MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

(Deemed to be University under Section 3 of the UGC Act, 1956)
MRIIRS Aravali Campus: Sector-43, Delhi Surajkund Road, Faridabad, Phone: +91-129-4198100 (30 lines)

Metric 3.4.1

Code of Ethics for Research

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

(Deemed to be University under Section 3 of the UGC Act, 1956)

MRIIRS Aravali Campus: Sector-43, Delhi Surajkund Road, Faridabad, Phone: +91-129-4198100 (30 lines)

Code of Ethics for Research

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Description	Link
Code of Ethics for Research (as a part of MRIIRS Policy for promotion of Research, Innovation and Incubation)	Click to view
Board of Management Approval Proceedings of 32th meeting of Board of Management held on April 25, 2020	Click to view

Registrar

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

(Deemed to be University under section 3 of the UGC Act 1956)

Policy No. MRIIRS-IQAC-PL-RP/2019-20 VERSION: 2

MRIIRS Policy for Promotion of Research, Innovation and Incubation

(Effective from date of Notification)

Notified vide: MRIIRS/REGR/2020/58/1_dated: 30th April 2020

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES
Sector -46, Surajkund Badkhal Road, Aravali Hills, Faridabad- 121004
HARYANA

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

Deemed-to-be-University

Accredited by NAAC with A Grade in the First Cycle

MRIIRS for Promotion of Research, Innovation and Incubation

Number: MRIIRS-IQAC-PL-RP/2019-20

Committee Constituted for Preparation of draft on October 15, 2019

1.   Dr. Sarita Sachdeva (Dean-Research, MRIIRS)

2.   Dr. Suresh Kumar (Professor, MRIIRS)

3.   Dr. Deepti Dabas (Associate Professor, MRIIRS)

Reviewed by IQAC: December 20, 2019

Approved by: Vice- Chancellor, MRIIRS

Approval of BoM in its 32nd meeting held on April 25, 2020

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MRIIRS Policy for Promotion of Research, Innovation and Incubation

In pursuance of the provisions of Section 26 of the Bye Laws of Manav Rachna International Institute of Research And Studies, the Board of Management of the Manav Rachna International Institute of Research and Studies hereby makes the following policy for Research Eco System in the University.

1.0 SHORT TITLE AND APPLICATION

This Policy and Guidelines shall be called Manav Rachna International Institute of Research and Studies Policy No. MRIIRS-IQAC-PL-RP/2019-20 VERSION: 2 and titled as ''MRIIRS Policy for Promotion of Research, Innovation and Incubation''.

APPLICABILITY: This policy and procedures shall apply to mainly to entire researchers' community of the university.

This Policy framework shall govern the stakeholders' involvement in the various aspects of research and shall relate to all faculty members and the students of UG/PG/Ph.D programmes offered at MRIIRS.

2.0   DEFINITIONS

i.   "Academic Integrity" is the intellectual honesty in proposing, performing and reportingany activity, which leads to the creation of intellectual property

ii.   "Author" includes a student or a faculty or a researcher or staff of Higher Educational Institution (HEI) who claims to be the creator of the work under consideration

iii.   "UGC" means the University Grants Commission as defined in the University GrantsCommission Act, 1956.

iv.   "Common Knowledge" means a well known fact, quote, figure or information that isknown to most of the people

v.   "Faculty" refers to a person who is teaching and/or guiding students enrolled in an HEI in any capacity whatsoever i.e. regular, ad-hoc, guest, temporary, visiting etc

vi.   "Higher Educational Institution (HEI)" means a university recognized under section 2(f) of the UGC Act, 1956 or an institution deemed to be university under section 3 of the UGC Act, 1956 or an affiliating college / institution or a constituent unit of a university;

vii.   "Information" includes data, message, text, images, sound, voice, codes, computer programs, software and databases or microfilm or computer generated microfiche;

viii.   "Notification" means a notification published in the Official Gazette and the expression "notify" with its cognate meanings and grammatical variation shall be construed accordingly;

ix.   "Plagiarism" means the practice of taking someone else's work or idea and passing themas one's own.

x.   "Researcher" refers to a person conducting academic / scientific research in HEIs;

xi.   "Student" means a person duly admitted and pursuing a programme of study including aresearch programme to which this Ordinance is applicable.

xii.   "Academic Programme/ Programme" means programme of study leading to a PhD, Bachelor's degree, Master's degree, Diploma, Certificate etc. It means cohesive arrangement of courses, co-curricular and extracurricular activities to accomplish predetermined objectives leading to the awarding of a degree.

xiii. "IQAC" means Internal Quality Assurance Cell of the University.

xiv. "RPG – AC" means Research Promotion Group with its Advisory Council.

xv. "RPG- GC" means Research Promotion Group with its Governing Council.

xvi. "Statutory bodies" means Board of Studies at the department level, Board of Faculty at Faculty level and Academic Council of the University

xvii. "University" means Manav Rachna International Institute of Research and Studies (Deemed to be University).

3.0 PREAMBLE

Research is a fundamental activity of a university, with teaching being other side of the same coin. It mainly relates and focuses on generation of new knowledge. Researchers in pursuit of intellect show strong desire in chasing novel ideas as being more attractive than merely conducting research and investing efforts to solve a problem or create a product. However, in current scenario and recent years, practicality of research is under public radar and knowledge transfer is now in vogue. Universities are now increasingly trying to meet expectations of society, external ecosystem and surroundings.

Manav Rachna International Institute of Research and Studies, Faridabad (MRIIRS), believes in touching and transforming every life through academically sound, intellectually inspiring and supportive environment which ushers innovative, academic and applied research within and cross-domain disciplines. It is committed to promote research and development activities by establishing a vibrant research ecosystem that encourages faculty members and students to dedicate themselves in pursuit of new knowledge, truth and innovation, to enhance teaching learning experience, serve the society and be good human being. This policy is a framework which will motivate and inspire all researchers to conduct research with freedom and with a level of methodical objectivity and integrity.

4.0 OBJECTIVES

1. To motivate faculty members and students to undertake research and innovation;

2. To energize faculty members and students for publication of their research outcomes;

3. To enthuse faculty members to get involved in consultancy;

4. To inspire faculty members for sponsored research projects;

5. To stimulate faculty members to indulge in collaborative and multidisciplinary researchprojects;

6. To encourage faculty members to delve into case studies on a specific subject or topicsof concern/interest;

7. To motivate the faculty members for creating, protecting and leveraging IntellectualProperty and its commercialization;

8. To foster passion with openness, flexibility and freedom of thoughts for research in students at undergraduate, postgraduate and doctoral levels and build research culture;

9. To bring about national, international collaborations and partnerships with academia and industry through multi-, trans-disciplinary research leading to creation of knowledge sharing platform and global visibility;

10. To conduct ethical research and for the benefit of society;

11. To motivate faculty to raise the research level culminating in getting grants from Government bodies and industry; and

12. To get recognition for outstanding research from regularity bodies.

5.0 TRADITIONAL ACADEMIC RESEARCH

New information or novel ideas is the outcome of academic research and can be defined as "Truth" and looking for this truth is the main rationale, The word 'Academic' is often interpreted as "to be judged by no other standard than the truth" and hence every researcher is lured to chase new or novel ideas and also be the first to discover the new information in their domain of research. This traditional research approach is much needed for generation of new knowledge and has educational impacts also as the faculty member during their teaching assignment are bound to disseminate the knowledge gained to their students. This keeps students abreast the new developments in their fields and leads to enrichment. For sustainability of Traditional or Academic Research, the faculty members and researchers would be encouraged to follow their research interests with freedom and would be provided resource and services to conduct research and present or publish at different platforms.

6.0 SPONSORED RESEARCH

Traditional research is now being overturned by the surge of wave of new ideas and values coming from our society. There is a strong expectation from people outside, that the universities should address and suggest solutions to every day issues and problems being faced, with knowledge and research experience of researchers as they are well equipped than public at large. Even the industries in vicinity look up to university and are open to alliances provided it helps them to cater their interest. This needs extrapolating role of researchers from "lab to land" and undertaking of sponsored research. The university is committed to support researchers to provide resources, services, visibility and recognition for undertaking sponsored research.

7.0 CONSULTANCY

The university shall encourage a faculty member to undertake consultancy and shall be suitably rewarded with part of remuneration received from the consultancy seeker. The consultancy policy of the university will cater to interest of the researcher and the

policy would be dynamic to cater to the changing times and nature of consultancy.

8.0 IPR, RESEARCH AND INNOVATION

It is significant that the researchers engage in creativity. Researchers who are keen observers, think critically and have skeptical attitude are the ones who can think for ideas which have never been previously considered. They also tend not to limit themselves within campus and are very active by nature. They think very critically about issues around them. They also are willing to step out from the domain of their research and cross boundaries which helps to apply concepts of one field to another and ushers creativity, innovation and knowledge transfer. The university would facilitate such researchers in its Incubation Centers and provide financial support to nurture their innovations. The IPR Cell would also support by providing services to protect their innovations and filling patents unto granting stage.

9.0 RESEARCH COLLABORATIONS

The university believes in conducting applied research too, so as to develop innovative solutions to daunting challenges. It shall enhance creative collaborations with leading research organizations within the country and consortia around the world. Having connectivity with wider academic community undoubtedly, is an eye opener for a researchers, especially international community can help to ensure that their research is at right track and at the front end. Conducting collaborative studies is learning in itself and helps researchers to advance their research with common knowledge, further. It also helps them to seek recognition from fellow researchers. The IEC cell and Dean Research office at the university would leverage the international and national collaborations and disseminate information to all so that researchers can collaborate effectively.

10.0 RECRUITMENT, PROMOTION AND RESEARCH

At the time of recruitment of a faculty member or a researcher, the university shall accord importance to research profile of the individual and would also reckon his/her

research potential. The quality of research paper publications, research output, and research contribution as per the "**Evaluation Pointers**" established by the university norms shall also be considered as a significant aspect for promotion and is annexed as **Annexure A.**

11.0 RESEARCH AND RESOURCES-SEED MONEY

The university shall provide all the necessary resources and logistics for undertaking research activities. It shall provide the required infrastructure for conducting research. It shall make efforts for timely resource mobilization and services that include manpower, purchase and audit, money transfer, expenditure approvals and monitoring for grants received. It shall provide **seed money** to initiate research in thrust areas identified by departments of the university and the standard operating procedure is annexed as **Annexure B**. It shall support faculty members with financial allocations to attend conferences and symposiums to present research paper both at national and international level, as governed by the Policy and Procedures for Faculty and Staff Welfare (MRIU-IQAC-PL-FASW/2016-17).

In research, information comes in varied formats and types of resources are at times formal while others are informal. They are also classified as primary and secondary sources. A researcher needs access to such resources in order to plan research work. At university, Library and computational resources are an integral part of research and provides one on one timely update resource. The university Library and staff will make efforts to accommodate such needs of researchers and help them to dig information as per their interest and research demand with print resources, digital resources and database subscription, which would be accessible 24X7 through remote digital access.

12.0 IMPLANTING RESEARCH CULTURE

The university endeavors to develop a ubiquitous research culture by promoting a spirit of inquisitiveness, enquiry and research right from the UG level onwards. Students have to inchoate ideas which need to be worked up to meaningful thought processes. Many

enquiries stem in the classroom whose resolution leads to inculcating a research culture amongst the students. PG and Ph.D. scholars are encouraged to publish research papers in reviewed journals out of their dissertations/thesis. Students of any academic programme are continuously encouraged to engage in the Innovative Centre to extend their thinking beyond classroom and step into a research ecosystem.

13.0 RESEARCH DATA MANAGEMENT

A researcher while doing research handles huge data. This might be generated out of experimentation, accessed from a repository, provided by a collaborator etc. Whatever maybe the source, a researcher has to effectively manage the data. Properly protecting research data is a fundamental obligation. This is grounded in the values of integrity, and commitments to sources of the data. At times a researcher might deal with sensitive data, compliance to contract, data protection and use requirement being responsibility of PI need to be managed properly. The research publications would also be collected at Library Repository for all to access and gain.

14.0 RESEARCH ETHICS AND COMPLIANCES

A researcher is the one responsible for all aspects of his/her research. It includes compliance to byzantine network of DOs and DONTs, regulations and governing policies. At times the importance is obvious but at other moment it looks like a lot of rules and paperwork. The university would help the researcher to lighten and demystify these requirements by guiding with "General **Research Essentials**" communicated from time to time. It will highlight and clarify the researcher's key responsibilities, research administration and compliance and identify which responsibilities are specific to the Principal Investigator. The research being conducted also has to be ethical in nature and hence "**Ethical Committee**" would assist researcher to work as per general ethics for research and bioethics in particular within the limitations as dictated by "**National Policy"** on Ethical Research. The university would also implement, and enforce its own research integrity and make arrangements to curb plagiarism amongst authors and is governed by Policy for Maintaining Academic

Integrity and Prevention of (MRIU-IQAC-PL-AIPP/2019-20) as per UGC Notification for HEIs.

15.0 RESEARCH INCENTIVES AND AWARDS

Recognition and awards lead to an innate motivation, i.e. the enjoyment of the research activity per se, in researcher community. The university will recognize and would identify achievers on their research activities among the faculty members annually, based on the credits earned as per the "Evaluation Pointers". This achiever would be given "**Manav Rachna Research Excellence Award**" on earning highest credits (Annexure A). The recipient of award would be facilitated with a citation and memento at the very start of the year. Additionally, faculty members would be given incentives for excelling in research activities annually based on credits earned beyond minimum points/credits as per their level. The researcher for his/her research publications in peer reviewed journal (Quartile 1 to Quartile 4) has to earn 25% weightage. Also, a student would be facilitated by "**Gold Medal**" and citation at the time of convocation; who demonstrates good research aptitude and flavor reflected from his/her research publications in peer reviewed journals as per the standard operating procedure annexed as **Annexure C**.

16.0 RESEARCH REVIEW, REGULATION AND MANAGEMENT

In the university, the overall regulation and review of research activities may be conducted and coordinated by "Research Promotion Group" (RPG). The RPG-Advisory Council (RPG-AC) would be leveraging multi-and trans-disciplinary research and academia-industry collaboration at national and international platforms. The RPG-Governing Council (RPG-GC) under direct supervision of the Vice-Chancellor of the university along with Dean Research , associated Research Directors and IOAC would be responsible for overall functioning, sharing of relevant opportunities, awareness about potential funding or extra-mural funding and facilitation of resources to conduct effective research at campus. The cohesiveness and positivity to be imbibed amongst

researchers would be such that research is the way of life rather than simply a mundane job.

17.0 AMENDMENTS

This policy will be reviewed periodically to rectify anomalies, if any, and to incorporate feedback received from the stakeholders, impact analysis and deliberations of the focus group constituted by the Vice Chancellor.

18.0 EXIGENCY, IF ANY

Notwithstanding anything stated in this Policy and Procedures, for any unforeseen issues arising, and not covered by this Policy and Procedures, or in the event of differences of interpretation, the Vice-Chancellor may take a decision, after obtaining if necessary the opinion/advice of a Committee constituted for this purpose. The decision of the Vice- Chancellor shall be final.

EVALUATION POINTERS

Journal Publications * in Scopus/WoS/Pubmed indexed journals listed at time of publication	Points
Quartile 1	20
Quartile2	15
Quartile3	10
Quartile4	5
· It is mandatory to earn minimum 10 points from this section	
Book Chapters which are accepted through blind Peer Re-view process	20
Category A Publisher-Wiley/Taylor and Francis/Elsevier/Springer/Sage/IGI Global	
Authored Book by publisher which follows blind Peer Re-view process	40
Category A Publisher-Wiley/Taylor and Francis/Elsevier/Springer/Sage/IGI Global	
Edited Book by publisher which follows blind Peer Re-view process	
Category A Publisher-Wiley/Taylor and Francis/Elsevier/Springer/Sage/IGI Global	
Patent/Copyright	
At time of Publishing	10
At time of Grant	40
When the IPR is Commercialized	60
Startups/Innovations	
Registration (at the *Startup India* portal and Department for Industrial Policy and Promotion, DPIIT) recognition.	5
Prototype Development (one Time- Functional prototype of a product which has been tested and validated for utility)	10
Prototype Development & Participated in recognized Platform at Competition	20
Editor of Conference Paper Proceedings Published with ISBN Number	5
Newspaper Article Published /blog or article published on recognized portal	5
Case Study Collections / Monograph- Blind peer reviewed and published with ISBN No	10
Supervision/ Co-Supervision of Dissertation per Candidate (with publication in Q1 to Q4)	
PhD Awarded	30

Post Graduation (masters thesis with at least one publication in indexed and peer reviewed journal)	10
Graduation (at least one publication in indexed and peer reviewed journal)	5
Projects/Consultancy in (Rs.)- PI/Co-PI (On disbursal of funds to University)	
Value Status(Rs)	
From 0 to 10 Lacs/Year	10
From 11 to 50 Lacs/Year	20
From 51 to 1 Cr/Year	40
Above 1 Cr/Year	50
Participant at FDP (5 Days and above) sponsored by Aicte/UGC or other recognized Organization /Conference with minm 30 participants (Maxm 10 points)	5
FDP sponsored by AICTE/UGC or other recognized Organization (5 Days and above) Convener	10
Membership of editorial review committee of indexed journal/Invited Speaker for recognized event /Resource Person etc.(@year)-maxm 10 points	5

Appraisal Points	Annual Increment category	Increment (Rs) Range
41- Above points	I	A
21-40 points	II	B
11-20 points	III	C
00-10 points	IV	D

Financial incentive rate: 1 point= Rs 500
Faculty will be eligible for the incentive only for the points more than the minimum requirement as per the designation per year.

Minimum Points required by Faculty/Staff per Year:
1.   **Professor**   **40**
2.   **Associate Professor**   **30**
3.   **Assistant Professor**   **20**
4.   **Research Associate**   **10**

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES, FARIDABAD

STANDARD OPERATING PROCEDURE
For

Grant of Seed Money for Academic Research in Thrust Area

1. Preamble

Manav Rachna International Institute of Research and Studies, (MRIIRS), (Deemed to be University), Faridabad, believes in touching and transforming every life through academically sound, intellectually stimulating and supportive environment which ushers innovative, academic and applied research within and across disciplines. It is committed to promote research and development activities by establishing a vibrant research ecosystem that encourages faculty members and students to dedicate themselves in pursuit of new knowledge, truth and innovation, to enhance teaching learning experience, serve the society and be good human being. The "**Research Promotion Policy**" of the university is a framework which will motivate and inspire all researchers to conduct research with freedom and with a level of objectivity and integrity. This policy proposes to **provide seed money to initiate research in thrust areas identified by institution.**

2. Eligibility

The faculty members who apply for and are sanctioned projects; shall be eligible to apply for seed money to pursue research as under:

a. The faculty member should be on regular rolls of the university;

b. The faculty member who is an applicant should have a minimum of PG degree and Ph.D is desirable;

c. The faculty member should not be currently pursuing Ph.D programme at the university or elsewhere;

d. The faculty member should have minimum 2 research publications in approved journals to his/her credit;

e. The faculty member should not be in procession of ongoing or prior Major Research Projects funded by any agency, as seed money is for the beginners at any stage of their career; and

f. The faculty member should have minimum of 3 years to the superannuation.

Note:

The faculty member who is an applicant for seed money shall be required to submit at the time of application that he/she would complete the research project in a stipulated time frame as per proposal. If for any reason the awardees leaves MRIIRS without completing the project as per the objectives in the proposal and upto the satisfaction of nominated Committee, he/she will refund the entire amount to MRIIRS, besides depositing all assets purchased from the seed-money given as fund (eg: Books/Journals/Laptop/ Pen drive/ Apparatus/Consumables etc) or in kind given by the university (eg: Equipment /Furniture/ Computer System etc).

3.   Seed Money

The university shall support the faculty members with seed money to initiate research at MRIIRS with a sum of Rs 10,000/- to 50,000/- for faculty members in domain of Humanities and Social Sciences and with a sum of Rs 15,000/- to 1, 00,000/- with background in Science and Technology. The Vice Chancellor is delegated with powers to approve up to a grant of Rs 1,50,000/- while grant above Rs 1,50,000/- will be referred to BoM for approval for grant of seed money.

4.   Process for Grant of Seed Money

The applicant who wishes to apply for seed – money grant from the university, will follow the process as stated below:

i.   The Faculty Member shall submit a Seed Grant Research Proposal to the Dean, Research Office, duly recommended by concerned Head of department and Dean of Faculty, MRIIRS;

ii.   The Faculty Member will give a presentation before the Committee consisting of :

1.	Advisor Research	Chairperson
2.	Nominated RPG Member	Member
3.	Dean Research	Member Secretary

iii.   The Faculty Members who are in domain of the research proposal shall invited for the presentation of the research proposal.

iv.   If the research proposal is accepted/ approved in principle, the suggestions made by the Committee shall be incorporated and the proposal revised, which then would be submitted to the Office of Dean, Research, MRIIRS.

v.   On receipt of revised research proposal for seed-money grant, the Research Advisor would recommend to the Dean, Research, MRIIRS for approval of the Seed Grant; and

vi.   After approval of the Dean, Research, MRIIRS with due recommendations, would process the case for release of Seed Grant to Registrar, MRIIRS, for approval of Vice-Chancellor, MRIIRS and give necessary instructions to CFO, MRIIRS/GM-CAD / GM-Purchase, whatever is necessary. The Director IQAC will also be informed about the Seed Grant given to the applicant by Dean-Research, MRIIRS.

vii.   The expenditure from Seed Grant towards the apparatus, consumables and contingency shall be as per norms of the university and duly audited by GM-CAD before closure of the project. No Furniture, Computer System etc. shall be purchased from the seed grant; the same will be provided by the university. In case of requirement of Major Equipment for research, the Head of Department can float request to Dean of concerned faculty with justification of its usage and output.

viii.   The Dean, Research office will be the custodian of all documents and record in soft copy and hard copy will be maintained by Department concerned.

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH & STUDIES

STANDARD OPERATING PROCEDURE
For
MEDALS & AWARDS

MRIIRS has constituted the different Medals & Awards to be bestowed to the eligible candidate during Convocation ceremony every year. The standard operation procedure followed by the university to select the deserving candidate is:

1. From the deputy registrar (R&S) office, mail containing details of all the medals and awards is sent to all the eligible candidates, along with nomination form link, 8 weeks before the day of convocation. (Annex. 1 Detail of Awards & 2 Google form)

2. Candidate can self nominate for category I, II, III, VI & VII only and for category IV & V nomination is solely based on academic performance.

3. Candidates are asked to nominate themselves **within 4 weeks'** time for medal/ award.

4. Candidate may apply for one or more category of medal/ award.

5. Candidate is asked to upload all the supporting documents/ Proofs of his or her achievement either by directly uploading on the online link shared with them or by sharing the same through mail with their respective Head. Any nomination received without supporting valid document is not accepted.

6. Committee comprising of following under the chairmanship of Pro- Vice Chancellor screens the nominations under each category:
i) Pro Vice Chancellor
ii) Registrar
iii) Dean Academics
iv) Dean Research
v) COE
vi) Two Deans of Faculty
vii) The committee may associate any person as per requirement

7. In case, committee doesn't find a suitable candidate for any specific category, that medal or award is not recommended for that specific year.

8. Pro Vice Chancellor submits the list of nominees for university medals and awards to the Competent Authority of the University for their approval.

9. List of approved awardees is received by Pro Vice Chancellor office **at least 3 weeks before the convocation**.

10. Deputy Registrar (R&S) will notify the students of their award/medal in advance and are invited along with their parents to attend the convocation ceremony.

11. Registrar of the university arranges for the Medal/ citation and certificates for the awardees.

APPENDIX – 1 : Performa for applying Motivation, Rewards & Medals

APPENDIX - 2: Nomination Form

PERFORMA FOR APPLYING MOTIVATION, REWARDS & MEDALS

Please Read Carefully:

- Candidate can apply for one or more category of Medals & Awards
- The name, username and photo associated with your google account will be recorded when you upload files and submit this form.
- Candidate should have cleared all his/her semesters in first attempt with 6.0 SGPA/CGPA.
- Candidate should never been faced any disciplinary action during the tenure of his/her programme.
- If any candidate is found eligible to get more than one award; only highest award will be bestowed.
- For category iv) and v) the minimum batch size should be of five students in the programme.

Category of Awards:

i) **CHIEF PATRON MEDAL:** Awarded to a female student who best exemplifies the attributes of engaged leadership; inexhaustible optimistic aptitude about challenges and opportunities, integrity, courage and honesty.

ii) **PRESIDENT/ CHANCELLOR MEDAL :** This medal will honor a student who has evidenced significant achievement at International level in the following areas :
   a) Research
   b) Sports
   c) Creative Arts
   d) Community involvement
   e) Professional

iii) **VICE PRESIDENT MEDAL :** This medal will honor a student who has evidenced significant achievement at National Level in the following areas :
a) Research
b) Sports
c) Creative Arts
d) Community involvement
e) Professional

iv) **VICE CHANCELLOR MEDAL:** This medal will honor a student who has successfully passed out and has the best academic record (highest CGPA) in the University examinations across all UG and PG Programmes offered by the University.

(No need to apply : To be finalized by the COE office)

v) **ACADEMIC PROFICIENCY MEDAL:** Awarded to the highest scorer student who has successfully completed the program. This is applicable for each program.

(No need to apply: To be finalized by the COE office)

vi) **STUDENT LEADERSHIP MEDAL(s) :** Awarded to student(s) who has/have evidenced ability to motivate other students and has/have successfully lead terms for specific organizational goals.

vii) **OUTSTANDING ACHIEVERS AWARDS** in the area of :
   a) Research
   b) Sports
   c) Creative Arts
   d) Community Involvement
   e) Best Internship/ Placement

NOMINATION FORM
(FOR MOTIVATION AND REWARDS)
(Please fill the nomination form as per criteria mentioned in Annexure-I)

Applied for Award of Medal (Name) : _____

Area of Specialization: _____

Roll No. : _____ Registration No. :

_____

Mobile No. : _____ E-mail ID :

_____

Candidate's Name: _____ _____ _____

                            (First Name)   (Middle Name)   (Last Name)

Father's Name: _____ _____ _____

                            (First Name)   (Middle Name)   (Last Name)

Mother's Name: _____ _____ _____

                            (First Name)   (Middle Name)   (Last Name)

Gender :   Male ☐   Female ☐

Name of Programme :

_____

Department :

_____

Admitted Batch : _____ CGPA :

_____

Whether pass in first attempt in all semesters : ☐ Yes   ☐   No

University Rank (if any) : _____

Company placed with complete address : _____

_____

Annual Package of Salary : _____

Disciplinary Action Faced (If any during the tenure of the program) : _____

Share a Brief about why your candidature for the award should be considered (in maximum 100 words):

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Details of Achievement Area for the award:

_____

Level of Achievement (Please tick):

International ☐   National ☐   State Level ☐

Other Awards/ Recognition already received (in 50 words):

_____

_____

_____

_____

_____

_____

_____

Upload the supporting documents:

Declaration: ☑

I hereby declare and affirm that the above information and documents are true to the best of my knowledge and nothing has been concealed therein.

SUBMIT

Note: Please do not submit the false information, otherwise your candidature will stand cancelled and you will be liable for disciplinary action as per the rules of University.

MRIIRS Policy for Promotion of Research, Innovation and Incubation

Policy No. MRIIRS-IQAC-PL-RP/2019-20 Version:2

This is a published document approved by Board of Management. It contains 26 pages and is attested.

Agenda Item No. 32.19 of 32nd the meeting of Board of Management – Click to view

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Minutes of the 32nd Meeting of the Board of Management of Manav Rachna International Institute of Research and Studies, Faridabad
(Deemed to be University)
held on 25th April, 2020

BOM considered the revised Procedure for Handling Student Grievances prepared by the committee members and reviewed by IQAC members in its 3rd Quarterly meeting held on 27-02-2020. (Annexure already circulated)

Resolved that the revised Procedure for Handling Student Grievances reviewed by IQAC members in its 3rd Quarterly meeting held on 27-02-2020 be approved.

Agenda Item No: 32:18

Consideration and approval of the revised Green Policy of MRIIRS

BOM considered the revised Green Policy of MRIIRS prepared by the committee members and reviewed by IQAC members in its 3rd Quarterly meeting held on 27-02-2020 (Annexure already circulated)

Resolved that the revised Green Policy of MRIIRS prepared by the committee members and reviewed by IQAC members in its 3rd Quarterly meeting held on 27-02-2020 be approved.

Agenda Item No: 32:19

Consideration and approval of the revised Policy for Promotion of Research, Innovation and Incubation

BOM considered the **revised Policy for Promotion of Research, Innovation and Incubation** prepared by the committee members and finally reviewed by IQAC members in its 3rd Quarterly meeting held on 27-02-2020 **(Annexure already circulated)**

Resolved that the revised Policy for Promotion of Research, Innovation and Incubation prepared by the committee members and finally reviewed by IQAC members in its 3rd Quarterly meeting held on 27-02-2020 be approved.

Agenda Item No: 32:20

Updates regarding prominent Achievements of Faculty and Staff of MRIIRS.

Considered the prominent achievements of Faculty and Staff of MRIIRS and initiatives taken during last quarter as per **Annexure 32:20:01 attached).**

The Board of Management noted and recorded its satisfaction.