

## **MINUTES OF THE ELEVENTH MEETING OF THE GOVERNING BODY OF MANAV RACHNA UNIVERSITY HELD ON MONDAY DATED 30.09.2019**

A meeting of the Governing Body of Manav Rachna University was held on Monday, Dated 30.09.2019 at 11:00 AM in the Board Room, A Block, Manav Rachna Campus, Faridabad to consider various administrative and financial matters.

The following were present:

1. Dr. Prashant Bhalla, Hon'ble Chancellor/Chairman;
2. Dr. Amit Bhalla, Vice President, MREI
3. Dr. M. M. Kathuria, Trustee, UET
4. Prof. (Dr.) Sanjay Srivastava, Vice Chancellor, MRIIRS
5. Dr. N. C. Wadhwa, DG, MREI;
6. Ms. Anita Chaudhary, I.A.S (Retd.), Former Secretary, Govt. of India
7. Dr. Shalini Tuli, Associate Professor (Nominee of P.S. to Govt., Haryana)
8. Col. (Retd.) V.K. Gaur, Ex-Adviser MREI;
9. Prof. I.K. Bhat, Vice Chancellor
10. Prof. Sangeeta Banga, Dean Academics (Special Invitee)
11. Shri Rajeev Malhotra, CF&AO (Special Invitee)
12. Dr. Kameshwar Singh, Registrar / Member Secretary.

Shri Amit Kumar, FCA could not attend the meeting due to other professional engagements. He was granted leave of absence.

The following are the minutes of the meeting:

The meeting commenced with singing the National Anthem. Registrar welcomed the Members and requested Hon'ble Chancellor/Chairman to open the meeting with his brief remarks.

### **11.1 Opening Remarks by the Chairman**

Chairman welcomed all the members present in the meeting and stated that Manav Rachna University has been adding new dimensions this year. The number of admissions has considerably increased. In the recent past Centre of Excellence on ADR was inaugurated by the Hon'ble Minister of Law and Information & Technology. In his inaugural address Hon'ble Minister mentioned that "In today's context, Institutional Arbitration is very Important and this Centre shall encourage in a fast way Arbitration and Mediation process." The Hon'ble Minister also said that he would be happy to help the institution in addressing any such issues. The Hon'ble Minister used very encouraging words for Manav Rachna Vidyantariksha which are remarkable and encouraging.

The Chairman stated that, on 23rd of September, 2019, Sokka Gakkai International Foundation organized a function at Dr. Ambedkar International Centre, Janpath, New Delhi in association with Manav Rachna University for conferring the Honoris Causa to Sh. Daisaku Ikeda: who is a peace builder, Buddhist philosopher, educator, author and poet. The ceremony was attended by the large number of invitees from different fields coupled with invitees/followers of the Buddhist Philosophy from India and Japan. Mr. Minoru Harada, President, Soka Gakkai International on behalf of Sh. Daisaku Ikeda ji accepted the Honour and in his acceptance speech, he shared that Sh. Daisaku Ikeda ji strongly feels that Manav Rachna University and SGI has similar philosophy and both the organizations are working for the betterment of the society.

Minutes of the Eleventh Meeting of the Governing Body held on 30.09.2019

The Chairman apprised the initiative taken by the University towards establishment of Centre of Peace and Sustainability and its inauguration is scheduled on 04.10.2019. The Centre would be organizing a national seminar on "Alternative Politics, Peace and Sustainability" on 04.10.2019 itself, which is expected to be attended by large number of participants from Faridabad, Noida and Delhi. The centre would carry forward the objectives and philosophy of the Institute of Peace, Research and Action (IPRA) which has donated about three thousand books and assets it possessed and shall also be creating a corpus fund. The interest of the corpus shall be utilized for running the activities of the centre.

The Chairman applauded the efforts put forth by the University. He then requested the Vice Chancellor to enlighten the members about other additional achievements made by the University.

The Vice Chancellor apprised the Governing Body that:

- (i) Times Engineering Survey- 2019 has ranked Manav Rachna University among the Top 3 emerging Engineering Institutes of the country. It also has ranked it the second most promising and emerging institute for Placement and Research Capabilities.
- (ii) Admission for the Academic Session 2019-20 will be closing today dated 30th September, 2019. 636 admissions against 750 seats have been made in all the UG and PG programs till 29.09.2019, Out of which, 284 students have been enrolled with the Engineering programs and 352 students have been enrolled for non-engineering programs.
- (iii) Orientation programme was conducted from July 8<sup>th</sup> to July 26<sup>th</sup> and congratulated Dr. Shruti Vashisht, Dean, SW and her team members involved in organizing the orientation program for successfully conducting the same.
- (iv) MoU with Altair & Design Tech in the area of Design Analysis and Simulation was signed on 27.05.2019. 11 faculty members of MREI (MRU-8, MRIIRS-3) have undergone phase 1& 2 of training on these software's and further work is in progress. Besides it,
  - 35 students Licences in operation
  - Students projects in operation
  - Lecture by Dr. Matthias Goelke from Germany on Simulation Driven Design was conducted.
- (v) The Center of Excellence "Alternate Dispute Resolution" was inaugurated on 7th September 2019 by Hon'ble minister of Law & Justice, Sh. Ravi Shankar Prasad and training on ADR has started under the center, First training session was organized on 26th September for LLM Students & Faculty Members by Sh. Ratan K Singh and Sh. AVS Subramanyam (Advocates).
- (vi) The Placement process for Batch 2019 also initiated, 65 students from CST & ECE have got placed with different companies and the highest package offered is by Lido Learning @ 10 LPA.
- (vii) 19 Faculty Members have joined Manav Rachna family in the various departments this academic year

- (viii) Three days FDP was organized in the month of June and July for all the Deans, Directors, HoDs and faculty members of MRU besides some faculty members from MRIIRS on Teaching Pedagogies
- Role of Faculty
  - Bloom Taxonomy + Setting Question Papers
  - Active Learning and Cooperative Learning etc.
  - Learning Styles
  - Outcome based Education and mapping of PO-CO-LO
  - Course File preparation
  - Innovation and creating a culture for it.
- (ix) Department of Chemistry received grant of Rs. 1Lakh from DST (Science and Engineering Research Board) for the National Conference “Theoretical and experimental assessment in developing the advanced thermoelectric materials and peltier cooler module”. Department has also received sanction of Rs 1Lakh from Indian Oil Corporation Ltd. to organize the event. The event is to be held on 7-8 November 2019. The money from DST has been received by the Central office and needs to be transferred to the University immediately for organizing the event.
- (x) Centre of Innovation at MRU has been activated and student teams are working on various projects under the close supervision of Dean (Research & Consultancy) and Dr. Shruti Vashisht.
- (xi) Under Computing Research cluster, student membership is increasing as number of projects is added from Industry as well as Preparation for student project competitions is being carried out.
- (xii) The Departments are organizing workshops & trainings for the faculty & student skills & knowledge development:
- a. Department of physics organized one day workshop on Raman’s Spectroscopy for faculty, students and participants from other institutions
  - b. Department of chemistry organized one day workshop on Good Lab Practices for faculty & students by Dr. Sangeeta Pandita from Zakir Hussain College Delhi University
  - c. Department of Management & Commerce organized workshop on Entrepreneurship for the E&FB students by Dr. Rita Sengupta from NIESBUD
  - d. Department of ECE organized workshop for the class 11<sup>th</sup> & 12<sup>th</sup> students of Govt. Girls Senior secondary school on Aurdino & Solar Technology on 18<sup>th</sup> September.
- (xiii) 7th Public lecture on “Kashmir Issues the way forward” was organized on 31st August, Dr. Aman Hingorani from Mumbai High Court, presently practice in Hon’ble Supreme Court of India was the Resource Person.

- (xiv) A Blood Donation Camp was organized on 16th September in the memory of Our Founder Dr. O P Bhalla and 368 Units of blood were collected from MRU students and staff.
- (xv) Abhishek Soni Takke Team, of Smart India Hackathon, has been selected for the finals of Singapore – India Hackathon, was held on 28th- 29th September at IIT Madras. He stood at 9th position and won prize money of 2000\$.

Abhishek Tomar, Law, Yash Chaudhary, B.Tech CSE, Rohit Rawat, CST, Vikram Sharma, ME, who were amongst 42 Students team of University which visited BITS Pilani to participate in BOSM 2K19 from 13th to 17th September got 2 Gold medals & 2 Bronze medals in Weight Lifting.

- (xvi) On 19th September MRU Welcomed 26 member delegation from Soka Gakkai International Japan. Delegation interacted with Vice Chancellor, Faculty & students of the University & also visited various faculties at the Campus.

He concluded with the above remarks and requested Registrar to take up the Agenda meant for deliberations. The Registrar took up the Agenda items one by one for deliberation.

## **11.2 Confirmation of the Minutes of the last meeting of Governing Body held on 21.05.2019.**

**Governing Body confirmed the minutes of the last meeting.**

## **11.3 Action Taken Report on the decisions of the last meeting of GB**

Action Taken Report on the decisions, taken in the Tenth Meeting of the Governing Body was submitted for perusal of the Hon'ble members. While going through the Action Taken Report, Registrar apprised the Governing Body members in respect of two items at serial no. 6 and 7 of the Action taken Report (i.e. Review of Budget for the year 2019-20 and also regarding representation from the Ph.D. Scholars with regards to revision of fee after 3 years duration prescribed for submission of thesis).

Governing Body also deliberated on following items of action taken report:

### **(a) Review of Annual Budget for the Year 2019-20**

**(b) Implementation of Revised fee for Ph.D. programs to the Batches admitted in the year 2015-16, 2016-17 who have completed more than three years**

**Decision: Governing Body took the Action Taken Report with the following decisions on the above two issues:**

**1. Revised budget for the year 2019-20 will be placed before the Governing Body in the next meeting after consideration of same by the Finance Committee and Board of Management.**

**2. Fee for the Ph.D. Program revised from 2019-20 shall not apply to the old batches of. 2015-16, 2016-17 & 2017-18. Further, University shall frame a Policy to standardize the concession admissible to internal faculty members.**

**3. The Ph.D. Scholars after completion of maximum duration of 6 years prescribed for the program shall pay the revised fee for the program as approved by the Board of Management in its earlier meeting**

#### **11.4 Matter for information**

**(i) Decision taken by the Academic Council in its 11th meeting held on 23.07.2019.**

**Decision: Governing Body took the above information on record.**

**(ii) Decision taken by the Board of Management in its 12<sup>th</sup> meeting held on 20.08.2019.**

Governing Body was informed that the Board of Management in its Twelfth Meeting held on 20.08.2019 considered 10 Items including 4 regular items viz. opening remarks by Chairman, confirmation of last minutes, Action Taken Report & matter for information and 6 other items, took decision thereon which were re-produced before the Governing Body.

With regard to contents of decision on item no. 4 i.e. "Consideration of relaxation in eligibility criteria to SC, ST & OBC Candidates" one of the Hon'ble Member suggested that "candidates belonging to Single Girl Child" and "Ward of Defense Personnel /Para Military Forces" should also be made part of the proposal and the word "Person with Disabilities" full form of PWD may also be written along with PWD for sake of clarity.

Further, the issue relating with categories "Single Girl Child and Defense Personnel" was deliberated at length. There was a suggestion that from the point of implementation of the same, the parents who have only one child i.e. Girl, will fall under "Single Girl Child" Category.

As far as Defense Personnel, it includes 7 categories prescribed by District Sainik Board in the order of priorities as under:

**Priority 1:** Widows / Wards of Defense Personnel/ Para Military Personnel killed in action

**Priority 2:** Wards of Defense Personnel and ex-serviceman /Para Military Personnel disabled in action boarded out from service with disabilities attributed to military services

**Priority 3:** Widows / Wards of Defense Personnel/ Para Military Personnel who died in peace time with death attributes to military services.

**Priority 4:** Wards of Defense Personnel and Para Military Personnel disabled in services boarded out from service with disabilities attributed to military services.

**Priority 5:** Wards of serving Defense Personnel and ex-serviceman / Para Military / Police Personnel who are in receipt of Gallantry Awards.

**Priority 6:** Wards of Ex-Serviceman

**Priority 7:** Wards of Serving Personnel

Preference to the wards of Defense Personnel in admissions should be given in order of the above priority..

**Decision:**

**1. “Single Girl Child” means the parents who have only one child i.e. Girl, will fall under “Single Girl Child” Category.**

**2. Preference to the wards of Defense Personnel in admissions shall be given in order of the above priority.**

**11.5 Matter for ratification**

**(i) Revision of Fee Structure and Scholarship Policy for LLM Programs**

The matter of revision on Fee Structure and Scholarship Policy for LLM Program was placed before the Governing Body for ratification. Further, the fee structure of LLM Programs was fixed based on the recommendation received from Faculty of Law. Considering the concerns raised by the Faculty in the matter of admission due to high fee for the programs and their suggestion that fee should be brought at par with the other Institution in vicinity offering the LLM Program, the Fee Structure of the above programs was reexamined and decided to be kept as follows for the academic session 2019-20:

1. LLM (One Year-Full Time): Rs. 1,83,000/-per annum
2. LLM (One Year-Part Time): Rs. 1,47,000/-per annum

It was also informed to the Members that the Department of law proposed to reduce the percentage of marks by 5% at every level and thus, the existing policy for merit scholarship to LLM programs was revised for the current session as follows:

75% and above	- 100% tuition fee waiver
70% and above but below 75%	- 50% tuition fee waiver
65% and above but below 70%	- 25% tuition fee waiver

**(ii) Revision of Fee for some of the UG Programs to be offered in 2020-21.**

It was submitted for information of the members of Governing Body that pursuance to statistics of the admissions in individual programs during last three years and the fee prescribed for them, it was a view that University has very limited options to increase fee in current programs and therefore, resolved to consider increase in fee only in respect of B.Tech CSE Program and rationalize the fee for BBA Programs with different specialization.

The following fee structure for the B.Tech. CSE and BBA programs was proposed:

S. No	Name of the Program	Current fee	Proposed fee
1	B.Tech, CSE	Rs.1,81,500/-	Rs. 1,91,500/-
2	BBA (HCM)	Rs. 1,61,000/-	Rs. 1,64,500/-
3	BBA (F&A)	Rs. 1,76,000/-	
4	BBA (EFB)	Rs. 1,76,000/-	
5	BBA (OM & SCM)	Rs. 1,61,000/-	

Board of Management has ratified the above action taken by the University and the same was placed before the Governing Board for approval. One of the Members of Governing body suggested that the Per Annum should be added in the proposed fee so that no ambiguity will arise.

**Decision: Governing Body ratified the decisions taken by the University with suggestion to add word “Per Annum” in the proposed fee.**

### **11.6 Approval of Scholarship Policy for 2020 -21**

It was submitted that University is offering Merit Scholarship, Merit Cum Mean Scholarship and Merit scholarship to branch toppers in order to attract meritorious candidates, comply with the requirement of fee concession admissible to Haryana Domicile students and to award the students attaining high academic proficiency in their programs respectively.

The University also provides one time concession of Rs. 5000/- at the time of admission in any of the programs to the candidates passing out from any of the Manav Rachna Educational Institutions and wards or Faculty or Staff Member of any of the MREI since, its inception. It is felt that amount of concession offered by the University is quite less, hence, needs to be revised.

The University shall continue to follow the above policy during the Academic session 2020-21 with modifications which are detailed hereunder:

#### **(A) MERIT SCHOLARSHIPS:**

##### **UG Programmes other than B.Ed. Programme**

90.00% & above	100% Tuition Fee Waiver.
85.00% & above but below 90.00%	50% Tuition Fee Waiver
80.00% & above but below 85.00%	25% Tuition Fee Waiver

##### **PG Programmes other than LLM Programme**

80.00% & above	100% Tuition Fee Waiver
75.00% & above but below 80.00%	50% Tuition Fee Waiver
70.00% & above but below 75.00%	25% Tuition Fee Waiver

##### **LLM Programme**

75% and above	100% Tuition Fee Waiver
70% and above but below 75%	50% Tuition Fee Waiver
65% and above but below 70%	25 % Tuition Fee Waiver

## **B.Ed. Programme :**

The criteria would be similar to “PG Programmes other than LLM”.

### **Note:**

*The Candidates in all PG Programmes shall be associated with faculty members for proper grooming, mentorship and providing assistance to the Faculty as and when required.*

### **(B) MERIT CUM MEANS SCHOLARSHIP**

MRU offers Scholarship based on merit cum means, to the candidates admitted against the 25% seats earmarked for Haryana Domiciled Candidates. This Scholarship shall be applicable to all the Undergraduate and Post Graduate Programs. The candidates whose parents annual income from all sources does not exceed Rs. 2.80 Lac shall be eligible for this scholarship. Under the scholarship, the students shall be given fee waiver limited to the tuition fee as per the following scale. Candidates are required to pay other fee as applicable to the programme concerned.

- One fifth of the twenty five percent shall be granted full tuition fee concession,
- Two fifth of the twenty five percent shall be granted fifty percent fee concession,
- The balance two fifth of the twenty five percent shall be granted twenty five percent fee concession.

**Conditions for Continuation of Scholarship in Subsequent Years shall be governed as per the policy notified in the Admission Brochure.**

### **NOTE:**

- For purpose of Scholarship/tuition fee waiver, the marks will not be rounded off to the next higher figure and calculation of percentage of marks shall be made on the basis of eligibility in five subjects in the qualifying examination. The marks secured in additional subject (beyond five compulsory subjects), if any, shall not be taken into account for the calculation purpose.
- In addition, suitable free ship shall be provided to high achievers in the field of sports, persons suffering with Thalassaemia Major, sons / daughters of Army Personnel who have been killed in war/ terrorist attack, physically handicapped students etc. on case to case basis.

### **(C) FREESHIP/ SCHOLARSHIP POLICY FOR MANAV RACHNA EMPLOYEES & ALUMNI**

- **Wards/Siblings of MREI Employee:** 25% Tuition fee Waiver (limiting upto maximum of Rs. 25,000/-) shall be admissible to First Child. If the first child is already getting scholarship on the basis of Merit, the benefit of 25% tuition fee waiver would be passed to Second Child, if applicable.



If first child is already allowed the benefit of 25% tuition fee waiver for being the ward/Sibling of MREI Employee, the Second Child shall be allowed benefit of 15% Tuition Fee Waiver subject to maximum of Rs. 15,000/-.

- **Siblings of Manav Rachna Student in the same HEI:** 10 % Tuition fee Waiver (limiting upto maximum of Rs.10,000/-) shall be allowed to the Sibling (brother/sister) of Student enrolled in any of the Programme at HEI.
- **Alumni of Manav Rachna Educational Institution:** An alumnus of any of the Manav Rachna Educational Institutions (Schools or HEI), shall be eligible for 10% Tuition fee waiver or maximum of Rs. 10000/-(whichever is less) while seeking admission to any programs offered by the MRU.

**Note:**

- **Proof of relationship is to be provided wherever applicable**
- **For continuity, University Scholarship policy would be applicable in the subsequent years.**

**(D) MERIT SCHOLARSHIP TO SEMESTER/BRANCH TOPPERS**

In order to motivate the students for better and sustained academic performance, MRU offers 'Merit Scholarship to Semester / Branch Toppers' already in place, for students bagging 1st, 2nd and 3rd positions in the Odd & Even semester exams (Based on the amalgamated SGPA / CGPA) every year for each programme being run at MRU, as under:

- First Position: 25% of Tuition Fee or Rs.25000/- whichever is less
- Second Position: 15% of Tuition Fee or Rs.15000/- whichever is less
- Third Position: 10% of Tuition Fee or RS.10000/- whichever is less

The following are the guidelines for granting Merit Scholarships to Semester / Branch Toppers:

1. Any programme must have strength of 90 or more in semester exam to qualify for first, second and third position scholarship, otherwise only a solitary topper shall be given a solitary first position scholarship.
2. If the strength of a programme is 10 or less, no scholarship will be awarded for that programme.
3. A student shall be eligible to benefit for tuition fee waiver from one source only.

Board concurred with the proposed Scholarship Policy for the Academic Session 2020-21 and placed before the Governing Body for approval. After deliberation on the above scholarship policy, the Governing Body took the following decisions-

**Decision: Governing Body approved in principle the Scholarship Policy for the Academic Session 2020-21 with the suggestion that the category "Wards/Sibling of MREI Employee" need to be further elaborated to avoid difficulties in its implementation in as much as MREI Employees includes Manav Rachna Schools as well. A joint meeting of both the Universities i.e. MRIIRS and MRU was suggested to be held for finalizing the conditions for award of scholarship to the beneficiaries.**

Minutes of the Eleventh Meeting of the Governing Body held on 30.09.2019

## **11.7 Approval of the Annual Accounts & Balance Sheet for the year 2018-19**

**Decision: The Governing Body approved the same for onward submission to the Government.**

## **11.8 Any other item with the permission of the Chair**

No other item discussed.

The meeting ended with a vote of thanks to the chair.

**SD/-**  
(Dr. K. Singh)  
Registrar/ Member Secretary

**F. No. MRU/GB (A&M) / Vol. V /2018  
11.10.2019**

**Dated:**

To,

- (1) PS to Chancellor for kind information to the Hon'ble Chancellor
- (2) PS to Vice President for kind information of the Hon'ble Vice President
- (3) Dr. M. M. Kathuria, Trustee, 5E/1A. BP, NIT, Faridabad
- (4) Dr. N.C. Wadhwa, DG, MREI, faridabad
- (5) Prof. (Dr) Sanjay Srivastava, Hon'ble Vice Chancellor, MRIIRS
- (6) Ms. Anita Chaudhary, I.A.S (Retd.), Former Secretary, Govt. of India.
- (7) Dr. Shalini Tuli, Associate Professor, Govt. College, Sector 16, Faridabad, Nominee of the Additional Chief Secretary to Government, Haryana Higher Education
- (8) Col. (Retd.) V.K. Gaur, House No. 2429, Sector – 9, Faridabad.
- (9) Shri Amit Kumar, FCA, 1H-33, NIT, Faridabad.
- (10) PS to VC for kind information of the Hon'ble Vice Chancellor
- (11) Dean, Academics, MRU, (Special Invitee).
- (12) Sh. Rajeev Malhotra, Chief Finance and Accounts Officer, (Special Invitee)