

**Manav Rachna University, Faridabad**  
(formerly Manav Rachna College of Engineering)

**MINUTES OF THE  
SECOND MEETING OF THE  
ACADEMIC COUNCIL**

**Dated: January 13, 2016**



**MINUTES OF THE SECOND MEETING OF THE ACADEMIC COUNCIL OF MANAV RACHNA UNIVERSITY HELD ON WEDNESDAY, DATED 13.01.2016 AT 11:00 A.M. IN THE BOARD ROOM, A BLOCK, MRIU CAMPUS, FARIDABAD.**

A meeting of the Academic Council was held on 13.01.2016 in the Board Room, A- Block, MRIU Campus, Faridabad.

The following were present:

1. Prof.(Dr.) Sanjay Srivastava, Vice Chancellor;
2. Prof.(Dr.) P. K. Bhatnagar, Professor, Dept. of Elecs, D.U;
3. Prof.(Dr.) R. K. Singh, Professor, Delhi School of Economics, D.U;
4. Prof.(Dr.) S. K. Garg, Pro Vice Chancellor, Delhi Technological Univ., Delhi
5. Dr. S.K. Goel, Executive Director, Star wires(India) Ltd. Faridabad
6. Prof.(Dr.) M. S. Khurana, Dean (Academics)& HoD (Mech. Engg.);
7. Prof.(Dr.) B.M. Bahal, Dean (Applied Sciences & Research);
8. Prof.(Dr.) M.R. Tyagi, Dean (Engineering);
9. Prof.(Dr.) Amit Seth, Dean (Mgt. & Hum.)&HoD (Management);
10. Dr. Haider Abbas, HoD, (Physics);
11. Dr. Megha Mittal, HoD, (Chemistry);
12. Dr. A. K. Gupta, Professor, (Chemistry);
13. Dr. Deepa Arora, HoD, (Mathematics);
14. Mr. Jaideep Singh, HoD, (Humanities);
15. Ms. Shailee Choudhary, HoD, Computer Science &Tech.;
16. Ms. Sanjana Malhotra, HoD ( Elec. & Comm. Engg.)
17. Prof.B.D. Pathak, Professor /(Mech. Engg.);
18. Prof.(Dr). Nand Kumar, Professor (CST);
19. Prof.(Dr.) D.K. Sharma, Professor (Physics);
20. Prof.(Dr.) Charu Pathak, Professor (ECE);
21. Ms. Meena Kapahi, Associate Professor (Mech. Engg.);
22. Prof. (Dr.) S. Duggal Professor (Management);
23. Dr. Y.K. Awasthi, Assistant Professor (E & C Engg.);
24. Ms. Sangeeta Banga, Associate Professor (Mech. Engg.) - Special Invite;
25. Dr. Kameshwar Singh, Registrar / Secretary;

Shri P. Panda, Vice President, Maruti Udyog Limited, Gurgaon could not attend the meeting due to his pre-occupation in other professional engagements. He was granted leave of absence by the Chair.

The following are the minutes of the meeting:

**2.1 Opening remarks by the Chairman:**

The Chairman welcomed the Members present in the meeting. He extended a special welcome to Prof S.K. Garg and Dr. S.K. Goel for their benign presence in the meeting of the Academic



Council and hoped that university will be immensely benefited with their valuable suggestions. On this occasion the Chairman remembered the visionary founder late Dr. O.P. Bhalla and said that he established a tradition to start any new activity with Havan and celebrate New Year with Purnahuti of the Mahamritunjaya Yagna, which starts a week before the commence of the New Year and honour the services of those staff members who have completed 10 years of continuous service in the institution in any capacity. Manav Rachna family has adopted this as its philosophy and continuing the tradition with full zeal and vigour. He further mentioned that Govt. of Haryana has approved the proposal of the University to start the new UG/ PG programs i.e. B.A.(H) in Political Science ,Economics & Sociology. BBA (CC), B.Ed, B.A.B.Ed. & B.Sc.B.Ed. and M.Sc. in Physics, Chemistry & Mathematics. With these words, he concluded his remarks and requested the Registrar to carry out the proceedings of the Council. The Registrar then took up the agenda of the meeting one by one as follows;

## **2.2 Confirmation of the Minutes of the last meeting of the Academic Council held on 24.09.2015.**

The Academic Council was informed that Minutes of the last meeting held on 24.09.2015 were circulated to all the members vide letter no. MRU/AC (A&M)/2015, dated 28.09.2015, no comments were received from any one of the members. The members were further briefed about the items which were discussed in the last meeting of the council and requested to confirm the Minutes.

**Decision: Academic Council Confirmed the Minutes.**

## **2.3 Action Taken Report on the decisions taken in the First meeting of the Academic Council.**

**Decision: Academic Council took the “Action Taken Report “on record.**

## **2.4 Matter for information**

- i) Starting of new UG/ PG programs from the session 2016-17**
- ii) Starting of Ph.D. Program from January, 2016**
- iii) Students Achievements**

Detailed information submitted before the Academic Council.

**Decision: Academic Council took the information on record.**

## **2.5 Matter of Ratification**

The Council was informed that the sub clauses 1 a (iii) & 1b (iii) of the clause 29 of the first statues empower the Academic Council to make recommendations for creation of Faculty/Department as required for academic cause.



The University has decided to create a Department of Education and the Faculty of Education under which proposed Bachelor of Education programs shall be offered from the session 2016-17. The faculty shall be headed by a Dean and the Department shall be headed by the Principal/Head as per the provisions in NCTE (2014) Regulations. In the setup of the University it will be headed by the Head of the Department.

**Decision: Academic Council ratified the action taken by the University.**

## **2.6 Admission policy for ongoing B. Tech., M. Tech. MBA and B.Sc. (Hons) programs for the Academic Session, 2016-17.**

Academic Council was informed that the university shall continue to offer all the existing UG/PG Programs during the forthcoming Academic session, 2016-17. The program wise intake, eligibility condition shall be as follows:

### **i) Bachelor of Technology (B. Tech.) Programs**

The university shall offer four B. Tech. Programs with intake as given below that was approved by the Board of Management in its second meeting held on 30.09.2015:

1. Computer Science and Engineering	: 180
2. Mechanical Engineering	: 120
3. Electronics and Communication Engineering	: 60
4 Information Technologies	: 60

The admissions to the programs shall be made on the basis of merit/ rank in the JEE (Main)/ Unigauge EMe D. However, in case of non- availability of the candidates from the above categories, admissions shall be made on the basis of merit of marks in the qualifying examinations.

### **The following shall be the eligibility criteria:**

The candidates should have passed 10 +2 examination from the CBSE/ State Boards or from any other recognized Board/Council with 60% marks in aggregate with Physics, Mathematics and English. First preference will be given to the candidate appeared in JEE (Main), 2016 conducted by the CBSE. The merit shall be determined by giving 60% weightage to the score in JEE (Main), 2016 examination and 40% weightage of the aggregate marks scored in qualifying examination.

### **ii) Bachelor of Science (B.Sc.(Hons)) Programs**

Admission to the above programs shall be made strictly on the basis of merit in MRNAT. The merit shall be determined by giving 60% weightage of score in MRNET, 2016 and 40%



weightage of the aggregate marks of the qualifying examination. Vacant seats if any shall be filled on the basis of merit in qualifying examination.

**The following shall be the eligibility criteria:**

Candidates should have passed 10 + 2 examination from any recognized Board with 50% or more marks in aggregate of three Science subjects (Phys., Chem. & Math./Bio) for B.Sc. (Hons) Chemistry and Phys., Chem. and Math for B.Sc. (Hons) Physics & B.Sc.(Hons) Mathematics along with English.

**iii) Master of Technology (M. Tech.) Programs**

Three M. Tech. programs, namely, M. Tech. in Computer Science & Engineering (CSE), M.Tech.in Electronic & Communication Engineering (ECE) and M.Tech.in Mechanical Engineering (ME) shall continue to be offered during the Session 2016-17 with existing intake 18 in each program.

Admission to the above programs shall be made on the basis of merit in GATE in the relevant stream. However, in the absence of GATE candidates, seats, if any remain vacant shall be filled on the basis of merit in the qualifying examination.

**Eligibility Criteria**

**M. Tech. (CSE):** “The candidate should possess B.E/ B. Tech. in Computer Science & Engineering/ Computer Technology/ Information Technology/ MCA or equivalent with minimum 55% marks”.

**M. Tech. (ME):** “The candidate should possess B.E. / B. Tech. in Mechanical Engineering/ Production Engineering/ Automobile Engineering/ Industrial Engineering / Agriculture Engineering/ Aeronautical Engineering/ Marine Engineering/Mining & Metallurgy or equivalent with minimum 55% marks”.

**M. Tech. (ECE):** “The candidate should possess B.E/ B. Tech. in Electronic & Communication / Electronics & Instrumentation/ Electronics Engineering/ Electronics Instrumentation & Control/ Electrical Instrumentation & Control/ Instrumentation Engineering/ Control Engineering/ Electronics Engineering or equivalent/ M.Sc. Physics/ M.Sc. Electronics with minimum 55% marks.

**iv) Master’s in Business Administration (MBA) Program**

The university proposes to offer MBA program with intake 60 during the session 2016-17. Admission to this program shall be made on the basis of Merit in CAT/MAT/XAT or on the basis of merit in qualifying degree, followed by group discussion / personnel interview. The first preference will be given to the candidates qualified in CAT/XAT/MAT.



## Eligibility Criteria

The candidate should possess Bachelor's degree in any discipline from a recognized university or equivalent with minimum 50% or Pass in the final examination conducted by the Institute of Chartered Accountant of India/ Institute of Costs & Works Accountant of India/ Institute of Company Secretaries of India.

## Relaxation in Eligibility Criteria of all the B.Tech./B.Sc.(Hons)/M.Tech/MBA Programs.

The relaxation of 5% marks in minimum eligibility criteria will be given to the candidates belonging to women , SC/ST , BC , OBC, North East States (Seven), sports personnel (with authorized participation at National Level ), Son /daughter of Defense personnel categories and Foreign National Categories.

The wards of Kashmiri migrants shall be eligible for 10% relaxation in minimum eligibility criteria. Domicile requirement shall be waived of for them.

## v) Admission of NRI/ PIO/ Foreign Nationals in 2016-17

a) **Programs offered:** The details of the programs available and eligibility criteria shall be same for all the programs as prescribed above.

### b) Admission Procedure:

1. NRI/ PIO/ Foreign Nationals seeking admissions in different programs in MRU may submit scanned copy of duly filled and signed application form downloadable from MRU website: [www.iec.mru.edu.in](http://www.iec.mru.edu.in) along with scanned copy of the following certificates:

a). Academic Transcript translated in English (If original transcript is in a language other than English), the translated transcript in English shall have to be attested by Indian Embassy of the candidates Country or Embassy of Candidate's Country in India or by Head of Department, Department of Education, Province / Federal Government of the Candidate's Country.

b). Passport showing the name, address, validity, issuing authority, valid reason if any etc.

c). The candidates shall also be required to submit two letters of recommendation from the faculty, authorities of their pervious institution/ school. In case of application for under graduate program one LOR may preferably be from school counselor.

2. On receipt of application form, MRU shall get the eligibility of the candidate confirmed for the applied academic program and convey to the candidate whether he/ she is eligible for admission or not.



3. A candidate who has been adjudged eligible for admission in a particular program shall be required to deposit the preliminary fee as under through Bank Transfer, after verification of which **MRU shall issue a Provisional Admission Letter** for facilitating the candidates to apply for Visa.

**Decision: 1. Academic Council approved the proposal.**

**2. An Equivalence Committee be constituted by the Vice Chancellor at the University level to decide the equivalence of degrees /diploma acquired from the Indian/ Foreign Institutions.**

**2.7 Admission Policy for admission to the new UG/ PG programs i.e. B.A. (Hons) Economics, BBA (CC) and M.Sc. in Physics, Chemistry and Mathematics proposed to be introduced from the session 2016-17.**

Admission to the above programs shall be made strictly on the basis of merit in MRNET. The merit shall be determined by giving 60% weightage of score in MRNAT, 2016 and 40% weightage of the aggregate marks of the qualifying examination. Vacant seats if any shall be filled on the basis of merit in qualifying examination. The choice based Credit System shall be followed for offering the programs.

**The following shall be the eligibility criteria:**

**BA (Hons) in Economics:** The Candidates should have passed 10 + 2 examination from any recognized Central/ State Boards with 50% or more marks, in aggregate. A Candidate having Economics as one of the subject in 12<sup>th</sup> Class will be preferred over others.

**BBA (Corporate Collaboration):** The Candidates should have passed 10 + 2 examination from any recognized Board with 50% or more marks in aggregate.

**M.Sc. in Phys, Chem. and Maths:** The Candidates should have acquired 50% or more marks in aggregate in honors program of the relevant discipline in Graduation i.e. B.Sc. (H) in Physics, Chemistry and Mathematics OR 60% marks in B.Sc. General (Phys., Chem. & Math./Bio) for M.Sc. in Chemistry and Phys., Chem. and Math for M.Sc. Physics & M.Sc. in Mathematics.

The Council deliberated the proposal and resolved that in case of B.A. (Hons), 5% weightage may be given to the candidates having Economics as one of the subject in 12<sup>th</sup> Class instead of giving them preference over others.

**Decision: Academic Council approved the admission policy for the above programs with the stipulation that the candidates having Economics as one of the subject in 12<sup>th</sup> Class should be given 5% weightage while deciding their eligibility for admission in the program.**

**2.8 Policy for admission to B.Ed. & Integrated B.Ed. programs.**



Admission to the above programs shall be made strictly on the basis of merit in MRNAT. The merit shall be determined by giving 60% weightage of score in MRNAT 2016 and 40% weightage of the aggregate marks of the qualifying examination. Vacant seats if any shall be filled on the basis of merit in qualifying examination.

**Eligibility condition:-**

**B.Ed. Program (2 years) :-** The Candidates should have 50% or more marks, in aggregate in Graduation.

**B.A B.Ed. Integrated (4 years): -** The Candidates should have 50% or more marks, in aggregate in any discipline in the Senior Secondary /+ 2 or equivalent examinations conducted by any recognized Central/State Boards.

**B.Sc. B.Ed. Integrated (4 Years): -** The Candidates should have 50 % marks in aggregate in relevant discipline (Science- Medical/ Non Medical stream) in the Senior Secondary /+ 2 or equivalent examinations conducted by any recognized Central/State Boards.

**Relaxation in Eligibility Criteria of all the B.A.(Hons) Economics/BBA, B.Ed./Integrated B.Ed./M.Sc. (Phys,Chem &Maths)**

The relaxation of 5% marks in minimum eligibility criteria will be given to the candidates belonging to women , SC/ST , BC , OBC, North East States (Seven), sports personnel (with authorized participation at National Level ), Son /daughter of Defense personnel categories and Foreign National Categories.

The wards of Kashmiri migrants shall be eligible for 10% relaxation in minimum eligibility criteria. Domicile requirement shall be waived of for them.

**Decision: Policy for admission to B.Ed. & Integrated B.Ed. programs.**

**2.9 Approval of Course Curriculum and Scheme of Examination for the B.Sc. (Hons) Programs in Phys., Chem. and Maths.**

**Decision: Academic Council approved the same with suggestion to review the course contents and authorize the Vice Chancellor to approve the same.**

**2.10 Approval of Regulation on Unfair means in the Examination**

**Decision: Regulation be reviewed and taken up in the next meeting of the Council.**

**2.11. Approval of ordinance relating to Maintenance of Discipline among the Students.**

**Decision: Approval of ordinance relating to Maintenance of Discipline among the Students.**





**2.12 Approval of panel of Experts for Board of Studies, Faculties and Selection Committees.**

**Decision:** Academic Council approved the names of experts from each stream for the academic departments which are annexed as Annexure- ( opine whether to annex or not).

**2.13 Approval of Admission Brochure for the session 2016-17.**

**Decision:** Academic Council approved the Admission brochure for the year 2016-17

**2.14 Reservation and Relaxation to wards of Kashmiri migrants**

Academic Council is informed that a letter bearing Memo No. 18/51-2000 UNP(4) endorsed on 29.12.2015 (placed in the annexure as **Annexure – v (page-36)** has been received from Additional Chief Secretary to Government of Haryana (Higher Education) wherein, it has been communicated that the State Government has decided to extend following concessions to the wards of Kashmiri migrants who are registered with other states also in the matter of their admissions in the institutes of higher education during the academic session 2015-16 operating within the state of Haryana:

- i) Relaxation in cut-off percentage upto 10% subject to minimum eligibility requirements,
- ii) Increase in intake capacity up to 5% course-wise.
- iii) Reservation of at least one seat in merit quota in technical/ professional institutions,
- iv) Waiving of domicile requirement.

The University is required to ensure compliance of the above.

**Decision:** Academic Council took the above on record.

**SA-2.1 Approval of guidelines for conduct of examination/ supplementary examination, evaluation, paper setting, format of form / letters to be used by examination Branch and instructions to be followed by Superintendents of Examination and invigilators.**

**Decision:** Academic Council approved the Guidelines for the conduct of Exams/ Supplementary Exams and formats of forms/ letters.

**SA-2.2 Approval of the format of Grade Card for Semester Examinations & Consolidated Result Card for B. Tech. Programs**

**Decision:** Academic Council approved the same with advice that SGPA should also be mentioned in the Consolidated Result Card along with the Semester Marks of each semester.

**SA-2.3 Starting of MBA (Dual specialization) programs.**



**Decision: Academic Council approved the proposal.**

**SA-2.4 Starting of two years MBA (Executive) program and one year PGDBA (Executive).**

**Decision: Academic Council approved the proposal in principle but desired that program structure of the program be reviewed. Vice Chancellor was authorized to approve the same..**

**SA- 2.5 Starting of PG Diploma in Digital Marketing (week end) duration nine months.**

**Decision: Academic Council approved the proposal.**

## **2.15. Any Other item with the permission of Chair**

The meeting ended with a vote of thanks to the Chair.

(Dr. Kameshwar Singh)  
Registrar/Secretary  


**Dated: 20.01.2016**

**F.No.MRU/BOM (A&M)/2015**

1. PS to Chancellor, for kind information to Hon'ble Chancellor
2. PS to VP, MREI for kind information to Hon'ble Vice President
3. PS to VC for kind information of the Vice Chancellor;
4. Prof.(Dr.) P. K. Bhatnagar, Professor, Deptt. Of Elecs, D.U;
5. Prof.(Dr.) R. K. Singh, Professor, Delhi School of Economics, D.U;
6. Prof.(Dr.) M. S. Khurana, Dean (Academics) & HoD (Mech. Engg.);
7. Prof.(Dr.) B.M. Bahal, Dean (Applied Sciences & Research);
8. Prof.(Dr.) M.R. Tyagi, Dean (Engineering);
9. Prof.(Dr.) Amit Seth, Dean (Mgt. & Hum.) & Hod (Management);
10. Prof.(Dr.) S. K. Garg, Pro-V.C, Delhi Technical University, Delhi
11. Dr. S.K. Goyal, Executive Director, Star wires(India) Ltd. & former President, FIA, 21/4 Mathura Road, Ballabgarh-121004 (Haryana).
12. Shri P. Panda, Vice President, Maruti Udyog Limited, Gurgaon
13. Ms. Sanjana Malhotra, HoD (Elec. & Comm. Engg.);
14. Dr. Haider Abbas, HoD, (Physics);
15. Dr. Megha Mittal, HoD, (Chemistry);
16. Dr. Deepa Arora, HoD, (Mathematics);
17. Mr. Jaideep Singh, HoD, (Humanities);
18. Prof. R.P Sambhi, Professor, (Mech. Engineering);
19. Prof.(Dr.) A. K. Gupta, Professor, (Chemistry);
20. Prof.(Dr.) B.D. Pathak Professor (Mechanical) - Special Invitee;
21. Dr. Nand Kumar, Professor (CST);
22. Prof.(Dr.) D.K. Sharma, Professor (Physics);
23. Prof.(Dr.) Charu Pathak, Professor (ECE);
24. Dr. Sangeeta Banga Associate Professor (Mechanical) - Special Invitee;
25. Ms. Meena Kapahi, Associate Professor;

26. Dr. Rinku Dixit, Assistant Professor;
27. Dr. Y.K. Awasthi, Assistant Professor;
28. Dr. Kameshwar Singh, Registrar /Secretary;

