



**MANAV RACHNA
UNIVERSITY**
Declared as State Private University vide Haryana Act 26 of 2014

MANAV RACHNA UNIVERSITY
(Established vide Haryana Act 26 of 2014)

MINUTES
OF
TWENTIETH MEETING
OF THE
BOARD OF MANAGEMENT

Dated: 17.12.2022

MINUTES OF THE 20th MEETING OF THE BOARD OF MANAGEMENT OF MANAV RACHNA UNIVERSITY HELD ON SATURDAY, DATED 17.12.2022 AT 11:00 AM AT BOARD ROOM A-BLOCK, MR CAMPUS, FARIDABAD.

20th meeting of the Board of Management of Manav Rachna University was held on Saturday, Dated 17.12.2022, at 11.00 A.M in the Board Room, A Block, Manav Rachna Campus, Faridabad, Haryana to consider various administrative, financial and academic matters. The following were present:

1. Prof. I.K. Bhat, Vice Chancellor;
2. Dr. Sunidhi, Principal, GCG, Nacholi, Nominee, Govt. of Haryana;
3. Prof. V.K. Mahna, Ex-Pro VC, MRU;
4. Prof. Sangita Banga, Pro-VC, MRU;
5. Prof. Pradeep K. Varshney, Dean, Research;
6. Prof. Shruti Vashisht, Dean, Academics & Engineering
7. Prof. Jyoti Pruthi, Professor, CST
8. Dr. Kameshwar Singh, Registrar/ Member Secretary

Dr. Amit Bhalla, Vice President, MREI, Shri. Rajeev Kapoor, ED-Group HR-Minda Group, Shri Navdeep Chawla, MD-Psychotropic India Ltd and Sh. Manish Kumar, Ex-MD & CEO NSDC, who could not attend the meeting due to their other professional engagements, were granted leave of absence.

The following are the minutes of the meeting:

Hon'ble Members of the Board first observed two minutes silence to pay homage to Late Dr. M.M. Kathuria Ji, Hon'ble Trustee who had been member of this august body since 2015 until his demise. Thereafter, Registrar welcomed the Hon'ble Members and apprised that the prescribed quorum is available for conducting the Meeting. He also extended special welcome to Dr. Sunidhi, Nominee of Govt. of Haryana, in place of Dr. Shalini Tuli, Associate Professor and introduced her with other Members. The Registrar then requested the Chairman to open the meeting with his remarks.

(1) Opening Remarks by the Chairman

The Chairman welcomed all the Honourable members and Dr. Sundhi, in particular, who was attending the meeting as Nominee of Govt. of Haryana for the first time. He further informed the members about some of the activities carried out by the University after the last meeting of the Board of Management. Some of which are mentioned below:

- The last 2 months were the months of festivals and Manav Rachna family always strives to celebrate all the festivals with right spirit and keeping the Indian culture, ethos and values.
- Admission process for the session 2022-23 is over and this academic year 795 students have been admitted to various programmes. In PhD Program there have been 41 admissions during the July session of 2022-23 and admissions process for Jan-23 sessions is open.



- During this period, Manav Rachna University has been bestowed with the Employability Award for being ranked among the Top 10% of campuses nationally by the leading global job skills credentialing agency SHL. SHL assessed the universities on students' actual performance on a standardized test based on verbal ability, logical & quantitative aptitude.
- School of Management & Commerce organized a Business Haat on 18.10.2022 to invoke an entrepreneurial mindset among the students. Students depicted management mantras and displayed their work, which clearly reflected their efforts, capabilities, and creativity.
- To inculcate the culture of Innovation and Incubation, School of Management & Commerce, organized three day workshop on 'Marketplace Game' to experience strategy and decision-making in a simulated environment between 21 to 213 Nov. 2022. Dr. Bindu Agrawal, a Certified Master Business Coach for Simulations, was the key resource person for the session.
- Department of Chemistry organized the 2nd International Conference from 17th to 19th November, 2022 on "The Green and Sustainable Chemistry", jointly sponsored by SERB DST, DRDO, India and NHPC, Faridabad. The conference was to bring awareness and practices for a greener and cleaner environment. The conference received 88 papers (37 Poster presentations and 51 oral presentations).
- Department of Physics organized the 1st International Conference on 8th & 9th December, 2022 on "Futuristic Materials", sponsored by SERB DST, along with DRDO, India. The conference focused on addressing the future trends, challenges and the needs in material science. The conference received about 62 papers (34 poster presentations and 28 oral presentations)
- School of Education and Humanities, organized several expert talks during the period between Oct-2022 to Dec. 2022 on the following topics:
 - ☞ "India's Cultural Diplomacy" by Dr. Sonu Trivedi, Director, Swami Vivekananda Cultural Centre, Embassy of India, Seoul.
 - ☞ "India's Policy on Pakistan" by Prof. Manish from Gujarat Central University.
 - ☞ Gender Sensitization and Mental Health among Women by Prof. Dr Abha Sharma, Principal, B Ed, SCERT, New Delhi.
 - ☞ An online National Webinar on Ensuring Mental Health among Adolescents by Dr. Gunjan Rajput, from Rishiwood University Sonipat Haryana.

There are some notable achievements of the faculty and students

- Dr. Aditya Sharma, and Dr. Shiv Kumar Dixit, Assistant Professors from the Department of Physics received the research project grant of Rs. 18,25,000 for three years from Haryana State Council for Science to work in the area of solar cell devices.



- Prof. Mrinal Pandey, Professor and Dr. Mamta Arora, Associate Professor from Computer Science and Engineering received grant of Rs. 31 Lacs on 09.12.2022 for Medical Insurance Settlement using Block Chain Management Technology from IIT Bhilai, Innovation and Technology Foundation.
- Prof. Sudhish Kumar Shukla, Professor, Department of Chemistry have been ranked among top 2% of researchers for his research publications and their impact among all Scopus author profiles. The selection is based on ranking the top 100,000 scientists by composite score or a percentile rank of 2%, carried out by Stanford University.
- Dr. Chand P Saini, Assistant Professor, Education was invited as a Session Chair in Technical Session-I in International Conference on “Managerial Business Practices and Theories Post COVID” - held at KR Manglam University, Gurugram on 20th – 21st October 2022.
- Dr. Pragati Chauhan & Dr. Yogita Sharma, Associate Professor, were certified for completing advance level Entrepreneurship training from NEN Wadhvani Group as entrepreneurship educators.
- Dr. Pragati Chauhan, Assoc. Professor, Department of Management & Commerce was appreciated for her efforts as Bhartiya Yuva Shakti Trust (BYST) mentor representing Manav Rachna University in their Delhi chapter meeting held on 15.11.2022 at India Habitat Centre, New Delhi
- Dr. Rashee Singh, Assoc. Professor & Mr. Chandra Prakash Singh, Assistant Professor, Department of Education participated in an international conference EDUSCOPE, 2022 organized by OE4BW, UNESCO on 20th Sep. 2022.
- During the last 2 months faculties and students have published 14 research papers in Scopus / Web of Science listed databases journals, 1 book chapter and 2 patents. The total no. of publications of University has increased to 478 as per Scopus database and the University h-index also increased to 30.

Student Achievements

- Three B.Ed. students of batch 2022-24 presented paper in the International Conference organized by Al-Barkaat Institute of Education, Aligarh on 25th Nov 2022
- Om Chaudhary, a student of BBA (Entrepreneurship and Family Business), has been honored for his stellar performance at the 45th U.P State Championship held at Dr. Karni Singh Shooting Range held on 08.08.2022. He has won two bronze medals for his performance in the 25-m Shooting Firearms Event in 0.22 Standard Pistol & 0.32 Centre Fire Pistol Senior (Nr) categories.
- Aryan Singhal of BBA- Global Operations Management was awarded the certification at The Global Immersion Programme -2022 held at Dubai from 27th Sept-30th Sept, 2022.



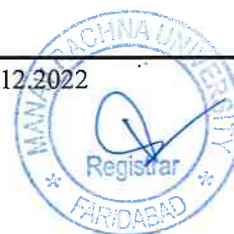
- Digambar Phagna of BA LLB 3rd year won bronze medal in weight lifting during BITS Pilani sports festival held on 15.10.2022.
- Manav Rachna Center for peace is creating a peace wall and for the same, word "Peace" is written by students and faculties in 6000+ languages of different continents, that would be reflected on the wall.
- Many students visited Rajasmand Rajasthan and participated in Global Youth Peace Camp held in 23-25th November 2022.
- Ipshita Kanojia student of Moksh Society of BA LLB 1st year Won second prize in singing competition during Annual cultural fest of Echelon University held on 30.09.2022
- 25 Students of Fashion Society, MRU won the third prize during Annual cultural fest of KR Mangalam University held from 23rd to 25th November 2022.
- Seven girl students along with Dr. Chhavi attended a week long training on Safety at Vrindavan organized by Youth Red Cross Society held on 01-07-2022.

Placements

- 118 Students from Dept. of CST were placed with average salary package of 5.8 LPA and the Highest Salary Package 42 LPA
- Five Students from Dept. of ME were placed with average salary package 4.25 LPA and the Highest Salary Package was Rs. 5 LPA
- One Student from Dept. of ECE was placed with salary package 6LPA
- Two Students from Dept. of Mathematics were placed with salary package 3.25 LPA
- Two Student from Dept. of Physics were placed with salary package 5.82 LPA
- Two Students from Dept. of Chemistry were placed with salary package 5 LPA
- 21 Students from Dept. of Edu. Were placed average salary package 3 LPA and Highest Salary Package 5.4 LPA
- 35 students from Dept. of Law were placed with average salary of Rs. 3 LPA and highest salary of Rs. 5 LP
- 47 Students from Dept. of Mgt & Com were placed with average salary of 3.5 LPA and highest salary of 9 LPA

Vice Chancellor concluded his remarks with the above and requested the Registrar to take up the agenda for deliberation. The Registrar took up the agenda one by one for consideration of the Board.

(2) Confirmation of the Minutes of the last meeting of the Board of Management.



The Hon'ble Members were informed that Minutes of the 19th Meeting of the Board of Management was circulated to all the members vide email dated 19.07.2022. No observation / comment were received from any of the members. Board was requested to confirm the minutes.

Decision: Board Confirmed the Minutes of last meeting of the BOM held on 30.06.2022

(3) Action Taken Report on the Decisions taken in the 19th Meeting of the Board of Management.

Registrar apprised the Members with the action taken report on the decisions of the last Meeting of the Board of Management and requested to permit him to take the report on record.

Decision: Board took the Action taken report on record.

(4) Matter for information

- (a). Agenda considered in the 19th Meeting of the Academic Council and decisions taken thereon.
- (b). Decisions taken in the 20th Meeting of the AC held on 10.12.2022

Board was apprised that in 20th Meeting of the Academic Council, 14 Agenda Items were taken up for discussion inclusive of 04 regular item and decisions taken thereon as reproduced as below:

A. No	Agenda	Decision
20.5	<p>Matter for ratification</p> <p>(a). Consideration of 10% additional admissions over prescribed intake to cover up the dropouts.</p> <p>(b).Revision in intake of some of UG Programs for the academic session 2022-23</p> <p>(c).Revision of Guidelines / Norms for the Teaching Cum Research Assistantship to Ph.D. Scholars</p> <p>(d). Withholding of four UG Programs viz. B.Sc. (Hons) Physics B.Sc. (Hons) Chemistry & B.Sc. (Hons) Mathematics and B.Ed. Special Education Program from the Academic Session 2023-24 onwards</p>	Academic Council ratified the decisions of the University
20.6	University Convocation and award of Degree to the UG, PG & Ph.D. Passed out students	Academic Council approved the list of UG, PG & Ph.D degree recipients, who are to be conferred



		their degrees during the convocation to be held in January-2023 and authorized VC to approve, if there are any Ph.D. students fulfilling the requirement for award of degree till date of convocation.
20.7	Approval of admission in the UG & PG Program for the Academic Session 2022-23.	Academic Council approved the admissions made in all the UG & PG Programs for the Academic Session 2022-23
20.8	Approval of Admission Policy for all the UG, PG & Ph.D. Programs for the year 2023-24.	Academic Council approved the Admission Policy for all the UG, PG and Ph.D. Programs for the year 2023-24
20.9	Consideration of MRU (Academic) Regulation, 2022	Academic Council considered and approved the MRU (Academic) Regulation, 2022 and recommended the same for approval of the Board of Management.
20.10	Consideration of MRU (Examination) Regulations, 2022.	Academic Council considered and approved the MRU (Examination) Regulation, 2022 and recommended the same for approval of the Board of Management.
20.11	Consideration of MRU (Doctor of Philosophy, Ph.D.) Regulations, 2022	Academic Council considered and recommend the same for approval of the Board of Management.
20.12	Any other matter with permission of chair: (i) Creation of Department of Sciences and School of Sciences	Academic Council considered the proposal for creation of the new Department and School of App. Sciences and recommended for approval of the Board of Management.

- (c). MoU with Information and Library Network Centre (INFLIBNET) for Sodh Chakra to provide a unique space to the university to manage the research lifecycle of research scholars and integrate with millions of resources including full text thesis along with helping tools for the researchers.
- (d). MoU with UAS International a Unit of United Accrual Services Pvt. Ltd on 02.11.2022. for Internship, Live Projects, Final Placement, Industrial Visits abroad and Student Exchange Program abroad. UAS International will also assist in exchanging of expertise by means of guest lectures, workshops for the benefit of students.



- (e). Details of the Faculty / Staff from different departments resigned from the service of the University due to their personal reasons.
- (f). Conduct of University Convocation: Board was apprised that University will be planning to organize its Convocation – 2022, tentatively in the month of January-2023. Total 395 number of UG & 31 number of PG students who pass out in the year 2021-22 and 13 Ph.D. Scholars who have been declared eligible for Ph.D. Degree are to be conferred their degrees along with the Medal and Honoris Causa recipients. It was also apprised that Academic Council authorized the Vice Chancellor to approve the conferment of Degree to the Ph.D. Candidates who fulfill the degree requirements herein after till the convocation held.

Decision: Board of Management took the above information on record with advice to place the complete information of placement of the students from next meeting.

(5) Matter for ratification

- (a) Appointment of 20 faculty and staff made by the University during the last 5 months against vacant positions was reported for ratification by the Board of Management.
- (b) 10% additional admissions made over prescribed intake to cover up the dropouts was also reported for ratification with stipulation that in case there is no drop out, excess admissions would be adjusted against seats earmarked for lateral entry in the second year.

Decision: Board of Management ratified the above decisions of the University.

(6) Approval of Admission Fee Refund Rules for UG, PG and Ph. D Programs (2023-24).

Board of Management was informed that University shall continue with the existing policy of refund in respect of UG & PG programs as notified by the AICTE / UGC for the academic year 2023-24.

As far as Ph.D. programs, the University will follow the following fee refund rules in case of withdrawal of admission from the program during 2023-24:

- (i) In case of withdrawal before last date of admission: full refund after deducting Rs. 1000/- as processing charges.
- (ii) In case of withdrawal between last date of admission and commencement of course work: Full refund after deducting Rs. 5000.
- (iii) In case of withdrawal within 15 days of commencement of Course work: 50 % of fee will be refunded.
- (iv) No refund in case of withdrawal after 15 days of commencement of Course works.

Decision: Board approved the proposed Admission Fee Refund Rules for UG, PG and Ph. D Programs for the Academic Session 2023-24.



(7) Approval of Scholarship Policy for the year 2023-24

It was informed to the Hon'ble Members that in order to encourage good number of students every year, University provides various kind of scholarship and, hence, it is decided to continue with the scholarship schemes with revisions in the Marks / CGPA in Qualifying Examination in some of the scholarships. The Hon'ble Members were informed about the terms and conditions of the scholarships and its continuations in the subsequent semester for academic year 2023-24. Board considered the proposal and unanimously recommended the same for approval of the Governing Body.

Decision: Board of Management considered and recommended the Scholarship policy in r/o UG / PG programs for the Academic year 2023 – 24 for approval of the Governing Body. (Approved Scholarship Policy -2023-24 is annexed as Annexure – I).

(8) Rationalization of intake of UG & PG Programs for the Academic Session 2022-23.

The Hon'ble Members of the Board of Management were informed that the University proposes to rationalize the intake of some of the UG & PG programs for which admissions were made during the academic session 2022-23. This will facilitate the Departments and University at large to maintain cadre ratio and requirement of faculty in those programs. The Programs in which, the Intake is proposed to be rationalized, are given below:

S. No	Name of Program	Approved Intake 2022-23	Rationalized Intake-2022-23
1	BBA (Health Care Management)	30	10
2	BBA (Entrepreneurship and Family Business)	30	45
3	BBA (Business Analytics)	30	45
4	MBA (Business Analytics)	60	60
5	B.Sc. (Hons.) Physics	25	10
6	B.Sc. (Hons.) Chemistry	25	10
7	B.Sc. (Hons.) Mathematics	25	10
8	M.Sc. Chemistry	10	20
9	LL.M. (One Year)	20	10

The Board of Management was further informed that admissions of B.Sc. Programs in Physics, Chemistry & Mathematics and B.Ed. Special Education (LD) shall be on hold during the academic session 2023-24 and it will be zero session for the 4 programs.

Board agreed with the proposal to rationalize the intake of the programs except MBA (BA), intake of which will be kept 60 as approved by the AICTE. The Board was also of the view that some industry specific science programs at UG level may be introduced against traditional courses, which are in high demand such as Geo-informatics, Forensic Science and climate change etc.

Decision: Board approved the rationalized intake for the above programs with suggestion to keep intake of MBA (BA) 60 for the Academic Session 2022-23 and advised to work on the suggestions for introducing undergraduate Programs in areas, which are futuristic.



(9) Approval of draft MRU (Academic) Regulation, 2022.

The Members of the Board of Management were informed that existing provision were revisited taking into consideration the assessment tools / methods to be used for different modes of assessment / evaluation and provisions recently notified by UGC on MOOCS, Academic Bank of Credit, Guidelines of NSQF, NCrf and a fresh regulation namely, MRU (Academic) Regulation, 2022 prepared and placed before the Academic Council in its 20th Meeting held on 10.12.2022 for consideration. The Academic Council recommended the same for approval of the Board.

The members of the Board of Management were apprised of the changes made for aligning them in the provisions of the regulations. After deliberation, it was unanimously approved by the BOM.

Decision: Board of Management approved the MRU (Academic) Regulation, 2022. (Approved MRU (Academic) Regulation, 2022 annexed as Annexure-II).

(10) Consideration of MRU (Examination) Regulations, 2022.

The Board was apprised that some of the clauses in present regulation are needed to be modified after promulgations of new UGC guidelines on ABC, MOOCs, NCrf, NQF etc. In view of this, University revisited the provisions under the existing regulations and framed the MRU (Examination) Regulation-2022 a fresh, comprising the above concepts. The new draft regulation shall repeal the previous MRU (Conduct of Examination) Regulations, 2020 and shall come into force from the date of approval of the Board of Management. Academic Council of the University already considered and recommended for approval of the Board.

The Members of the Board of Management were apprised about the changes carried out in the regulation and requested to approve the same. The Board considered and approved the MRU (Examination) Regulation, 2022.

Decision: Board of Management approved the MRU (Examination) Regulation, 2022. (Approved MRU (Examination) Regulation, 2022 annexed as Annexure-III)

(11) Consideration of MRU (Doctor of Philosophy, Ph.D.) Regulations, 2022

The Board of Management was informed that the University Grants Commission has recently notified UGC (Minimum Standards and Procedures for Award of Ph.D. Degree), 2022, which has come in force from 07.11.2022.

This necessitated to make the changes in the existing Ph.D. regulations. Accordingly, it is decided by the University to adopt the same.

In view of the above, University prepared MRU (Doctor of Philosophy, Ph.D.) Regulations, 2022, which shall govern the Ph.D. program from the January 2023 session of the academic year 2022-23 and onwards. Appendix -1 shall continue to be in force along with these regulations.

The Chapter-10 of MRU (Academic Program) Regulations, 2020 shall remain in force for Ph.D. scholars admitted to the program up to July session of the academic year 2022-23. It shall lapse/stand repealed with the completion of the Ph.D. by the students admitted up to July, 2022.



Academic Council of the University already considered and recommended for approval of the Board. The board was apprised with the salient points of the new regulation and requested to approve the same.

Decision: Board considered and approved the MRU (Doctor of Philosophy, Ph.D.) Regulations, 2022. (Approved MRU (Doctor of Philosophy, Ph.D.) Regulations, 2022, annexed as Annexure-IV).

(12) Approval of Annual Report for the year 2020-21.

It was submitted for information of the Board that Hon'ble Members in the previous meeting had suggested some changes in the Annual Report, such as the efforts of the University on social developments and other factors for the purpose of NAAC Accreditation and assessments are to be included in the revised Report. The revised Annual Report of 2020-21 was tabled in the meeting and Members were apprised with the changes and contents of Index. The Board was requested to consider and recommend the same for approval of the Governing Body.

Decision: Board of Management considered the Annual Report of the University for the year 2020-21 and recommended the same for approval of the Governing Body.

(13) Consideration of fee structure for UG, PG & Ph.D. Programs for AY 2023-24.

Members of the Board were informed that the University has proposed to revise the fee structure of various UG / PG and Ph.D. (Full time & Part time) for the Academic Session 2023-24. The revised fee structure of UG / PG and Ph.D. (Full time & Part time) was considered by the Finance Committee in the meeting held on 10.12.2022 and recommended the same for approval of the BOM. The Members of the Board of Management were requested to consider and recommend the same for approval of the Governing Body.

Decision: The Board considered and recommend the same for approval of the Governing Body.

(14) Approval of Accounts Statement and Balance sheet for the year 2021-22.

Balance Sheet and Annual Accounts for the Financial Year 2021-22 was duly considered by the Finance Committee in its meeting held on 10.12.2022 and it was resolved to place the same to the Governing Body through Board for their approval. The same was tabled in the meeting for perusal of the Hon'ble Members and requested to approve the same for onward submission to the Govt.

Decision: Board approved the Balance Sheet and Annual Accounts for FY 2021-22.

(15) Approval of revised budget of financial year 2022-23.

The Board was informed that estimated receipts of Annual Budget of the University for the Current Year 2022-23, which was approved by the Governing Body was based on projected admissions in the respective programs. As the admissions for the 2022-23 are over and actual number of admitted students are known, it was reworked out on



actual admissions made in all the programs and expenditure was reviewed as per current requirements of the university.

Accordingly, the receipt and estimated expenditure were re-appropriated and budget estimates revised for the Financial Year 2022-23. Finance Committee has okayed the revised budget in its meeting held on 10.12.2022 with some suggestion which are incorporated in the in the revised estimates. The final Budget for the year 2022-23 was tabled in the meeting. The Board Considered and recommended the same for approval of the Governing Body.

Decision: Board considered the revised Budget of Financial Year 2022-23 and recommended the same for approval f the Governing Body.

(16) Any other item with permission of chair.

(i) Consideration and approval of Annual Report of Examination for the year 2021-22

The Board was informed that Examination Cell has prepared the Annual Report of Examinations conducted during the academic year 2021-22. The report comprises of various activities carried out the examination branch which examination calendar followed during semester, information about declaration of results, supplementary examinations, grievances of the complained received and addressed and also about the reforms about the examination system. The Report was placed before the Board of Management for their consideration with the request to approve the same.

Decision: Board Considered and approved the Annual Report of Examination for the year 2021-22. Approved report annexed as Annexure-V

(ii) Reporting of the Action taken by the University on feedbacks received from the various stakeholders i.e. Faculties of the Departments, Alumni and Employers during the Academic Year 2021-22.

The Board was informed that University regularly collect feedback of different stakeholders viz. students, faculty members, alumni, employers and the departments which aims to monitor, review and improve the overall quality of teaching learning process. The feedbacks conducted on curriculum design to strengthen and improve the academic system at University from various stakeholders were collected and analyzed for taking an appropriate action on a regular basis for syllabus revisions, restructuring of the curriculum and quality improvement during the year 2021-22.

The feedback report is also hosted on the institutional website to maintain transparency. The Board was requested to take the Feedback Report and Action Taken on records. It was widely applauded by the Members and accepted.

Decision. Board accepted the Feed Back Analysis Report and action taken thereon.

(iii) Establishment of Research Development Cell and its progress report

It was informed that UGC has issued guidelines vide its letter no. F. No. 1-5/2021 dated 08.06.2022; to establish a Research and Development Cell (RDC) in Higher Educational Institutions (HEIs) for the promotion of quality research in line with NEP



2020. The establishment of RDC will enable attainment of targets of Atma-Nirbhar Bharat and is expected to play a pivotal role in catalyzing research culture mandated in NEP 2020. In pursuance to same, the University has established the R&D Cell to promote meaningful Research and Development activities with a vision and mission to pursue and promote Research in frontier areas of various disciplines of Science, Engineering and Technology, Management, Education and Law. The University has embedded Engineering Exploration, Research Based Courses and Project Based Learning (PBL) in majority of the programmes and also notified policies and formed committees pertaining to Research and Innovation from time to time for benefitting faculty and students.

The Board Members were also informed about the composition of R&D Cell and its five verticals, which will be provided to help & support the its functioning and decision making. The Board appreciated the efforts of University toward promotion of research and Development activities and take it on record.

Decision: Board took the establishment of Research & Development cell constituted by the University for Promotion of the Research in the University.

(iv) Creation of Department of Sciences and School of Sciences

The matter regarding merger of the Departments of Physics Chemistry and mathematics and creation of a new a Department and School as Department of Sciences and School of Sciences was considered by the Academic Council in its meeting held on 10.12.2022 as per the provision of clause 29 of the MRU First Statute, 2015 and recommended for consideration of the Board. Board was requested to consider the same and approve.

Decision: The Board approved the proposal for creation of the new Department and School of Sciences by merging the Dept. of Physics, Chemistry and Maths and approved the same.

After deliberation on the agenda points and other items, Meeting ended with vote of thanks to the chair.



K. Singh
Dr. K. Singh

Registrar / Member Secretary

F.NO. MRU / BoM (A&M) /Vol. V /2022

Dated: 29.12.2022

To,

- (1) PS to Chancellor for kind information of the Hon'ble Chancellor
- (2) PS to VC for kind information of the Hon'ble Vice Chancellor
- (3) Additional Chief Secretary to Government, Haryana Higher Edu Department, Room No. 403, 4th Floor, Mini Secretariat, Sector-17, Chandigarh.
- (4) PS to VP for kind information of the Hon'ble Vice President, MREI
- (5) Sh. Manish Kumar, Ex-MD & CEO, NSDC
- (6) Dr. Sunidhi, Principal, GCG, Nachouli, (Nominee of the Govt).
- (7) Prof. V.K. Mahna, Ex-PVC, MRU, C-53, Punchsheel Enclave New Delhi 110017
- (8) Sh. Rajiv Kapoor, ED & Group HR, Head, Uno Minda
- (9) Sh. Navdeep Chawla, Chairman/MD, Psychotropic India Ltd. 214, Sec-15, Fbd

- (10) Prof. Sangeeta Banga, Pro-VC
- (11) Prof. Pradeep Varshney, Dean (Research)
- (12) Prof. Shruti Vashisht, Dean, (Academics & Engineering)
- (13) Dr. Jyoti Pruthi, Professor, Dept. of CST



ANNEXURE - I

SCHOLARSHIP/FREE-SHIP POLICY OF MRU FOR- 2023-24

Scholarship policy of University encourages a good number of students every year and kindles the spirit of consistent performance. In the last three years a substantial sum of more than five crores was awarded in the form of various scholarship policies of the universities.

A) Schemes 'Utkarsh' and 'Uttam' for the candidates on the basis of MRNAT-2023 Score for UG & PG programmes:

MRNAT 2023 Score	'Utkarsh' *	'Uttam' **
90.00% & above	100% Tuition Fee Waiver	100% Tuition Fee Waiver
80.00% & above but below 90.00%	50% Tuition Fee Waiver	25% Tuition Fee Waiver
70.00% & above but below 80.00%	25% Tuition Fee Waiver	10% Tuition Fee Waiver

* Scheme 'Utkarsh' is for candidates taking Admission within a period from 19th February 2023 to 10th July 2023)

** Scheme 'Uttam' is for candidates taking Admission within a period from 11th July 2023 to 31st August 2023)

B) Free ship/Scholarships to students on the basis of marks/CGPA in the qualifying examination as per following criteria:

UG level programmes (Except B.Ed & B.Ed Special Education)

Marks / CGPA in Qualifying Examination	Tuition Fee Waiver
98% and above	100%
95% to 97.99%	50%
90% to 94.99%	25%
85% to 89.99%	10%

PG level Programme (Other Than LLM programme)

Marks / CGPA in Qualifying Examination	Tuition Fee Waiver
85% and above	100%
80% to 84.99%	50%
75% to 79.99%	25%
70% to 74.99%	10%



LLM Programme

Marks/Score in the Qualifying Examination	Tuition Fee Waiver
75% & above	100%
70 % to 74.99%	50%
65% to 69.99%	25%
60% to 64.99%	10%

Scholarship criteria for B.Ed. Programme & B.Ed. Special Education would be similar to PG Programmes other than LLM

- C) Free ship /Scholarships to students seeking admission for B.Tech-Engineering programmes on the basis their JEE Mains -2023 Overall All India Rank as per following criteria

JEE Mains-2023 Overall All India Rank	Tuition Fee Waiver
Upto 50000	100%
50001 – 100000	50%
100001-150000	25%

- D) Free ship /Scholarships to students seeking admission for integrated Law Programmes on the basis their CLAT-2023 Score/Marks as per following criteria

CLAT -2023 Marks/Score	Tuition Fee Waiver
101 & above	100%
91 to 100	50%
80 to 90	25%

- E) Free ship /Scholarships to students seeking admission for any UG programmes on the basis their SAT-2023 Marks/Score as per following criteria

SAT-2023 Marks/Score	Tuition Fee Waiver
1301 & above	100%
1201 to 1300	50%
1101 to 1200	25%

- F) Free ship /Scholarships to students seeking admission for MBA programmes on the basis their CAT/MAT/CMAT/ATMA-2023 Score/Marks as per following criteria

On the basis of CAT-2023

CAT-2023 Score / Marks	Tuition Fee Waiver
80% and above	100%
75% to 79.99%	50%
70% to 74.99%	25%



On the basis of MAT/CMAT/ATMA-2023

MAT/CMAT/ATMA-2023 Score / Marks	Tuition Fee Waiver
95% and above	100%
90% to 94.99%	50%
85% to 89.99%	25%

Candidate in PG programmes can be associated with faculty member for proper grooming, mentorship and providing assistance to the faculty for students of UG programmes as and when required.

G) Scholarship for outstanding achievers in sports category

A provision of scholarship for outstanding achievers in sports is available for admission seeker at Higher Educational Institutions (HEIs) as per following categories:

Event/Level	Participation	Medal Win
Olympics	100% of Tuition Fee	100% of Tuition Fee
Asian Games / Asian Championship	75% of Tuition Fee	100% of Tuition Fee
Common Wealth Games	50% of Tuition Fee	75% of Tuition Fee
World Cup	50% of Tuition Fee	75% of Tuition Fee
National	25% of Tuition Fee	50% of Tuition Fee
State (with compulsory participation in National)	-	25% of Tuition Fee

The candidate seeking admission under any of the above categories of sports shall be required to produce the relevant documents of proof of his/her participation and Medal Won. Sports Committee under Director-Sports will take the final decision regarding Scholarship.

The scholarship under this category shall be given in the first semester and its continuation shall be decided by a committee constituted by the Competent Authority of the Institution / University.

There is a Provision of Teaching Assistantship for the candidate enrolled for M.Tech and LLM Programmes, as detailed below:

The selected candidates having more than 70% overall marks or 7.00 CGPA in the qualifying examination shall be provided teaching assistantship on the recommendations of the committee constituted by the Vice-Chancellor of the University. Under this provision, such candidates shall be required to engage with Professors/Associate Professors of the University for Practical and Tutorial Classes with total assignments of 8-10 periods per week and they shall be paid stipend of Rs. 10000/- per month with a maximum limit of payment for 12 months during the complete duration of the M.Tech and MPT programme.



The candidate of M.Tech and LLM Programmes can either avail the above free ship policy for PG programme or Teaching Assistantship.

Note: Total Free ship /Scholarships to students under all categories stated above (from B to F) put to together shall be limited to maximum 20% (5% for 100% of Tuition Fee waiver cases, 5% for 50% of Tuition Fee waiver cases, 5% for 25% of Tuition Fee waiver cases and 5% for 10% of Tuition Fee waiver cases) of the sanctioned intake for the programme of admission.

H) Free ship /Scholarships to the Wards of MREI Employee: 25% Tuition fee Waiver (limiting up to maximum of Rs. 12500/- one time at the time of Admission) to First Child only, however, if first child is already getting scholarship on the basis of Merit then this benefit would be passed to second child, if applicable.

I) Free ship /Scholarships to the Siblings of Manav Rachna Student in any of the HEIs of Manav Rachna: 10% Tuition fee Waiver (limiting up to maximum of Rs. 5000/- only one time at the time of admission) to the Sibling (brother/sister) of Student already enrolled in any of the Programme at HEI of MREI. Only elder one of the siblings would get the said benefit.

J) Free ship /Scholarships to the Alumni of Manav Rachna Educational Institution : Student who is an Alumnus of any of the Manav Rachna Educational Institutions (Schools or HEI), eligible for 10% Tuition fee waiver (limiting up to maximum of Rs. 5000/- only one time at the time of admission) during admission to the programs offered by any of the HEI.

K) Free ship /Scholarships to Only Girl Child candidates: 10% Tuition fee Waiver (limiting up to maximum of Rs. 5000/- only one time at the time of admission) shall be available to the only girl child candidates in all the UG & PG Programmes provided candidate has scored 60% aggregate marks in the qualifying exam.

Note:

- Proof of relationship is to be provided wherever applicable
- For continuity, University Scholarship policy would be applicable from 2nd semester
- The candidate can avail scholarship/freeship under one scheme only, whichever is higher, out of the above listed schemes subject to availability of scholarship seats.

L) MERIT CUM MEANS SCHOLARSHIP FOR DOMICILE STUDENTS OF HARYANA

Manav Rachna offers Scholarship based on merit cum means, to the candidates admitted under reservation for Haryana Candidates. Scheme shall be applicable to all Undergraduate and Post Graduate Programs. The Scheme is applicable to all the students whose parents have annual income up to Rs.2.80 Lac from all sources. Under the scheme, the students shall be given fee waiver limited to the tuition fee as per the following scale. Candidates are required to pay other fee as applicable to the programme concerned.



- One fifth of the 25% shall be granted 100% tuition fee concession,
- Two fifth of the 25% shall be granted 50% tuition fee concession,
- The balance two fifth of the 25% shall be granted 25% tuition fee concession.

M) Suitable free ship shall be available to high achievers in the field of sports, persons suffering with Thalassaemia Major, sons / daughters of Army Personnel who have been killed in war/ terrorist attack, physically handicapped students etc. on case to case basis.

N) RESERVATION OF SEATS FOR 45 DAYS AND WAIVER IN TUITION FEES FOR WARDS OF SERVING AND RETIRED PERSONNEL OF ARMY

Manav Rachna has persistently celebrated merit and holds Indian Army personnel in very high regard for their selfless service to our nation. 5% of the sanctioned intake of all UG & PG programmes will be reserved under the category and the exclusive scholarships granted to the wards of army personnel include:

- **25% waiver on the 1st installment** of the tuition fee
- Reserved seat **up to 45 days** after the declaration of results
- Reservation of hostel seat **up to 30 days** after the declaration of your result

Requisite Documents Needed to Avail Army Scholarship

For wards of current service holders

A bonafide letter of proof of current posting by the current service holder.

For wards of ex-service holders (Retired army personnel):

A copy of the soldier's book

O) MERIT SCHOLARSHIP / FREESHIP BASED On CUET SCORE : 100% TFW to be offered to candidates with 100 %tile score in at least 3 subjects. Subject to condition that:

- The Candidate must have secured an aggregate of 60% in qualifying exam
- Any candidate will be able to avail either merit based (based on qualifying exam and/or competitive exams) or CUET scholarship.
- University Continuity Policy will be Applicable for continuation of scholarship

Conditions for Continuation of Free ship / Scholarship in Subsequent semesters mentioned above:

Progress of students awarded scholarship in subsequent semesters shall be reviewed after end of every semester for continuation, based upon his/her performance in the previous semester. For continuation of scholarship student shall be required to:

- Maintain a minimum SGPA of 7.5 in each semester without any backlog.
- Have 85% attendance in all courses in each semester.
- Applicant should not have been suspended for any grave act of indiscipline by the university.



- No disciplinary action against the applicant is established or pending in case of ragging or eve teasing.
- The applicant should not be receiving any other scholarship from any other source whatsoever, for which a certificate signed by student & parents is to be provided.

NOTE: For purpose of Scholarship/tuition fee waiver, the marks will not be rounded off to the next higher figure and calculation of percentage of marks shall be made on the basis of eligibility subjects in the qualifying examination (same number of subjects).

MERIT SCHOLARSHIP TO SEMESTER/BRANCH TOPPERS

In order to motivate the students for better and sustained academic performance, Manav Rachna offers 'Merit Scholarship to Semester/Branch Toppers' enumerated below for students securing 1st, 2nd and 3rd positions in the Odd & Even semester exams (Based on the amalgamated SGPA/CGPA) every year for each programme being run at Manav Rachna, as under:

- First Position: Rs.15000/-
- Second Position: Rs.10000/-
- Third Position: Rs. 7500/-

The following are the guidelines for granting these Merit Scholarships:

1. Any programme having strength of 90 students or more in semester exam shall qualify for first, second and third position scholarship.
2. Any programme having strength more than 50 students and less than 90 students in semester exam shall qualify for first and second position scholarship, otherwise only a solitary topper shall be given a first position scholarship.
3. If the strength of a course is 10 or less no scholarship will be awarded for that course.

Scholarships Based on Innovation/Publication/Patent filing/International or National Level Competition:

There is a provision of scholarship for outstanding achievers in the area of research, innovation, prototype development and their outstanding achievements at national & international level competitions for students at Higher Educational Institutions (HEIs) for the following categories as per policy of the University:

- Startup Registration after generating grant from Govt. / Pvt. Funding organizations
- Competition Winner for Innovative projects
- Patent Granted
- Patent Published
- Patent Filed
- Research Publications





MANAV RACHNA
UNIVERSITY

Declared as State Private University vide Haryana Act 25 of 2014



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UNIVERSITY

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MANAV RACHNA UNIVERSITY

EXAMINATION CELL

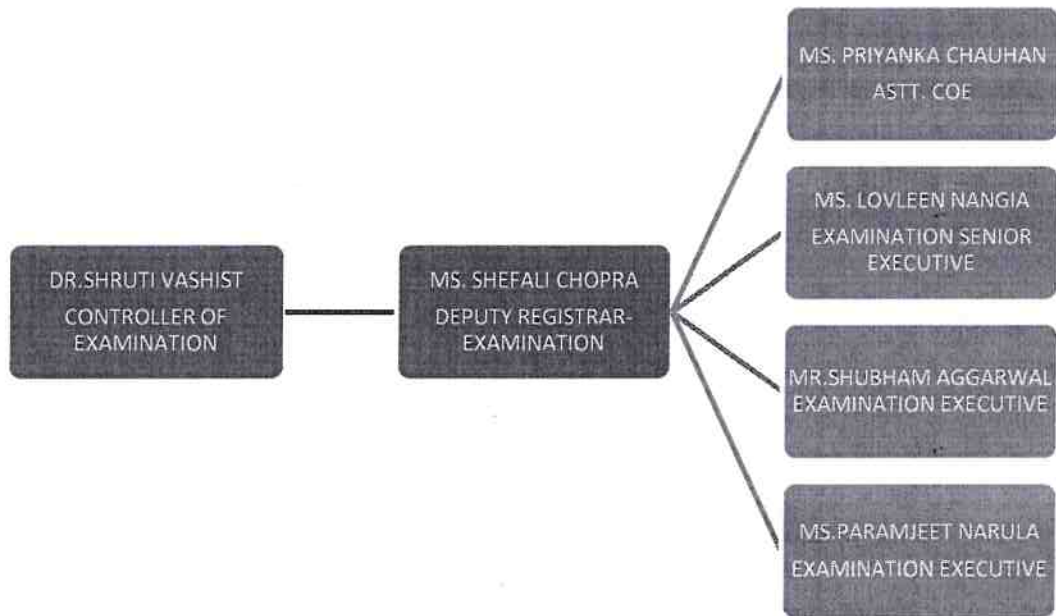
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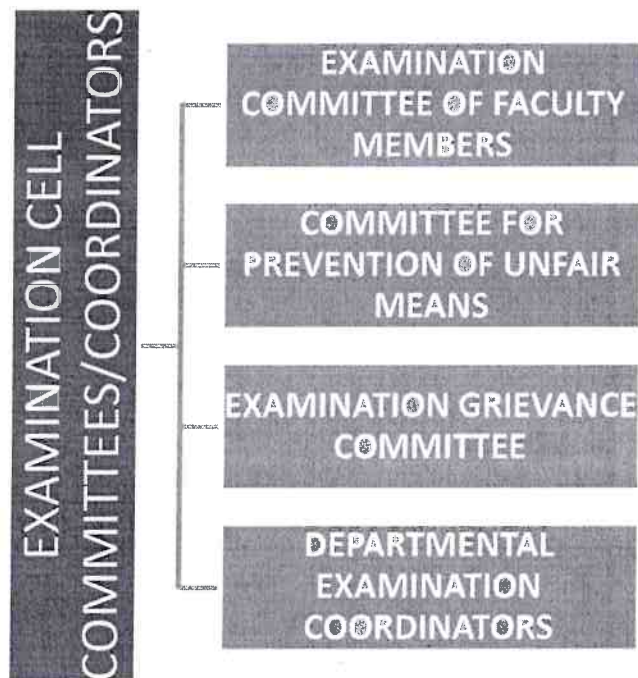
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EXAMINATION CELL TEAM



EXAMINATION CELL COMMITTEES/COORDINATORS



1. EXAMINATION COMMITTEE OF FACULTY MEMBERS:

Core team of the following Faculty members to help & coordinate in examination activities of Examination Cell:

Coordinator Pre-Examination

- Mr.Narender Gautam (Asth. Professor, Department of CST)
- Ms.Sampriiti Phukan (Asth. Professor, Department of Law)

Coordinators Conduct of Examination

- Dr. Nitika (Asso. Professor-Department of ECE)
- Dr.Anshuman Sahai (Asth. Professor-Department of Physics)
- Dr. Animesh (Asth. Professor-Department of M&C)

Coordinators Post Examination & Evaluation

- Dr.Ekta Rawat (Asth. Professor, Department of Chemistry)
- Ms.Meena Chaudhary (Asth. Professor, Department of CST)

Coordinators Registration & Convocation

- Mr. Nazish Shamsi (Asth. Professor, Department of ME)
- Mr. Lokesh Bhardwaj (Asth. Professor, Department of ECE)

2. COMMITTEE FOR PREVENTION OF UNFAIR MEANS:

The Committee for prevention of Unfair Means comprising the following members:

- Dr. Parul Jhahharia (HOD,Management- Chairperson)
- Dr.Shah (Professor, Department of Chemistry- Member)
- Mr.Somdutt Bhardwaj (Assoc. Professor, Law- Member)
- Ms. Shefali Chopra (Dy. Registrar Examination- Member)

3. EXAMINATION GRIEVANCE COMMITTEE:

The Committee will deal with grievances received in writing from the students about any examination related matters

- Dr. Parul Jhahharia (HOD,Management- Chairperson)
- Dr. Shruti Vashist (HOD, ECE- Member)
- Dr.A.K.Gupta (Professor, Department of Chemistry- Member)
- Ms.Priyanka Maderna (Asth. Professor, Law- Member)
- Ms. Shefali Chopra (Dy. Registrar Examination- Member Secretary)

4. DEPARTMENTAL EXAMINATION COORDINATORS:

- Ms. Meenakshi Gupta (Asth. Professor, ECE)
- Ms. Deepanshi Gupta (Asth. Professor, CST)
- Mr. Manoj Kumar (Asth. Professor, CST)
- Mr. Nazish Shamsi (Asth. Professor, ME)
- Dr. Tarundeep Kaur (Asth. Professor, Law)

- f. Dr. Akhilesh Yadav (Asth. Professor, Education)
- g. Dr. Pooja Kapoor (Assc. Professor, Management)
- h. Ms. Seema Aggarwal (Asth. Professor, Mathematics)
- i. Dr. Anshuman Sahai (Asth. Professor, Physics)
- j. Dr. Ekta Rawat (Asth. Professor, Chemistry)

EXAMINATION PROCESS:

University follows a policy of continuous evaluation with the objective of training a student to put in sustained, steadfast and disciplined effort over the entire period of study. The semester evaluation of a course consist of Part A and Part B. Part A comprises the formal evaluation for which student is evaluated through an examination (modes of which may vary such as written exam, open book examination, viva voce etc). Part B comprises the evaluation that is done by the individual instructor based on specific criteria. The weightage of Part A: Part B is 4:1. In case of Part A evaluation, the student is evaluated thrice in a semester and the weightage of this examination is 1:1:2. Thus, unlike the conventional examination system, here the weightage for end semesters examination is 50% whereas 50% of marks are awarded based on evaluation during the semester.

Due to Pandemic Examinations were conducted in Online Mode.

EXAMINATION CALANDERS

ODD SEMESTER-2021-22

EXAMINATION CALANDAR 2021-22 (Odd Semester)		
ACTIVITY	DATES	DAYS
Test T1 (Theory Examination)	31st -6th September 2021	Tuesday- Monday
Test T2 Examination	27 th July - 1 st August 2020	Monday- Saturday

Resessional Exams (T1 & T2) exceptional cases as approved by Dean of Faculty	4th-9th October 2021	Monday-Saturday
Test T3 Examination / PT3 (Practical Examination)	02 nd Dec -18th Dec , 2021	Thursday-Saturday
Result Declaration	24th December 2021	Friday
Test T1 (2K21 Batch)	8th-12th November 2021	Monday-Friday
Test T2 (2K21 Batch)	13th-18th December 2021	Monday-Saturday
Resessional Exams (T1 & T2) exceptional cases as approved by Dean of Faculty	3rd to 8th January 2022	Monday-Friday
Test T3 (2K21 Batch)	01 st Feb to 18th Feb 2022	Tuesday-Friday
Result Declaration (2K21 Batch)	26 th February 2022	Saturday

EVEN SEMESTER-2021-22

EXAMINATION CALANDAR 2021-22 (Even Semester)		
ACTIVITY	DATES	DAYS
Test T1 Examination	5th-12th Feb 2022	Saturday-Friday
Test T2 Examination/ Test T1 Examination 2K21 batch	19th-25th March 2022	Saturday-Friday
Resessional Exams (T1 & T2) exceptional cases as approved by Dean of Faculty	16th -22nd April 2022	Saturday-Friday
Test T2 Examination 2K21 batch	25th- 30th April 2022	Monday-Saturday
Test T3/ PT3 Examination	23rd May - 04th June 2022	Monday - Saturday
Re-Sessional (T1 & T2) exceptional cases as approved by Dean of Faculty - 2K21	22 nd June 2022	Wednesday
Result Declaration	22 nd June 2022	Wednesday

Test T3/ PT3 Examination - 2K21	23rd June - 4th July 2022	Thursday - Monday
Result Declaration -2K21 batch	22 nd July,2022	Friday

DECLARATION OF RESULT

Average Number of days for declaration of result in 2021-22

Odd Semester: 6 Days

Even Semester: 18 Days

Odd Semester (First Year): 8 Days

Even Semester (First Year): 18 Days

Overall Average for the Academic Year 2020-21 : 12 to 13 Days

All the results of 2021-2022 for all programs were declared within thirteen days after the completion of exam.

The Summary of the results of both the Semesters is as follows:

S.NO.	PARTICULARS	NUMBERS	
		ODD SEM 2021- 22	EVEN SEM 2021- 22
1	TOTAL STRENGTH	1865	1865
2	STUDENTS APPEARED	1865	1865
3	PASS	1377	1352
4	PASS PERCENTAGE	73.83	72.49

Pass Percentage of the students for the Academic Year 2021-2022

S.NO.	BATCH	Programme Code	Programme Name	Number of students appeared in final year examination	Number of students passed in final year examination	Pass Percentage
1	2K18	LWU01	B.A.LL.B	44	31	70.45
2	2K18	LWU02	BBA.LL.B	29	18	62.07
3	2K18	LWU03	B.COM.LL.B	5	2	40.00
4	2K19	MCU01,02,03,04	BACHELOR IN BUSINESS ADMINISTRATION	70	49	70.00
5	2K19	PHU01	B.SC PHYSICS (H)	8	5	62.50
6	2K19	CHU01	B.SC CHEMISTRY (H)	15	10	66.67
7	2K19	MAU01	B.SC MATHS (H)	9	8	88.89
8	2K18	MEU01	B.TECH MECHANICAL ENGINEERING	23	19	82.61
9	2K18	CSU01	B.TECH COMPUTER SCIENCE ENGINEERING	167	159	95.21
10	2K18	ECU02	B.TECH ELECTRONICS & COMPUTER ENGINEERING	2	2	100.00
11	2K18	EDU03	B.A.B.ED.	16	11	68.75
12	2K18	EDU02	B.SC.B.ED.	18	16	88.89
13	2K20	PHP01	M.SC IN PHYSICS	5	5	100.00
14	2K20	CHP01	M.SC IN CHEMISTRY	4	4	100.00
15	2K20	MAP01	M.SC IN MATHEMATICS	3	3	100.00
16	2K20	MEP01	M.TECH IN MECHANICAL ENGINEERING	2	2	100.00
17	2K20	EDU01	B.ED	27	27	100.00
18	2K20	EDU04	B.ED. (SPECIAL EDUCATION)	4	3	75.00
19	2K21	LWP01	LLM	19	17	89.47

Average Pass Percentage

82.13

SUPPLEMENTARY EXAMINATIONS

S.No.	Examination	No. of Students appeared	Dates of examination
1	September-2021	31	15.09.2021 - 21.09.2021
2	January-2022	90	10.01.2022 - 17.01.2022
3	February-2022	407	25.02.2022 - 05.03.2022
4	April-2022	77	04.04.2022 - 11.04.2022
5	June-2022	186	06.06.2022 - 14.06.2022

DETAIL OF GRIEVANCES / COMPLAINTS

Grievances Redressal committee records the requests raised by the students and submits action taken report to the COE.

The Summary of the Grievances Raised during 2021-22 is given below in table:

Semester	Particulars Numbers	Particulars Numbers	Grievance Resolved
Odd Sem	Number of students appeared	1865	0.1%
	Number of applications received	2	
	%age Grievances Cases Resolved	100%	
Even Semester	Number of students appeared	1865	0.26%
	Number of applications received	5	
	%age Grievances Cases Resolved	100%	

EXAMINATION REFORMS

- **Decentralization of Examinations**

University switched over from Centralized to Decentralization of Formal Assessments (Test T1 & T2 examination school wise. This process was introduced to improve efficiency and for more involvement of the respective Schools/Departments in managing the examination

AUTOMATION OF EXAMINATION ON ERP

ERP / EMS (Education Management System) is a comprehensive software which provides integrated solution to enhance and digitize the examination processes. Few new modules were added in the Academic year 2021-22 as given below:

- Course Scheme Mapping on ERP as per Course Assessment Plan
- Publishing and Processing of Results
- Course wise Result Processing
- Grade cards generation
- Admit cards with Detention
- Seating Plans for conduct of Examination
- Invigilation duties and attendance sheets for the conduct of Examination.
- Open House

