



**MANAV RACHNA
UNIVERSITY**
Declared as State Private University vide Haryana Act 26 of 2014

MANAV RACHNA UNIVERSITY

(Formerly Manav Rachna College of Engineering)
43- Aravali Hill, Delhi-Surajkund Road, Faridabad, Haryana

MINUTES OF EIGHTEENTH MEETING OF GOVERNING BODY

Dated: 30.06.2022

MINUTES OF THE EIGHTEENTH MEETING OF THE GOVERNING BODY OF MANAV RACHNA UNIVERSITY HELD ON THURSDAY, DATED 30.06.2022 AT 12.00 NOON IN THE BOARD ROOM, A BLOCK, MANAV RACHNA CAMPUS, SECTOR-43, FARIDABAD, HARYANA

18th meeting of the Governing Body of Manav Rachna University was held on Thursday, Dated 30.06.2022 at 12.00 Noon in the Board Room, A Block, Manav Rachna Campus, Faridabad Haryana to consider various administrative, financial and academic matters. The following were present:

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1. Dr. Prashant Bhalla, Hon'ble Chancellor/Chairman;
2. Dr. N. C. Wadhwa, DG, MREI;
3. Prof. (Dr.) Sanjay Srivastava, Vice Chancellor, MRIIRS
4. Smt. Anita Chaudhary, I.A.S (Retd.), Former Secretary, Govt. of India
5. Col. (Retd.) V.K. Gaur, Ex-Adviser, MREI;
6. Prof. I.K. Bhat, Vice Chancellor
7. Prof. (DR) D.S Sengar, Pro-Vice Chancellor (Special Invitee)
8. Prof. Sangita Banga, Dean Academics
9. Prof. Pradeep K. Varshney, Dean, Research (Special Invitee)
10. Dr. Kameshwar Singh, Registrar / Member Secretary.

Following Invitees could not attend the meeting due to their professional and other engagements. They were granted leave of absence:

1. Dr. Amit Bhalla, Vice President, MREI
2. Dr. M. M. Kathuria, Trustee, UET
3. Dr. Shalini Tuli, Associate Professor (Nominee of P.S. to Govt., Haryana)
4. Shri Amit Kumar, FCA

The following are the minutes of the meeting:

Registrar welcomed the Hon'ble Members and briefed them about the agenda to be deliberated in the meeting. The Chairman was then requested to open the meeting with his remarks.

1. Opening Remarks by the Chairman

Chairman, welcomed all the members for taking out time to attend the meeting. He stated that academics and research activities are going well and the University has done a lot of progress for developing processes. A few new dimensions have also been added and specialized courses are being offered by the University. This time University propose to start two new programs viz B.Tech. Robotics and Artificial Intelligence and MBA in Business Analytics, which are in demand these days. University has also organized many programmes which has been given visibility to the University among stakeholders and aspirants.

The Hon'ble Chairman showed satisfaction for the process made by the University and hoped that post covid, it would prove to be a better year in terms of stability. It has been quite difficult to manage situation in effective manner but with the support and guidance of Board Members , the laid down objectives have been achieved. With these words, the

Hon'ble Chairman once again thanked the Members for their participation and requested Registrar to take up further agenda of the Meeting.

Hon'ble Vice Chancellor also welcomed all the members, apprised about the academics, research, innovations and other students' related matters carried out in last 5 months. Some of the notable achievements of the Faculties, Departments and Students, stated by the Hon'ble Vice Chancellor of the University are annexed as **Annexure-I**. With his final remarks, he thanked the Members for their guidance & support and requested the Registrar to take up the agenda of the Meeting.

Registrar then took up the agenda items one by one for deliberations:

2. Confirmation of the Minutes of the 17th Meeting of the Governing Body

The Hon'ble Members were informed that minutes of the 17th meeting of the Governing Body was circulated to all the members vide email dated 07.02.2022. No observation / comments was received from any of the members. GB was apprised of the items deliberated upon in the last meeting, and requested to confirm the minutes.

Decision: Governing Body Confirmed the Minutes of last meeting.

3. Action Taken Report on the Decisions taken in the 16th Meeting of the Governing Body.

While taking up the Minutes of the last meeting of the GB for confirmation, the Registrar apprised the Hon'ble Members about action taken on the decisions of the last meeting of the GB and requested the Hon'ble Members to allow him to take the report on record.

While deliberating on the action taken report, Hon'ble Chairman sought information about the Implementation of Post-Doctoral fellowship scheme. He was informed that, PDF has been implemented and two applications has been received so far. Apart from this, No Paper Form (NPF) is to be created on the website of the University. The Chairman advised to implement the same at the earliest.

Decision: Governing Body took the information on record.

4. Matter for Information

The GB was informed that majority of activities carried out have already been mentioned by the Vice Chancellor in his remarks and hence, with the permission requested the GB to take the following on record:

- (i). Agenda considered and decision taken thereon in the 18th Meeting of the Academic Council.
- (ii). Action Take Report on the Decision taken in the 18th Meeting of the Board of Management
- (iii). Setting up of MRU Instrumentation Centre

GB was also informed that a decision is required to be taken up on Opening of Saving bank account in the name of Youth Red Cross "which is proposed to be jointly operated by

Program Coordinator (Youth Red Cross), Registrar & Vice Chancellor. Further, as enquired from other State Private Universities in Haryana, it was reported to the GB that majority of Private Universities have not opted. However, some Universities have already opted & implemented the scheme. Recently Haryana Red Cross Society directed to submit the Annual Report on implementation of the Policy. After deliberation it was resolved that University should continue to be part of the Youth Red Cross and thus approved the opening of the account for the purpose as purposed under the guidelines. The University may implement the scheme as suggested by the Haryana Government.

Decision: Governing Body took the above information on record.

5. Fee Structure of MBA-BA & B. Tech. (R&AI) programs proposed to be offer from session 2022-23

Hon'ble Members of the GB were informed that the fee structure of the two new programs viz MBA-BA & B. Tech. (R&AI) programs from the Academic Session 2022-23 was considered by the Finance Committee and recommended the same be placed for approval of the BOM and GB.

Fee Structure of MBA-BA & B. Tech. (R&AI) programs for the academic year 2022-23 suggested to be as under:

Programme	1 st Installment						2 nd Installment			Total Fee AY 2022-23
	Tuition Fee	Development Fee	University Fee*	Student Resource Fee	Training Partner Fee	Total of 1 st Installment	Tuition Fee	Development Fee	Total of 2 nd Installment	
B.Tech. in Robotics & Artificial Intelligence)	60000	18000	12000	24500		114500	60000	22000	77000	191500
MBA	95000	18000	12000	37500	18000	180500	95000	17000	112000	292500

The GB was further informed that International Skill Development Corporation (ISDC), UK will be the training Partner for offering MBA Business Analytics Program and training fee Rs.18000/- Per Semester shall be payable to them, which is added with program fee. It was suggested by the Board that Training Partner fee be named as Training Resource Fee and it shall be kept same i.e. 24,000/- as in the sister institution and recommended the same for approval of the Governing Body. GB approved the Fee Structure of MBA-BA & B. Tech. (R&AI) programs recommended by the Board.

Decision: GB approved the Fee Structure of MBA-BA & B. Tech. (R&AI) programs with the above modifications.

6. Consideration of Annual Report of the University for the year 2019-20 after inclusion of the changes suggested by the GB

It was informed that GB in its 16th Meeting suggested some changes in the Annual Report of the University for the year 2019-20; the same was placed before the Governing Body after incorporating the suggestions for its approval in the 17th meeting. The Members of the

GB had suggested some addition/deletion in Index and contents of the annual report. The proposed changes were incorporated and placed before the Competent Authority, which approved. Digital Print of Final Copy of the Annual Report was placed in the meeting for perusal of the Hon'ble Members and requested the GB to approve the same for onward submission to the Government and 'H' Visitor of the University.

Decision: GB approved the Annual Report of the University for the year 2019-20.

7. Approval of Proposed Budget for the financial year 2022-23

GB was informed that the budget estimates are prepared taking into consideration anticipated admissions (2022-23) as 872 (792 in UG/PG Programs & 80 in Ph.D. Programs) and senior students on roll during the financial year 2022-23. As per the budget estimates, projected receipt / income is Rs.4650/- Lakh and projected expenditure is Rs. 4582/- Lakhs. During the FY 2022-23, projected income over expenditure approx Rs.68/- lac, which is closer to breakeven level in comparison to previous years. Budget estimates for the Financial Year 2022-23 as considered by the Finance Committee & BOM is recommended for approval of the Governing Body.

Decision: Governing Body approved the budget estimates for the year 2022-23. Approved Budget estimates annexed as Annexure-I.

8. Consideration of fee payable on migration to join another University.

It was submitted for the information that as per the suggestion of the Chairman, the matter of applicability of fee on migration to join another University has been re-examined by the University and it was found that some of the Private University in the state are not charging fee on migration to other University. It was informed that the Academic Credit Bank in Higher Education Regulations provides flexibility to earn credits from other Universities. Hence, it was decided that the University should also not charge any fee from the student who are willing to migrate to another University.

The Chairman was of the view that migration of a student causes financial loss to the University. Further, there are many judgments of the Hon'ble Apex Court, which allows the University to charge fee for remaining duration of the program, hence it is advisable to follow the same as, it will act as a deterrent.

Decision: GB approved that fee be charged for the remaining duration of the program from the student seeking migration to join another University.

9. Any other matter with permission of the Chairman

(i) Payment of Gratuity to the employees of MRU.

The GB was apprised that Gratuity is payable to employees who have worked in the Institution for 5 full years or more with the employer, except in the event that an employee passes away or is rendered disabled due to accident or illness. In these cases gratuity must be paid. The Gratuity is paid at the time when an employee Superannuates; Retires, Resigns, Retrenched, /layoff or terminated.

As per the records of the University, Gratuity is still payable to some of the ex-employees who left the organization two and half years back. The total of amount of Gratuity payable to such ex-employees amounts to approx Rs. 24.90 Lacs.

In order to develop a proper system of payment of gratuity, the Board considered the proposal and suggested the following for consideration of the Governing Body:

- (a). An account namely, MRU Gratuity Fund Account be opened;
- (b). An amount equivalent to 4.81% of the salary be credited every month in the Gratuity fund Account. Registrar should discuss with the Chief Finance & Accounts officer about which percentage of salary payable to employee every month could be credited in the Gratuity Fund.
- (c). Budget provisions needs to be made and an allocation of 5% be made under the subhead salary in the Revised Budget for the year 2022-23;
- (d). Subscriptions for the month of April, May and June, 2022 be deposited in the said account immediately and this be continued from July onwards on the monthly basis.
- (e). One Month salary taken from the faculty as Security Deposit be also deposited in the said account.

The Governing Body agreed with the above recommendation of the Board and approved.

Decision: The GB approved the recommendations of the Board.

The meeting ended with vote of thanks to the Chair.


(Dr. K. Singh)

Registrar /Member Secretary

F. No. MRU/GB (A&M) / Vol. V /2018

Dated: 15.07.2022

To,

- (1) PS to Chancellor for kind information to the Hon'ble Chancellor
- (2) PS to Vice President for kind information of the Hon'ble Vice President
- (3) Principal Secretary to Government, Haryana Higher Edu Department, Room No. 403, 4th Floor, Mini Secretariat, Sector-17, Chandigarh.
- (4) Prof. (Dr.) Sanjay Srivastava, Vice Chancellor, MRIIRS
- (5) Dr. N. C. Wadhwa, DG, MREI;
- (6) Smt. Anita Chaudhary, I.A.S (Retd.), Former Secretary, Govt. of India
- (7) Dr. Shalini Tuli, Associate Professor (Nominee of P.S. to Govt., Haryana)
- (8) Col. (Retd.) V.K. Gaur, Ex-Adviser, MREI;
- (9) Prof. I.K. Bhat, Vice Chancellor
- (10) Prof. Sangita Banga, Dean Academics (Special Invitee)
- (11) Shri Amit Kumar, FCA, 1H-33, NIT, Faridabad.

MRU REVISED REVENUE & EXPENDITURE BUDGET: 2022-23			
S. No.	Particulars	Actual April 21- December 21	PROPOSED Budget (2022-23)
A)	PERSONNEL:		
a)	Teaching Staff	908.18	1512.00
b)	Non-teaching Staff	224.52	355.00
c)	Salary for visiting/expert lectures incl. knowledge partners	78.76	120.00
d)	Salary for Contractual Staff for various services i.e. Security, Housekeeping	74.15	215.00
	TOTAL - PERSONNEL	1285.61	2202.00
B)	NON-RECURRING EXPENDITURE:		
1	Machinery & Equipments (incl. lab)	24.98	10.00
2	Furniture & Fixtures	1.98	18.00
3	IT (incl. software)	0.00	14
4	Building Incl. WIP	30.45	59
	TOTAL - NON-RECURRING	57.41	101.00
C)	RECURRING EXPENDITURE:		
1	Scholarship to Students	313.36	400.00
2	Students Welfare	2.50	20.00
3	Students Training	48.61	54.00
4	Books & Journals (incl. library, e-journals, magazines etc)	11.16	35.00
5	Sports Activities	2.63	1.00
6	Lab Consumables	1.19	8.00
7	Faculty & staff Development	4.80	10.00
8	Printing & Stationery	18.01	50.00
9	Repair & Maint. of Furniture & Fix.	9.14	6.00
10	Repair & Maint. of Equipments & Electricals	1.11	10.00
11	Electricity & Fuel Charges	91.71	190.00
12	Maintenance - Environment, Health & Safety	2.25	5.00
13	Maintenance - IT & Communication	4.36	10.00
14	R & D Expenditure	0.80	45.00
15	Start up innovation	0.00	40.00
16	Repair & maintenance of Building	14.79	37.00
17	Horticulture	4.93	7.00
18	Staff Welfare Exp.	5.11	7.00
19	Exam. Exp./Univ. Charges/Affiliation exp.	13.27	31.00
20	Mess expenses	0.00	150.00

MRU REVISED REVENUE & EXPENDITURE BUDGET: 2022-23			
S. No.	Particulars	Actual April 21- December 21	PROPOSED Budget (2022-23)
21	Travelling & Conveyance	2.13	2.00
22	Student Admission expenses	299.00	233.00
23	Community outreach	0.22	2.00
24	Student Evaluation & Assessment	89.90	114.00
25	Student Seminars & Events	92.15	125.00
26	Re-payment of loan	717.19	397.00
27	Interest & finance chgs.	236.80	223.00
28	Professional & Consultancy charges	13.55	15.00
29	Rent	11.37	16.00
30	Insurance	1.00	9.00
31	Membership & Subscription	3.17	2.00
32	Rates & taxes	3.85	5.00
33	Miscellaneous & Contingent Exp.	0.16	20.00
	TOTAL - RECURRING	2,020.22	2,279.00
	TOTAL EXPENDITURE	3,363.24	4,582.00
MRU INCOME BUDGET: 2022-23			
S. No.	Particulars	Actual April 21- December 21	Revised Budget (2022- 23)
	INCOME:		
1	Academic Fee from students	2633.98	4,094.00
2	Hostel Fee	236.00	506.00
3	Other Income/Interest	37.83	50.00
	TOTAL INCOME	2,907.81	4,650.00
	Shortfall, to be funded by loan/creditors etc.	455.43	(68.00)
	TOTAL	3,363.24	4,582.00