

MANAV RACHNA UNIVERSITY
Estd. vide Haryana Act no.26 Of 2014
(Formerly Manav Rachna College of Engineering)
Sector 43, Aravali Hills, Faridabad

F.NO MRU/BoM(A&M)/Vol. IV/1585(i)

Dated:29.12.2022

Notification

It is hereby notified that Board of Management has approved **MRU (Academic Programs) Regulations, 2022** in its 20th BOM meeting held on 17.12.2022, which has come in force from 17.12.2022. It is circulated for information |compliance by all the concerned faculty/staff of the University.


Registrar

Copy to:

1. PS to VC for kind information to Hon'ble Vice Chancellor
2. PVC for kind information
3. All the Deans/Directors/ Heads of the Department
4. Registrar, MREI
5. DR (Academics)

**MANAV RACHNA UNIVERSITY
FARIDABAD**

**MRU (ACADEMIC PROGRAMS)
REGULATION, 2022**

Approved by the Board of Management in its 20th Meeting held on 17.12.2022

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MANAV RACHNA UNIVERSITY (ACADEMIC PROGRAMS) REGULATION, 2022

In pursuance of the provisions under Section 34 of the Haryana Private Universities Act, 2006, the Board of Management of the Manav Rachna University hereby makes the following Regulations relating to award of Degree in various disciplines of UG & PG Program.

1. Short Title and Application

- (i) These Regulations may be called MRU (Academic Programs) Regulation, 2022
- (ii) These shall come in force from the date of approval of the Board of Management
- (iii) These shall apply to all the Programs prescribed in the regulations.

2. Definition (1) In these Regulations, unless the context otherwise requires;

- (i) "Academic Bank Account" means an individual account with the Academic Bank of Credits opened and operated by a student, to which all academic credits earned by the Student from course(s) of study are deposited, recognised, maintained, accumulated, transferred, validated or redeemed for the purposes of the award of degree/diploma/certificates etc. by an awarding institution;
- (ii) "Academic Bank of Credits" means an academic service mechanism as a digital or virtual or online entity established by the University Grant Commission with the approval of the Central Government, to facilitate students to become its academic account holders, thereby paving the way for seamless student mobility between or within degree-granting Higher Educational Institutions through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote distributed multi disciplinary and flexible teaching-learning;
- (iii) "Chapter" means chapter prescribed in the academic regulations;
- (iv) "Course" means one of the specified subjects which go to comprise a specified programme of study;
- (v) "Credit" means the standard methodology of calculating one hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of a semester (13-15 weeks) resulting in the award of one credit; which is awarded by the University on which these regulations apply; and, Credits' for internship shall be one credit per one week of internship, subject to a maximum of six credits. However, for full Semester Internship, the University will device the mechanism for mapping credits.
- (vi) "Credit-accumulation" means the facility created by Academic Bank of Credits in the Academic Bank Account opened by students in order to transfer and consolidate the credits earned by them by undergoing Courses;
- (vii) "Credits-recognition" means the credits earned through a registered Higher Educational Institution and transferred directly to the Academic Bank of Credits by such Higher Educational Institution;
- (viii) "Credit-redemption" means the process of commuting the accrued credits in the Academic Bank Account of the students maintained in ABC for the purpose of fulfilling the credits

requirements for the award of Degrees or Diplomas or Certificates or Course work for Ph.D. programme etc., by the registered degree-awarding Higher Educational Institutions;

- (ix) “Credit-transfer” means the mechanism by which the Registered Higher Educational Institutions are able to receive or provide prescribed credits to individual Academic Bank Accounts in adherence to the University Grants Commission credit norms for the ‘course/s’ undertaken by students enrolled in any Registered Higher Education Institution within India;

(2) Words and expressions used and not defined in these Regulations but defined in Act, Statute or Ordinance and not consistent with these Regulations shall have the meanings assigned to them in that Act, Statute or Ordinance.

CHAPTER 1: FOR BACHELOR OF TECHNOLOGY (B.TECH.) PROGRAMS,

1. Eligibility:

- (i) Candidates should have passed 10+2 Examination from a recognized Board / University, with minimum marks in aggregate as prescribed by the Academic Council from time to time, keeping in view the norms of regulatory bodies. The candidate should have passed with Physics, Mathematics and English; or other combination of subjects, as required for specific B Tech Program, to be specified by the Academic Council of the University/AICTE.
 - (ii) A candidate may be directly admitted to the Second year (third semester) of the Program through **Lateral Entry** on the basis of merit/rank in the test conducted by the University for the Seats as notified, which will be over and above the sanctioned intake (Supernumerary) of the approved intake in addition to vacant seats of the first year provided
 - (a) The candidate has passed the 3 year diploma course from a recognized Board with minimum marks in aggregate as prescribed by the Academic Council from time to time, keeping in view the norms of regulatory bodies.
- OR
- (b) The candidate has passed B.Sc. course with Physics and Mathematics as subjects, from a recognized university with minimum marks in aggregate as prescribed by the Academic Council from time to time.

2. Merit Criterion for Admission:

Admission to the B Tech program shall be made on the basis of merit in a national level entrance examination notified by the University or on the basis of an entrance examination conducted by the University. Such admissions shall be completed by a due date notified by the University.

3. Admission:

- (i) All admissions to the B. Tech. program shall be made as per the procedure prescribed by the Academic Council and approved by the Board of Management and notified in the admission brochure from time to time.
- (ii) Admission and enrolment of students in the Manav Rachna University shall be regulated in the manner as below:
 - (a) An admission notification clearly specifying the admission / enrolment criteria for each program as prescribed by the University shall be published in national / local' newspapers and / or other media and also uploaded on the University website.
 - (b) All the admissions shall be made by the Admission Committee as per the eligibility conditions prescribed for the programs.
 - (c) The candidates seeking admission to a program of study must fulfill the eligibility criteria in terms of educational qualification, age or any other condition as may be prescribed for it.

- (iii) No candidate shall be entitled to claim admission as a matter of right.
- (iv) The maximum number of seats in each program shall be determined by the Board of Management from time to time.
- (v) Every student shall be required to sign a declaration to the effect that he/she submits himself to the disciplinary jurisdiction and rules of the University.
- (vi) After the student is admitted to a particular program, he /she shall be given unique and permanent enrolment / registration number. He / She shall be issued an identity card, bearing the same which must be quoted by him/her in all communications with the University and in subsequent applications for an examination of the University.
- (vii) A student applying for change of his/her name in the record of the University should submit his/her application to the Registrar accompanied by (i) The prescribed fee; (ii) An Affidavit relating to his/her present and proposed name, duly sworn in the presence of a Magistrate by himself/herself; (iii) A publication from a newspaper in which the proposed change of name has been advertised. However, the provision relating to publication shall not be applicable in case where a woman student wants to change her name following her marriage in which case marriage certificate indicating the new name shall be valid.

4. Migration from other Universities / Migration to other University: Such cases shall be governed as per the provisions in the ordinance.

5. ADMISSION OF THE CANDIDATES WHO HAVE GAP YEARS AFTER PASSING ELIGIBILITY QUALIFICATION: Such cases shall be governed as per the provisions in the ordinance. The cases relating to Multiple Entry & Multiple Exit shall be dealt as per National Skill Quality Framework (NSQF), National Qualification Framework (NQF) and National Credit Framework (NCrF), guidelines & other similar policies notified from time to time.

6. Withdrawal of admission and fee refund

A student shall have to submit an application to the Registrar or authorized officer of the University, in case he/she wants to withdraw his/her admission from the program of study in which admitted. He/she will be refunded the fee as per the Fee Refund Policy of the University announced in the admission brochure for that admission year.

7. Program Structure

(i) Program Duration:

- (a) The B. Tech. program is a Full-Time Under Graduate Program of four years' duration. The maximum time span in which a candidate must qualify the degree shall be seven academic years, failing which he/she shall not be allowed to continue his/her studies for the program In the University.
- (b) The program offered shall be normally semester based and comprise eight semesters. Each semester shall normally be of about **13-15 weeks** duration. The University may, in addition,

introduce mandatory Trainings / Workshops / Courses for the students. The academic departments may assign additional value-added Course/work as well.

- (c) For a program, the academic year shall normally comprise odd semester (Aug. to Dec), even semester (Jan. to May) and a summer training period (normally in the months of May, June & July).
 - (d) The starting and ending dates of the semesters and the training schedules shall be as per the academic calendar of the program, as notified by the University from time to time.
- (ii) Courses of Study:** The programme may be offered in hybrid mode, face to face or online mode, as decided by the University. The program of study shall consist of the Core and Professional & Open Elective Courses offered. These courses could be offered in combination of various **L-T-P modes**.

Lecture: Presentation & discussion, used to convey development of theories and/or systems; their applications; current status and future prospects to a large class.

Tutorial: A smaller class or group session aimed at problem solving; analysis and/or designing by applying what have been discussed in a lecture.

Practical Lab: Module of the course aimed at doing practical work using different instruments, equipments, systems or software's etc. to enhance skill component.

The program of study shall consist of:

- (a) Core Courses (≅ 60%):** Group of courses specifically required for a given program of study. These are compulsory for a student and no exemption is granted;
- (b) Elective Courses (≅ 20%):** Group of courses in a program where the student has the flexibility of choosing courses of his choice and interest.
- (c) Non-Teaching Credit Courses (≅ 20%):** These courses involve no teaching and includes seminars, presentations, dissertations, projects, thesis etc.;
- (d) Special / Skill based Courses / Ability Enhancement Courses/ Bhartiya Bhasha Courses/ Value added Courses:** for development of skills and other consanguine abilities. These courses are specially designed to address different scholastic abilities of students. These courses would focus on developing cognitive, affective and psychomotor skills.
- (e) Training Modules:** Objective of training modules shall be to enhance the employability and entrepreneurial skills of the students. These modules shall be suitably designed with the purpose of developing hard and soft skills of the students and shall stress upon 'learning by doing'. Modules can be organized during summer or extended over a period of time including regular semester period for the desired outcome to be achieved. This training could be organized in an industry / research organization or other institutions, as well..
- (f) Bridge Courses:** Courses introduced to enhance the basic knowledge and skills of the students prior to undertaking advance courses of the Program. These courses will not carry any credit and will not be counted for SGPA or CGPA calculations;

(g) Mandatory Course: Any additional Compulsory courses prescribed by the Department / University, which may or may not be an audit course.

(h) Any other course: The department may prescribe any course that in their opinion will add value to the student in terms of knowledge, behavior and skills and the student shall have to take that course which may or may not earn any credits.

(iii) Program Credit Requirement:

The University shall follow the choice-based credit system. The total credit requirement for the award of the B. Tech. degree shall be around 160. A student will be eligible for degree with Honours if he/she completes an additional 20 credits in a particular domain (in the program of study) or may earn Minor degree in case acquires additional 20 credit in other domain (in any other program of study). A student can earn a maximum of 40% of the total credits through MOOCs. The credit earned by the students through online / contact mode from any national / international institutions with prior approval of the University shall be counted in his /her credits earned, as per the weightage recommended by the Committee (The mapping Committee) constituted by the University for the purpose.

(iv) Lower and Upper Limits for Credits Registered:

A student has flexibility in terms of registering the credits during the semester. Due to any unavoidable circumstances, ill health or any other reason, if a student feels that he / she would not be able to take up the academic rigor may register for less credit of a minimum of 15 credits to maintain his / her continuity in the program.. Student has also choice to register for a maximum of 30 Credit in a semester, if he / she wishes to complete the program either at faster pace, provided has a CGPA of more than 8.0 or needs to register for previous semester courses due to detention.

8. Attendance:

A student shall be required to fulfill the attendance criteria as prescribed in the Ordinance.

9. Conduct of Examination & Evaluation:

(i) Conduct of Examination:

(a) The University shall conduct examinations as per the guidelines prescribed in the MRU (Examination) Regulations or as amended from time to time and shall notify the fees payable by the students for various examinations. A student who has not paid the prescribed fees within the specified time shall be dealt with as per rules of the University and shall not ordinarily be eligible to appear in the examination.

(b) A student may not be permitted to appear in the end-semester examination, if he fails to satisfy the criteria for attendance and fails to deposit the prescribed fee within stipulated date.

(ii) Evaluation:

The University shall follow a policy of continuous evaluation of student's learning with an objective of training a student to put in sustained, steadfast and disciplined effort over the entire period of study.

It shall be the responsibility of concerned head of the Department in consultation with Board of

Study to finalize the scheme of evaluation for particular courses and same shall be recommended to the Academic Council for its approval.

The method adopted for assessment duly approved by Academic Council shall be communicated to the students by the respective Department at the beginning of the session and shall be conducted under the continuous monitoring of the Head of the Department and faculty member(s) nominated for this purpose.

Normally, the evaluation for courses shall be done in three stages viz.-

- (a). Mid-Term Examination (weightage 20%)
- (b). Continuous Assessment (30% weightage)
- (c). End-term Examination (50% weightage)

On recommendation of BOS, a subjects can be assessed through any other method. The rubrics to achieve the desired outcome (CO and PO) shall be approved by BoS and shared with students.

The final evaluation of a course shall be based on internal assessment and end semester examination and the internal assessment (with a maximum of thirty per cent. marks) based on instruments such as discussion forums, quizzes, assignments, sessional examinations and the complete evaluation scheme of a course shall be announced at the time of launch of the course.

Students should register for courses on NPTEL/MOOCs/other online platforms before the commencement of the course and these courses shall be duly approved by the department, at the time of registration of the semester. The evaluation of such courses may be based on the guidelines and shall be done on the basis of pre-decided rubrics communicated by concerned faculty to the students.

The assessment for practical courses shall be done through one End Term Practical Examination (PT).

Summer training shall culminate in submission of project report and its evaluation by departmental committee.

Student may also earn credits through innovation, internship, MOOCs etc. and shall be credited to the students account after proper assessment.

(iii) Assessment Parameters and its rubrics for introducing project based learning

Departments may also follow Project Based Learning Model for a course or group of courses, as approved by the Academic Council on the recommendation of Board of studies, as a teaching method in which students acquire a deeper knowledge through active exploration of real-world challenges and problems.

For course offered under Project based learning mode, classroom deliveries to cover the fundamental concepts. The students would be required to work on a project in a team comprising of 3-4 members. These projects would be based on the fundamental principles of the respective subject that is /are offered in PBL mode and should be preferably on the current societal needs.

While working on the project students are expected to apply the knowledge of all the subjects they have studied or studying during that semester and provide innovative solutions to the problems undertaken.

To illustrate, the courses being offered in PBL Mode shall be evaluated through detailed rubrics at each of the following stages, as mentioned below in five stages as mentioned below:

Stage	Weightage	During week of -Commencement of Session
Ideation	10%	3rd - 4th week
Analysis	15%	5th - 6th week
Design	20%	8th - 9th week
Development	25%	11th -12th week
Testing & Integration	30%	13th- 15th week

Assessment shall be made at various different stages by using detailed rubrics as approved by the department & communicated to students in advance.

Assessment may be done by using one or more of the following methods:

Query, Tests, MCQs, Group Discussion, Assignment or any other parameter which BOS deems fit before starting the project. The final assessment should be measured by mapping the attainment with respect to objectives as set at the start of the project.

10. Preparation and Declaration of Results:

All norms for preparation and declaration of results prescribed in the MRU (Examination) Regulation, 2022 or as amended from time to time, shall be followed.

11. Use of Unfair Means:

All cases regarding reported use of Unfair Means in the examination shall be dealt as per the provisions under the regulation on prevention of unfair means in the examination.

12. Examination Grievance Committees:

Committee shall be constituted as per provisions in the regulation for conduct of examination.

13. Graduation Requirements:

(i) Minimum Credits:

The total credit requirement for the award of the B. Tech. degree shall be around 160. Candidate shall have to earn the minimum credits as per the Program Structure, to be eligible for the award of degree. These credits should be earned under different categories as follows:

A student shall register and earn credits for:

- (a) All core courses as defined in curriculum scheme;
- (b) All trainings;
- (c) At least one elective course from other disciplines of Engineering/Sciences;
- (d) At least one elective course from the discipline of Management/Education/Humanities/Law etc.
- (e) At least two courses through online platform.

Student shall also pass all mandatory courses, audit courses and shall fulfill any other requirement as prescribed by the Department from time to time.

(ii) Credits Earned at Different Universities / Institutes:

Credits earned by a student through course work / project work / internship at other Institutions / Industry / Organization in India or abroad shall be counted towards total credit earned by the student for award of degree. This shall be facilitated with the approval of the Dean Academics on the recommendations of the respective department.

(iii) Academic Bank of Credit

The University shall facilitate to open an individual account with the Academic Bank of Credits opened and operated by a student, to which all academic credits earned by the Student from course(s) of study are deposited, recognized, maintained, accumulated, transferred, validated or redeemed for the purposes of the award of degree/diploma/certificates etc. by the University and other provisions in accordance with the regulations prescribed by the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 and amended from time to time ;

The norms in respect to the curriculum content, curriculum transaction, educational technologies for the courses offered, their timing, continuous evaluation methods, attendance and novel methods of assessment shall be as per the academic regulation prescribed by the University consistent with the overarching policy and philosophy of holistic, multidisciplinary education under National Education Policy-2020.

Credits earned and deposited with ABC shall be valid for the purpose of redemption to a degree or diploma or Post Graduate diploma or certificate, for varying duration as specified by the credit awarding and credit accepting Institution subject to a maximum duration of seven years.

Nothing in this regulation shall be deemed to preclude the University from amending the regulation and the amended regulation, if any, shall apply prospectively and from the date as specified in the regulation.

CHAPTER: 2 MASTER OF TECHNOLOGY (M.TECH) PROGRAMS

1. Eligibility:

Candidates having passed B. Tech./ B.E./ MCA/ Post Graduate Degree from a recognized University or equivalent, with minimum marks in aggregate as notified by the University shall be eligible to apply for admission to the M. Tech. program. These regulations are in line with the norms of statutory bodies.

There shall be two kinds of M. Tech. programs:

- (a) **Multi-disciplinary Program:** This program shall have candidates admitted from diverse backgrounds (as specified by the eligibility of the program).
- (b) **Specialized Degree Program:** The program is a specialized degree in the same field in which the graduation has been done by the candidate.

Program	Degree	Eligibility
Multi-disciplinary Program:	M.Tech	For M.Tech. in a multi disciplinary program, the candidates must possess sufficient background to be able to cope up with the course structure of such programs. <i>For example, M.Tech in Information Technology (IT), the candidates must have a Degree in any Branch of Engineering / MCA / PG Degree (as specified in the Program) or equivalent are eligible for admission.</i>
Specialized Degree Program:	M.Tech in Computer Engineering	Candidates with B.E. / B. Tech. in Computer Science & Engineering / Computer Engineering / Information Technology /Robotics & Artificial intelligence/ MCA or equivalent are eligible for admission.
	M.Tech in Electronics & Communication Engineering	Candidates with B.E / B.Tech in Electronics & Instrumentation/ Electronics Engineering / Electronics Instrumentation & Control / Instrumentation & Control/ Electrical Instrumentation & Control/ Instrumentation Engineering/ Control Engineering/ Electronics Engineering /Computer Science & Engineering or equivalent/ M.Sc. Physics/ M.Sc. Electronics are eligible for admission.
	M.Tech in Mechanical Engineering	Candidates with B.E / B.Tech in Mechanical Engineering/ Production Engineering/ Automobile Engineering/ Industrial Engineering/ Agriculture Engineering/ Aeronautical Engineering/ Marine Engineering/ Mining and Metallurgy//Robotics & Artificial intelligence/ or equivalent are eligible for admission.

2. Merit Criterion:

Admission to the M.Tech Program shall be made on the basis of merit in a national level Entrance Exam (GATE) or on the basis of Entrance Exam conducted by the University. Such admissions shall be made by a due date fixed by the University.

3. Admission:

- (i) All admissions to the M. Tech. Program shall be made as per the procedure prescribed by the Academic Council and approved by the Board of Management and notified in the admission brochure from time to time..
- (ii) Admission and enrolment of students in the program shall be regulated in the manner as below:
 - (a) An admission notification clearly specifying the admission / enrolment criteria for each program as prescribed by the University shall be published in national / local' newspapers and / or other media and also uploaded on the University website.
 - (b) All the admissions shall be made by the Admission Committee as per the eligibility conditions prescribed for the programs.
 - (c) The candidates seeking admission to a program of study must fulfill the eligibility criteria in terms of educational qualification, age or any other conditions as may be prescribed for it.
- (iii) No candidate shall be entitled to claim admission as a matter of right.
- (iv) The maximum number of seats in each program shall be determined by the Board of Management from time to time.
- (v) Every student shall be required to sign a declaration to the effect that he/she submits himself to the disciplinary jurisdiction and rules of the University.
- (vi) After the student is admitted to a particular program, he /she shall be given unique and permanent enrolment / registration number. He / She shall be issued an identity card, bearing the same which must be quoted by him/her in all communications with the University and in subsequent applications for an examination of the University.
- (vii) A student applying for change of his/her name in the record of the University should submit his/her application to the Registrar accompanied by (i) The prescribed fee; (ii) An Affidavit relating to his/her present and proposed name, duly sworn in the presence of a Magistrate by himself/herself; (iii) A publication from a newspaper in which the proposed change of name has been advertised. However, the provision relating to publication shall not be applicable in case where a woman student wants to change her name following her marriage in which case marriage certificate indicating the new name shall be valid.

4. Admission of the Candidates who have Gap Years after passing eligibility qualification: Such cases shall be governed as per the provisions in the ordinance. The cases relating to Multiple Entry & Multiple Exit shall be dealt as per National Skill Quality Framework (NSQF), National Qualification Framework (NQF) and National Credit Framework (NCrF), guidelines & other similar policies notified from time to time.

5. Withdrawal of admission and fee refund

A student shall have to submit an application to the Registrar or authorized officer of the University, in case he/she wants to withdraw his/her admission from the program of study in which admitted. He/she will be refunded the fee as per the Fee Refund Policy of the University announced in the admission brochure for that admission year.

6. Program Structure

(i) Program Duration:

- (a) The University offer M.Tech program in Full Time and Part Time mode. The duration of Full Time program shall be two years and that of Part Time program shall be three years. The maximum time span in which a candidate must qualify for the degree shall be four academic years for Full Time program and five academic years for Part Time program failing which he/she shall not be allowed to continue his/her studies for the program. There is provision for lateral exit with a Post Graduate Diploma as given later in this regulation.
- (b) Program offered shall be semester based and comprise four semesters for full time program and six semesters for part time program. Each semester shall normally be of 13-15 weeks duration. The University may, in addition, introduce mandatory Trainings / Workshops / Courses for the students. The academic departments may assign additional value-added Course/work as well.
- (c) For a program, the academic year shall normally comprise odd semester (Aug – Dec.), even semester (Jan – May) and a summer training period (normally in the months of May, June & July).
- (d) The starting and ending dates of the semesters and the training schedules shall be as per the academic calendar of the program, as notified by the University from time to time.

(ii) Courses of Study: The programme may be offered in hybrid mode, face to face or online mode as decided by the University. The program of study shall consist of the Core and Professional & Open Elective Courses offered. These courses could be offered in combination of various **L-T-P modes**.

Lecture: Presentation & discussion, used to convey development of theories and/or systems; their applications; current status and future prospects to a large class.

Tutorial: A smaller class or group session aimed at problem solving; analysis and/or designing by applying what have been discussed in a lecture.

Practical Lab: Module of the course aimed at doing practical work using different instruments, equipments, systems or software's etc. to enhance skill component.

The program of study shall consist of:

- (a) Core Courses (\cong 60%)::** Group of courses specifically required for a given program of study. These are compulsory for a student and no exemption is granted.
- (b) Elective courses (\cong 20%)::** Group of courses in a program where the student has the flexibility of choosing courses, of his choice and interest.
- (c) Non-Teaching Credit Courses (\cong 20%)::** These courses involve no teaching and include seminars, presentations, dissertations, projects, thesis etc.
- (d) Workshop Courses having only P component:** These are completely 'hands on' courses based on new or emerging technologies;
- (e) Special / Skill based Courses / Ability Enhancement Courses/ Bhartiya Bhasha Courses/ Value added Courses:** for development of skills and other consanguine abilities. These courses are specially designed to address different scholastic abilities of students. These courses would focus on developing cognitive, affective and psychomotor skills.
- (f) Training Modules:** Objective of summer training modules shall be to enhance the employability and entrepreneurial skills of the students. These modules shall be suitably designed with the purpose of developing hard and soft skills of the students and shall stress upon 'learning by doing'. Modules can be concentrated during summer or extended over a period of time including regular semester period for the desired outcome to be achieved. This training could be organized in an industry / research organization or other institutions, as well.
- (g) Mandatory Course:** Any additional Compulsory courses prescribed by the Department / University, which may or may not be an audit courses.
- (h) Any other course:** The department may prescribe any course which in their opinion will add value to the student in terms of knowledge, behavior and skills and the student shall have to take that course which may or may not earn any credits.
- (i) Dissertation:** The Objective of dissertation is to allow Post Graduate students to experience and learn the methodologies of carrying out research work in a domain which may be interdisciplinary in nature.

(iii) Program Credit Requirement:

The total credit requirement for the award of the M. Tech. Degree shall be around 72 credits depending upon the specified curriculum & scheme of examination of the specific M. Tech. program. These credits shall be earned under different categories as specified by the curriculum scheme of the specific M. Tech. Branch.

(iv) Lower and Upper Limits for Credits Registered:

A student has flexibility in terms of registering the credits during the semester. Due to any unavoidable circumstances, ill health or any other reason, if a student feels that he / she would not be able to take up the academic rigor may register for less credit eg. a minimum of

12 credits in case of full time program and 8 credits in case of part time program to maintain his / her continuity in the program. Student has also choice to register for a maximum of 24 Credit in a semester in case of full time program and 16 Credits in part time program, if he / she wishes to complete the program either at faster pace, provided has a CGPA of more than 8.0 or needs to register for previous semester courses due to detention.

7. Attendance:

A student shall be required to fulfill the attendance criteria as prescribed in the Ordinance.

8. Conduct of Examination & Evaluation:

(i) Conduct of Examination

(a) The University shall conduct examinations as the guidelines prescribed in the MRU (Examination) Regulations or as amended time to time and shall notify the fees payable by the students for various examinations. A student who has not paid the prescribed fees within the specified time shall be dealt with as per rules of the University and shall not ordinarily be eligible to appear in the examination.

(b) A student may not be permitted to appear in the end-semester examination, if he fails to satisfy the criteria for attendance and deposit the prescribed fee within stipulated date.

(ii) Evaluation:

The University shall follow a policy of continuous evaluation of student's learning with an objective of training a student to put in sustained, steadfast and disciplined effort over the entire period of study.

It shall be the responsibility of concerned head of the Department in consultation with Board of Study to finalize the scheme of evaluation for particular courses and same shall be recommended to the Academic Council for its approval.

The method adopted for assessment duly approved by Academic Council shall be communicated to the students by the respective Department at the beginning of the session and shall be conducted under the continuous monitoring of the Head of the Department and faculty member(s) nominated for this purpose.

Normally, the evaluation for courses shall be done in three stages viz. -

- (a). Mid-Term Examination (weightage 20%)
- (b). Continuous Assessment (30% weightage)
- (c). End-term Examination (50% weightage)

On recommendation of BOS, a subjects can be assessed through any other method. The rubrics to achieve the desired outcome (CO and PO) shall be approved by BoS and shared with students.

Students may be asked to register for courses on NPTEL/MOOCs/other online platforms duly approved by the University. The evaluation of such courses may be based on the guidelines and shall be done on the basis of pre-decided rubrics communicated by

concerned faculty to the students.

The final evaluation of a course shall be based on internal assessment and end semester examination and the internal assessment (with a maximum of thirty per cent. marks) based on instruments such as discussion forums, quizzes, assignments, sessional examinations and the complete evaluation scheme of a course shall be announced at the time of launch of the course.

The assessment for practical courses shall be done through one End Term Practical Examination (PT).

In case a student is pursuing his /her dissertation work in industry or in a research organization he/she shall have to present the progress of the work after respective semester for its evaluation before a board constituted by the Department.

Departments may also follow Project Based Learning Model for a course or group of courses, as approved by the Academic Council on the recommendation of Board of studies, as a teaching method in which students acquire a deeper knowledge through active exploration of real-world challenges and problems.

(iii) Examination and Evaluation of Dissertation Preparatory Project Course and Dissertation:

(a) Dissertation Preparatory Project Course:

The Dissertation Preparatory Project shall be oriented towards carrying out literature survey, familiarizing with tools and techniques and in general, building the background for the dissertation works. It shall culminate in the formulation of a Dissertation Plan and should be presented within 10-12 weeks from completion of Second Semester (course work).

For students working on their Dissertation work in the University, the assessment shall normally be carried out in three stages during the course of project work.

Table 2.1

Stage 1: approx 5 weeks into the semester	20%
Stage 2: approx 10 weeks into the semester	20%
Stage 3: at the end of the semester	60%

It shall be the responsibility of the supervisor to ensure that candidate should finalize the dissertation plan in consultation with him/her.

(b) Dissertation:

The dissertation work will be carried out during Third & Fourth semester of full time program and Fifth & Sixth semester of part time program and will by and large adhere to the dissertation plan submitted before the start of dissertation work. The evaluation stages for dissertation shall be as given in the Table 2.2.

Table 2.2

Evaluation Stage	Time Line	Weightage	Conditions
Stage 1:	Approx 5 weeks into the semester	20%	Student failing to secure at least 20% marks allocated to dissertation work, shall not be allowed to proceed to the pre-dissertation seminar
Stage 2:	Approx 10 weeks into the semester	20%	
Pre-Dissertation Seminar:	Approx 14 weeks into the semester	-	All candidates shall be required to clear a pre dissertation seminar to be eligible for the Stage 3 Evaluation.
Stage 3:	At the end of the semester	60%	Evaluation shall have two equal components: External Evaluation by examiner from outside the University Viva Examination by a committee set up by the department

(c) Submission of Dissertation:

The student shall submit an electronic copy of the Dissertation in the prescribed format to the Department, as per schedule. Upon receiving of satisfactory report from the external examiner the student shall submit three soft bound copies of the dissertation to the department.

(d) Dissertation Evaluation:

(i) APPOINTMENT OF THESIS SUPERVISOR(S) AND CONSTITUTION OF THESIS EXAMINATION BOARD

(a) Appointment of Thesis Supervisor(s)

- (i) It shall be the responsibility of the Department to allocate Thesis Supervisor to all the registered students. A Student shall be allotted Thesis Supervisor preferably during the second semester.
- (ii) A student shall not normally have more than two supervisors at any given time.
- (iii) Thesis supervisor(s) of a student shall be appointed amongst the Faculty Members of the University in the manner prescribed by the department and approved by Dean, Academics. Normally, a Faculty Member shall not supervise more than five students of masters program. However the Department may evolve a transparent policy for the distribution of students amongst the Faculty Members in the Department.
- (iv) A student on the recommendation of the HoD can have a co-supervisor from outside the University.
- (v) In case, there has been a change / addition in the supervisor(s) such changes shall not be permitted within the last three month of program duration.
- (vi) If a student's supervisor proceeds on long leave (more than 3 months) and if there is only one supervisor, then prior to proceeding on such a leave, HOD in consultation with Dean of Faculty and the student, shall appoint a thesis coordinator to ensure

that the student's work does not suffer in his/her absence. Further, if all research work and related analysis is complete except writing of the thesis and the supervisor proposes to go on leave, the Thesis coordinator / HOD shall take care of the formalities.

- (vii) In case a supervisor resigns / retires or otherwise ceases to be a Faculty Member of the University, the HOD shall appoint a new supervisor or co-supervisor in consultation with the student.
- (viii) In case a Faculty Member is suspended / debarred by the University for indulging in lowering the prestige of the University in any manner, he/she shall cease to be a thesis supervisor.

(b) Constitution of Thesis Examination Board

The Examination Board for evaluation of the thesis shall consist of

- (i) One Faculty from the University / Outside University from the same area
- (ii) One Faculty from the Department having expertise in the area of thesis.
- (iii) Thesis Supervisor(s):

Thesis supervisor shall recommend the names of the examination board to the Dean Academics for its approval. The Board shall give its recommendation for accepting or rejection of the thesis and the same shall be sent to the office of Controller of Examination.

(ii) THESIS SUBMISSION AND EXAMINATION

- (a) After the Examination Board is constituted, unbound copies of the thesis report one for each examiner of the Examination Board shall be prepared according to the format prescribed.
- (b) All the work carried out as part of the dissertation shall be screened using the software for plagiarism and in case the report shown is more than permissible limit, the dissertation report has to be resubmitted. A certificate that no part of the Thesis is plagiarized has to be submitted by the student.
- (c) Thesis shall be submitted at least a week before the probable date of Oral Examination. The HOD shall arrange to send the soft copies of the thesis to the examiners appointed by the Dean Academics. The examiner shall evaluate and grade the dissertation for presentation, organization and content and send the report to the office of Controller of Examinations. After the final Viva Voce, the modifications suggested if any by the Examination Board, may be incorporated in the thesis and three copies of the thesis be submitted to the Examination Section.

9. Preparation and Declaration of Results

All norms for preparation and declaration of results prescribed in the MRU (Conduct of Examination) Regulation, 2020 shall be followed.

10. Use of Unfair Means

All cases regarding reported use of Unfair Means in the examination shall be dealt as per the provisions under the ordinance / regulation on prevention of unfair means in the examination.

11. Examination Grievance Committees:

Committee shall be constituted as per provisions in the regulation for conduct of examination.

12. Graduation Requirements

As specified in the curriculum scheme, completion of minimum number of credits, including all prescribed courses and successful completion of all stages of dissertation work shall be the condition for becoming eligible for the award of degree. In addition, a student shall have to fulfill all other conditions as prescribed by the Department / University from time to time.

13. Credits Earned at Different Universities / Institutes

Provision shall be made for acknowledgement of credits earned by a student through course work / project work / internship at other institutions in India or abroad. This shall be facilitated with the approval of Vice-Chancellor on the recommendation of the respective Dean.

14. Lateral Exit:

A candidate may be allowed to exit from the full time program, with a Post Graduate Diploma, provided that the candidate completes at least one academic year of program, completes all trainings, if any, and earns a minimum of 40 credits including all prescribed courses offered. A candidate opting to exit after one year shall be awarded Post Graduate Diploma. If a candidate is interested in completing the M. Tech. after completion of the maximum duration of the program, he/she shall have to register as a fresh candidate.

15. Academic Bank of Credit

The University shall facilitate to open an individual account with the Academic Bank of Credits opened and operated by a student, to which all academic credits earned by the Student from course(s) of study are deposited, recognised, maintained, accumulated, transferred, validated or redeemed for the purposes of the award of degree/diploma/certificates etc. by the University and other provisions in accordance with the regulations prescribed by the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 and amended from time to time;

The norms in respect to the curriculum content, curriculum transaction, educational technologies for the courses offered, their timing, continuous evaluation methods, attendance and novel methods of assessment shall be as per the academic regulation prescribed by the University consistent with the overarching policy and philosophy of holistic, multidisciplinary education under National Education Policy-2020.

Credits earned and deposited with ABC shall be valid for the purpose of redemption to a degree or diploma or Post Graduate diploma or certificate, for varying duration as specified by the credit awarding and credit accepting Institution subject to a maximum duration of seven years.

Nothing in this regulation shall be deemed to preclude the University from amending the regulation and the amended regulation, if any, shall apply prospectively and from the date as specified in the regulation.

CHAPTER: 3 - MASTER OF SCIENCES (M.SC.)

1. Eligibility:

- (i) Candidates with three years/ 6 Semester Bachelor Degree Program (B.Sc. (Hons.) or four Years / 8 - Semester (B.Sc. Hons. with Research) degree program or equivalent with minimum marks in aggregate as notified by the University in view the norms of statutory bodies, in relevant disciplines as indicated below shall be eligible to apply for admission to the M.Sc. Program.

M. Sc. in Chemistry:

Candidates with three years/ 6 Semester Bachelor Degree Program (B.Sc. (Hons.) Chemistry) or & B Sc. (General) with PCM / Biology having Chemistry in last semester or four Years / 8 Semester (B.Sc. Hons. with Research) degree program or equivalent are eligible for admission.

M. Sc. in Physics:

Candidates with three years/ 6 Semester Bachelor Degree Program (B.Sc. (Hons.) Physics) or four Years / 8 Semester (B.Sc. Hons. with Research) degree program or equivalents are eligible for admission.

M. Sc. in Mathematics:

Candidates with three years/ 6 Semester Bachelor Degree Program (B.Sc. (Hons.) Mathematics) or B.Sc. (General) with PCM (having Mathematics in last year or last 2 semesters or four Years / 8 Semester (B.Sc. Hons. with Research) degree program or equivalent are eligible for admission.

2. Merit Criterion for Admission:

Admission to the M.Sc. Program shall be made on the basis of marks or grades obtained in qualifying examination and achievements in co-curricular and extra-curricular activities or on the basis of marks / grade obtained in the entrance test conducted by the University. Such admissions shall be made as per admission schedule notified by the university.

3. Admission:

- (i) All admissions to the M.Sc. program shall be made as per the procedure prescribed by the Academic Council and approved by the Board of Management and notified in the admission brochure from time to time.
- (ii) Admission and enrolment of students in the program shall be regulated in the manner as below:
- (a) An admission notification clearly specifying the admission / enrolment criteria for each program as prescribed by the University shall be published in national / local newspapers and / or other media and also uploaded on the University website.
- (b) All the admissions shall be made by the Admission Committee as per the eligibility conditions prescribed for the programs..

- (c) The candidates seeking admission to a program of study in the University must fulfill the eligibility criteria in terms of educational qualification, age restrictions or any other condition as may be prescribed for it.
- (iii) No candidate shall be entitled to claim admission as a matter of right.
- (iv) The maximum number of seats in each program shall be determined by the Board of Management from time to time.
- (v) Every student shall be required to sign a declaration to the effect that he/she submits himself to the disciplinary jurisdiction and rules of the University.
- (vi) After the student is admitted to a particular program, he /she shall be given unique and permanent enrolment / registration number. He / She shall be issued an identity card, bearing the same which must be quoted by him/her in all communications with the University and in subsequent applications for an examination of the University.
- (vii) A student applying for change of his/her name in the record of the University should submit his/her application to the Registrar accompanied by (i) The prescribed fee; (ii) An Affidavit relating to his/her present and proposed name, duly sworn in the presence of a Magistrate by himself/herself; (iii) A publication from a newspaper in which the proposed change of name has been advertised. However, the provision relating to publication shall not be applicable in case where a woman student wants to change her name following her marriage in which case marriage certificate indicating the new name shall be valid.

4. ADMISSION OF THE CANDIDATES WHO HAVE GAP YEARS AFTER PASSING ELIGIBILITY QUALIFICATION: Such cases shall be governed as per the provisions in the ordinance. The cases relating to Multiple Entry & Multiple Exit shall be dealt as per National Skill Quality Framework (NSQF), National Qualification Framework (NQF) and National Credit Framework (NCF), guidelines & other similar policies notified from time to time.

5. Withdrawal of admission and fee refund

A student shall have to submit an application to the Registrar or authorized officer of the University, in case he/she wants to withdraw his/her admission from the program of study in which admitted. He/she will be refunded the fee as per the Fee Refund Policy of the University announced in the admission brochure for that admission year.

6. Program Structure:

(i) Program Duration:

- (a) The University shall offer M.Sc. program in full time mode only. The duration of full time program shall be One Year for those having completed four year / 8 semester graduation Degree with research and Two years for those having completed graduation degree with three years /six semester duration. The maximum time span in which a candidate must qualify for the degree shall be Two / Four academic years respectively failing which he/she shall not be allowed to continue his/her studies for the program.

- (b) The program offered shall be semester based and comprise two / four semesters. Each semester shall normally be of 13-15 weeks duration. The University may, in addition, introduce mandatory Trainings / Workshops / Courses for the students. The academic departments may assign additional value-added Course/work as well.
- (c) For a program the academic year shall normally comprise odd semester (Aug – Dec), even semester (Jan – May) and a summer training period (normally in the months of May, June & July).
- (d) The starting and ending dates of the semesters and the training schedules shall be as per the academic calendar of the program, as notified by the University from time to time.
- (ii) **Courses of Study:** The programme may be offered in hybrid mode, face-to-face or online mode as decided by the University. The program of study shall consist of the Core and Professional & Open Elective Courses offered. These courses could be offered in combination of various **L-T-P modes**.

The various courses shall comprise one or more of following components:

Lecture (L): Presentation & discussion, used to convey development of theories and/or systems; their applications; current status and future prospects to a class.

Tutorial: A smaller class or group session aimed at problem solving; analysis and/or designing by applying what have been discussed in a lecture.

Practical (P) Lab: Module of the course aimed at doing practical work using different instruments, equipments, , systems or software's etc. to enhance skill component.

The program of study shall consist of:

- (a) **Core Courses(≅ 60%):** Group of courses specifically required for a given program of study. These are compulsory for a student and no exemption is granted;
- (b) **Elective Courses:** Group of courses in a program where the student has the flexibility of choosing courses of his choice and interest.
- (c) **Non-Teaching Credit Courses:** These courses involve no teaching and includes seminars, presentations, dissertations, projects, thesis etc.;
- (d) **Special / Skill based Courses / Ability Enhancement Courses/ Bhartiya Bhasha Courses / Value added Courses:** for development of skills and other consanguine abilities. These courses are specially designed to address different scholastic abilities of students. These courses would focus on developing cognitive, affective and psychomotor skills.
- (e) **Training Modules:** Objective of training modules shall be to enhance the employability and entrepreneurial skills of the students. These modules shall be suitably designed with the purpose of developing hard and soft skills of the students and shall stress upon 'learning by doing'. Modules can be organized during summer or extended over a period of time including regular semester period for the desired outcome to be achieved. This training could be organized in an industry / research organization or other institutions, as well.

- (f) **Mandatory Course:** Any additional Compulsory courses prescribed by the University, which may or may not be an audit courses
- (g) **Any other course:** The department may prescribe any course which in their opinion will add value to the student in terms of knowledge, behavior and skills and the student shall have to take that course which may or may not earn any credits.
- (h) **Dissertation:** The Objective of dissertation is to allow Post Graduate students to experience and learn the methodologies of carrying out research work in a domain which may be interdisciplinary in nature.

(iii) Programme Credit requirement:

University shall follow the choice based credit system. The total credit requirement for the award of the M. Sc Degree shall range between 75 and 85 credits depending upon the specified curriculum & scheme of examination of the specific M. Sc program.

(iv) Lower and Upper Limits for Credits Registered:

A student has flexibility in terms of registering the credits during the semester. Due to any unavoidable circumstances, ill health or any other reason, if a student feels that he / she would not be able to take up the academic rigor may register for less credit eg. a minimum of 12 credits to maintain his / her continuity in the program.. Student has also choice to register for a maximum of 30 Credit in a semester, if he / she wishes to complete the program either at faster pace, provided has a CGPA of more than 8.0 or needs to register for previous semester courses due to detention.

7. Attendance:

A student shall be required to fulfill the attendance criteria as prescribed in the Ordinance.

8. Conduct of Examination & Evaluation:

(i) Conduct of Examination:

- (a) The University shall conduct examinations as the guidelines prescribed in the MRU (Examination) Regulation or as amended from time to time and shall notify the fees payable by the students for various examinations. A student who has not paid the prescribed fees within the specified time shall be dealt with as per rules of the University and shall not ordinarily be eligible to appear in the examination.
- (b) A student may not be permitted to appear in the end-semester examination, if he fails to satisfy the criteria for attendance and deposit the prescribed fee within stipulated time.

(ii) Evaluation:

The University shall follow a policy of continuous evaluation of student's learning with an objective of training a student to put in sustained, steadfast and disciplined effort over the entire period of study. Departments may also follow Project Based Learning Model for a course or group of courses, as approved by the Academic Council on the recommendation of Board of studies, as a teaching method in which students acquire a deeper knowledge through active exploration of real-world challenges and problems.

It shall be the responsibility of concerned head of the Department in consultation with Board of Study to finalize the scheme of evaluation for particular courses and same shall be recommended to the Academic Council for its approval.

The method adopted for assessment duly approved by Academic Council shall be communicated to the students by the respective Department at the beginning of the session and shall be conducted under the continuous monitoring of the Head of the Department and faculty member(s) nominated for this purpose.

Normally, the evaluation for courses shall be done in three stages viz.-

- (a). Mid-Term Examination (weightage 20%)
- (b). Continuous Assessment (30% weightage)
- (c). End-term Examination (50% weightage)

On recommendation of BOS, a subjects can be assessed through any other method. The rubrics to achieve the desired outcome (CO and PO) shall be approved by BoS and shared with students.

The final evaluation of a course shall be based on internal assessment and end semester examination and the internal assessment (with a maximum of thirty per cent. marks) based on instruments such as discussion forums, quizzes, assignments, sessional examinations and the complete evaluation scheme of a course shall be announced at the time of launch of the course.

The assessment for practical courses shall be done through one End Term Practical Examination (PT).

Students should register for courses on NPTEL/MOOCs/other online platforms before the commencement of the course and these courses shall be duly approved by the department, at the time of registration of the semester. The evaluation of such courses may be based on the guidelines and shall be done on the basis of pre-decided rubrics communicated by concerned faculty to the students.

Summer training shall culminate in submission of project report and its evaluation by departmental committee.

(iii) Examination and Evaluation of Dissertation/ Project Work:

(a) Dissertation/Project:

The dissertation/project work will be carried out during fourth semester. The evaluation stages for dissertation/project work shall be as given in the Table 4.1.

Table 4.1

Evaluation Stage	Time Line	Weightage	Conditions
Stage 1:	Approx 5 weeks into the semester	20%	Student failing to secure at least 20% marks allocated to dissertation/project work, shall not be allowed to proceed to
Stage 2:	Approx 10 weeks into	20%	

	the semester		the End semester evaluation
Stage 3:	At the end of the semester	60%	Evaluation shall have two equal components: 1. Project presentation 2. Viva Examination (by Committee set up by the department having at least one examiner from outside the University)

(b) Submission of Dissertation:

The student shall submit an electronic copy of the Dissertation in the prescribed format to the Department, as per schedule. Upon receiving of satisfactory report from the external examiner the student shall submit three soft bound copies of the dissertation to the department.

(c) Dissertation Evaluation:

(i) APPOINTMENT OF THESIS SUPERVISOR(S) AND CONSTITUTION OF THESIS EXAMINATION BOARD

(a) Appointment of Thesis Supervisor(s)

- (i) It shall be the responsibility of the Department to allocate Thesis Supervisor to all the registered students. A Student shall be allotted Thesis Supervisor preferably during the third semester.
- (ii) A student shall not normally have more than two supervisors at any given time.
- (iii) Thesis supervisor(s) of a student shall be appointed amongst the Faculty Members of the University in the manner prescribed by the department and approved by Dean, Academics. Normally, a Faculty Member shall not supervise more than five students of masters program. However the Department may evolve a transparent policy for the distribution of students amongst the Faculty Members in the Department.
- (iv) A student on the recommendation of the HoD can have a co-supervisor from outside the University.
- (v) In case, there has been a change / addition in the supervisor(s) such changes shall not be permitted within the last three month of program duration.
- (vi) If a student's supervisor proceeds on long leave (more than 3 months) and if there is only one supervisor, then prior to proceeding on such a leave, HOD in consultation with Dean of Faculty and the student, shall appoint a thesis coordinator to ensure that the student's work does not suffer in his/her absence. Further, if all research work and related analysis is complete except writing of the thesis and the supervisor proposes to go on leave, the Thesis coordinator / HOD shall take care of the formalities.
- (vii) In case a supervisor resigns / retires or otherwise ceases to be a Faculty Member of the University, the HOD shall appoint a new supervisor or co-supervisor in consultation with the student.

- (viii) In case a Faculty Member is suspended / debarred by the University for indulging in lowering the prestige of the University in any manner, he/she shall cease to be a thesis supervisor.

(b) Constitution of Thesis Examination Board

The Examination Board for evaluation of the thesis shall consist of

- (i) One Faculty from the University / Outside University from the same area
- (ii) One Faculty from the Department having expertise in the area of thesis.
- (iii) Thesis Supervisor(s):

Thesis supervisor shall recommend the names of the examination board to the Dean Academics for its approval. The Board shall give its recommendation for accepting or rejection of the thesis and the same shall be sent to the office of Controller of Examination.

(ii) THESIS SUBMISSION AND EXAMINATION

- (a) After the Examination Board is constituted, unbound copies of the thesis report one for each examiner of the Examination Board shall be prepared according to the format prescribed.
- (b) All the work carried out as part of the dissertation shall be screened using the software for plagiarism and in case the report shown is more than permissible limit, the dissertation report has to be resubmitted. A certificate that no part of the Thesis is plagiarized has to be submitted by the student.
- (c) Thesis shall be submitted at least a week before the probable date of Oral Examination. The HOD shall arrange to send the soft copies of the thesis to the examiners appointed by the Dean Academics. The examiner shall evaluate and grade the dissertation for presentation, organization and content and send the report to the office of Controller of Examinations. After the final Viva Voce, the modifications suggested if any by the Examination Board, may be incorporated in the thesis and three copies of the thesis be submitted to the Examination Section.

9. Preparation and Declaration of Results:

All norms for preparation and declaration of results prescribed in the MRU (Conduct of Examination) Regulation, 2020 shall be followed.

10. Use of Unfair Means:

All cases regarding reported use of Unfair Means in the examination shall be dealt as per the provisions under the ordinance / regulation on prevention of unfair means in the examination.

11. Examination Grievance Committees

Committee shall be constituted as per provisions in the regulation for conduct of examination.

12. Graduation Requirements:

(i) Minimum Credits:

As specified in the curriculum scheme, completion of minimum number of credits, including all core courses, successful completion of summer training; and successful completion of all stages

of dissertation/project work shall be the condition for becoming eligible for the award of degree. In addition, a student shall have to fulfill all other conditions as prescribed by the University from time to time.

(ii) Credits Earned at Different Universities / Institutes:

Provision shall be made for acknowledgement of credits earned by a student through course work/project work/internship at other institutions in India or abroad. This shall be facilitated with the approval of Vice-Chancellor on the recommendation of the respective Dean.

(iii) Academic Bank of Credit

The University shall facilitate to open an individual account with the Academic Bank of Credits opened and operated by a student, to which all academic credits earned by the Student from course(s) of study are deposited, recognised, maintained, accumulated, transferred, validated or redeemed for the purposes of the award of degree/diploma/certificates etc. by the University and other provisions in accordance with the regulations prescribed by the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 and amended from time to time ;

The norms in respect to the curriculum content, curriculum transaction, educational technologies for the courses offered, their timing, continuous evaluation methods, attendance and novel methods of assessment shall be as per the academic regulation prescribed by the University consistent with the overarching policy and philosophy of holistic, multidisciplinary education under National Education Policy-2020.

Credits earned and deposited with ABC shall be valid for the purpose of redemption to a degree or diploma or Post Graduate diploma or certificate, for varying duration as specified by the credit awarding and credit accepting Institution subject to a maximum duration of seven years.

Nothing in this regulation shall be deemed to preclude the University from amending the regulation and the amended regulation, if any, shall apply prospectively and from the date as specified in the regulation.

CHAPTER: 4 - B.A. / B.Sc. B.Ed. (Integrated)

1. Eligibility:

Candidates should have passed 10+2 Examination from a recognized Board / University, with minimum marks in aggregate as prescribed by the Academic Council from time to time, keeping in view the norms of regulatory bodies.

2. Merit Criterion for Admission:

Admission to the B.A / B.Sc. B.Ed. (Integrated) program shall be made on the basis of marks or grades obtained in the qualifying examination and achievements in co-curricular and extra-curricular activities or on the basis of marks / grade obtained in the entrance test conducted by the University. Such admissions shall be completed by a due date notified by the University.

3. Admission:

- (i) All admissions to the B.A / B.Sc. B.Ed. (Integrated) program shall be made as per the procedure prescribed by the Academic Council and approved by the Board of Management and notified in the admission brochure from time to time
- (ii) Admission and enrolment of students in the program shall be regulated in the manner as below:
 - (a) An admission notification clearly specifying the admission / enrolment criteria for each program as prescribed by the University shall be published in national / local newspapers and / or other media and also uploaded on the University website.
 - (b) All the admissions shall be made by the Admission Committee as per the eligibility conditions prescribed for the programs.
 - (c) The candidates seeking admission to a program of study must fulfill the eligibility criteria in terms of educational qualification, age or any other conditions as may be prescribed for it.
- (iii) No candidate shall be entitled to claim admission as a matter of right.
- (iv) The maximum number of seats in each program shall be determined by the Board of Management from time to time.
- (v) Every student shall be required to sign a declaration to the effect that he/she submits himself to the disciplinary jurisdiction and rules of the University.
- (vi) After the student is admitted to a particular program, he /she shall be given unique and permanent enrolment / registration number. He / She shall be issued an identity card, bearing the same which must be quoted by him/her in all communications with the University and in subsequent applications for an examination of the University.
- (vii) A student applying for change of his/her name in the record of the University should submit his/her application to the Registrar accompanied by (i) The prescribed fee; (ii) An Affidavit relating to his/her present and proposed name, duly sworn in the presence of a Magistrate by himself/herself; (iii) A publication from a newspaper in which the proposed change of name has been advertised. However, the provision relating to publication shall not be applicable in case where a woman student wants to change her name following her marriage in which case marriage certificate indicating the new name shall be valid.

4. **Migration from other Universities / Migration to other University:** Such cases shall be governed as per the provisions in the ordinance.
5. **Admission of the Candidates who have Gap Years after passing Eligibility Qualification:** Such cases shall be governed as per the provisions in the ordinance. The cases relating to Multiple Entry & Multiple Exit shall be dealt as per National Skill Quality Framework (NSQF), National Qualification Framework (NQF) and National Credit Framework (NCrF), guidelines & other similar policies notified from time to time.
6. **Withdrawal of admission and fee refund**

A student shall have to submit an application to the Registrar or authorized officer of the University, in case he/she wants to withdraw his/her admission from the program of study in which admitted. He/she will be refunded the fee as per the Fee Refund Policy of the University announced in the admission brochure for that admission year.

7. **Program Structure:**

(i) **Program Duration:**

- (a) The B.A./ B.Sc. B.Ed. (Integrated) program is a Full-Time undergraduate program of four years' duration. The maximum time span in which a candidate must qualify the degree shall be six academic years, failing which he/she shall not be allowed to continue his/her studies for the program.
- (b) The program offered shall be semester based and comprise eight semesters. Each semester shall normally be of 13-15 weeks duration. The University may, in addition, introduce mandatory Trainings / Workshops / Courses for the students. The academic departments may assign additional value-added Course/work.
- (c) During the program, the duration of internship will be 20 weeks, involving 4 weeks in third year and 16 weeks in the fourth year.
- (d) The starting and ending dates of the semesters and the training schedules shall be as per the academic calendar of the program, as notified by the University from time to time.

(ii) Course of study: The programme may be offered in hybrid mode, face to face or online mode as decided by the University . The program of study shall consist of the Core and Professional & Open Elective Courses offered. These courses could be offered in combination of various **L-T-P modes**.

Lecture: Presentation & discussion, used to convey development of theories and/or systems; their applications; current status and future prospects to a large class.

Tutorial: A smaller class or group session aimed at problem solving; analysis and/or designing by applying what have been discussed in a lecture.

Practical Lab: Module of the course aimed at doing practical work using different instruments, equipments, systems or software's etc. to enhance skill component.

The program of study shall consist of:

(a) Core Courses (≅ 60%): Group of courses specifically required for a given program of study. These are compulsory for a student and no exemption is granted.

- (b) Elective courses:** Group of courses in a program where the student has the flexibility of choosing courses of his choice and interest.
- (c) Workshop courses:** These are hand on courses conducted in field/organization /classroom aimed at developing practical skills / application orientation / implementation capabilities / design skills of the student.
- (d) Non-Teaching Credit Courses:** These courses involve no teaching and includes seminars, presentations, dissertations, projects, thesis etc.;
- (e) Special / Skill based Courses / Ability Enhancement Courses/ Bhartiya Bhasha Courses/Value added Courses:** for development of skills and other consanguine abilities. These courses are specially designed to address different scholastic abilities of students. These courses would focus on developing cognitive, affective and psychomotor skills.
- (f) Training Modules:** Objective of training modules shall be to enhance the employability and entrepreneurial skills of the students. These modules shall be suitably designed with the purpose of developing hard and soft skills of the students and shall stress upon 'learning by doing'. Modules can be organized during summer or extended over a period of time including regular semester period for the desired outcome to be achieved. This training could be organized in an industry / research organization or other institutions, as well.
- (g) Bridge Courses:** Courses introduced to enhance the basic knowledge and skills of the students prior to undertaking advance courses of the Program. These courses will not carry any credit and will not be counted for SGPA or CGPA calculations;
- (h) Mandatory Course:** Any additional Compulsory courses prescribed by the Department / University, which may or may not be an audit courses.
- (i) Audit Course:** These Courses will not carry any credit and will not be counted for SGPA or CGPA calculation.
- (j) Any other course:** The department may prescribe any course which in their opinion will add value to the student in terms of knowledge, behavior and skills and the student shall have to take that course which may or may not earn any credits.

(iii) Program Credit Requirement:

University shall follow the choice based credit system. The total credit requirement for the award of the B.A. / B.Sc. B.Ed. (Integrated) degree shall range between 190 to 200 depending upon the specified curriculum and scheme of examination of B.A. / B.Sc B.Ed (Integrated) program. A student can earn a maximum of 40% of the total credits through MOOCs. The credit earned by the students through online / contact mode from any national / international institutions with prior approval of the University shall be counted in his /her credits earned, as per the weightage recommended by the Committee (The mapping Committee) constituted by the University for the purpose.

(iv) Lower and Upper Limits for Credits Registered:

A student has flexibility in terms of registering the credits during the semester. Due to any unavoidable circumstances, ill health or any other reason, if a student feels that he / she

would not be able to take up the full academic rigor, he/she may register for less credit of a minimum of 14 credits to maintain his / her continuity in the program.. Student has also choice to register for a maximum of 32 Credit in a semester, if he / she wishes to complete the program either at faster pace, provided has a CGPA of more than 8.0 or needs to register for previous semester courses due to detention.

8. Attendance:

A student of Education Program (UG/PG) shall be required to have a minimum attendance of 80% for all course work and practicum to be eligible for appearing in end semester examination. Also, he/she should have 90% minimum attendance for school internship as per guidelines prescribed by the Regulatory Bodies from time to time.

9. Conduct of Examination & Evaluation:

(i) Conduct of Examination:

- (a) The University shall conduct examinations as the guidelines prescribed in the MRU (Examination) Regulations or as amended from time to time and shall notify the fees payable by the students for various examinations. A student who has not paid the prescribed fees within the specified time shall be dealt with as per rules of the University and shall not ordinarily be eligible to appear in the examination.
- (b) A student may not be permitted to appear in the end-semester examination, if he fails to satisfy the criteria for attendance and fails to deposit the prescribed fee within stipulated date.

(ii) Evaluation:

The University shall follow a policy of continuous evaluation of student's learning with an objective of training a student to put in sustained, steadfast and disciplined effort over the entire period of study.

It shall be the responsibility of concerned head of the Department in consultation with Board of Study to finalize the scheme of evaluation for particular courses and same shall be recommended to the Academic Council for its approval.

The method adopted for assessment duly approved by Academic Council shall be communicated to the students by the respective Department at the beginning of the session and shall be conducted under the continuous monitoring of the Head of the Department and faculty member(s) nominated for this purpose.

Normally, the evaluation for courses shall be done in three stages viz.-

- (a). Mid-Term Examination (weightage 20%)
- (b). Continuous Assessment (30% weightage)
- (c). End-term Examination (50% weightage)

On recommendation of BOS, a subjects can be assessed through any other method. The rubrics to achieve the desired outcome (CO and PO) shall be approved by BoS and shared with students.

The final evaluation of a course shall be based on internal assessment and end semester examination and the internal assessment (with a maximum of thirty per cent. marks) based on

instruments such as discussion forums, quizzes, assignments, sessional examinations and the complete evaluation scheme of a course shall be announced at the time of launch of the course.

The assessment for practical courses shall be done through one End Term Practical Examination (PT).

Summer training shall culminate in submission of project report and its evaluation by the Departmental Committee.

School Internship Program shall be evaluated with help of reflective journal by student teachers, observation by mentors, practical exams and files preparation etc. The mode of evaluation shall be announced at the beginning of the School Internship Program.

Students should register for courses on NPTEL/MOOCs/other online platforms before the commencement of the course and these courses shall be duly approved by the department, at the time of registration of the semester. The evaluation of such courses may be based on the guidelines and shall be done on the basis of pre-decided rubrics communicated by concerned faculty to the students.

Student may also earn credits through innovation, internship, MOOCs etc. and shall be credited to the students account after proper assessment.

10. Preparation and Declaration of Results

All norms for preparation and declaration of results prescribed in the MRU (Examination) Regulation, 2022 shall be followed.

11. Use of Unfair Means:

All cases regarding reported use of Unfair Means in the examination shall be dealt as per the provisions under the ordinance / regulation on prevention of unfair means in the examination .

12. Examination Grievance Committees : Committee shall be constituted as per the provisions prescribed in the MRU (Examination) Regulation, 2022.

13. Graduation Requirements:

(i) Minimum Credits:

The total credit requirement for the award of Integrated B.Ed. degree shall range between 190 to 200. These credits should be earned under different categories as follows:

A student shall register and earn credits for:

- (a). All core courses as defined in curriculum scheme
- (b). School internship
- (c). Summer trainings as specified in the Program Structure.
- (d). At least two elective courses offered by parent department;
- (e). At least one elective course offered by allied departments.
- (f). At least one course through online platform

Student shall also pass all University mandatory courses, audit courses and shall fulfill any other requirement as prescribed by the University from time to time.

(ii) Credits Earned at Different Universities / Institutes:

Credits earned by a student through course work / project work / internship at other Institutions / Industry / Organization in India or abroad shall be counted towards total credit earned by the student for award of degree. This shall be facilitated with the approval of the Dean of the Faculty concern on the recommendations of the respective department.

(iii) Academic Bank of Credit

The University shall facilitate to open an individual account with the Academic Bank of Credits opened and operated by a student, to which all academic credits earned by the Student from course(s) of study are deposited, recognised, maintained, accumulated, transferred, validated or redeemed for the purposes of the award of degree/diploma/certificates etc. by the University and other provisions in accordance with the regulations prescribed by the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 and amended from time to time ;

The norms in respect to the curriculum content, curriculum transaction, educational technologies for the courses offered, their timing, continuous evaluation methods, attendance and novel methods of assessment shall be as per the academic regulation prescribed by the University consistent with the overarching policy and philosophy of holistic, multidisciplinary education under National Education Policy-2020.

Credits earned and deposited with ABC shall be valid for the purpose of redemption to a degree or diploma or Post Graduate diploma or certificate, for varying duration as specified by the credit awarding and credit accepting Institution subject to a maximum duration of seven years.

Nothing in this regulation shall be deemed to preclude the University from amending the regulation and the amended regulation, if any, shall apply prospectively and from the date as specified in the regulation.

CHAPTER- 5 - BACHELOR OF EDUCATION (B.Ed.)

1. Eligibility:

Candidates should have passed Bachelors Degree and / or Master's Degree and / or equivalent in any discipline from a recognized University with minimum marks in aggregate as prescribed by the Academic Council from time to time, keeping in view the norms of regulatory bodies.

2. Merit Criterion for Admission:

Admission to B.Ed. Program shall be made on the basis of merit / rank obtained in the entrance examination conducted by the University or on the basis of marks obtained in qualifying examination. Such admissions shall be completed by a due date notified by the University.

3. Admission:

- (i) All admissions to the B.Ed. Program shall be made as per the procedure prescribed by the Academic Council and approved by the Board of Management and notified in the admission brochure from time to time..
- (ii) Admission and enrolment of students in the program shall be regulated in the manner as below:
 - (a) An admission notification clearly specifying the admission / enrolment criteria for each program as prescribed by the University shall be published in national / local' newspapers and / or other media and also uploaded on the University website.
 - (b) All the admissions shall be made by the Admission Committee as per the eligibility conditions prescribed for the program.
 - (c) The candidates seeking admission to a program of study in the University must fulfill the eligibility criteria in terms of educational qualification, age or any other conditions as may be prescribed for it.
- (iii) No candidate shall be entitled to claim admission as a matter of right.
- (iv) The maximum number of seats in each program shall be determined by the Board of Management from time to time.
- (v) Every student shall be required to sign a declaration to the effect that he/she submits himself to the disciplinary jurisdiction and rules of the University.
- (vi) After the student is admitted to program, he /she shall be given unique and permanent enrolment / registration number. He / She shall be issued an identity card, bearing the same which must be quoted by him/her in all communications with the University and in subsequent applications for an examination of the University.

- (vii) A student applying for change of his/her name in the record of the University should submit his/her application to the Registrar accompanied by (i) The prescribed fee; (ii) An Affidavit relating to his/her present and proposed name, duly sworn in the presence of a Magistrate by himself/herself; (iii) A publication from a newspaper in which the proposed change of name has been advertised. However, the provision relating to publication shall not be applicable in case where a woman student wants to change her name following her marriage in which case marriage certificate indicating the new name shall be valid.

4. Admission of the Candidates who have Gap Years after passing Eligibility Qualification: Such cases shall be governed as per the provisions in the ordinance. The cases relating to Multiple Entry & Multiple Exit shall be dealt as per National Skill Quality Framework (NSQF), National Qualification Framework (NQF) and National Credit Framework (NCrF), guidelines & other similar policies notified from time to time.

5. Withdrawal of admission and fee refund

A student shall have to submit an application to the Registrar or authorized officer of the University, in case he/she wants to withdraw his/her admission from the program of study in which admitted. He/she will be refunded the fee as per the Fee Refund Policy of the University announced in the admission brochure for that admission year.

6. Program Structure:

(i) Program Duration:

- (a) B.Ed. programme is a professional course of two years duration. The maximum time span in which a candidate must qualify the degree shall be three academic years, failing which he/she shall not be allowed to continue his/ her studies for the programme.
- (b) The programme offered shall be semester based and comprise four semesters. Each semester shall normally be of 13-15 weeks duration. The University may, in addition, introduce mandatory Trainings / Workshops / Courses for the students. The academic departments may assign additional value-added Course/work as well.
- (c) During the program, the duration of internship will be 20 weeks, involving 4 weeks in first year and 16 weeks in the second year.
- (d) The starting and ending dates of the semesters and the training schedules shall be as per the academic calendar of the program, as notified by the University from time to time.

(ii) Course of study: The programme may be offered in hybrid mode, face to face or Online mode as decided by the University. The program of study shall consist of the Core and Professional & Open Elective Courses offered. These courses could be offered in combination of various **L-T-P modes**.

Lecture: Presentation & discussion, used to convey development of theories and/or systems; their applications; current status and future prospects to a large class.

Tutorial: A smaller class or group session aimed at problem solving; analysis and/or designing by applying what have been discussed in a lecture.

Practical Lab: Module of the course aimed at doing practical work using different instruments, equipments, systems or software's etc. to enhance skill component.

The program of study shall consist of:

- (a) **Core Courses:** Group of courses specifically required for a given program of study. These are compulsory for a student and no exemption is granted.
- (b) **Elective courses:** Group of courses in a program where the student has the flexibility of choosing courses of his choice and interest.
- (c) **Workshop courses:** These are hand on courses conducted in field/organization /classroom aimed at developing practical skills / application orientation / implementation capabilities / design skills of the student.
- (d) **Non-Teaching Credit Courses:** These courses involve no teaching and includes seminars, presentations, dissertations, projects, thesis etc.;
- (e) **Special / Skill based Courses / Ability Enhancement Courses/ Bhartiya Bhasha Courses / Value added Courses:** for development of skills and other consanguine abilities. These courses are specially designed to address different scholastic abilities of students. These courses would focus on developing cognitive, affective and psychomotor skills.
- (f) **Training Modules:** Objective of training modules shall be to enhance the employability and entrepreneurial skills of the students. These modules shall be suitably designed with the purpose of developing hard and soft skills of the students and shall stress upon 'learning by doing'. Modules can be organized during summer or extended over a period of time including regular semester period for the desired outcome to be achieved. This training could be organized in an industry / research organization or other institutions, as well.
- (g) **Bridge Courses:** Courses introduced to enhance the basic knowledge and skills of the students prior to undertaking advance courses of the Program. These courses will not carry any credit and will not be counted for SGPA or CGPA calculations;
- (h) **Mandatory Course:** Any additional Compulsory courses prescribed by the Department / University, which may or may not be an audit courses.
- (i) **Any other course:** The department may prescribe any course, which in their opinion will add value to the student in terms of knowledge, behavior and skills and the student shall have to take that course which may or may not earn any credits.

(iii)Program Credit requirement

University shall follow the choice based credit system. The total credit requirement for the award of the B.Ed. degree shall be as prescribed in the approved scheme of the B.Ed. Program. A

student can earn a maximum of 40% of the total credits through MOOCs. The credit earned by the students through online / contact mode from any national / international institutions with prior approval of the University shall be counted in his /her credits earned, as per the weightage recommended by the Committee (The mapping Committee) constituted by the University for the purpose.

(iv) Lower and Upper Limits for Credits Registered:

A student has flexibility in terms of registering the credits during the semester. Due to any unavoidable circumstances, ill health or any other reason, if a student feels that he / she would not be able to take up the full academic rigor he/she may register for less credit of a minimum of 14 credits to maintain his / her continuity in the program. Student has also choice to register for a maximum of 32 Credit in a semester, if he / she wishes to complete the program either at faster pace, provided has a CGPA of more than 8.0 or needs to register for previous semester courses due to detention.

7. Attendance:

A student of Education Program (UG/PG) shall be required to have a minimum attendance of 80% for all course work and practicum to be eligible for appearing in end semester examination. Also, he/she should have 90% minimum attendance for school internship as per guidelines prescribed by the Regulatory Bodies from time to time.

8. Conduct of Examination & Evaluation:

(i) Conduct of Examination:

- (a) The University shall conduct examinations as the guidelines prescribed in the MRU (Examination) Regulation as amended from time to time and shall notify the fees payable by the students for various examinations. A student who has not paid the prescribed fees within the specified time shall be dealt with as per rules of the University and shall not ordinarily be eligible to appear in the examination.
- (b) A student may not be permitted to appear in the end-semester examination, if he fails to satisfy the criteria for attendance and fails to deposit the prescribed fee within the stipulated period.

(ii) Evaluation:

The University shall follow a policy of continuous evaluation of student's learning with an objective of training a student to put in sustained, steadfast and disciplined effort over the entire period of study. Departments may also follow Project Based Learning Model for a course or group of courses, as approved by the Academic Council on the recommendation of Board of studies, as a teaching method in which students acquire a deeper knowledge through active exploration of real-world challenges and problems.

It shall be the responsibility of concerned head of the Department in consultation with Board of Study to finalize the scheme of evaluation for particular courses and same shall be

recommended to the Academic Council for its approval.

The method adopted for assessment duly approved by Academic Council shall be communicated to the students by the respective Department at the beginning of the session and shall be conducted under the continuous monitoring of the Head of the Department and faculty member(s) nominated for this purpose.

Normally, the evaluation for courses shall be done in three stages viz.-

- (a). Mid-Term Examination (weightage 20%)
- (b). Continuous Assessment (30% weightage)
- (c). End-term Examination (50% weightage)

On recommendation of BOS, a subjects can be assessed through any other method. The rubrics to achieve the desired outcome (CO and PO) shall be approved by BoS and shared with students.

The final evaluation of a course shall be based on internal assessment and end semester examination and the internal assessment (with a maximum of thirty per cent. marks) based on instruments such as discussion forums, quizzes, assignments, sessional examinations and the complete evaluation scheme of a course shall be announced at the time of launch of the course.

The assessment for practical courses shall be done through one End Term Practical Examination (PT).

Summer training shall culminate in submission of project report and its evaluation by departmental committee.

School Internship Program shall be evaluated with help of reflective journal by student teachers, observation by mentors, practical exams and files preparation etc. The mode of evaluation shall be announced at the beginning of the School Internship Program.

Students should register for courses on NPTEL/MOOCs/other online platforms before the commencement of the course and these courses shall be duly approved by the department, at the time of registration of the semester. The evaluation of such courses may be based on the guidelines and shall be done on the basis of pre-decided rubrics communicated by concerned faculty to the students.

Student may also earn credits through innovation, internship, MOOCs etc. and shall be credited to the students account after proper assessment.

9. Preparation and Declaration of Results

All norms for preparation and declaration of results prescribed in the MRU (Examination) Regulation, 2022 shall be followed.

10. Use of Unfair Means:

All cases regarding reported use of Unfair Means in the examination shall be dealt as per the provisions under the ordinance / regulation on prevention of unfair means in the examination .

11. Examination Grievance Committees

Committee shall be constituted as per the provisions prescribed in the MRU (Examination) Regulation, 2022.

12. Graduation Requirements:

(i) Minimum Credits:

The total credit requirement for the award of B.Ed. degree shall be around **85**. These credits should be earned under different categories as follows:

A student shall register and earn credits for:

- (a) All core courses as defined in curriculum scheme
- (b) School internship
- (c) Summer trainings as specified in the Program Structure.
- (d) At least two elective courses offered by parent department;
- (e) At least one elective course offered by allied departments.
- (f) At least one course through online platform

Student shall also pass all University mandatory courses, audit courses and shall fulfill any other requirement as prescribed by the University from time to time.

(ii) Credits Earned at Different Universities / Institutes:

Credits earned by a student through course work / project work / internship at other Institutions / Industry / Organization in India or abroad shall be counted towards total credit earned by the student for award of degree. This shall be facilitated with the approval of the Dean of the Faculty concern on the recommendations of the respective department.

(iii) Academic Bank of Credit

The University shall facilitate to open an individual account with the Academic Bank of Credits opened and operated by a student, to which all academic credits earned by the Student from course(s) of study are deposited, recognised, maintained, accumulated, transferred, validated or redeemed for the purposes of the award of degree/diploma/certificates etc. by the University and other provisions in accordance with the regulations prescribed by the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 and amended from time to time ;

The norms in respect to the curriculum content, curriculum transaction, educational technologies for the courses offered, their timing, continuous evaluation methods, attendance and novel methods of assessment shall be as per the academic regulation prescribed by the University consistent with the overarching policy and philosophy of holistic, multidisciplinary education under National Education Policy-2020.

Credits earned and deposited with ABC shall be valid for the purpose of redemption to a degree or diploma or Post Graduate diploma or certificate, for varying duration as specified by the credit awarding and credit accepting Institution subject to a maximum duration of seven years.

Nothing in this regulation shall be deemed to preclude the University from amending the regulation and the amended regulation, if any, shall apply prospectively and from the date as specified in the regulation.

CHAPTER: 6 - B.A. LL.B. (H.) & B.B.A. LL.B. (H.) PROGRAMS

1. Eligibility:

Candidates should have passed 10+2 Examination from a recognized Board / University, with minimum marks in aggregate as prescribed by the Academic Council from time to time, keeping in view the norms of regulatory bodies. The candidate having passed from any stream including humanities, commerce, sciences or any combination of subjects, is eligible for admission in Law Programs.

2. Merit Criterion for admission:

Admission to Integrated Law Honours Programs shall be made on the basis of marks or grades obtained in qualifying examination and achievements in co-curricular and extra-curricular activities or on the basis of marks / grade obtained in the entrance test conducted by the University or any other national level entrance test prescribed. Such admissions shall be made as per admission schedule notified by the University.

3. Admission:

- (i) All admissions to the Integrated Law Honours program shall be made as per the procedure prescribed by the Academic Council and approved by the Board of Management and notified in the admission brochure from time to time, through the Admission Committee.
- (ii) Admission and enrolment of students in the program shall be regulated in the manner as below:
 - (a) An admission notification clearly specifying the admission / enrolment criteria for each program as prescribed by the University shall be published in national / local newspapers and / or other media and also uploaded on the University website.
 - (b) All the admissions shall be made by the Admission Committee as per the eligibility conditions prescribed for the programs.
 - (c) The candidates seeking admission to a program of study in the University must fulfill the eligibility criteria in terms of educational qualification, age or any other conditions as may be prescribed for it.
- (iii) No candidate shall be entitled to claim admission as a matter of right.
- (iv) The maximum number of seats in each program shall be determined by the Board of Management from time to time.
- (v) Every student shall be required to sign a declaration to the effect that he / she submits himself to the disciplinary jurisdiction and rules of the University.
- (vi) After the student is admitted to a particular program, he / she shall be given a unique and permanent enrolment / registration number. He / She shall be issued an identity card,

bearing the same which must be quoted by him/her in all communications with the University and in subsequent applications for an examination of the University.

- (vii) A student applying for change of his/her name in the record of the University should submit his/her application to the Registrar accompanied by (i) The prescribed fee; (ii) An Affidavit relating to his/her present and proposed name, duly sworn in the presence of a Magistrate by himself/herself; (iii) A publication from a newspaper in which the proposed change of name has been advertised. However, the provision relating to publication shall not be applicable in case where a woman student wants to change her name following her marriage in which case marriage certificate indicating the new name shall be valid.

4. Migration from other Universities / Migration to other University: Such cases shall be governed as per the provisions in the ordinance.

5. Admission of the Candidates who have Gap Years after passing Eligibility Qualification: Such cases shall be governed as per the provisions in the ordinance.

6. Withdrawal of admission and fee refund

A student shall have to submit an application to the Registrar or authorized officer of the University, in case he/she wants to withdraw his/her admission from the program of study in which admitted. He/she will be refunded the fee as per the Fee Refund Policy of the University announced in the admission brochure for that admission year.

7. Program Structure:

(i) Program Duration:

(a) The Integrated Law Honours programs are full-time undergraduate programs of five years' duration. The maximum time span in which a candidate must qualify the degree shall be Seven Academic Years, failing which he/she shall not be allowed to continue his/her studies for the program.

(b) The Law programs offered shall be semester based and comprise ten Semesters. Each semester shall normally be of 18-20 weeks duration, which is in compliance with the applicable rules and regulations of the Bar Council of India (BCI).

(c) For a program, the academic year shall normally comprise Odd Semester, Even Semester and internship (normally in the months of May, June & July).

(d) The starting and ending dates of the semesters and the internship schedules shall be as per the academic calendar of the program, as notified by the University from time to time.

(ii) Course of Study: The program of study shall consist of the Core and Elective Courses offered as prescribed by the BCI Rules of Legal Education in force. These courses could be offered in combination of various **L-T- C**

Lecture: Presentation & discussion, used to convey development of theories and/or systems; their applications; current status and future prospects to a large class.

Tutorial: A smaller class or group session aimed at problem solving; analysis and/or designing by applying what have been discussed in a lecture.

Clinical Legal Education Component: Moot Court / Seminar / Project Assignments, Module of the course aimed at enhancing advocacy skills as mandated by the BCI Rules of Legal Education in force.

The program of study shall consist of:

- (a) **Core Courses:** comprises of group of courses specifically required for a given program of study. These are compulsory for a student and no exemption is granted.
- (b) **Elective Courses:** comprises of group of courses in a program where the student has the flexibility of choosing courses of his choice and interest.
- (c) **Non-Teaching Credit Courses:** These courses involve no teaching. These shall include seminars, presentations, dissertations, projects, thesis etc.;
- (d) **Special / Value Added Courses** for development of skills and other consanguine abilities. These courses are specially designed to address different scholastic abilities of students. These courses would focus on developing cognitive, affective and psychomotor skills.
- (e) **Internship :** Each registered student in the five year Integrated Program shall complete minimum of 20 weeks internship during the entire period of legal studies under NGO, Trial and Appellate Advocates, Judiciary, Legal Regulatory Authorities, Legislatures and Parliament, Other Legal Functionaries, Market Institutions, Law Firms, Companies, Local Self Government and other such bodies as the University may stipulate, where law is practiced either in action or in dispute resolution or in management.

Provided that internship in any year cannot be for a continuous period of more than four weeks and all students shall at least go through once in the entire academic period with Trial and Appellate Advocates.

- (f) **Summer Training:** Objective of training modules shall be to enhance the employability and entrepreneurial skills of the students. These modules shall be suitably designed with the purpose of developing hard and soft skills of the students and shall stress upon 'learning by doing'. Modules can be organized during summer or extended over a period of time including regular semester period for the desired outcome to be achieved. This Internship could be organized in an industry / research organization or other institutions specified above.

(g) Bridge Courses: Courses introduced to enhance the basic knowledge and skills of the students prior to undertaking advance courses of the Program. These courses will not carry any credit and will not be counted for SGPA or CGPA calculations;

(h) Mandatory Course: Any additional Compulsory courses prescribed by the University which may or may not be an audit course.

(i) Any other course: The department may prescribe any other course which in their opinion will add value to the student in terms of knowledge and skills and the student shall have to take that course which may or may not earn any credits.

(iii) Program Credit Requirement:

University shall follow the choice based credit system. The total credit requirement for the award of the B.A.LL.B (H.), B.B.A. LL.B. (H.) and B. Com. LL.B. (H.) degree shall be around 235. The number of courses and the credits assigned to them shall be as per the BCI Rules of Legal Education.

(iv) Lower and Upper Limits for Credits Registered:

A student has flexibility in terms of registering the credits during the semester. Due to any unavoidable circumstances, ill health or any other reason, if a student feels that he / she would not be able to take up the academic rigor, he / she may register for a minimum of 14 credits to maintain his / her continuity in the program. Student has also choice to register for a maximum of 32 credits in a semester, if he / she wish to complete the program either at a faster pace or needs to register for previous semester courses due to detention.

8. Attendance:

(i) No student of Law Program (UG / PG) shall be allowed to take the End Semester Test / Examination in a subject, if the student concerned has not attended minimum of 70% of the classes, held in the subject concerned as also the Moot Court room exercises, tutorials and practical trainings conducted in the subject together.

Provided that, if a student for any exceptional reason fails to attend 70% of the classes held in any subject, the Dean of the University / Vice Chancellor may allow the student to take the test, if the student concerned attended at least 65% of the classes held in the subject concerned and attended 70% of classes in all the subject taken together

Provided further that, a list of such students allowed to take the test with reason recorded be forwarded to the Bar Council of India.

Dean of concerned School shall announce the names of all such students who are not eligible to appear in a particular course/courses, normally within a week of end of classes and intimate the same to the Controller of Examinations for further necessary action.

9. Conduct of Examination & Evaluation:

(i) Conduct of Examination:

- (a) The University shall conduct examinations as per the guidelines prescribed in the MRU (Examination) Regulations or as amended from time to time and shall notify the fees payable by the students for various examinations. A student who has not paid the prescribed fees within the specified time shall be dealt with as per rules of the University and shall not ordinarily be eligible to appear in the examination.
- (b) A student may not be permitted to appear in the end-semester examination, if he fails to satisfy the criteria for attendance and deposit the prescribed fee within stipulated date.

(ii) Evaluation:

The University shall follow a policy of continuous evaluation of student's learning with an objective of training a student to put in sustained, steadfast and disciplined effort over the entire period of study. Departments may also follow Project Based Learning Model for a course or group of courses, as approved by the Academic Council on the recommendation of Board of studies, as a teaching method in which students acquire a deeper knowledge through active exploration of real-world challenges and problems.

It shall be the responsibility of concerned head of the department in consultation with Board of Study to finalize the scheme of evaluation for particular courses and same shall be recommended to the Academic Council for its approval.

The method adopted for assessment duly approved by Academic Council shall be communicated to the students by the respective Department at the beginning of the session and shall be conducted under the continuous monitoring of the Head of the Department and faculty member(s) nominated for this purpose.

Normally, the evaluation for courses shall be done in three stages viz.-

- (a). Mid-Term Examination (weightage 20%)
- (b). Continuous Assessment (30% weightage)
- (c). End-term Examination (50% weightage)

On recommendation of BOS, subjects can be assessed through any other method. The rubrics to achieve the desired outcome (CO and PO) shall be approved by BoS and shared with students.

Students may be asked to register for courses on NPTEL/MOOCs/other online platforms duly approved by the University. The evaluation of such courses may be based on the guidelines and shall be done on the basis of pre-decided rubrics communicated by concerned faculty to the students.

The final evaluation of a course shall be based on internal assessment and end semester examination and the internal assessment (with a maximum of thirty per cent. marks) based on instruments such as discussion forums, quizzes, assignments, sessional examinations and the complete evaluation scheme of a course shall be announced at the time of launch of the course.

The assessment for practical courses shall be done through one End Term Practical Examination (PT).

Summer training shall culminate in submission of project report and its evaluation by departmental committee.

10. Preparation and Declaration of Results:

All norms for preparation and declaration of results prescribed in the MRU (Examination) Regulation, 2022 shall be followed.

11. Use of Unfair Means:

All cases regarding reported use of Unfair Means in the examination shall be dealt as per the provisions under the regulation on prevention of unfair means in the examination.

12. Examination Grievance Committees: shall be constituted as per provisions in the regulation for conduct of examination.

13. Graduation Requirements:

(i) Minimum Credits:

Candidate shall have to earn the minimum credits as per the approved scheme of program to become eligible for the award of degree. These credits should be earned under different categories as follows:

A student shall register and earn credits for

- (a). All core courses as specified in the program structure in force;
- (b). Number of elective courses as specified in the program structure in force;
- (c). All Internships / trainings as specified in the program structure in force;

Note:

Students shall also pass all mandatory courses, audit courses and shall fulfill any other requirement as prescribed by the Department from time to time.

(ii) Credits earned at different universities/Institutes:

Credits earned by a student through course work / project work / internship at other recognized Institutions / Industry / Organization in India or abroad shall be counted towards total credit earned by the student for award of degree. This shall be facilitated with the approval of the Dean of the Faculty concerned on the recommendations of the respective department.

(iii) Academic Bank of Credit

The University shall facilitate to open an individual account with the Academic Bank of Credits opened and operated by a student, to which all academic credits earned by the Student from course(s) of study are deposited, recognised, maintained, accumulated, transferred, validated or redeemed for the purposes of the award of degree/diploma/certificates etc. by the University and other provisions in accordance with the regulations prescribed by the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 and amended from time to time ;

The norms in respect to the curriculum content, curriculum transaction, educational technologies for the courses offered, their timing, continuous evaluation methods, attendance and novel methods of assessment shall be as per the academic regulation prescribed by the University consistent with the overarching policy and philosophy of holistic, multidisciplinary education under National Education Policy-2020.

Credits earned and deposited with ABC shall be valid for the purpose of redemption to a degree or diploma or Post Graduate diploma or certificate, for varying duration as specified by the credit awarding and credit accepting Institution subject to a maximum duration of seven years.

Nothing in this regulation shall be deemed to preclude the University from amending the regulation and the amended regulation, if any, shall apply prospectively and from the date as specified in the regulation.

CHAPTER:7 - BACHELOR OF BUSINESS ADMINISTRATION (BBA)

1. Eligibility:

Candidates having passed 10+2 examination in Commerce/ Arts / Sciences from a recognized Board / University, or equivalent examination with minimum marks in aggregate of all subjects including English Language as prescribed by Academic Council, shall be eligible to apply for admission to a BBA program.

2. Merit Criterion for admission:

Admission to the BBA Program shall be made on the basis of grades /marks obtained in the qualifying examination and achievements in co-curricular and extra-curricular activities or on the basis of marks / grade obtained in the entrance test conducted by the University. Such admissions shall be made as per admission schedule notified by the university.

3. Admission:

- (i) All admissions to the BBA. program shall be made as per the procedure prescribed by the Academic Council and approved by the Board of Management and notified in the admission brochure from time to time, through Admission Committee.
- (ii) Admission and enrolment of students in the programs shall be regulated in the manner as below:
 - (a) An admission notification clearly specifying the admission / enrolment criteria for each program as prescribed by the University shall be published in national / local' newspapers and / or other media and also uploaded on the University website.
 - (b) All the admissions shall be made by the Admission Committee as per the eligibility conditions prescribed for the programs.
 - (c) The candidates seeking admission to a program of study in the University must fulfill the eligibility criteria in terms of educational qualification, age or any other conditions as may be prescribed for it.
- (iii) No candidate shall be entitled to claim admission as a matter of right.
- (iv) The maximum number of seats in each program shall be determined by the Board of Management from time to time.
- (v) Every student shall be required to sign a declaration to the effect that he/she submits himself to the disciplinary jurisdiction and rules of the University.
- (vi) After the student is admitted to a particular program, he /she shall be given unique and permanent enrolment / registration number. He / She shall be issued an identity card, bearing the same which must be quoted by him/her in all communications with the University and in subsequent applications for an examination of the University.
- (vii) A student applying for change of his/her name in the record of the University should submit his/her application to the Registrar accompanied by (i) The prescribed fee; (ii) An Affidavit relating to his/her present and proposed name, duly sworn in the presence of a Magistrate by himself/herself; (iii) A publication from a newspaper in which the proposed change of name has been advertised. However, the provision relating to publication shall not be applicable in case where a woman student wants to change her name following her marriage in which case marriage certificate indicating the new name shall be valid.

4. Migration from other Universities / Migration to other University: Such cases shall be governed as per the provisions in the ordinance.

5. Admission of the Candidates who have Gap Years after passing Eligibility Qualification: Such cases shall be governed as per the provisions in the ordinance. The cases relating to Multiple Entry & Multiple Exit shall be dealt as per National Skill Quality Framework (NSQF), National Qualification Framework (NQF) and National Credit Framework (NCrF), guidelines & other similar policies notified from time to time.

6. Withdrawal of admission and fee refund

A student shall have to submit an application to the Registrar or authorized officer of the University, in case he/she wants to withdraw his/her admission from the program of study in which admitted. He/she will be refunded the fee as per the Fee Refund Policy of the University announced in the admission brochure for that admission year.

7. Program Structure:

(i) Program Duration:

(a) The University shall offer BBA programs in various functional and sectoral specializations and areas. It is a full time degree awarding undergraduate program of three years duration. The maximum period in which a candidate must qualify for the degree shall be five academic years failing which candidate shall not be allowed to continue studies for the program.

(b) The program offered shall be semester based and comprise six semesters. Each semester shall normally be of about 13 - 15 weeks duration. The University may, in addition, offer mandatory Trainings/ Internship / Workshops / Courses etc. for the students. Special classes may be conducted during semester as well.

(c) For a program the academic year shall normally comprise of Odd semesters (Aug –Dec), even semesters (Jan –May) and a Training / internship period. Any of the semesters may be for On Job Training /Internship or Project work.

(d) The starting and ending dates of the semesters and the Training / Internships schedules shall be announced in the academic calendar of the program in advance.

(e) The minimum working days and teaching hours per week will be defined and followed as per respective regulatory authorities and University requirements. Inter-semester break may be utilized for curriculum requirements.

(ii) Courses of Study: The programme may be offered in hybrid mode, face to face or Online mode, as decided by the University. The program of study shall consist of the Core and Professional & Open Elective Courses offered. These courses could be offered in combination of various **L-T-P modes**.

Lecture: Presentation & discussion, used to convey theoretical concepts and phenomenon governing business world; development of theories explaining these phenomenon and their applications.

Tutorial: A smaller class or group session aimed at problem solving; analysis and/or designing by applying that have been discussed in a lecture.

Practical Lab: Module of the course aimed at doing practical work using different systems or softwares.

The program of study shall consist of:

- (a) **Core Courses:** Group of courses specifically required for a given program of study. These are compulsory for a student and no exemption is granted.
- (b) **Elective courses:** Group of courses in a program where the student has the flexibility of choosing courses of his choice and interest including online courses.
- (c) **Workshop courses:** These are hand on courses conducted in field/organization /classroom aimed at developing practical skills / application orientation / implementation capabilities / design skills of the student.
- (d) **Non-Teaching Credit courses:** These courses involve no teaching. They can include seminars, presentations, dissertations, projects, thesis, reflective journal etc.
- (e) **Special / Skill based Courses / Ability Enhancement Courses/ Bhartiya Bhasha Courses/ Value Added Courses:** for development of skills and other consanguine abilities. These courses are specially designed to address different scholastic abilities of students. These courses would focus on developing cognitive, affective and psychomotor skills.
- (f) **Training Modules:** Objective of training modules shall be to enhance the employability and entrepreneurial skills of the students. These modules shall be suitably designed with the purpose of developing hard and soft skills of the students and shall stress upon 'learning by doing'. Modules can be organized during summer or extended over a period of time including regular semester period for the desired outcome to be achieved. This training could be organized in an industry / research organization or other institutions, as well.
- (g) **Bridge courses:** Are courses which aim to impart basic knowledge and skills required to undertake the core and elective courses. They will not carry any credits.
- (h) **Mandatory Courses:** Any additional Compulsory courses prescribed by the Department / University, which may or may not be an audit courses
- (i) **Any other course:** The department may prescribe any course which in their opinion will add value to the student in terms of knowledge, behavior and skills and the student shall have to take that course which may or may not earn any credits.

(iii) Programme Delivery

In order to provide blended / experiential learning with respect to various specialisations of Bachelor's of Business Administration (BBA), the programme delivery will be in blended mode with approximately 50% of theory components in classroom & approximately 50 % as Industry Internship in Hospitals, Corporates, Start-ups, SMEs, MSME, etc.

(iv) Program Credit requirement:

University shall follow the choice based credit system as defined under the ordinance entitled 'Credit System'. The minimum credit requirement for award of the BBA degree shall be around 130-135. A student is allowed to register for lesser or higher credits in a semester with the prior permission of Dean of Faculty.

(v) Lower and Upper Limits for Credits Registered:

A student has flexibility in terms of registering the credits during the semester. Due to any unavoidable circumstances, ill health or any other reason, if a student feels that he / she would not be able to take up the full academic rigor he/she may register for a minimum of 14 credits to maintain his / her continuity in the program. Student has also choice to register for a maximum of 32 Credit in a semester, if he / she wishes to complete the program either as faster pace or needs to register for previous semester courses due to detention provided has a CGPA of more than 8.0.

8. Attendance:

A student shall be required to fulfill the attendance criteria as prescribed in the Ordinance.

9. Conduct of Examination & Evaluation:

(i) Conduct of Examination:

- (a) The University shall conduct examinations as the guidelines prescribed in the MRU (Examination) Regulation or as amended from time to time and shall notify the fees payable by the students for various examinations. A student who has not paid the prescribed fees within the specified time shall be dealt with as per rules of the University and shall not ordinarily be eligible to appear in the examination.
- (b) A student may not be permitted to appear in the end-semester examination, if he fails to satisfy the criteria for attendance and deposit the prescribed fee within the stipulated time.

(ii) Evaluation:

The University shall follow a policy of continuous evaluation of student's learning with an objective of training a student to put in sustained, steadfast and disciplined effort over the entire period of study. Departments may also follow Project Based Learning Model for a course or group of courses, as approved by the Academic Council on the recommendation of Board of studies, as a teaching method in which students acquire a deeper knowledge through active exploration of real-world challenges and problems.

It shall be the responsibility of concerned head of the Department in consultation with Board of Study to finalize the scheme of evaluation for particular courses and same shall be recommended to the Academic Council for its approval.

The method adopted for assessment duly approved by Academic Council shall be communicated to the students by the respective Department at the beginning of the session and shall be conducted under the continuous monitoring of the Head of the Department and faculty member(s) nominated for this purpose.

Normally, the evaluation for courses shall be done in three stages viz.-

- (a). Mid-Term Examination (weightage 20%)
- (b). Continuous Assessment (30% weightage)
- (c). End-term Examination (50% weightage)

On recommendation of BOS, a subjects can be assessed through any other method. The

rubrics to achieve the desired outcome (CO and PO) shall be approved by BoS and shared with students.

The final evaluation of a course shall be based on internal assessment and end semester examination and the internal assessment (with a maximum of thirty per cent. marks) based on instruments such as discussion forums, quizzes, assignments, sessional examinations and the complete evaluation scheme of a course shall be announced at the time of launch of the course.

Students should register for courses on NPTEL/MOOCs/other online platforms before the commencement of the course and these courses shall be duly approved by the department, at the time of registration of the semester. The evaluation of such courses may be based on the guidelines and shall be done on the basis of pre-decided rubrics communicated by concerned faculty to the students.

The assessment for practical courses shall be done through one End Term Practical Examination (PT).

Summer training shall culminate in submission of project report and its evaluation by departmental committee.

Student may also earn credits through innovation, internship, MOOCs etc. and shall be credited to the students account after proper assessment.

(iii) Assessment Parameters and its rubrics for introducing project based learning

For course offered under Project based learning mode, classroom deliveries to cover the fundamental concepts. The students would be required to work on a project in a team comprising of 3-4 members. These projects would be based on the fundamental principles of the respective subject that is /are offered in PBL mode and should be preferably on the current societal needs. While working on the project students are expected to apply the knowledge of all the subjects they have studied or studying during that semester and provide innovative solutions to the problems undertaken.

To illustrate, the courses being offered in PBL Mode shall be evaluated through detailed rubrics at each of the following stages, as mentioned below in five stages as mentioned below:

Stage	Weightage	During week of -Commencement of Session
Ideation	10%	3rd - 4th week
Analysis	15%	5th - 6th week
Design	20%	8th - 9th week
Development	25%	11th -12th week
Testing & Integration	30%	13th- 15th week

Assessment shall be made at various different stages by using detailed rubrics as approved by the department & communicated to students in advance.

Assessment may be done by using one or more of the following methods:

Query, Tests, MCQs, Group Discussion, Assignment or any other parameter which BOS deems fit before starting the project. The final assessment should be measured by mapping the attainment with respect to objectives as set at the start of the project.

10. Preparation and Declaration of Results:

All norms for preparation and declaration of results prescribed in the MRU (Examination) Regulation, 2022 shall be followed.

11. Use of Unfair Means:

All cases regarding reported use of Unfair Means in the examination shall be dealt as per the provisions under the ordinance / regulation on prevention of unfair means in the examination .

12. Examination Grievance Committees: shall be constituted as per provisions in the First Ordinance for the purpose illustrated in the ordinance.

13. Graduation Requirements

(a) Minimum Credits

- (i) The total credit requirement for the award of the BBA degree shall be around 130-135. These credits should be earned under the different categories i.e. core courses, elective courses, Industry Project / Internship / Family Business /Start Up, Audit Courses, Non Teaching Credit Courses, University mandatory courses / Online courses as prescribed by the Department and University from time to time.
- (ii) Credits earned at different universities/Institutes: Provision shall be made for acknowledgement of credits earned by a student through course work/project work/internship at other Institutions/Industry / Organization in India or abroad. This shall be facilitated with the approval of the Dean of the Faculty concern on the recommendations of the respective department.

(iii) Academic Bank of Credit

The University shall facilitate to open an individual account with the Academic Bank of Credits opened and operated by a student, to which all academic credits earned by the Student from course(s) of study are deposited, recognised, maintained, accumulated, transferred, validated or redeemed for the purposes of the award of degree/diploma/certificates etc. by the University and other provisions in accordance with the regulations prescribed by the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 and amended from time to time ;

The norms in respect to the curriculum content, curriculum transaction, educational technologies for the courses offered, their timing, continuous evaluation methods, attendance and novel methods of assessment shall be as per the academic regulation prescribed by the University consistent with the overarching policy and philosophy of holistic, multidisciplinary education under National Education Policy-2020.

Credits earned and deposited with ABC shall be valid for the purpose of redemption to a degree or diploma or Post Graduate diploma or certificate, for varying duration as specified by the credit awarding and credit accepting Institution subject to a maximum duration of seven years.

Nothing in this regulation shall be deemed to preclude the University from amending the regulation and the amended regulation, if any, shall apply prospectively and from the date as specified in the regulation.

CHAPTER:8 – B. Ed. SPECIAL EDUCATION (LEARNING DISABILITY) B.Ed. Spl. Ed.(LD)

1. Eligibility:

Candidates should have passed Bachelor's Degree and / or Master's Degree and / or equivalent in any discipline from a recognized University with minimum marks in aggregate as prescribed by the Academic Council from time to time, keeping in view the norms of regulatory bodies.

2. Merit Criterion for Admission:

Admission to B.Ed.Spl.Ed.(LD) Program shall be made on the basis of merit / rank obtained in the entrance examination conducted by the University or on the basis of marks obtained in qualifying examination. Such admissions shall be completed by a due date notified by the University.

3. Admission:

- (i). All admissions to the B.Ed.Spl.Ed. (LD)Program shall be made as per the procedure prescribed by the Academic Council and approved by the Board of Management and notified in the admission brochure from time to time.
- (ii). Admission and enrolment of students in the program shall be regulated in the manner as below:
 - (a) An admission notification clearly specifying the admission / enrolment criteria for each program as prescribed by the University shall be published in national / local' newspapers and / or other media and also uploaded on the University website.
 - (b) All the admissions shall be made by the Admission Committee as per the eligibility conditions prescribed for the program.
 - (c) The candidates seeking admission to a program of study in the University must fulfill the eligibility criteria in terms of educational qualification, age or any other conditions as maybe prescribed for it.
- (iii). No candidate shall be entitled to claim admission as a matter of right.
- (iv). The maximum number of seats in each program shall be determined by the Board of Management from time to time.
- (v). Every student shall be required to sign a declaration to the effect that he/she submits himself to the disciplinary jurisdiction and rules of the University.
- (vi). After the student is admitted to a particular program, he /she shall be given unique and permanent enrolment / registration number. He / She shall be issued an identity card, bearing the same which must be quoted by him/her in

all communications with the University and in subsequent applications for an examination of the University.

- (vii). A student applying for change of his/her name in the record of the University should submit his/her application to the Registrar accompanied by (i) The prescribed fee; (ii) An Affidavit relating to his/her present and proposed name, duly sworn in the presence of a Magistrate by himself/herself; (iii) A publication from a newspaper in which the proposed change of name has been advertised. However, the provision relating to publication shall not be applicable in case where a woman student wants to change her name following her marriage in which case marriage certificate indicating the new name shall be valid.

4. Withdrawal of admission and fee refund

A student shall have to submit an application to the Registrar or authorized officer of the University, in case he/she wants to withdraw his/her admission from the program of study in which admitted. He/she will be refunded the fee as per the Fee Refund Policy of the University announced in the admission brochure for that admission year.

- 5. Migration from other Universities / Migration to other University:** Such cases shall be governed as per the provisions in the ordinance.

- 6. ADMISSION OF THE CANDIDATES WHO HAVE GAP YEARS AFTER PASSING ELIGIBILITY QUALIFICATION:** Such cases shall be governed as per the provisions in the ordinance. The cases relating to Multiple Entry & Multiple Exit shall be dealt as per National Skill Quality Framework (NSQF), National Qualification Framework (NQF) and National Credit Framework (NCrF), guidelines & other similar policies notified from time to time.

7. Program Structure:

(i) Program Duration:

- (a) B.Ed.Spl.Ed. (LD) is a professional program of two years duration. Normally, the maximum time span in which a candidate must qualify the degree shall be three academic years, failing which he / she shall not be allowed to continue his / her studies for the programme.
- (b) The programme offered shall be semester based and comprise four semesters. Each semester shall normally be of 13 – 15 weeks duration. The University may, in addition, introduce mandatory Trainings/ Workshops / Courses for the students. The academic departments may assign additional value-added Course/work.
- (c) In the first year (First two semesters), there shall be work on the field amounting to a minimum of 4 weeks, spread over several days throughout the semester/ year. This will include minimum of one week of school engagement and three weeks of other practical work/engagements. In the second year (Third and Fourth

semesters), there shall be a minimum of 16 weeks of engagement with the field of which minimum of 15 weeks are for school internship and one week is for other field engagements. Thus a minimum of 20 weeks (4+16) shall be allocated over the two years for tasks, assignments as per the courses and school internship in the field, under the broad curricular areas of Practical related to Disability and Field Engagement

(d) The starting and ending dates of the semesters and the training schedules shall be as per the academic calendar of the program, as notified by the University from time to time.

(ii) **Course of study:** The programme may be offered in hybrid mode, face to face or online mode as decided by the University. The program of study shall consist of the Core and Elective Courses offered. These courses could be offered in combination of various **L-T-P modes** or as decided by respective BOS and Academic Council.

Lecture: Presentation & discussion, used to convey development of theories and/or systems; their applications; current status and future prospects to a large class.

Tutorial: A smaller class or group session aimed at problem solving; analysis and/or designing by applying what have been discussed in a lecture.

Practical Lab: Module of the course aimed at doing practical work using different instruments, apparatus, systems or software's.

The program of study shall consist of:

(a) **Core Courses:** Group of courses specifically required for a given program of study. These are compulsory for a student and no exemption is granted.

(b) **Elective courses:** Group of courses in a program where the student has the flexibility of choosing courses of his choice and interest.

(c) **Workshop courses:** These are hand on courses conducted infield/ organization/ classroom aimed at developing practical skills/ application orientation/ implementation capabilities/ design skills of the student.

(d) **Non-Teaching (self study) Credit Courses:** These courses involve no teaching and includes seminars, presentations, dissertations, projects, thesis etc.;

(e) **Special / Skill based Courses / Ability Enhancement Courses/ Bhartiya Bhasha Courses / Value added Courses:** For development of specific skills and other consanguine abilities, these courses are specially designed to address different scholastic abilities of students. These courses would focus on developing cognitive, affective and psychomotor skills.

- (f) **Training Modules:** Objective of training modules shall be to enhance the employability and entrepreneurial skills of the students. These modules shall be suitably designed with the purpose of developing hard and soft skills of the students and shall stress upon 'learning by doing'. Modules can be organized during summer or extended over a period of time including regular semester period for the desired outcome to be achieved. This training could be organized in an industry/ research organization or other institutions.
- (g) **Bridge Courses:** Courses introduced to enhance the basic knowledge and skills of the students prior to undertaking advance courses of the Program. These courses will not carry any credit and will not be counted for SGPA or CGPA calculations;
- (h) **Mandatory Course:** Any additional courses prescribed by the University which may or may not be an audit courses.
- (i) **Any other course:** The department may prescribe any course, which in their opinion will add value to the student in terms of knowledge, behavior and skills and the student shall have to take that course which may or may not earn any credits.

(iii) Program Credit requirement

University shall follow the choice based credit system. The total credit requirement for the award of the B.Ed.Spl.Ed. (LD) degree shall be as prescribed in the approved scheme of the B.Ed.Spl.Ed. (LD) Program. A student can earn a maximum of 40% of the total credits through MOOCs. The credit earned by the students through online / contact mode from any national / international institutions with prior approval of the University shall be counted in his /her credits earned, as per the weightage recommended by the Committee (The mapping Committee) constituted by the University for the purpose.

(iv) Lower and Upper Limits for Credits Registered:

A student has flexibility in terms of registering the credits during the semester. Due to any unavoidable circumstances, ill health or any other reason, if a student feels that he / she would not be able to take up the full academic rigor he/she may register for less credit of a minimum of 14 credits to maintain his / her continuity in the program. Student has also choice to register for a maximum of 32 Credit in a semester, if he / she wishes to complete the program either at faster pace, provided has a CGPA of more than 8.0 or needs to register for previous semester courses due to detention.

8. Attendance:

The minimum attendance of Student-Teachers shall have to be 80% for all course work, 90% for all practicum, and 100% for school internship (5% attendance may be condoned by the head of institution on genuine grounds).

9. Conduct of Examination & Evaluation:

(i) Conduct of Examination:

- (a) The University shall conduct examinations as the guidelines prescribed in the MRU (Examination) Regulation or as amended time to time and shall notify the fees payable by the students for various examinations. A student who has not paid the prescribed fees within the specified time shall be dealt with as per rules of the University and shall not ordinarily be eligible to appear in the examination.
- (b) A student may not be permitted to appear in the end-semester examination, if he fails to satisfy the criteria for attendance and deposit the prescribed fee within stipulated date.

(ii) Evaluation:

The University shall follow a policy of continuous evaluation of student's learning with an objective of training a student to put in sustained, steadfast and disciplined effort over the entire period of study. Department may also follow Project Based Learning Model for a course or group of courses, as approved by the Academic Council on the recommendation of Board of studies, as a teaching method in which students acquire a deeper knowledge through active exploration of real-world challenges and problems.

It shall be the responsibility of concerned head of the Department in consultation with Board of Study to finalize the scheme of evaluation for a particular courses and same shall be recommended to the Academic Council for its approval.

The method adopted for assessment duly approved by Academic Council shall be communicated to the students by the respective Department at the beginning of the session and shall be conducted under the continuous monitoring of the Head of the Department and faculty member(s) nominated for this purpose.

The evaluation for courses following L-T-P of 3-1-2 shall be done in three stages viz. -

- (a). Mid-Term Examination (weightage 20%)
- (b). Continuous Assessment (30% weightage)
- (c). End-term Examination (50% weightage)

On recommendation of BOS, a subjects can be assessed through any other method. The rubrics to achieve the desired outcome (CO and PO) shall be approved by BoS and shared with students.

The final evaluation of a course shall be based on internal assessment and end semester examination and the internal assessment (with a maximum of thirty per cent. marks) based on instruments such as discussion forums, quizzes, assignments, sessional examinations and the complete evaluation scheme of a course shall be announced at the time of launch of the course.

The assessment for practical courses shall be done through one End Term Practical Examination (PT).

Summer training shall culminate in submission of project report and its evaluation by departmental committee

School Internship Program shall be evaluated with help of Case study/IEP/Lesson planning/reflective journal/practical exams etc. The mode of evaluation shall be announced at the beginning of the School Internship Program.

Students should register for courses on NPTEL/MOOCs/other online platforms before the commencement of the course and these courses shall be duly approved by the department, at the time of registration of the semester. The evaluation of such courses may be based on the guidelines and shall be done on the basis of pre-decided rubrics communicated by concerned faculty to the students.

Student may also earn credits through innovation, internship, MOOCs etc. and shall be credited to the students account after proper assessment.

10. Preparation and Declaration of Results

All norms for preparation and declaration of results prescribed in the MRU (Examination) Regulation, 2022 shall be followed.

11. Use of Unfair Means:

All cases regarding reported use of Unfair Means in the examination shall be dealt as per the provisions under the ordinance/regulation on prevention of unfair means in the examination.

12. Examination Grievance Committees

Committee shall be constituted as per the provisions prescribed in the MRU (Examination) Regulation, 2022.

13. Graduation Requirements:

(a) Minimum Credits:

The minimum credit requirement for the award of B.Ed.Spl.Ed. (LD) degree shall be around 80. These credits should be earned under different categories as follows:

A student shall register and earn credits for:

- (i). All core courses as defined in curriculum scheme
- (ii). School internship
- (iii). At least two elective courses offered by parent department;
- (iv). At least one elective course offered by allied departments.
- (v). At least one course through online platform (will be applicable from 2021-22 batch onwards)

Minimum 50% marks are essential in all courses for passing in the programme.

Student shall also pass all University mandatory courses, audit courses and shall fulfill any other requirement as prescribed by the University from time to time.

(b) Credits Earned at Different Universities/Institutes:

Credits earned by a student through course work / project work / internship at other Institutions /Industry / Organization in India or abroad shall be counted towards total credit earned by the student for award of degree. This shall be facilitated with the approval of the Dean Academics on the recommendations of the respective department.

A prior approval of the Department is required to earn these credits from any other institution. A student may also get credit redeemed if earned through Academic Bank of Credit.

(c) Academic Bank of Credit

The University shall facilitate to open an individual account with the Academic Bank of Credits opened and operated by a student, to which all academic credits earned by the Student from course(s) of study are deposited, recognised, maintained, accumulated, transferred, validated or redeemed for the purposes of the award of degree/diploma/certificates etc. by the University and other provisions in accordance with the regulations prescribed by the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 and amended from time to time ;

The norms in respect to the curriculum content, curriculum transaction, educational technologies for the courses offered, their timing, continuous evaluation methods, attendance and novel methods of assessment shall be as per the academic regulation prescribed by the University consistent with the overarching policy and philosophy of holistic, multidisciplinary education under National Education Policy-2020.

Credits earned and deposited with ABC shall be valid for the purpose of redemption to a degree or diploma or Post Graduate diploma or certificate, for varying duration as specified by the credit awarding and credit accepting Institution subject to a maximum duration of seven years.

Nothing in this regulation shall be deemed to preclude the University from amending the regulation and the amended regulation, if any, shall apply prospectively and from the date as specified in the regulation.

CHAPTER: 9 - MASTER IN BUSINESS ADMINISTRATION (MBA)

The University shall offer MBA programme in Full Time, Part Time and Executive mode. The duration of MBA (Full Time) programme will be two years, MBA (Executive) fourteen months to two years and MBA (Part Time) three years. The maximum time span in which a candidate must qualify for the degree shall be four academic years for Full Time program, five academic years for Part Time program and three to four academic years for MBA Executive programme, failing which candidate shall not be allowed to continue in the program.

1. Eligibility:

- (i) The candidate for MBA Full Time & MBA Part Time programmes, should have passed Bachelor's Degree in any discipline from a recognized University or equivalent with minimum marks in aggregate as notified by the University from time to time, keeping in view the norms of statutory bodies or pass in final examination conducted by Institute of Chartered Accountant of India / Institute of Costs and Works Accountants of India / Institute of Company Secretaries of India.
- (ii) For MBA executive programme the candidate, in addition to satisfying the eligibility norms of the MBA Full Time & MBA Part Time programme, should have work experience as notified by the University from time to time.
- (iii) All candidates shall be required to complete all admission related requirements before a final cutoff date declared by the University.

2. Merit Criterion:

Admission to the MBA programme shall be made on the basis of merit in National Level Entrance Examination or on the basis of Entrance Examination conducted by the University. The University may introduce additional group discussion and / or personal interview. Such admissions shall be completed by a due date notified by the University.

3. Admission:

- (i) All admissions to the MBA Program shall be made as per the procedure prescribed by the Academic Council and approved by the Board of Management and notified in the admission brochure from time to time..
- (ii) Admission and enrolment of students in the program shall be regulated in the manner as below:
 - (a) An admission notification clearly specifying the admission / enrolment criteria for each program as prescribed by the University shall be published in national / local' newspapers and / or other media and also uploaded on the University website.
 - (b) All the admissions shall be made by the Admission Committee as per the eligibility conditions prescribed for the programs.
 - (c) The candidates seeking admission to a program of study must fulfill the eligibility criteria in terms of educational qualification, age or any other conditions as may be prescribed for it.

- (iii) No candidate shall be entitled to claim admission as a matter of right.
- (iv) The maximum number of seats in each program shall be determined by the Board of Management from time to time.
- (v) Every student shall be required to sign a declaration to the effect that he/she submits himself to the disciplinary jurisdiction and rules of the University.
- (vi) After the student is admitted to a particular program, he /she shall be given unique and permanent enrolment / registration number. He / She shall be issued an identity card, bearing the same which must be quoted by him/her in all communications with the University and in subsequent applications for an examination of the University.
- (vii) A student applying for change of his/her name in the record of the University should submit his/her application to the Registrar accompanied by (i) The prescribed fee; (ii) An Affidavit relating to his/her present and proposed name, duly sworn in the presence of a Magistrate by himself/herself; (iii) A publication from a newspaper in which the proposed change of name has been advertised. However, the provision relating to publication shall not be applicable in case where a woman student wants to change her name following her marriage in which case marriage certificate indicating the new name shall be valid.

4. Admission of the Candidates who have Gap Years after passing eligibility qualification

Such cases shall be governed as per the provisions in the ordinance. The cases relating to Multiple Entry & Multiple Exit shall be dealt as per National Skill Quality Framework (NSQF), National Qualification Framework (NQF) and National Credit Framework (NCF), guidelines & other similar policies notified from time to time.

5. Withdrawal of admission and fee refund

A student shall have to submit an application to the Registrar or authorized officer of the University, in case he/she wants to withdraw his/her admission from the program of study in which admitted. He/she will be refunded the fee as per the Fee Refund Policy of the University announced in the admission brochure for that admission year.

6. Program Structure:

(i) Programme Duration:

- (a) The programme offered shall be semester based and comprise four semesters for Full Time programme and six semesters for the Part Time programme. Each semester shall normally be of **twenty weeks duration**. The University may in addition, introduce mandatory Trainings / Workshops / Courses for the students. The academic departments may assign additional value-added Course/work as well.
- (b) For a program the academic year shall normally comprise odd semester & even semester. The starting and ending dates of the semesters and the training schedules shall be announced in the Academic Calendar of the program.

- (c) For a program the academic year shall normally comprise odd semester (Aug – Dec), even semester (Jan – May) and a summer training period (normally in the months of May, June & July).
- (d) The starting and ending dates of the semesters and the training schedules shall be as per the academic calendar of the program, as notified by the University from time to time.

(ii) Courses of Study:

The programme may be offered in hybrid mode, face-to-face or online mode as decided by the University. The program of study shall consist of the Core and Professional & Open Elective Courses offered. These courses could be offered in combination of various L-T-P modes.

The various courses shall comprise one or more of following components:

Lecture (L): Presentation & discussion, used to convey development of theories and/or systems; their applications; current status and future prospects to a class.

Tutorial: A smaller class or group session aimed at problem solving; analysis and/or designing by applying what have been discussed in a lecture.

Practical (P) Lab: Module of the course aimed at doing practical work using different instruments, equipments, , systems or software's etc. to enhance skill component.

The program of study shall consist of:

- (a) Core Courses(≅ 60%):** Group of courses specifically required for a given program of study. These are compulsory for a student and no exemption is granted;
- (b) Elective Courses:** Group of courses in a program where the student has the flexibility of choosing courses of his choice and interest.
- (c) Non-Teaching Credit Courses:** These courses involve no teaching and includes seminars, presentations, dissertations, projects, thesis etc.;
- (d) Special / Skill based Courses / Ability Enhancement Courses/ Bhartiya Bhasha Courses / Value added Courses:** for development of skills and other consanguine abilities. These courses are specially designed to address different scholastic abilities of students. These courses would focus on developing cognitive, affective and psychomotor skills.
- (e) Training Modules:** Objective of training modules shall be to enhance the employability and entrepreneurial skills of the students. These modules shall be suitably designed with the purpose of developing hard and soft skills of the students and shall stress upon 'learning by doing'. Modules can be organized during summer or extended over a period of time including regular semester period for the desired outcome to be achieved. This

training could be organized in an industry / research organization or other institutions, as well.

- (f) **Mandatory Course:** Any additional Compulsory courses prescribed by the University, which may or may not be an audit courses
- (g) **Any other course:** The department may prescribe any course which in their opinion will add value to the student in terms of knowledge, behavior and skills and the student shall have to take that course which may or may not earn any credits.
- (h) **Dissertation:** The Objective of dissertation is to allow Post Graduate students to experience and learn the methodologies of carrying out research work in a domain which may be interdisciplinary in nature.

(iii) Programme Credit Requirement:

University shall follow the choice based credit system. The total credit requirement for the award of the MBA degree (full time, part time, executive) shall be 100-110 credits depending upon the specified curriculum & scheme of examination of the programme. These credits shall be earned under different categories as specified by the curriculum scheme.

(iv) Lower and Upper Limits for Credits Registered:

A student has flexibility in terms of registering the credits during the semester. Due to any unavoidable circumstances, ill health or any other reason, if a student feels that he / she would not be able to take up the academic rigor may register for less credit of a minimum of 12 credits to maintain his / her continuity in the program. Student has also choice to register for a maximum of 30 Credit in a semester, if he / she wishes to complete the program either at faster pace, provided has a CGPA of more than 8.0 or needs to register for previous semester courses due to detention.

7. **Attendance:** A student shall be required to fulfill the attendance criteria as prescribed in the Ordinance.

8. Conduct of Examination & Evaluation:

(i) Conduct of Examination:

- (a) The University shall conduct examinations as the guidelines prescribed in the MRU (Examination) Regulation or as amended from time to time and shall notify the fees payable by the students for various examinations. A student who has not paid the prescribed fees within the specified time shall be dealt with as per rules of the University and shall not ordinarily be eligible to appear in the examination.
- (b) A student may not be permitted to appear in the end-semester examination, if he fails to satisfy the criteria for attendance and deposit the prescribed fee within stipulated time.

(ii) Evaluation:

The University shall follow a policy of continuous evaluation of student's learning with an objective of training a student to put in sustained, steadfast and disciplined effort over the entire period of study. Departments may also follow Project Based Learning Model for a course or group of courses, as approved by the Academic Council on the recommendation of Board of studies, as a teaching method in which students acquire a deeper knowledge through active exploration of real-world challenges and problems.

It shall be the responsibility of concerned head of the Department in consultation with Board of Study to finalize the scheme of evaluation for particular courses and same shall be recommended to the Academic Council for its approval.

The method adopted for assessment duly approved by Academic Council shall be communicated to the students by the respective Department at the beginning of the session and shall be conducted under the continuous monitoring of the Head of the Department and faculty member(s) nominated for this purpose.

Normally, the evaluation for courses shall be done in three stages viz. -

- (a). Mid-Term Examination (weightage 20%)
- (b). Continuous Assessment (30% weightage)
- (c). End-term Examination (50% weightage)

On recommendation of BOS, a subjects can be assessed through any other method. The rubrics to achieve the desired outcome (CO and PO) shall be approved by BoS and shared with students.

The final evaluation of a course shall be based on internal assessment and end semester examination and the internal assessment (with a maximum of thirty per cent. marks) based on instruments such as discussion forums, quizzes, assignments, sessional examinations and the complete evaluation scheme of a course shall be announced at the time of launch of the course.

Students should register for courses on NPTEL/MOOCs/other online platforms before the commencement of the course and these courses shall be duly approved by the department, at the time of registration of the semester. The evaluation of such courses may be based on the guidelines and shall be done on the basis of pre-decided rubrics communicated by concerned faculty to the students.

The assessment for practical courses shall be done through one End Term Practical Examination (PT).

Summer training shall culminate in submission of project report and its evaluation by departmental committee.

Student may also earn credits through innovation, internship, MOOCs etc. and shall be credited to the students account after proper assessment.

(iii) Assessment Parameters and its rubrics for introducing project based learning

For course offered under Project based learning mode, classroom deliveries to cover the fundamental concepts. The students would be required to work on a project in a team comprising of 3-4 members. These projects would be based on the fundamental principles of the respective subject that is /are offered in PBL mode and should be preferably on the current societal needs. While working on the project students are expected to apply the knowledge of all the subjects they have studied or studying during that semester and provide innovative solutions to the problems undertaken.

To illustrate, the courses being offered in PBL Mode shall be evaluated through detailed rubrics at each of the following stages, as mentioned below in five stages as mentioned below:

Stage	Weightage	During week of -Commencement of Session
Ideation	10%	3rd - 4th week
Analysis	15%	5th - 6th week
Design	20%	8th - 9th week
Development	25%	11th -12th week
Testing & Integration	30%	13th- 15th week

Assessment shall be made at various different stages by using detailed rubrics as approved by the department & communicated to students in advance.

Assessment may be done by using one or more of the following methods:

Query, Tests, MCQs, Group Discussion, Assignment or any other parameter which BOS deems fit before starting the project. The final assessment should be measured by mapping the attainment with respect to objectives as set at the start of the project.

(iv) Examination and Evaluation of Dissertation/ Project Work:

(a) Dissertation/Project:

The dissertation/project work will be carried out during fourth semester. The evaluation stages for dissertation/project work shall be as given in the Table

Evaluation Stage	Time Line	Weightage	Conditions
Stage 1:	Approx 5 weeks into the semester	20%	Student failing to secure at least 20% marks allocated to dissertation/project work, shall not be allowed to proceed to the End semester evaluation
Stage 2:	Approx 10 weeks into the semester	20%	

Stage 3:	At the end of the semester	60%	Evaluation shall have two equal components: 1. Project presentation 2. Viva Examination (by Committee set up by the department having at least one examiner from outside the University)
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(b) Submission of Dissertation:

The student shall submit an electronic copy of the Dissertation in the prescribed format to the Department, as per schedule. Upon receiving of satisfactory report from the external examiner the student shall submit three soft bound copies of the dissertation to the department.

(c) Dissertation Evaluation:

(i) APPOINTMENT OF THESIS SUPERVISOR(S) AND CONSTITUTION OF THESIS EXAMINATION BOARD

(a) Appointment of Thesis Supervisor(s)

- (i) It shall be the responsibility of the Department to allocate Thesis Supervisor to all the registered students. A Student shall be allotted Thesis Supervisor preferably during the third semester.
- (ii) A student shall not normally have more than two supervisors at any given time.
- (iii) Thesis supervisor(s) of a student shall be appointed amongst the Faculty Members of the University in the manner prescribed by the department and approved by Dean, Academics. Normally, a Faculty Member shall not supervise more than five students of masters program. However the Department may evolve a transparent policy for the distribution of students amongst the Faculty Members in the Department.
- (iv) A student on the recommendation of the HoD can have a co-supervisor from outside the University.
- (v) In case, there has been a change / addition in the supervisor(s) such changes shall not be permitted within the last three month of program duration.
- (vi) If a student's supervisor proceeds on long leave (more than 3 months) and if there is only one supervisor, then prior to proceeding on such a leave, HOD in consultation with Dean of Faculty and the student, shall appoint a thesis coordinator to ensure that the student's work does not suffer in his/her absence. Further, if all research work and related analysis is complete except writing of the thesis and the supervisor proposes to go on leave, the Thesis coordinator / HOD shall take care of the formalities.
- (vii) In case a supervisor resigns / retires or otherwise ceases to be a Faculty Member of the University, the HOD shall appoint a new supervisor or co-supervisor in consultation with the student.

- (viii) In case a Faculty Member is suspended / debarred by the University for indulging in lowering the prestige of the University in any manner, he/she shall cease to be a thesis supervisor.

(b) Constitution of Thesis Examination Board

The Examination Board for evaluation of the thesis shall consist of

- (i) One Faculty from the University / Outside University from the same area
- (ii) One Faculty from the Department having expertise in the area of thesis.
- (iii) Thesis Supervisor(s):

Thesis supervisor shall recommend the names of the examination board to the Dean Academics for its approval. The Board shall give its recommendation for accepting or rejection of the thesis and the same shall be sent to the office of Controller of Examination.

(ii) THESIS SUBMISSION AND EXAMINATION

- (a) After the Examination Board is constituted, unbound copies of the thesis report one for each examiner of the Examination Board shall be prepared according to the format prescribed.
- (b) All the work carried out as part of the dissertation shall be screened using the software for plagiarism and in case the report shown is more than permissible limit, the dissertation report has to be resubmitted. A certificate that no part of the Thesis is plagiarized has to be submitted by the student.

Thesis shall be submitted at least a week before the probable date of Oral Examination. The HOD shall arrange to send the soft copies of the thesis to the examiners appointed by the Dean Academics. The examiner shall evaluate and grade the dissertation for presentation, organization and content and send the report to the office of Controller of Examinations. After the final Viva Voce, the modifications suggested if any by the Examination Board, may be incorporated in the thesis and three copies of the thesis be submitted to the Examination Section.

9. Preparation and Declaration of Results:

All norms for preparation and declaration of results prescribed in the MRU (Examination) Regulation, 2022 or as amended from time to time, shall be followed.

10. Use of Unfair Means:

All cases regarding reported use of Unfair Means in the examination shall be dealt as per the provisions under the ordinance / regulation on prevention of unfair means in the examination.

11. Examination Grievance Committees

Committee shall be constituted as per provisions in the regulation for conduct of examination.

12. Graduation Requirements:

(i) Minimum Credits:

As specified in the curriculum scheme, completion of minimum number of credits, including all core courses, successful completion of summer training; and successful completion of all stages of dissertation/project work shall be the condition for becoming eligible for the award of degree. In addition, a student shall have to fulfill all other conditions as prescribed by the University from time to time.

(ii) Credits Earned at Different Universities / Institutes:

Provision shall be made for acknowledgement of credits earned by a student through course work/project work/internship at other institutions in India or abroad. This shall be facilitated with the approval of Vice-Chancellor on the recommendation of the respective Dean.

(iii) Academic Bank of Credit

The University shall facilitate to open an individual account with the Academic Bank of Credits opened and operated by a student, to which all academic credits earned by the Student from course(s) of study are deposited, recognised, maintained, accumulated, transferred, validated or redeemed for the purposes of the award of degree/diploma/certificates etc. by the University and other provisions in accordance with the regulations prescribed by the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 and amended from time to time ;

The norms in respect to the curriculum content, curriculum transaction, educational technologies for the courses offered, their timing, continuous evaluation methods, attendance and novel methods of assessment shall be as per the academic regulation prescribed by the University consistent with the overarching policy and philosophy of holistic, multidisciplinary education under National Education Policy-2020.

Credits earned and deposited with ABC shall be valid for the purpose of redemption to a degree or diploma or Post Graduate diploma or certificate, for varying duration as specified by the credit awarding and credit accepting Institution subject to a maximum duration of seven years.

Nothing in this regulation shall be deemed to preclude the University from amending the regulation and the amended regulation, if any, shall apply prospectively and from the date as specified in the regulation.

CHAPTER: 10 MASTER OF LAW (LL.M)

The University in principle would adopt the UGC guidelines for introduction of one year LL.M. degree programme, 2012. There will be a **Centre for Post-Graduate Legal Studies (CPGLS)** established at School of Law, Manav Rachna University for administration and implementation of these Regulations. The Centre shall be under the charge of a three to five-member **committee** consisting of Faculty members of School of Law, Manav Rachna University. Chairperson and other Professors, Associate Professors, Assistant Professors shall be nominated by the Vice-Chancellor, Manav Rachna University.

PROGRAMME/ COURSE DURATION

(i) LL.M. (Full Time) Programme

This full-time programme is meant only for those who are not in employment or engaged in any trade, profession and business or occupation. The student is required to give an affidavit for the same at the time of admission.

(ii) LL.M. (Part Time) Programme

This course is meant for all applicants including those who are in employment or engaged in any trade, profession and business or occupation. Duration of the programme in Part Time mode shall be two years.

ELIGIBILITY

- I.** Candidates having passed LLB (3 years) or LLB (5 years) program with 50% or more marks in aggregate as notified by the University keeping in view the norms of statutory bodies.
- II.** All admissions to the LL.M. program shall be made as per the procedure prescribed by the Academic Council and approved by the Board of Management and notified in the admission brochure from time to time, through the Admission Committee.
- III.** Admission and enrolment of students in the Manav Rachna University shall be regulated in the manner as below:
 - (A) An admission notification clearly specifying the admission / enrolment criteria for each program as prescribed by the University shall be published in national / local newspapers and / or other media and also uploaded on the University website.
 - (B) All the admissions shall be made by the Admission Committee as per the eligibility conditions prescribed for the programs offered by the University.
 - (C) The candidates seeking admission to a program of study in the University must fulfill the eligibility criteria in terms of educational qualification, age or any other conditions as may be prescribed for it.
- IV.** No candidate shall be entitled to claim admission as a matter of right.
- V.** The maximum number of seats in each program shall be as prescribed from time to time.
- VI.** After the student is admitted to a particular program, he / she shall be given a unique and permanent enrolment / registration number. He / She shall be issued an identity

card, bearing the same which must be quoted by him/her in all communications with the University and in subsequent applications for an examination of the University.

PROGRAM STRUCTURE

(i) Program Duration:

- (a) The University shall offer LL.M program **in Full Time and Part-Time mode**. The duration of full time program shall be one Academic Year. The duration of program offered in part-time mode shall be of two Academic years. The maximum time span in which a candidate must qualify for the degree for Full-Time shall be two academics years and for the part-time mode maximum time span will be three academics years failing which he/she shall not be allowed to continue his/her studies for the program.
- (b) The program offered shall be semester based and comprise two semester for Full-Time mode and four semesters for Part-Time mode. Each semester shall be of 18 weeks duration.
- (c) The starting and ending dates of the semesters shall be as per the academic calendar of the program, as notified by the University from time to time.

(ii) Programme Credit requirement:

University shall follow the choice based credit system for the LL.M program. The total credit requirement for the award of LL.M Degree, in both modes i.e. Full time and Part time, shall be 25 credits depending upon the specified curriculum & scheme of examination of the specific program.

CURRICULUM/ COURSE OF STUDY

The LL.M. course curriculum shall have the following components with total **25 Credits**

(i) Foundation/ Compulsory Papers (3 courses of 3 credits each)

The Foundation/ Compulsory Papers consist of the following three subjects/ papers:

- a) Legal Research Methodology
- b) Comparative Public Law/ Systems of Governance
- c) Law and Justice in a Globalizing World

(ii) Optional/ Specialization papers (6 courses of 2 credits)

Specialization courses will be offered in one or more group of the specialization. Each group of specialization shall consist of Six (6) papers.

(iii) Dissertation (4 credits)

MIGRATION FROM OTHER UNIVERSITIES / MIGRATION TO OTHER UNIVERSITY

Such cases shall be governed as per the norms laid down by the University.

WITHDRAWAL OF ADMISSION AND FEE REFUND

A student shall have to submit an application to the Registrar or authorized officer of the University, in case he/she wants to withdraw his/her admission from the program of study in which admitted. He/she will be refunded the fee as per the Fee Refund Policy of the University announced in the admission brochure for that admission year.

ATTENDANCE

- (i) No student of LL.M. Program shall be allowed to take the End Semester Test / Examination in a subject, if the student concerned has not attended minimum of 75% of the classes held in the subject concerned.
- (ii) Provided that, if a student for any exceptional reason fails to attend 75% of the classes held in any subject, the Dean of the University / Vice Chancellor may allow the student to take the test, if the student concerned attended at least 70% of the classes held in the subject concerned and attended 75% of classes in all the subject taken together.

CONDUCT OF EXAMINATION & EVALUATION

(A) Conduct of Examination:

(i) The University shall conduct examinations as per the guidelines prescribed in the MRU (Conduct of Examination) Regulation and shall notify the fees payable by the students for various examinations. A student who has not paid the prescribed fees within the specified time shall be dealt with as per rules of the University and shall not ordinarily be eligible to appear in the examination.

(ii) A student may not be permitted to appear in the end-semester examination, if he fails to satisfy the criteria for attendance and deposit the fee as prescribed.

(B) Evaluation:

The evaluation of students in a course shall broadly be based on two segments.

- a. Continuous evaluation by the teacher(s) of the course.
- b. Evaluation through a semester examination.
- c. The components/ contents of each segment of evaluation, the respective weightage to be given to each segment, and the pattern of examination, will be formulated by the University duly approved in the Academic Council and Board of Studies.
- d. The end semester examination will not be assigned not more than half of the total marks of the subject.

The Dissertation will be evaluated out of a maximum of 200 marks out of which 150 marks shall be for the dissertation and 50 marks for the viva-voce. The dissertation shall be evaluated by the supervisor appointed for the candidate by the CPGLS. The viva-voce will be conducted by a panel of faculty members identified for the purpose.

CLASSES AND TIME FRAME

(a) The classes for the LL.M programme under Full time/ Part time, may be held in offline / online / hybrid mode.

(b) The classes in the Compulsory/ Foundation Courses may be held jointly for all one year and two years students.

(c) University may offer 40% of the classes in online / hybrid modes

The Vice Chancellor shall have the power to take decision to ease any procedural intricacies in the conduct of this course. All such measures would be tabled in the next meeting of Academic Council for ratification.

Nothing in this regulation shall be deemed to preclude the University from amending the regulation and the amended regulation, if any, shall apply prospectively and from the date as specified in the regulation.