

Manav Rachna University, Faridabad
(formerly Manav Rachna College of Engineering)

**MINUTES OF THE
NINTH MEETING OF THE
ACADEMIC COUNCIL**

Dated: December 07, 2018



MINUTES OF NINTH MEETING OF THE ACADEMIC COUNCIL OF MANAV RACHNA UNIVERSITY HELD ON FRIDAY, DATED 07.12.2018 AT 11:00 AM IN THE BOARD ROOM H-BLOCK, MRU, SECTOR 43, DELHI SURAJKUND ROAD, FARIDABAD.

A meeting of the Academic Council was held on 07.12.2018 in the Board Room, H-Block, MRU Campus, Faridabad.

The following were present:

1. Prof.(Dr.) Sanjay Srivastava, Hon'ble Vice Chancellor/ Chairman
2. Prof.(Dr.) M. S. Khurana, Pro Vice Chancellor)
3. Prof.(Dr.) R. K. Singh, Professor, Delhi School of Economics, D.U
4. Prof.(Dr.) P. K. Bhatnagar, Professor, Dept. of Electronics, D.U;
5. Prof.(Dr.) Sangita Banga, Dean, Academics
6. Prof.(Dr.) B.M. Bahal, Dean, Faculty of Applied Sciences & Research.
7. Prof.(Dr) Parul Jhajharia, Dean, Management & Humanities
8. Prof.(Dr.) Shruti Vashist, Dean(SW) & HoD, ECE
9. Prof.(Dr.) Rajat Gera, HoD, (Mgt. & Commerce)
10. Dr. Babita Parashar, Dean, Education
11. Prof.(Dr.) Sujata Nayak, HoD, Dept. of Mech. Engg.
12. Ms. Hanu Bhardwaj, HoD, Dept. of Computer Science & Tech;
13. Dr. Megha Mittal, HoD, Dept. of Chemistry;
14. Prof.(Dr.) Haider Abbas, HoD, Dept. of Physics;
15. Dr.Parneeta Dhaliwal, HoD, Dept. of Mathematics;
16. Dr. Rashee Singh, HoD, Education
17. Prof.. Jaideep Singh, HoD, Dept. of Humanities & languages;
18. Dr. Varsha Vahini, HoD, Dept. of Law
19. Prof.(Dr.) A. K. Gupta, Professor, (Chemistry);
20. Prof.(Dr.) D.K. Sharma, Professor (Physics)
21. Ms. Meena Kapahi, Associate Professor (Chemistry.);
22. Dr. S.K. Shukla, Associate Professor (Chemistry);
23. Dr. Kameshwar Singh, Registrar / Member Secretary;

Dr. S.K. Goel, Executive Director, Star wires (India) Ltd. Faridabad. Prof. (Dr.) S. K. Garg, Pro Vice Chancellor, Delhi Technological University, Delhi , Prof. (Dr). Kanwal DP Singh, Dean, Faculty of Law, GGSIP University, New Delhi and Dr. Vandana Singh, Assoc. Professor, IGNOU, Delhi could not attend the meeting due to their pre-occupation in other professional engagements. They were granted leave of absence by the Chair.

The following are the minutes of the meeting:

9.1 Opening Remarks by the Chairman

The Chairman welcomed the Members present in the meeting and said that the hard work put forth by the faculty has brought the University to the next level during the last three years of its existence. He apprised the council that Prof.(Dr.) Sangita Banga,

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Professor has, now, been assigned with the responsibility of Dean Academics, Prof.(Dr.) Shruti Vashist, who had been earlier working with the MRIIRS as Professor, has now been appointed as Professor, ECE in the University and entrusted with the responsibility of Dean Students Welfare and HoD ECE. He further apprised that University has received a huge response against advertisement for admissions to Ph.D. program commencing from January 2019. 131 applications have been received against 35 seats in different faculties. A rigorous exercise has been carried out to select the potential candidates among them at the level of Departmental Research Committee and at the level of Selection Committee, the result of which declared on December 07, 2018.

The Chairman, further, talked about the 3rd Advisory Board Meeting of the Faculty of Law which was held on December 01, 2018. He apprised that Advisory Board is headed by Justice R.C. Lahoti, Ex. Chief Justice of India. It comprises number of legal luminaries, Judges of the Supreme Court, Senior Advocates and Members of the Administrative services. In the 3rd meeting of the Advisory Board, a decision has been taken to establish a Centre of Excellence on ADR (Alternative Dispute Resolution).

The University celebrated Constitution day on November 26, 2018. On this occasion, Hon'ble Justice B.D. Ahmad and Senior Advocate Sh. Arvind P. Datar talked about Challenges in Legal Profession- Decoding the Myths & Reality. The University also organized Manav Rachna Fourth Public Lecture on October 31, 2018. Hon'ble Justice R.C. Lahoti himself delivered a talk for more than hour on "Role of Citizens in Building an Independent India", which were indeed highly inspiring and mesmerizing for all who attended the Lecture.

The Chairperson further apprised the Council that faculty members of the University have now been focusing towards enhancing the Research and in pursuit of that submitted a number of Research Projects to AICTE for Grant-in-aid and project titled "Development of High Breed Graphene oxide Neno-Structures for their Photo catalytic and Photo electrochemical application" worth Rs. 46,25,000/- (5,90,000 SEK) submitted to Department of Science and Technology under India Swedish Scheme. He further stated that two faculty members Dr. Haider Abbas, Associate Professor, Physics and Dr. Sujata Nayak, Assoc. Professor Mechanical Engineering have been elevated to the position of Professor in their departments. Two faculty members namely, Dr. Jyoti Pruthi and Ms. Hanu Bhardwaj, who had applied to AICTE for Technical Leadership Program, (UKIERI) UK India Education and Research Initiative and have been selected among the 200 applicants who had undergone First Phase of Training. Next two phases are due in February and June 2019.

He further mentioned that, Prof. Rajat Gera has been invited for the second International Conference on Business, Economics and Finance (BEF 2019) which will be held in Xian Chine, from March 23 to 25. Two faculty members have recently been appointed in the Dept. of Physics. Both of them have extensive post doctoral work at leading Korean institutions/labs.

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Lastly, he mentioned about the Pro Vice Chancellor and said that she would be proceeding on leave due to family commitments and this may perhaps be her last meeting of the Academic Council for some time. The University will indeed miss her presence but she would be readily available for consultation and guidance through technology tools. With these words he concluded his remarks and requested the Registrar to take over the proceedings of the meeting. The Registrar took up the subsequent agenda one by one for deliberation.

9.2 Confirmation of the Minutes of the Eighth Meeting of the Academic Council held on 28.09.2018

Hon'ble Members of the Council were informed that Minutes of the Eighth Meeting of the Council, held on 29.09.2018, were circulated to all the members vide letter no. MRU /AC (A&M) / Vol.III / 2018, dated 03.10.2018; no comments were received. Copies of the Minutes were provided to the members with the request to confirm the same.

Decision: Academic Council confirmed the Minutes of the last Meeting.

9.3 Action Taken Report on the decisions taken in the Eighth Meeting of the Academic Council.

The Council was apprised with the action taken on the decisions, which were made in the last meeting on the agendas below and requested to permit the same for taking on record.

Sl. No.	Agenda	Decisions	Action Taken thereon
1.	Opening remarks by the Chairman	-	
2	Confirmation of the Minutes of the Seventh meeting of the Academic Council held on 06.06.2018	Academic Council confirmed the Minutes of the last meeting.	Actions were taken as per approved Minutes of the Council
3	Action Taken Report on the decisions taken in the Sixth meeting of the Academic Council.	Academic Council took the Action Taken Report on Record	-



4	<p>Matter for information</p> <p>(i) Achievements by the Faculty</p> <p>(ii) Achievements by the Students</p> <p>(iii) Submission of proposal for obtaining NOC from the State Govt. for offering LLM program from the academic Session 2019-20</p> <p>(iv) Submission of proposal for obtaining approval from the Rehabilitation Council of India (RCI) for offering B, Ed. Special program from the Academic Session 2019-20</p> <p>(v) Appointment of Dean and HoD</p>	Academic Council took the above information on record.	No action required
5	Approval of Admissions made under UG/PG programs during the academic session 2018-19	Academic Council approved the admissions of all the 584 candidates admitted during the session 2018-19.	No action required
6	Admission policy for ongoing B.Tech. B.Tech. (Lateral), M.Tech., B.Sc.(H), M.Sc., BBA with specializations, B.Ed., Integrated B.Ed. Five year Law (H) Programs for the Academic Session 2019-20.	Academic Council approved the Admission policy for ongoing B.Tech. B.Tech. (Lateral), M.Tech., B.Sc(H), M.Sc., BBA with specializations, B.Ed., Integrated B.Ed. and Five year Law (H) Programs to be offered during the Academic Session 2019-20	The policy was adopted for admissions during the academic session 2019-20 and incorporated in Admission Brochure
7	Introduction of B.Ed. Special Education Program in Learning Disability from the academic session 2019-20	Academic Council approved the proposal for Introducing UG program B.Ed. Special Education in learning Disability from the Academic Session 2019-20.	Placed before the Board which has approved the same..



8	Introduction of Ph. D and LLM program from the Academic Session 2019-20	Academic Council approved the proposal for starting LLM (One year/Two year) and Ph. D. programs under Faculty of Law from the session 2019-20	The proposal sent to DHE, Panchkula for obtaining NoC of the Govt.
9	Introduction of new specialization Smart Manufacturing and Automation of B. Tech. Mechanical Engineering	Academic Council approved the proposal of Department of Mechanical Engineering for offering B. Tech. ME program with specialization in Smart Manufacturing and Automation from the session 2019-20.	Placed before the Board which has approved the same.
10	Submission of proposal to Bar Council of India for extension of approval for the Five year Law (Hons) programs from 2019-20 onwards	Academic Council approved the submission of application for seeking extension of approval for the above Law programs for the period beyond 2019- 20 onwards.	Proposal is under submission to BCI.
11	Approval of Admissions made under Ph.D. program during 2017-18	Academic Council approved the admissions made under the Ph.D. program during Academic Session, 2017-18.	No further action required.
12	Any other matter with the permission of Chair a) Institution of Ratan Lal Lahoti Gold Medal for Law Student of the Year b) Establishment of Centre of Post Graduate Legal Studies c) Discontinuation of the MA Education program from the Academic Session, 2019-20	Academic Council approved the creation of Endowment Fund and Institution of "Ratan Lal Lahoti Memorial Gold Medal" Academic Council took the information on record. Council approved the Discontinuation of MA Education program from the Academic Session 2019-20.	Placed before the Board for approval which unanimously approved the same No action required.



Decision: Academic Council took the Action Taken Report on record

9.4 Matter for Information

(i) Achievements by the Faculty & Students

- Dr. Parneeta Dhaliwal awarded with the prestigious "Teaching and Research Excellence National Award-2018", by IRDP Group Of Journals, India on 30th May, 2018
- Shivam Parashar, BBA FAA SEM III student won the Gold medal as member of winning Team (Delhi) in Kho Kho at 5th Student Olympics National Games 2018 held at Dwarka, New Delhi from Oct 26-28, 2018.
- Number of Faculty members and students registered for Swayam-NPTEL courses in the Jan 2018 session and July 2018 Session. A large number of students and faculty successfully completed these courses and have earned **Elite+Gold, Elite** and **successfully completed** certificates. Above all, there are many national Toppers among students and faculty for various courses. The achievements of SWAYAM-NPTEL MRU Local chapter for **Jan-April 2018** and **July - Oct 2018 sessions** are listed below:

PERIOD FROM JANUARY TO APRIL 2018

Achievements	
Student	Six certificates 1. One Elite + Gold Certificate (Among 1% National toppers) 2. Three Elite certificates 3. Two successfully completed certificates
Faculty	Three certificates 1. SPOC of SWAYAM-NPTEL LOCAL CHAPTER awarded certificate for ACTIVE SPOC for the ACTIVE LOCAL CHAPTER for Session Jan-April, 18 2. Two Elite certificates

PERIOD FROM JULY TO OCTOBER 2018

ACHIEVEMENTS	
Student	6 National Toppers and 23 certificates 1. Two students among 1% National toppers 2. Two students among 2% National toppers 3. Two students among 5% National toppers 4. Thirteen Elite certificates 5. Four Elite + Gold certificates 6. 6 successfully completed certificates.
Faculty	3 National Toppers and 24 certificates 1. Three faculty members among 5% National toppers 2. Seventeen faculty members with elite certificates 3. Seven faculty members with successfully completed certificates



(ii) Conferment of Honoris causa, Doctorate of Philosophy during the Second Convocation to be held in the December, 2018.

It is submitted that proposal of the University for awarding Honoris Causa, Doctorate of Philosophy to Sh. Sanjeev Singh, Chairman, IOCL and Sh. Rakeysh Omprakash Mehra, Filmmaker & Screen Writer for their achievements in Industry & Cinema respectively has been duly recommended by the Academic Council and also by the Governing Body, with whom it was referred as per the provision in the First Statute. The proposal is now submitted to Hon'ble Governor, State of Haryana, Visitor of the University. The Honorary Degree of Doctorate of Philosophy shall be conferred to both the above luminaries during Second Convocation of the University.

Decision: Academic Council took the above information on record.

9.5 Matter for ratification

(i) Massive Open Online Courses (MOOCs) offered by the Academic Departments

It was submitted for information that the University Grants Commission had notified UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulation, 2016 on 19th July, 2016, wherein credit transfer for online courses under SWAYAM platform of Government of India has been defined. The Regulations are available on UGC website.

As per guidelines issued by the UGC and list of MOOCs available on the UGC Website, to identify the courses, a Committee comprising the Dean Academics (Chairperson), Deans & HoDs was constituted vide order dated 04.03.2017 and recommendation of the committee was placed before the Members of Academic Council and Board of Management in its meeting held on 12.04.2017 & 15.05.2017 respectively. The MOOCs which were approved are as follows:

S.No.	Program/ Subject/ Semester	MOOC's Course Name	Department
1	M.A. (Education) Fourth Semester	Quantitative Methods	Education
2	Elective subject, Fifth Semester	Basic of Finite Element Analysis-1	Mech. Engineering
3	Elective subject, Seventh Semester	Food Law and Standards	Law * <i>subject to approval of the Program by BCI.</i>
4	Elective subject, Seventh Semester	Technology Transfer through Joint Venture	



5	B.Sc. (H) Mathematics, Fifth Semester	Probability and Stochastic for Finance	Applied Sciences
6	B.Sc. (H) Physics Elective subject - Fifth or Sixth Semester	Physics of Materials	

The above courses however could not be offered as per the schedule in the year 2017-18. It was decided to offer the MOOCs from the session 2018-19 and the MOOCs under offer in various Academic Departments were placed before the council for perusal.

Decision: Academic Council ratified the MOOCs being offered by the University during 2018-19

9.6 Approval of Admissions made after 26.9.2018 under UG/PG programs during the academic session 2018-19.

Academic Council was informed that that the Council had approved 584 admissions made under UG/PG Program during the session 2018-19 till 26.09.2018 in the Eighth Meeting of the Academic Council. Thereafter 4 admissions were also made till 30.09.2018 one each in B.Sc (Maths), BBA LLB, B.Ed and M.Sc. Chemistry were made. 2 withdrawals also took place during the period. Thus, total Number of admissions in the Academic Year 2018-19 are now 586.

The list of admitted student is as under:

S. No	Permanent Roll NO	Branch	Name of the Student	Father's Name	Gender	Date Of Birth	Category	State of Domicile	%
1	2K18MA UN01022	B.Sc. Maths	NISHA	PHOOL SINGH	Female	5/9/2000	Gen	HARYANA	55.00
2	2K18LW UN02032	BBA LLB	KANWARPAL SINGH RANDHAWA	SATNAM SINGH RANDHAWA	Male	24/11/2000	Gen	DELHI	61.40
3	2K18EDU N01069	B.Ed.	RIYA ARORA	DARSHAN KUMAR ARORA	Female	13/07/1997	Gen	HARYANA	62.00
4	2K18CHP N01022	M.Sc. Chem	NEHA KHATANA	S.S. KHATANA	Female	10/8/1997	OBC	HARYANA	6.30

Decision: Academic Council approved the admissions made in the session 2018-19.

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9.7 Amendment in Manav Rachna University (Third) Regulation, 2017 in light of the UGC (Promotion of Academic Integrity and Prevention of Plagiarism in HEIs) Regulations 2018.

It was submitted for information of the Academic Council that the Policy relating to prevention of Plagiarism in research work which is called as Manav Rachna University (Third) Regulation, 2017 was duly approved by the Academic Council in its Third Meeting held on 20.10.2016 and by the Board of Management in its Fifth Meeting held on 15.05.2017. The regulation was in force w.e.f.15.05.2017, the date on which it was approved by the Board.

Now, University Grant Commission has published notification, namely UGC (Promotion of Academic Integrity and Prevention of Plagiarism in HEIs) Regulations, 2018 on 23.07.2018, which includes guidelines to prevent plagiarism in the research work / dissertations, level of plagiarism and the penalties to be imposed by the University in case of Plagiarism has happened in the documents. The Clause 6(e) of the Regulation, prescribes that Higher Educational Institution shall develop a policy on Plagiarism and get it approved by its relevant statutory bodies/authorities and the approved policy shall be placed on the home page of the website of the Institution.

After having gone through the UGC Regulation on the subject matter, it has been found that, some of its provisions are not available in the Policy of Plagiarism approved by the Academic Council/Board of Management in the year 2017. In view of this, it is decided to amend the existing MRU (Third) Regulation, 2017 in light of the provisions prescribed in UGC (Promotion of Academic Integrity and Prevention of Plagiarism in HEIs) Regulations 2018 and accordingly, draft of the Manav Rachna University Plagiarism Policy (First Amendment) 2018 was provided to Hon'ble Members of the Academic Council for consideration and recommendation to the Board of Management for their approval. Prof. Bhatnagar, one of the Hon'ble members suggested that the ordinance should include the provision **of taking consent of all the authors(in case of multiple authored papers) for the contents**. The suggestion was unanimously endorsed by all the members. With this suggestion, Academic Council approved the proposed Ordinance for submission to the Board of Management.

Decision: Academic Council approved the Manav Rachna University Plagiarism Policy (First Amendment) 2018 for submission to the Board. Approved Regulation is annexed as Annexure-I

9.8 Conferment of Degrees to UG/PG Students Pass out in the year 2018.

It was submitted that the University has to confer Degrees to the UG/PG Students pass out in the year 2018 during Second Convocation likely to be held in Third/Fourth December, 2018. As per results received from the Examination Branch, 36 pass out students have to be conferred with the Degrees of Bachelor of Science, Honors B.Sc



(H)), Master of Science (M.Sc), Master of Business Administration (MBA) and Master of Technology (M.Tech). The program wise details are given below:

S.No	Name of Program	No. of Students
1	B.Sc (Hons) Chemistry	05
2	B.Sc (Hons) Maths	05
3	M.Sc (Hons) Chemistry	14
4	M.Sc (Hons) Physics	03
5	M.Sc (Hons) Maths	01
6	MBA (Real Estate)	02
7	MBA (Sports Management)	02
8	M.Tech. CE	04
Total		36

Discipline wise list of the students were presented before the Council. One of the Hon'ble Member enquired about the actual no. of students admitted in the above programs and it was responded by the Pro Vice Chancellor stating that the same no of candidates were admitted to the above programs. The council approved the conferment of degrees to 36 students pass out in 2018.

Decision: Academic Council approved the conferment of Degrees to 36 students pass out in 2018.

9.9 Amendment in Chapters 3 & 4 of the First Ordinance, in the light of the AICTE New Model Guidelines.

It was submitted for information of the Academic Council that First Ordinance of the University which comprise Six Chapters relating to Credit Transfer, B.Tech, M.Tech, MBA, PG Diploma and Certificate Course is currently under notification at the level of Government whom it was submitted after due approval of the Academic Council and Board of Management as per requirement envisaged in the Act and Statute.

But, after publishing the Model curriculum by the AICTE, in the Month of May-June, 2018 and introduction of MOOCs, all the Academic Departments have carried an exercise to review the Course Curriculum of the existing programs under offer and made changes in the course contents as well as in the no. of credits assigned in the scheme of examinations. This necessitated the requirement of reviewing the Chapter 3 & 4 of the First Ordinance and accordingly, the amendments have been proposed in the Credits for the Courses and provisions of Credit Transfer for MOOCs reducing the total credits required for award of Degrees. Amendments made in the First Ordinance were provided to all the Hon'ble members for consideration. The Council after deliberation approved the amendments unanimously.

Decision: Academic Council approved the amendments proposed in the First Ordinance for submission to Board of Management for their approval. Approved Ordinance is annexed as Annexure-II.

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9.10 Any other matter with the permission of Chair

The Chairman requested Prof. RK Singh and Prof. PK Bhatnagar eminent members of the Council, to offer their valuable inputs/suggestions regarding the University. Prof. RK Singh expressed his pleasure stating that the Meeting of the Academic Council of the University is now being held in the regular manner, it differently gives a lot of space for the Academics to see the things going on smoothly. It is meaningful to conduct it on short intervals as it keeps Academicians focused towards ongoing issues. He further said that there should be some motivation to the faculty Members for good publication of research papers. He gave an example of silicon valley and said that it would give the University an exponential growth and complimented for the job done by the University during its short span of three years.

Prof. PK Bhatnagar also applauded the efforts put forth by the University since its inception and thanked to the Vice Chancellor for his dynamic leadership and support which made it possible for the university to achieve so much growth in these years.

Hon'bel Chairman further requested to the faculty Members to submit their views if anyone desire so. Prof. Rajat Gera, HOD Department of Management & Commerce, stated that there is no provision for financial assistance to the Faculty Members for attending the International Conferences/Talks; hence, to motivate them some financial assistance should be provided by the University to meet the travel cost/registration fee.

Dean Academic mentioned that University has been providing financial assistance to the tune of 50% of the expenses limited to Rs. 12,000/- per faculty in one Academic Year for attending national conferences. It was advised that Faculty members may apply with AICTE DST for travelling grant which is available to the faculty members of Engineering and Applied Sciences as far as financial support for international conference by the University, the Administration will take up the issue with the Finance Committee and Board of Management for consideration.

The Meeting ended by vote of thanks to the Chair.



F.NO. MRU / AC (A&M) / Vol. III/2018

Dated: 08.12.2018

To,

- 1) PS to Chancellor for kind information to Hon'ble Chancellor
- 2) PS to VC for kind information to Hon'ble Vice Chancellor, MRU
- 3) PS to VP, MREI for kind information to Hon'ble Vice President
- 4) Prof. (Dr.) Meenakshi S. Khurana, Pro-Vice Chancellor & Dean, Academics, MRU
- 5) Prof. (Dr.) B.M. Bahal, Dean (Applied Sciences), MRU
- 6) Prof.(Dr.) S.K. Garg, Pro-V.C., Delhi Technological University, Delhi
- 7) Prof.(Dr.) R.K. Singh, Professor, Dept. of Com., Delhi School of Economics, N.D.
- 8) Prof.(Dr.) P.K. Bhatnagar, Prof. ECE Dept., University of Delhi, New Delhi.
- 9) Dr. Vandana Singh, Associate Professor, Dept. of Education, IGNOU, New Delhi

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- 10) Dr. S. K. Goyal ,Executive Director, Star Wire(India) Ltd. & former President, FIA, 21/4 Mathura Road, Ballabgarh-121004 (Haryana).
- 11) Prof. (Dr.) Kanwal DP Singh, Dean, Faculty of Law, GGSIP Univ., New Delhi.
- 12) Dr. Sangeeta Banga, Professor, Chemistry, MRU
- 13) Prof. (Dr) Shruti Vashisht, Dean Student Welfare & HOD Dept. of ECE.
- 14) Prof. (Dr.) Parul Jhaharia, Dean, Faculty of Management and Commerce
- 15) Dr. Babita Prashar, Dean Education.
- 16) Ms. Hanu Bhardwaj, HoD, Dept. of Comp. Sci. & Technology.
- 17) Prof. (Dr.) Rajat Gera, HOD, Dept. Of Management, MRU
- 18) Dr. Sujata Nayak, HoD, Dept. of Mechanical Engg.
- 19) Dr. Haider Abbas, HOD, Dept. of Physics, MRU
- 20) Dr. Megha Mittal, HOD, Dept. of Chemistry, MRU
- 21) Prof. Jaideep Singh, HOD, Dept. of Humanities, MRU
- 22) Dr. Rashee Singh, HoD, Dept. of Education.
- 23) Dr. Parneeta Dhaliwal, HoD, Dept. of Mathematics
- 24) Dr. Varsha Vahini, HoD, Dept. of Law MRU
- 25) Prof. (Dr.) A. K Gupta, Professor, Dept. Of Chemistry, MRU
- 26) Prof. (Dr.) D.K. Sharma, Professor, Dept. of Physics, MRU
- 27) Ms. Meena Kapahi, Associate Professor, MRU
- 28) Dr. S.K. Shukla, Associate Professor, , MRU



MANAV RACHNA UNIVERSITY, FARIDABAD

The following Regulation of University received the approval of the Board of Management on _____ and is hereby notified for general information;

Manav Rachna University Plagiarism Policy (First Amendment) Regulation, 2018.

- 1 (i) This regulation shall be called Manav Rachna University Plagiarism Policy (First Amendment) Regulation, 2018 Short title and commencement:

(ii) This shall apply to the students, faculty, researchers and staff of the Manav Rachna University

(iii) This shall come into force from the date Board of Management approved the Regulation.

- 2 In the Manav Rachna University (Third) Regulation, 2017 (herein after referred to as principal Regulation) after the clause 1, the following clause shall be inserted Insertion of New Section 1A.

1 A. Definitions -

In these regulations, unless the context otherwise requires—

- a. "Academic Integrity" is the intellectual honesty in proposing, performing and reporting any activity, which leads to the creation of intellectual property;
- b. "Author" includes a student or a faculty or a researcher or staff of the University who claims to be the creator of the work under consideration;
- c. "Common Knowledge" means a well known fact, quote, figure or information that is known to most of the people;
- d. "Degree" means any such degree specified by the University or by University Grants Commission, by notification in the Official Gazette, under section 22 of the University Grants Commission Act, 1956;
- e. "Departmental Academic Integrity Panel" shall mean the body constituted at the departmental level to investigate allegations of plagiarism;
- f. "Faculty" refers to a person who is teaching and/or guiding students enrolled in the University in any capacity whatsoever i.e. regular, ad-hoc, guest, temporary, visiting etc;
- g. "Information" includes data, message, text, images, sound, voice, codes, computer programs, software and databases or microfilm or computer generated microfiche;
- h. "Institutional Academic Integrity Panel" shall mean the body constituted at Institutional level to consider recommendations of the departmental academic integrity panel and take appropriate decisions in respect of allegations of plagiarism and decide on penalties to be imposed. In exceptional cases, it shall investigate



allegations of plagiarism at the University level;

- i. "Notification" means a notification published in the Official Gazette and the expression "notify" with its cognate meanings and grammatical variation shall be construed accordingly;
- j. "Plagiarism" means the practice of taking someone else's work or idea and passing them as one's own.
- k. "Programme" means a programme of study leading to the award of a masters and research level degree;
- l. "Researcher" refers to a person conducting academic / scientific research in University;
- m. "Script" includes research paper, thesis, dissertation, chapters in books, full-fledged books and any other similar work, submitted for assessment / opinion leading to the award of master and research level degrees or publication in print or electronic media by students or faculty or researcher or staff of the University; however, this shall exclude assignments / term papers / project reports / course work / essays and answer scripts etc.;
- n. "Source" means the published primary and secondary material from any source whatsoever and includes written information and opinions gained directly from other people, including eminent scholars, public figures and practitioners in any form whatsoever as also data and information in the electronic form be it audio, video, image or text; Information being given the same meaning as defined under Section 2 (1) (v) of the Information Technology Act, 2000 and reproduced here in Regulation 2 (l);
- o. "Staff" refers to all non-teaching staff working in University in any capacity whatsoever i.e. regular, temporary, contractual, outsourced etc.;
- p. "Student" means a person duly admitted and pursuing a programme of study including a research programme in any mode of study (full time or part-time mode);
- q. "Year" means the academic session in which a proven offence has been committed.

3 after the clause 7, the clause 7(A) curbing plagiarism shall be shall be inserted

Insertion of Clause
7(A)

7 (A) Curbing Plagiarism

- a) University shall ensure to implement the technology based mechanism using appropriate software so as to ensure that documents such as thesis, dissertation, publications or any other such documents are free of plagiarism at the time of their submission.
- b) The mechanism as defined at (a) above shall be made accessible to all engaged in research work including student, faculty, researcher and staff etc.
- c) Every student submitting a thesis, dissertation, or any other such documents to the University shall submit an undertaking indicating that the document has been prepared by him or her and that the document is his/her original work and free of any plagiarism.
- d) The undertaking shall include the fact that the document has been



duly checked through a Plagiarism detection tool approved by the University.

- e) Each supervisor shall submit a certificate indicating that the work done by the researcher under him / her is plagiarism free.
- f) University shall create Institutional Repository on its website which shall include dissertation / thesis / paper / publication and other in-house publications.

- 4 The existing clauses 8 and 9 of Regulation shall be substituted with the following clauses after clause 7 "General instructions for the faculty to avoid Plagiarism".

Substitution of Clause 8 & 9 of existing regulation

8. Similarity checks for exclusion from Plagiarism

The similarity checks for plagiarism shall exclude the following:

- i. All quoted work reproduced with all necessary permission and/or attribution.
- ii. All references, bibliography, table of content, preface and acknowledgements.
- iii. All generic terms, laws, standard symbols and standards equations.

Note:

The research work carried out by the student, faculty, researcher and staff shall be based on original ideas, which shall include abstract, summary, hypothesis, observations, results, conclusions and recommendations only and shall not have any similarities. It shall exclude a common knowledge or coincidental terms, up to fourteen (14) consecutive words.

9. Levels of Plagiarism

Plagiarism would be quantified into following levels in ascending order of severity for the purpose of its definition:

- i. Level 0: Similarities upto 10% - Minor similarities, no penalty
- ii. Level 1: Similarities above 10% to 40%
- iii. Level 2: Similarities above 40% to 60%
- iv. Level 3: Similarities above 60%

- 5 after clause 9, the following shall be inserted:

Insertion of clause 10, 11,12,13 & 14

10. Detection/Reporting/Handling of Plagiarism

If any member of the academic community suspects with appropriate proof that a case of plagiarism has happened in any document, he or she shall report it to the Departmental Academic Integrity Panel (DAIP). Upon receipt of such a complaint or allegation the DAIP shall investigate the matter and submit its recommendations to the Institutional Academic Integrity Panel (IAIP) of the University.

The authorities of University can also take *suomotu* notice of an act of plagiarism and initiate proceedings under these regulations. Similarly, proceedings can also be initiated by the University on the basis of findings of an examiner. All such cases will be investigated by the IAIP.

11. Departmental Academic Integrity Panel (DAIP)

- i. All Departments in University shall notify a DAIP whose composition



shall be as given below:

- a. Chairman - Head of the Department
- b. Member - Senior academician from outside the department, to be nominated by the head of University.
- c. Member - A person well versed with anti plagiarism tools, to be nominated by the Head of the Department.

The tenure of the members in respect of points 'b' and 'c' shall be two years. The quorum for the meetings shall be 2 out of 3 members (including Chairman).

- ii. The DAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, faculty, researcher and staff.
- iii. The DAIP shall have the power to assess the level of plagiarism and recommend penalty(ies) accordingly.
- iv. The DAIP after investigation shall submit its report with the recommendation on penalties to be imposed to the IAIP within a period of 45 days from the date of receipt of complaint / initiation of the proceedings.

12. Institutional Academic Integrity Panel (IAIP)

- i. University shall notify a IAIP whose composition shall be as given below:
 - a. Chairman - Pro-VC/Dean/Senior Academician of the University
 - b. Member - Senior Academician other than Chairman, to be nominated by the Vice Chancellor.
 - c. Member - One member nominated by the Vice Chancellor from outside the University
 - d. Member - A person well versed with anti-plagiarism tools, to be nominated by the Vice Chancellor

The Chairman of DAIP and IAIP shall not be the same. The tenure of the Committee members including Chairman shall be three years. The quorum for the meetings shall be 3 out of 4 members (including Chairman).

- ii. The IAIP shall consider the recommendations of DAIP.
- iii. The IAIP shall also investigate cases of plagiarism as per the provisions mentioned in these regulations.
- iv. The IAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, faculty, researcher and staff of University.
- v. The IAIP shall have the power to review the recommendations of DAIP including penalties with due justification.
- vi. The IAIP shall send the report after investigation and the recommendation on penalties to be imposed to the Vice Chancellor of the University within a period of 45 days from the date of receipt of recommendation of DAIP/ complaint / initiation of the proceedings.
- vii. The IAIP shall provide a copy of the report to the person(s) against whom inquiry report is submitted.



13. Penalties

Penalties in the cases of plagiarism shall be imposed on students pursuing studies at the level of Masters and Research programs and on researcher, faculty & staff of the University only after academic misconduct on the part of the individual has been established without doubt, when all avenues of appeal have been exhausted and individual in question has been provided enough opportunity to defend himself or herself in a fair or transparent manner.

13.1 Penalties in case of plagiarism in submission of thesis and dissertations

Institutional Academic Integrity Panel (IAIP) shall impose penalty considering the severity of the Plagiarism.

- i. **Level 0: Similarities upto 10%** - Minor Similarities, no penalty.
- ii. **Level 1: Similarities above 10% to 40%** - Such student shall be asked to submit a revised script within a stipulated time period not exceeding 6 months.
- iii. **Level 2: Similarities above 40% to 60%** - Such student shall be debarred from submitting a revised script for a period of one year.
- iv. **Level 3: Similarities above 60%** - Such student registration for that programme shall be cancelled.

Note 1: Penalty on repeated plagiarism- Such student shall be punished for the plagiarism of one level higher than the previous level committed by him/her. In case where plagiarism of highest level is committed then the punishment for the same shall be operative.

Note 2: Penalty in case where the degree/credit has already been obtained - If plagiarism is proved on a date later than the date of award of degree or credit as the case may be then his/her degree or credit shall be put in abeyance for a period recommended by the IAIP and approved by the Vice Chancellor.

13.2 Penalties in case of plagiarism in academic and research publications

- I. **Level 0: Similarities up to 10%** - Minor similarities, no penalty.
- II. **Level 1: Similarities above 10% to 40%**
 - i) Shall be asked to withdraw manuscript.
- III. **Level 2: Similarities above 40% to 60%**
 - i) Shall be asked to withdraw manuscript.
 - ii) Shall be denied a right to one annual increment.
 - iii) Shall not be allowed to be a supervisor to any new Master's, M.Phil., Ph.D. Student/scholar for a period of two years.
- IV. **Level 3: Similarities above 60%**
 - i) Shall be asked to withdraw manuscript.
 - ii) Shall be denied a right to two successive annual increments.
 - iii) Shall not be allowed to be a supervisor to any new Master's, M.Phil., Ph.D. Student/scholar for a period of three years.



Note 1: Penalty on repeated plagiarism - Shall be asked to withdraw manuscript and shall be punished for the plagiarism of one level higher than the lower level committed by him/her. In case where plagiarism of highest level is committed then the punishment for the same shall be operative. In case level 3 offence is repeated then the disciplinary action including suspension/termination as per service rules shall be taken by the University.

Note 2: Penalty in case where the benefit or credit has already been obtained - If plagiarism is proved on a date later than the date of benefit or credit obtained as the case may be then his/her benefit or credit shall be put in abeyance for a period recommended by IAIP and approved by the Vice Chancellor.

Note 3: University shall create a mechanism so as to ensure that each of the paper publication/thesis/dissertation by the student, faculty, researcher or staff of the HEI is checked for plagiarism at the time of forwarding/submission.

Note 4: If there is any complaint of plagiarism against the Head of the University, a suitable action, in line with these regulations, shall be taken by the Controlling Authority of the University.

Note 5: If there is any complaint of plagiarism against the Head of Department/Authorities at the institutional level, a suitable action, in line with these regulations, shall be recommended by the IAIP and approved by the Competent Authority.

Note 6: If there is any complaint of plagiarism against any member of DAIP or IAIP, then such member shall excuse himself / herself from the meeting(s) where his/her case is being discussed/investigated.

14. Removal of Difficulty

MRU reserves the right to remove difficulty/difficulties in the course of implementations of these Regulations in consultation with the Authorities of the University

For and on Behalf of
Manav Rachna University

Registrar



Manav Rachna University (Short Amendment) First Ordinance, 2018.

An Ordinance

Further to amend the Manav Rachna University, (First) Ordinance, 2016.

1.
 - This Ordinance shall be called Manav Rachna University (Short Amendment) First Ordinance, 2018. Short Title and commencement:
 - This shall apply to the students pursuing B.Tech, M.Tech programs of the Manav Rachna University.
 - This shall come into force with effect from July 01, 2018
2. Words "*Objective of summer training modules shall be to enhance the employability and entrepreneurial skills of the students*" is inserted before the words "these modules ----- skills to the students." Clause 3.2 (c)(v)(i) and Clause 4.2 (c) (5) Summer Training Module

The words "*suitably designed with the purpose of developing hard and soft skills to the students and*" is inserted between "these modules shall be "and learning by doing". Insertion of words in the second line

Words "*Modules can be concentrated during summer or extended over a period of time including regular semester period for the desired outcome to be achieved*" is inserted after the words learning by doing". Insertion in 3rd line
3. For the figure and words "190 and 205 depending upon the specified curriculum and scheme of examination of a B.Tech programme. Recommended distribution of credits over the semesters of the programme is as specified in the table 3.1", words 150 to 160. A student will be eligible to get Under Graduate degree with Honours or additional Minor Engineering if he/she completes an additional 20 credits. A student can earn 20% of the total credits through MOOCS" is substituted and Table 3.1 deleted. Clause 3.2(d) Program credit distribution

Figure "90-100" is substituted with "68-74".

"Recommended distribution of credits over the semesters of the programme is as specified in the table below" after M.tech program and Table 4.1 deleted. Clause 4.2(d) Program credit distribution

Words "*with the prior permission of the competent*



authority” is inserted between the words “semester” and “the range-----”.

Insertion in the second line in the Note below the clause

Words “*The evaluation cell have two parts, Part A and Part B*” is inserted after word “study”.

Insertion in third line in Clause 3.3 and Clause 4.3 Examination

Words “*of three written examinations for theory and lab courses (T1, T2 & T3 and PT1, PT2 and PT3)*” is inserted after the word “comprise”

Insertion and deletion in Clause 3.3 (i)

Words “*as given below in the Table 3.2*” after “comprise” and *table 3.2* are deleted.

Words “*be done as given below in table 3.3 is substituted with “have at least one end term examination (T3). Lab/practical component of the course shall be evaluated in the same manner as that for practical/lab component of hard courses (PT1, PT2 & PT3)”*”.

Substitution and deletion in Clause 3.3 (ii)

Table 3.3 deleted

Words “*that for practical/lab component of hard courses (PT1, PT2 & PT3).*” are substituted for words “*as given in the Table 3.2*”.

Substitution in Clause 3.3 (iii)

Words “*offered by department*” between words “*course and of Humanities*” are deleted.

Deletion in Clause 3.5 (a)(v)

Words “*as given below in the Table 4.2*” is substituted with “*of three written examination for theory and Lab courses (T1, T2 & T3 and PT1, PT2 & PT3)* after the word “comprise”

Insertion, Substitution and deletion in Clause 4.3(a)

Table 4.2 deleted.

Words “*above stated*” between besides the and “PART A” in sub para is deleted.

Words “*For hard courses, End Term exam will be minimum 50% of the total weightage of the course*” is inserted below PART A : PART B = 4:1

Words “*be done as given below in the Table 4.3*” are Substitution,



substituted with *“have at least one end term examination (T3). Lab/practical component of the course shall be evaluated in the same manner as that for practical/lab component of hard courses (PT1, PT2 & PT3)”* after word “done”. insertion and deletion in Clause 4.3(b)

Table 4.3 deleted.

Words *“above stated”* between “besides the” and “PART A” in sub para is deleted.

Words “as given in the table 4.2. The PART A: PART B= 4:1 after “examination” are substituted the word *“that for practical /lab components of hard courses (PT1, PT2 & PT 3) .*

Figure 14 is substituted with 12, 29 is substituted with 24 and 20 is substituted with 16

substitution in Clause 4.3 (c)

substitution in clause 4.5 (b) - Lower and Upper Limits for Credit Registered

