoral fellowship were presented for perusal of the Hon'ble members.

The matter was deliberated at length. Hon'ble Chairman was of the opinion that the admission process of it should be defined. The Vice Chancellor informed the members that procedure for admission for PDF has been clearly given in the proposal submitted to the GB. The Chairman further suggested during the deliberations that Fees for Ph.D. programs be also revised. It was proposed by him that the Vice chancellors of both the universities should discuss and propose the revised Fees for the Ph. D. program..

Decision: Governing Body considered and approved the norms and guidelines for Post-Doctoral Fellowship with the above advice. Norms and Guidelines for Post-Doctoral Fellowship annexed as Annexure-V.

The meeting ended with vote of thanks to the Chair.

(Dr. K. Singh)

Registrar /Member Secretary

F. No. MRU/GB (A&M) / Vol. V /2018

Dated: 03.02.2022

To,

- (1) PS to Chancellor for kind information to the Hon'ble Chancellor
- (2) PS to Vice President for kind information of the Hon'ble Vice President
- (3) Principal Secretary to Government, Haryana Higher Edu Department, Room No. 403, 4th Floor, Mini Secretariat, Sector-17, Chandigarh.
- (4) Dr. M. M. Kathuria, Trustee, 5E/1A. BP, NIT, Faridabad
- (5) Prof. (Dr.) Sanjay Srivastava, Vice Chancellor, MRIIRS
- (6) Dr. N. C. Wadhwa, DG, MREI;
- (7) Smt. Anita Chaudhary, I.A.S (Retd.), Former Secretary, Govt. of India
- (8) Dr. Shalini Tuli, Associate Professor (Nominee of P.S. to Govt.,Haryana)
- (9) Col. (Retd.) V.K. Gaur, Ex-Adviser, MREI;
- (10) Prof. I.K. Bhat, Vice Chancellor
- (11) Shri Rajiv Kapoor, ED; Group HR, Head, Uno Minda; (Special Invitee)
- (12) Prof. Sangita Banga, Dean Academics (Special Invitee)
- (13) Shri Amit Kumar, FCA, 1H-33, NIT, Faridabad.

Remarks of Hon'ble Vice Chancellor on activities carried out by the university since the last Board of Management and Governing Body meeting.

1. Manav Rachna Educational Institutions (MREI) began the New Year on an auspicious prayer of week-long Mahamritunjya Puja, the Yagna and Purnahooti was held amidst the august presence of Smt Seema Trikha Ji, Hon'ble Member of Haryana Legislative assembly, representing the Badkhal Vidhan Sabha Constituency in Faridabad, Haryana. All the employees who have completed 10 years of their service with Manav Rachna were Honoured.
2. Convocation was held on 18th December, Total 452 UG PG & PhD degrees were awarded. Honoris causa Doctor of Science was awarded to Dr Anil Kakodkar Ji and doctorate of philosophy was awarded to Shri Krishan Pal Gurjar Ji, Smt Aarti Khosla Ji, Shri Saurav Govil Ji, Shri Prithvi Shergill Ji. Shri Mahendra Nath Pandey was the Chief Guest for the Ceremony
3. University has signed **MoU with MGIEP** and First Cohort on Universal Human Values is being offered to all the students. Orientation was organized on 13th Jan and 1650 Faculty & students have registered for the course. On completion they will be awarded certificate from UNESCO MGIEP and Life University USA
4. University has signed **MOU with Sofocle Innovation Labs Pvt. Ltd** - to collaborate in the areas of enablement of Blockchain Learning and Ecosystem Development. This partnership will help to set up a Blockchain Centre of Excellence (CoE) on MRU premises.
5. Another MoU is signed with **Coding Ninjas** for training students in the area of coding & software development
6. Dr. Arpit & Dr Sangita Edited a Book on Cellulose Science & derivatives with IntechOpen
7. Dr. Babita got the opportunity to launch 3 weeks MOOC course under UNESCO Mentoring program on "Social Emotional Learning: Learning to be"
8. Dr Manmeet Bali Nag has submitted one research proposal to on the broad aspect of "Senior Care & Entrepreneurial terrain" and another research proposal to "Azim Premji University" in the domain of SDG aligned dimension pertaining to "Labour, Livelihood & Employment", in September 2021.

9. Dr Sujata Nayak has received invitation for delivering 3 modules of Course "Renewable Energy Technologies and their uses" on SWAYAM Platform at School of Engineering and Technologies, IGNOU in the month of September, 21.
10. Dr. Megha Bansal Chaired a Technical session in National Seminar on "Research and Innovation for Sustainable Development of India" September 6-7, 2021 Organised by National Council for Cement and Building Materials, Ballabgarh, Haryana.
11. Dr. Meena Kapahi & Dr. Geeta Thakur was a part of the organizing committee (Joint Secretary) of the online International Conference on Sustainability of Food: A Global Perspective organized by Faculty of Allied Health Science, MRIIRS and Manav Rachna Centre for Peace and Sustainability, MRU on 17-18 September 2021.
12. Dr. Manpreet Kaur of CST dept. Co-Chaired, Innovation & Entrepreneurship Track of IEEE Returning mothers conference, August 2021 Organized by IEEE WIE Sections of India for 2 Days in August 2021.
13. Dr. Manpreet Kaur of CST Dept received Honorary Women in Engineering Recognition for Contribution as IEEE Chair, WIE Delhi Section on 04/July/2021 by IEEE Delhi Section. IEEE MRU Women In Engineering (WIE) Student Affinity Group under mentorship of Dr. Manpreet Kaur has successfully got IEEE WIE R10 (Asia Pacific Region) Fund of 300 dollars for the year 2K21. From 26th to 28th October the Symposium was organized and was a great success.
14. Faculty of Education organized a National Webinar on "Understanding and Achieving Sustainable Development through Education" in collaboration with Faculty of Law, Manav Rachna University on 13th August 2021.
15. Faculty of Education organized a two days online training program (CRE) on "Research in Special Education" in collaboration with NIEPID Regional Centre, Navi Mumbai, from 13th to 14th September, 2021.
16. Dr. Geeta R Thakur conducted a Session on " Core: Heartfulness" organized by Chetna Society of K. R. Mangalam University on 2nd September 2021.
17. Dr. Babita Parashar was invited as a Resource Person to deliver a session on "Review of Literature" in RCI sponsored CRE FDP on " Research in special Education" on 13th September, 2021.



Some major/ remarkable Student Achievements

- Srijan of B.Tech 6th Sem has got selected as Global Trainee Data Science in Sloan Technologies FZCO, UAE (Technology Division of UREKA Education Group, UK) under tech in residence programme, Silicon Valley
- One student of BBA Got placed with Cargo Flash as Business Analyst Intern
- PhD scholar Ms. Punam Rani along with Vinayak Vandan Pathak and Megha Bansal presented paper entitled "Co-digestion of lignocellulosic biomass waste with cow-dung: Experimental studies for biogas production potential" in National Seminar on "Research and Innovation for Sustainable Development of India" September 6-7, 2021 Organized by National Council for Cement and Building Materials, Ballabhgarh, Haryana and received the best paper award
- Three Teams of BTech CSE Final Year Students, Manav Rachna University, participated in 48 Hrs Hackathon Xethon on 27-28 September, organized by Xebia wherein around 50 teams participated across India. Team Fantastic4 : Team Leader - Suyash sharma; Team Members : Lakshay Chauhan, Vishal Nirmal, Vishwesh Pandey, Team Fanatic : Team Leader - Karan Rajoria; Team Members : Rajat Chauhan, Anuj Singh Team InventoPlus : Team Leader - Aman Arora; Team Members : Gehna Chitkara, Piyush Yadav Team Fantastic 4 bagged the second position in the Hackathon and won cash prize of Rs 25,000/-
- 9 Students of 6th sem B.Tech CSE with Specialization in Data Science & Machine Learning were taken for Internship Engagement with Xebia on 11 Aug 2021.

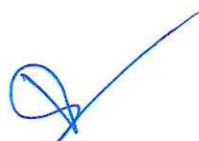
Events organized by MRU-IIC units

- (i). Research Cluster of Computing organized 4-weeks hand on training on "Internet of things" during 13th September to 8th October 2021 at 11.30 AM to 12.10 PM.
- (ii). MRU-IPR Cell organized online webinar on "Learn Why, What and How of Patents" on 8th September 2021 at 2.00 PM to 3.00 PM. The guest speaker for the session is Ms. Latika Khanduja, Founder and Director at IPLOEA.
- (iii). Research Cluster of Computing organized 3 weeks hands on training on "Fundamentals of App development" (Flutter) during 2nd August-24th August 2021 at 4.30 PM to 5.30 PM through online mode.



Research and Innovation Activities

1. Manav Rachna University is maintaining **4 Star Rating in Innovations** by **Ministry of Education-Innovation Cell, AICTE** during **Last Three** consecutive years and being top 15 Institutions in North West Region and Top 70 Institutions in the country.
2. Development and performance evaluation of Nano-materials based algal-solar distillation system for effective treatment of wastewater by Dr. Vinayak V. Pathak, Chemistry department and Dr. Dinesh Kumar Sharma, Physics Department worth Rs. 13.80 lacs.
3. Fabrication of pure and Ag/Se/Fe doped calcium phosphate nanoparticles as artificial mammals-bone for dentistry and orthopedics applications by Dr. Aditya Sharma from Physics department and Dr. Alpa Gupta from MRDC worth Rs. 6.50 lacs.
4. Indian Patent of Dr. Yogita Gupta, ECE department entitled **“Microwave Sensing device for dielectric characterization of Materials”** has been published on 28.08.2021. The application number of Patent is-2019110131072.
5. 3 Value added courses namely Basics of Cyber Security, Basics of Internet of Things, Machine Learning with Python are ongoing in the Computing cluster of CST department.
6. Manav Rachna Centre of Peace and Sustainability presents **“Sound of Silence: Manav Rachna Meditates”** on 11 September 2021. The Guest speaker for the session is Dr. Scott Herriott, Provost, Maharishi University of Management, Fairfield Iowa, United States.
7. Manav Rachna Centre of Peace and Sustainability organized workshop on **“Solid Waste Management”** on 26th August 2021 at 2.30 PM to 4.00 PM. The Speaker for the session is Ms. Kalpana Andhare, Counsellor, Trainer and Environmentalist.
8. Research Cluster of Computing organized 3 weeks hands on training on **“Fundamentals of App development”** (Flutter) during 2nd August-24th August 2021 at 4.30 PM to 5.30 PM through online mode.
9. Industrial visit organized for B.Tech. and M.Sc. students on 23 September 2021 at Vivek International Pvt. Ltd. Faridabad for Battery innovative project. Dr. Pradeep K. Varshney, Dr. Yogita Gupta and Mr. J P Sharma went alongwith students.



10. As per action plan suggested by NISP, AICTE University has to upload 3 years implementation plan on NISP dashboard by 15th October 2021.

11. Three Startups are in-progress who received approval / grant from NewGen IEDC, MR

- i. **JanNeer**- Dr. Sudeep Shukla (Outsider), Dr. Udit Soni (TERI) and Dr. Pradeep K. Varshney, Mentor, Chemistry department, MRU (Selected in June-July 2020)
- ii. **FACTS**- Kashish Kohli (passed out 2020), Chemistry, Prince Kaliraman, CST and **Dr. Yogita Khanna**, Mentor, ECE (Selected in June-July 2020)
- iii. **Autoshine Care**- Ankit Dagar CST, Anish CST, Himanshu CST and Mukul CST, MRU Dr. Yogita Khanna, Mentor, ECE (Screened in May-June 2021 and likely to get funding)



SCHOLARSHIP/FREE-SHIP POLICY OF MRU FOR 2022-23

Scholarship policy of University encourages a good number of students every year and kindles the spirit of consistent performance. In the last three years a substantial sum of more than Five crore was awarded in the form of various scholarship policies of the universities.

A) **Schemes 'Utkarsh' and 'Uttam' for the candidates on the basis of MRNAT-2022 Score for UG & PG programmes:**

MRNAT 2022 Score	'Utkarsh' *	'Uttam' **
90.00% & above	100% Tuition Fee Waiver	100% Tuition Fee Waiver
80.00% & above but below 90.00%	50% Tuition Fee Waiver	25% Tuition Fee Waiver
70.00% & above but below 80.00%	25% Tuition Fee Waiver	10% Tuition Fee Waiver

* Scheme 'Utkarsh' is for candidates taking Admission within a period from 29th January 2022 to 31st March 2022)

** Scheme 'Uttam' is for candidates taking Admission within a period from 30th April 2022 to 30th June 2022)

B) **Free ship /Scholarships to students on the basis of marks/CGPA in the qualifying examination as per following criteria:**

UG level programmes (Except B.Ed. & B.Ed. in Special Education)

Marks / CGPA in Qualifying Examination	Tuition Fee Waiver
95% and above	100%
90% to 94.99%	50%
85% to 89.99%	25%
80% to 84.99%	10%

PG level Programme (other than LLM programme)

Marks / CGPA in Qualifying Examination	Tuition Fee Waiver
85% and above	100%
80% to 84.99%	50%
75% to 79.99%	25%
70% to 74.99%	10%

LLM Programme

Marks/Score in the Qualifying Examination	Tuition Fee Waiver
75% & above	100%
70 % to 74.99%	50%
65% to 69.99%	25%
60% to 64.99%	10%

Scholarship criteria for B.Ed. Programme, BEd. Special Education and LLB would be similar to PG Programmes other than LLM

* Candidate in PG programmes can be associated with faculty member for proper grooming, mentorship and providing assistance to the faculty for students of UG programmes as and when required.

- C) **Free ship /Scholarships to students seeking admission for B.Tech-Engineering programmes on the basis their JEE Mains -2022 Overall All India Rank as per following criteria**

JEE Mains-2020 Overall All India Rank	Tuition Fee Waiver
Upto 50000	100%
50001 - 100000	50%
100001-150000	25%

- D) **Free ship /Scholarships to students seeking admission for any UG programmes on the basis their SAT-2021-22 Marks/Score as per following criteria**

SAT- Marks/Score	Tuition Fee Waiver
1301 & above	100%
1201 to 1300	50%
1101 to 1200	25%

- E) **Free ship /Scholarships to students seeking admission for Integrated LLB programmes on the basis their CLAT-2022 Marks/Score as per following criteria**

CLAT-2020 Marks/Score	Tuition Fee Waiver
151& above	100%
141 to 150	50%
131 to 140	25%

There is a Provision of Teaching Assistantship for the candidate enrolled for M.Tech Programmes, as detailed below:

The selected candidates having more than 70% overall marks or 7.00 CGPA in the qualifying examination shall be provided teaching assistantship on the recommendations of the committee constituted by the Vice-Chancellor of the University. Under this provision, such candidates shall be required to engage with Professors/Associate Professors of the University for Practical and Tutorial Classes with total assignments of 8-10 periods/week and they shall be paid stipend of Rs. 10000/- per month with a maximum limit of payment for 12 months during the complete duration of the M.Tech programme.

The candidate of M.Tech Programmes can either avail the above free ship policy for PG programme or Teaching Assistantship.

Note: Total Free ship /Scholarships to students under all categories stated above (from B to E) put to together shall be limited to maximum 20% of the sanctioned intake for the programme of admission.

F) MERIT CUM MEANS SCHOLARSHIP

MRU offers Scholarship based on merit cum means, to the candidates admitted under reservation for Haryana Candidates. Scheme shall be applicable to all Undergraduate and Post Graduate Programs. The Scheme is applicable to all the students whose parents have annual income up to Rs.2.80 Lac from all sources. Under the scheme, the students shall be given fee waiver limited to the tuition fee as per the following scale. Candidates are required to pay other fee as applicable to the programme concerned.

- One fifth of the twenty five percent shall be granted full tuition fee concession,
- Two fifth of the twenty five percent shall be granted fifty percent fee concession,
- The balance two fifth of the twenty five percent shall be granted twenty five percent fee concession.

Conditions for Continuation of Free ship / Scholarship in Subsequent semesters for above categories

Progress of students awarded scholarship in subsequent semesters shall be reviewed after end of every semester for continuation, based upon his/her performance in the previous semester. For continuation of scholarship student shall be required to:

- Maintain a minimum SGPA of 7.0 in each semester without any backlog.
- Have 75% attendance in all courses in each semester.
- Applicants should not have been suspended for any grave act of indiscipline by the university.
- No disciplinary action against the applicant is established or pending in case of ragging or eve teasing.
- The applicant should not be receiving any other scholarship from any other source whatsoever, for which a certificate signed by student & parents is to be provided.

NOTE:

- For purpose of Scholarship/tuition fee waiver, the marks will not be rounded off to the next higher figure and calculation of percentage of marks shall be made on the basis of eligibility subjects in the qualifying examination (same number of subjects).

G) Free ship /Scholarships to the Wards of MREI Employee: 25% Tuition fee Waiver (limiting up to maximum of Rs. 12500/ per semester) to First Child only, however, if first child is already getting scholarship on the basis of Merit then this benefit would be passed to second child, if applicable.

H) Free ship /Scholarships to the Siblings of Manav Rachna Student in any of the HEI:10% Tuition fee Waiver (limiting up to maximum of Rs. 5000/ per semester) to the Sibling (brother/sister) of Student already enrolled in any of the Programme at HEI of MREI. Only elder one of the siblings would get the said benefit.

I) Free ship /Scholarships to the Alumni of Manav Rachna Educational Institution: Student who is an Alumnus of any of the Manav Rachna Educational Institutions (Schools or HEI), eligible for 10% Tuition fee waiver (limiting up to maximum of Rs. Rs. 5000/ per semester) during admission to the programs offered by any of the HEI.

J) Free ship /Scholarships to Girl candidates: 10% Tuition fee Waiver (limiting up to maximum of Rs. 5000/ per semester) shall be available to all girl candidates in all the UG & PG Programmes provided candidate has scored 60% marks in the qualifying exam as per eligibility conditions of the Programme.

In case, candidate is eligible for any free ships/ scholarships in either of above stated categories from A to E, he/she shall be getting the benefit stated in G, H, I & J category over and above to free ship/scholarship of that category with a maximum limit upto 100% Tuition Fee Waiver.

Otherwise, Candidate can avail a maximum of one scholarship at a time, amongst clause A to E as listed above

Note:

- Proof of relationship is to be provided wherever applicable
- For continuity, University Scholarship policy would be applicable from 2nd Semester

K) Suitable free ship shall be available to high achievers in the field of sports, persons suffering with Thalassaemia Major, sons / daughters of Army Personnel who have been killed in war/ terrorist attack, physically handicapped students etc. on case to case basis.

L) Scholarship for outstanding achievers in sports category

A provision of scholarship for outstanding achievers in sports is available for admission seeker at Higher Educational Institutions (HEIs) as per following categories:

Event/Level	Participation	Medal Win
Olympics	100% of Tuition Fee	100% of Tuition Fee
Asian Games / Asian Championship	75% of Tuition Fee	100% of Tuition Fee
Common Wealth Games	50% of Tuition Fee	75% of Tuition Fee
World Cup	50% of Tuition Fee	75% of Tuition Fee
National	25% of Tuition Fee	50% of Tuition Fee
State (with compulsory participation in National)	-	25% of Tuition Fee

The candidate seeking admission under any of the above categories of sports shall be required to produce the relevant documents of proof of his/her participation and Medal Won. Sports Committee under Director-Sports will take the final decision regarding Scholarship.

The scholarship under this category shall be given in the first semester and its continuation shall be decided by a committee constituted by the Competent Authority of the Institution / University.

MERIT SCHOLARSHIP TO SEMESTER/BRANCH TOPPERS

In order to motivate the students for better and sustained academic performance, MRU offers 'Merit Scholarship to Semester/Branch Toppers' already in place, for students bagging 1st, 2nd and 3rd positions in the Odd & Even semester exams (Based on the amalgamated SGPA/CGPA) every year for each programme being run at MRU, as under:

- a. First Position: Rs.15000/-
- b. Second Position Rs.10000/-
- c. Third Position: RS. 7500/-

The following are the guidelines for granting these Merit Scholarships:

1. Any programme having strength of 90 students or more in semester exam shall qualify for first, second and third position scholarship.
2. Any programme having strength more than 50 students and less than 90 students in semester exam shall qualify for first and second position scholarship, otherwise only a solitary topper shall be given a first position scholarship.
3. If the strength of a course is 10 or less no scholarship will be awarded for that course.
4. A student shall be eligible to benefit for tuition fee waiver only from one source only.

Scholarships Based on Innovation/Publication/Patent filing/International or National Level Competition:

There is a provision of scholarship for outstanding achievers in the area of research, innovation, prototype development and their outstanding achievements at national & international level competitions for students at Higher Educational Institutions (HEIs) for the following categories as per policy of the University:

- Startup Registration after generating grant from Govt. / Pvt. Funding organizations
- Competition Winner for Innovative projects
- Patent Granted
- Patent Published
- Patent Filed
- Research Publications



MRU-FEE SCHEDULE 2022-23

School	Programme	1 st Installment				2 nd Installment				Total Fee AY 2022-23	
		Tuition Fee	Development Fee	University Fee*	Student Resource Fee	Training Partner Fee	Total of 1 st Installment	Tuition Fee	Development Fee		Total of 2 nd Installment
MRSoE	B.Tech. Computer science	60000	18000	12000	24500		114500	60000	22000	77000	191500
	B.Tech. in Computer Science with specialization in Artificial Intelligence & Machine Learning	71000	18000	12000	24500	30500	156000	71000	17000	88000	244000
	B.Tech. in Computer Science with specialization in Cloud Computing, DevOps & Automation	71000	18000	12000	24500	30500	156000	71000	17000	88000	244000
	B.Tech. in Computer Science with specialization in Cyber security & Threat Intelligence	71000	18000	12000	24500	30500	156000	71000	17000	88000	244000
	B.Tech. in Mechanical Engg	50000	16000	12500	17000		95500	50000	16000	66000	161500
	B.Tech. in Mechanical Engg. With specialization in Smart Manufacturing & Automation	50000	16000	12500	17000	10000	105500	50000	16000	66000	171500
	B.Tech in Electronics & Communication Engineering	50000	16000	12500	17000		95500	50000	16000	66000	161500
	B.Tech in Electronics & Communication Engineering with specialization in VLSI Design & Verification	50000	16000	12500	17000	34000	129500	50000	16000	66000	195500
	B.Tech.-Lateral (CSE)	60000	18000	12000	24500		114500	60000	22000	77000	191500
	B.Tech.-Lateral (ME, Electronics & Communication)	55000	18000	12000	24500		109500	55000	17000	72000	181500
	B.Tech-Lateral (AIML, Cloud DevOps Automation, Cybersecurity & Threat Intelligence, Smart Manufacturing & Automation, VLSI Design &	71000	18000	12000	24500	30500	156000	71000	17000	88000	244000

MANAV RACHNA UNIVERSITY
REVENUE BUDGET FOR 2021-22

ANNEXURE - IV

FACULTY NA	BRANCH NAME	BATCH WISE STRENGTH										TOTAL STRENGTH	TOTAL YEARLY FEES BATCH WISE					TOTAL 2021-22					
		2015	2016	2017	2018	2019	2020	2021(PRO VISIONAL)	2015	2016	2017		2018	2019	2020	2021							
FACULTY OF ENGINEERING	B.Tech CSE				133	166	118	151	568									23740500	29631000	22243000	28916500	104531000	
	B.Tech CSE (LEET)					4	5	3	12										714000	892500	544500	544500	2151000
	B.Tech ECE/ECM				2	11	5	5	23										357000	1963500	892500	907500	4120500
	B.Tech ECE-VLSI						1	2	3											241000	488000	488000	729000
	B.TechMech				22			3	25										3927000	0	0	0	3927000
	B.TechMech (LEET)					4			4										714000	0	0	0	714000
	B.Tech IEM								0										0	0	0	0	0
	SMA					24	7	6	37										5784000	1687000	1464000	1464000	8935000
	SMA LEET						2	1	3											482000	244000	244000	726000
	B.Tech CSE DSVM				23	29			52										5543000	6989000	0	0	0
B.Tech CSE DTE				10	23			33										2410000	5543000	0	0	0	7953000
B.Tech CSE-AIML						53	63	116										0	0	12773000	15372000	28145000	
B.Tech CSE-AIML(LEET)							2																
B.Tech CSE-CDA						8	13	21											1928000	3172000	3172000	5100000	
B.Tech CSE-CSTI						19	33	52											4579000	8052000	8052000	12631000	
M.Tech CSE						1	2	3											103000	212000	212000	315000	
M.Tech ME						2	3	5											206000	318000	318000	524000	
B.Ed						27	30	57											3051000	3480000	3480000	6531000	
B.A B.Ed				16	28	24	24	92										1648000	2884000	2712000	2784000	10028000	
B.Sc B.Ed				18	27	11	11	67										1854000	2781000	1243000	1276000	7154000	
B.ED SPECIAL EDUCATION						4	3	7										0	492000	378000	378000	870000	
B.A. (H) LLB				43	32	44	45	215										6966000	8100000	8100000	9333000	38079000	
B.A. (H) LLB (8th sem)							1	1										0	0	183000	183000	183000	
B.Com.(H) LLB				5	13	5	4	30										810000	900000	720000	549000	5319000	
LLM- 1 YEAR							0	0										0	0	0	0	0	
LLM- 2 YEAR							1	1										0	0	0	126000	126000	
BA LLB (MIGRATION 4TH SEM)								0										0	0	0	0	0	
BBA (H) LLB				30	21	21	19	122										4860000	3780000	3420000	5673000	21513000	
BBA Entre and Family Business						19	24	73										0	3287000	3876000	4935000	12098000	
BBA Entre and Family Business(MIGRATION 3 SEM)								0										0	0	0	0	0	
BBA Finance and Accounts						34	22	91										5882000	3553000	5757500	5757500	15192500	
BBA Health Care Management						9	5	28										1422000	807500	2303000	2303000	4532500	
BBA Operations Management						8	10	27										1264000	1615000	1480500	1480500	4359500	
BBA-BA (BUSINESS ANALYTICS)								19													3125500	3125500	
B.Sc. (H) Chemistry						15	9	31										1545000	927000	742000	742000	3214000	
B.Sc. Physics						8	4	14										824000	412000	212000	212000	1448000	
B.Sc.(H) Mathematics						9	8	28										927000	824000	1166000	1166000	2917000	
M.Sc chemistry							4	14										0	0	412000	1060000	1472000	
M.Sc mathematics							3	8										0	0	309000	530000	839000	
M.Sc Physics							5	14										0	0	515000	954000	1469000	
TOTAL				0	0	78	290	488	449	593	1898							12636000	51359500	84754500	79015500	105738000	333503500
PHD				15	17	7	28	20	41	76	204							350000	1400000	2870000	9880000	17500000	
TOTAL STRENGTH				15	17	85	318	508	490	669	2102							12986000	52759500	86154500	81885500	115618000	351003300

MRU REVISED REVENUE & EXPENDITURE (₹ IN LACS)

S. No.	Particulars	Revised Budget (2021-22)	Actual for 9 months April to dec.	Actual Exp. April '21 to JUNE '21	ACTUL EXP JULY '21	ACTUL EXP AUG '21	ACTUL EXP SEPT '21	OCT '21	NOV '21	DEC '21	JAN '22	FEB '22	MARCH '22	TOTAL FOR NEXT 3 MONTHS
A)	PERSONNEL:													
a)	Teaching Staff	1278.00	922.59	276.77	92.3	92.80	100.68	149.27	106.3	104.47	105.37	135	115.5	355.87
b)	Non-teaching Staff	313.00	225.62	68.22	22.91	22.52	25.07	38.15	23.25	25.5	25.13	31.13	31.13	87.39
c)	Salary for visiting/expert lectures incl. knowledge partners	103.00	93.51	49.65	12.79	14.86	1.81	2.41	3.60	8.39	3.00	3.00	3.00	9
d)	Salary for Contractual Staff for various services i.e. Security, Housekeeping	100.00	71.77	28.46	12.15	3.37	9.21	5.6	3.32	9.66	9.95	9	9	27.95
	TOTAL - PERSONNEL	1794.00	1313.49	423.10	140.15	133.55	136.77	195.43	136.47	148.02	143.45	178.13	158.63	480.21
B)	NON-RECURRING EXPENDITURE:		0.00											0
1	Machinery & Equipments (incl. lab)	54.00	4.31	2.62	0.00	0.84	0	0	0.85		20	20	10	50
2	Furniture & Fixtures	14.00	10.38	6.59	3.77	0	0	0	0		2	1	1	4
3	IT (incl. software)	35.00	19.79	0	15.86	0.00	0.00	0	0	3.93	5	5	5	15
4	Building incl. WIP	75.00	34.89	5.53	23.14	0.18	2.05	1	2.96	0.02	13	13	14	40
	TOTAL - NON-RECURRING	178.00	69.35	14.74	42.77	1.02	2.06	1.00	3.81	3.95	40.00	39.00	30.00	109
C)	RECURRING EXPENDITURE:		0.00											0
1	Scholarship to Students	350.00	272.49	38.58	48.65	1.35	1.41	96.14	86.36	0	30	30	17	77
2	Students Welfare	4.00	3.20		1.36	0		0	0	1.84	1			1
3	Students Training	35.00	33.93	3.77	0.96	6.54	6.85	8.94	4.43	2.42	1			1
4	Books & Journals (incl. library, e-journals, magazines etc)	25.00	18.17	9.78	5.33	0		0	3.06		6	1		7
5	Sports Activities	3.00	2.58		0	0		0	2.58		0			0
6	Lab Consumables	3.00	1.18		0	0		1.18			1	1	0	2
7	Faculty & staff Development	5.00	3.85	0.22	2.07	0.35	0.44	0.12		0.65	1			1
8	Printing & Stationery	95.00	92.22	15.63	0.52	0.18	34.75	16.79	15.11	9.24	2	1		3
9	Repair & Maint. of Furniture & Fix.	8.00	7.70	1.58	2.73	0	0.03	1.43	0	1.93				0
10	Repair & Maint. of Equipments & Electricals	8.00	5.71	0	0	1.29		3	1.42	0	1	1		2
11	Electricity & Fuel Charges	84.00	66.87	13.46	0.28	22.55		29.36	0.25	0.96	7	5	5	17
12	Maintenance - Environment, Health & Safety	6.00	5.99	0.75	0.63	0.62		2.03	1.96	0	0	0	0	0
13	Maintenance - IT & Communication	7.00	3.20	2.77	0.22	0		0.21	0	0	2	1	1	4
14	R & D Expenditure	50.00	9.50		9.5	0			0		5.5	18	17	40.5
15	Start up innovation	50.00	0.00		0	0			0	0	10	15	25	50
16	Repair & maintenance of Building	30.00	14.94	9.06	0.00	0.85	3.7	0	0.87	0.46	5	5	5	15
17	Horticulture	7.00	4.15	2.46	0.22	0.71		0.76			1	1	1	3
18	Staff Welfare Exp.	5.00	2.88	0.17	1.37		1.34	0			2	0		2
19	Exam. Exp./Univ. Charges/Affiliation exp.	10.00	4.25		0	0	3.55			0.7	2	2	2	6
20	Mess expenses	13.00	0.00		0	0					9	2	2	13
21	Travelling & Conveyance	2.00	1.07	0.48	0.2	0.05	0.1	0.24			0.5	0.5	0.5	1.5
22	Student Admission expenses	238.00	225.36	43.53	23.04	28.40	44.75	38.36	36.21	11.07	8.00	3.00	2.00	13
23	Community outreach	1.00	0.00		0	0				0			1	1
24	Student Evaluation & Assessment	169.00	117.78	30.00	48.40	4.94	11.90	0.00	8.09	14.45	17.00	17.00	17.00	51
25	Student Seminars & Events	161.00	109.69	30.00	48.40	4.94	11.90	0.00		14.45	17.00	17.00	17.00	51
26	Re-payment of loan	940.00	844.33	111.36	90.88	96.05	29.38	106.4	197.26	213	32	33	31	96
27	Interest & finance chgs.	257.00	208.76	81.09	22.06	17.73	15.58	38.41	18.3	15.59	17	18	14	49
28	Professional & Consultancy charges	15.00	5.13		0	2.8		0	0.85	1.48	2	3	4.2	9.2
29	Rent	14.00	9.90	2.43	1.51	3.72		0.98	0.26	1	0.98	0.98	2	3.96
30	Insurance	8.00	0.16		0	0			0.16		8		0	8
31	Membership & Subscription	2.00	2.45	1.77	0	0				0.68	0.5			0.5
32	Rates & taxes	2.00	0.60		0	0		0	0.6					1.4
33	Miscellaneous & Contingent Exp.	20.00	15.40	10.94	0.50	0	0.13	1.86	0.8	1.17	2	2	1	5
	TOTAL - RECURRING	2,627.00	2093.43	409.84	308.83	193.07	165.81	346.21	378.58	291.09	191.48	177.48	166.10	535.06
	TOTAL EXPENDITURE	4,599.00	3476.28	847.69	491.75	327.64	304.64	542.64	518.86	443.06	374.93	394.61	354.73	1124.27
MRU INCOME BUDGET: 2021-22														
			0.00											0
S. No.	Particulars	Revised Budget (2021-22)	Actual for 9 months April to dec.	Actual Exp. April '21 to JUNE '21	ACTUL EXP JULY '21	ACTUL EXP AUG '21	ACTUL EXP SEPT '21	OCT '21	NOV '21	DEC '21	JAN '22	FEB '22	MARCH '22	0
	INCOME:		0.00											0
1	Academic Fee from students	3,658.00	3077.80	1118.68	348.54	267.05	224.69	246.72	655.12	216.00	250.00	200.00	130.00	580
2	Hostel Fee	127.00	116.75		0	36.5	20.57	44.76	7.92	7	10			10
3	Other income/Interest	50.00	15.65		7.6	0	0	5.55	0	2.5	0	0	35.00	35
	TOTAL INCOME	3,835.00	3210.20	1,118.68	357.14	303.55	245.26	297.03	663.04	225.50	260.00	200.00	165.00	625
	Secured/Unsecured loan taken during the year	-	168.13	16.93	21.2	0	130							0
	Shortfall, to be funded by loans/creditors etc.	764.01	97.94	(287.93)	113.41	24.09	(70.62)	245.61	(144.18)	217.56	114.93	194.61	189.73	499.27
	TOTAL	4,599.00	3476.28	847.69	491.75	327.64	304.64	542.64	518.86	443.06	374.93	394.61	354.73	1124.27

Deficit in next 3 months

499.27

DRAFT RULES AND PROCEDURES OF POST-DOCTORAL FELLOWSHIP

The rules and procedures regarding Post Doctoral Fellowship have been categorized in three sections

Section A: (Admission Conditions)**(i) Objective:**

The Post Doctoral Fellowship (PDF) is aimed to encourage and facilitate young scholars who have completed their Ph.D. and wish to pursue a regular career in teaching and research. They should have a high potential and promise for conducting full time research on specific themes and issues. Such researchers are expected to conduct research in frontier areas of science, engineering, management, humanities, social sciences and law. Fellows shall work under a mentor, and it is hoped that this experience will provide them a platform to develop as an independent researcher.

(ii) Eligibility:

- (a) The applicant must have obtained Ph.D. degree from a recognized University. Those who have submitted their PhD thesis and are awaiting award of the degree are also eligible to apply **but will be registered only when Degree has been awarded.**
- (b) The applicant should have at-least three publications in high-quality Journals (listed in the Web of Science/SCOPUS/Hein Database/Indian Citation Index/ABDC/EBSCO/CARE/Art & Architecture Databases or similar international resource) and is cited widely by research community.
- (c) There is no upper age limit for candidates to apply.
- (d) The candidates, who have completed their earlier postdoctoral fellowship assignment, are also eligible to apply.
- (e) Aspirants of Postdoctoral Fellowship can submit their proposal only twice/once in a calendar year.

(iii) Selection & Mode of Application:

- (a) Applications will be invited around the year and processed by the University.
- (b) The application form along with a research proposal should highlight the objectives of the research work to be undertaken in the university and can be submitted online.
- (c) Details including Project Title, Project summary, Keywords, Objectives of the proposal, expected output and outcome of the proposal should be provided at the time of submission of the application.
- (d) Work Methodology and Research plan should also be submitted in PDF format (not more than three to four Pages) along with the project details.
- (e) **Candidate will be required to identify the mentor with whom he/she is interested in working in the University. In case another mentor is required to be associated from within or outside the university the**

same shall be mentioned specifically. The candidate can also be jointly mentored by having one of the mentors from outside the University.

(f) Based on the recommendations of the Expert Committee constituted by the University, for evaluation of the proposal submitted and presentation made by the candidate the final selection for the award of fellowship shall be made.

(iv) **Documents to be submitted by the Postdoctoral fellow:**

- (a) Bio-data
- (b) Qualification Certificates.
- (c) Undertaking by the applicant
- (d) Endorsement Certificate from the Mentor if identified.

(v) **Nature & Duration of Support:**

- (a) The selected Post-Doctoral Fellows (here after referred to as Fellows) will not normally be allowed to work under the mentorship of their Ph.D. guide/co-guide.
- (b) The fellowship is purely a temporary assignment and is valid for a maximum period of 2 years.
- (c) The Fellows shall be entitled to receive the fellowship as per the guidelines as decided by the University from time to time.
- (d) The fellow shall be eligible for an annual contingency grant of Rs.1,00,000/. (The contingency amount can be utilized with prior approval of VC for the purchase of consumables and non-consumables in the ratio 40:60. non-Consumable items are books /journals/minor equipment whereas Stationary, chemicals, registration of national or international conference, domestic travel, etc. will be considered under consumables).
- (e) On completion of fellowship the books, journals and equipment purchased out of the contingency grant shall become the property of the University.
- (f) There is no provision for providing manpower support under this scheme.
- (g) The candidate may work for his post-doctoral work on a project, which has been awarded to him by any other funding agency.
- (h) University may assign any other work as deemed necessary.

Section B: The procedure regarding the release of Fellowship, Leave Rules and Other Conditions.

(i) **Monitoring the progress & Release of the Fellowship:**

- (a) The scholar has to join the fellowship within one month of the date of the award letter by submitting all required documents.
- (b) The fellowship will be sanctioned initially for a period of one year, effective from the date of joining Fellowship by the scholar. The renewal of the Fellowship for the subsequent year shall be subject to the receipt of



satisfactory Annual Progress Report and statement of expenditure of the contingency amount.

- (c) The annual fellowship and contingency will be released in two equal installments. The second installment will be released only after receiving a satisfactory Six-Monthly Progress Report in the prescribed format.
- (d) In the second year of fellowship, the first instalment of six-month fellowship along with contingency will be released on receiving a satisfactory Annual Progress Report preferably along with a copy of one published research paper in peer reviewed high-quality Journals (listed in the Web of Science / SCOPUS / Hein Database / Indian Citation Index / ABDC / EBSCO / CARE / Art & Architecture Databases or similar international resource) and expenditure account of the contingency amount. The second installment of six months fellowship along with contingency, will be released on receipt of a satisfactory Progress Report of 18 months in the prescribed format with a copy of published research paper in high quality journal as mentioned above (if not submitted with earlier progress report) along with the expenditure account of the contingency amount.
- (e) The fellowship may be discontinued if research progress is found unsatisfactory or because of any disciplinary action being proposed for any misconduct in the University.
- (f) During the course of the fellowship, the scholars are required to publish at least two research papers showing the university affiliation in peer reviewed high-quality Journals as mentioned above on the theme of the research undertaken.
- (g) The University may assign any other work

(ii) Completion of Fellowship

- (a) If a fellow leaves before the completion of 2 years, he/she will have to apply giving reasons for such action to university for seeking permission from the university.
- (b) Before leaving he/she shall submit detailed progress report of the work done with publications (if any) and the expenditure statement of contingency amount duly forwarded by his/her Mentor.
- (c) If, as a special case, a scholar remains on leave due to maternity/medical/extra ordinary circumstances (not to exceed six months) duly approved by the University the tenure of fellowship will be extended by that period. During such period no fellowship shall be given to the Fellow as the total amount of fellowship will not exceed 24 months.
- (d) On completion of the fellowship, the scholar should submit the following:
 - A book-length final report in a publishable form along-with a Summary of the report (3000-4000 words) and published research papers.
 - These documents should be submitted in hard copy (two copies of final report and five copies each of the Summary and research articles) and a soft copy.



- A certificate of settlement of accounts giving details of expenditure of the contingency grant and clearance from the library of the University.
- (e) Fellows are required to get their final report checked on their own for similarity index and attach a report of the same at the time of submission. The similarity index of the report should not go beyond 10%.
- (f) A maximum of three months period can be granted for submission of the final report after completion of the fellowship.
- (g) University reserves the right to terminate the Fellowship at any stage if it is convinced that
 - appropriate progress is not being made or
 - the grant has not been utilized properly or
 - involved in a case of indiscipline.

(iii) Leave:

- (a) The Postdoctoral Fellow shall be entitled to a maximum of 12 days leave including casual leave for any leave other in a year.
- (b) Any absence from work for attending duly approved Seminars or Conferences, Field work etc. will be treated as 'on duty' provided such absence does not exceed 15 days in a year.
- (c) Unauthorized absence from work will be deemed to be non-seriousness/misconduct/indiscipline.
- (d) The Fellow shall not be entitled for any Vacation leave.

(iv) Conditions

- (a) The post-doctoral research work shall normally not be carried out under the Ph.D. supervisor.
- (b) The duration of full time regular fellowship shall be strictly for two years. In no case the fellowship beyond two years will be considered. However, extension for submission of final report may be granted on justified grounds without any additional financial commitment of the University.
- (c) The University reserves all rights to publish the fellowship report funded by it, provided the work is recommended for publication by DRC of the department where Fellow is carrying his/her research. The Fellow can get it published themselves only after seeking permission from the University, clearly showing the MRU affiliation.
- (d) The Fellow as part of his/her research fellowship shall be required to involve in teaching learning responsibility as may be assigned by the HoD in consultation with the mentor or a duration of not exceeding 6 Hours per week with a view to prepare the Fellow for teaching cum research career. Such assignment shall not include any departmental extra-curricular activities.
- (e) Defaulters of any previous fellowship/project/grant will not be eligible for consideration until the applicant obtains the clearance from the University.



- (f) While accepting any fellowship from MRU, a fellow should not accept any other fellowship or research project or regular financial benefit/assignment from any other institution/university.
- (g) The research proposal/final report of the Fellow cannot be submitted for the award of any University degree/diploma or funding by any other institution. The University however, will have no objection if the scholar utilizes the research data for the purpose of further funding.
- (h) The final report submitted by the scholar shall be evaluated by the University for being considered satisfactory.
- (i) Books/ periodicals/ equipment purchased by the scholar out of the contingency grant should be deposited with the University and a certificate to this effect may be submitted along with the final report.
- (j) The final authority related to the interpretation of the guidelines or any issue left is vested with the University

Section C: General Guidelines for the purpose of University/Faculty

(i) Who can be a Mentor?

- (a) Mentor must hold a regular academic / research position in any of the department of the university.
- (b) A mentor must have successfully guided at least three PhD's and shall not have more than two PDF fellows at any given time.

(ii) Eligibility of Department to take Post-Doctoral Fellow

The Department to be eligible to have Post-Doctoral Fellow/s must fulfil the following pre-requisites:

- (a) Must be offering Ph.D. Programme.
- (b) Must have at least one Professor and two Associate Professors.
- (c) Must have a Departmental Research Committee approved by the University.

sd/ -
For Manav Rachna University
Registrar

