

Ref. No. MRIIRS/Notification/2024/111

Dated: 18.05.2024

NOTIFICATION

The Competent Authority has been pleased to accord approval to re-constitute the '**Board of Studies**' of the Department of Design under School of Design as under:-

Head of the Department

1. Dr. Arati Prakash Khare Professor & Head Chairperson
Deptt. of Design, SoD

Three Associate Professors/Assistant Professors

1. Dr. Rachna Rajpal Associate Professor Member
Deptt. of Design, SoD

2. Ms. Ankita Narula Assistant Professor Member
Deptt. of Design, SoD

3. Mr. Swarib Hussain Assistant Professor Member
Siddiqui Deptt. of Design, SoD

Two persons co-opted for their expert knowledge including those belonging to the concerned profession or industry

1. Prof. Sasi Gopal Menon Prof. & Head School of Design External Member
& Creative Arts, Vedatya Institute
Gurugram

2. Mr. Rohit Rajpal Principal Designer & Architect External Member
New Designer Web Pvt Ltd.
H-32, Lower Ground Floor, Kalkaji
New Delhi-110019
Ph No. 9811140283, email-rohit@designerweb.in

Powers and Duties of 'Board of Studies' as per Ordinance No-7

- (i) To coordinate the teaching and research work in the Programmes assigned to the Department(s);
- (ii) To appoint committees of courses for the Department(s), wherever required, to supervise the work of such committees.
- (iii) To recommend to the Board of School, the scheme courses and syllabi of Studies in the various programmes assigned to the Department(s).

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

(Deemed to be University under Section 3 of the UGC Act, 1956)
(NAAC Accredited 'A++' Grade)

Administrative Headquarters: 5E/1-A, Bungalow Plot, N.I.T. Faridabad, Phone: +91-129-4198600 (30 lines)
MRIIRS Aravali Campus: Sector-43, Delhi Surajkund Road, Faridabad, Phone: +91-129-4198100 (30 lines)
E-mail: info@mriirs.edu.in URL: www.mriirs.edu.in



- (iv) To recommend to the Board of School, name of paper setters, examiners and moderators, wherever required;
- (v) To consider schemes for the advancement of the standards of teaching and research, and to submit such proposals to the Board of School concerned.
- (vi) To consider schemes for interaction with industry and to submit such proposals to Board of School concerned.
- (vii) To prepare and formulate schemes for School Development and to submit such proposals to Board of School concerned.
- (viii) To consider feedback reports on the placement and employability of the passed out students and to suggest remedial measures, wherever necessary, for consideration of the Board of School concerned.
- (ix) To consider proposals for revenue generation including professional consultancies, Resource sharing etc. and to submit such proposals to Board of School concerned.
- (x) To perform all other functions which may be prescribed by the Ordinances / rules, and to consider all such matters as may be referred to it by the Board of School, the Academic Council or the Vice-Chancellor;
- (xi) To delegate to the Chairman, or to any other member of the Board or to a Committee, such or specific powers as may be decided upon by the Board from time to time.

Terms of Membership

All members of the Board of Studies, other than ex-Officio members, shall hold office for a term of **two years**. The term of members shall commence from **18.05.2024 to 17.05.2026**. Any member can be considered for re-nomination.

Meetings

- (i) Notice for a meeting of the Board, shall ordinarily be issued at least 10 days before the day fixed for the meeting. However, an emergent meeting can be called at a shorter notice, with the prior approval of the Vice- Chancellor.
- (ii) The quorum for the meeting of the Board shall be one third of its total members subject to minimum five members.



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(iii) The Chairman, Board of Studies, shall hold at least two meetings in a semester.


REGISTRAR

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Copy forwarded to the following for information and necessary action:

1. Dean-SoD, MRIIRS
2. Dr. Arati Prakash Khare,
HoD- Desgn, SoD
Chairman of BoS is requested to obtain/
take ex-post-facto approval from the
Competent Authority for regularisation of
minutes of the meeting held during the
period from 11.01.2024 to till date and
forward a copy of the same to Office of the
Registrar
3. All Members (through Dean-SoD office)


REGISTRAR

CC:
PS to VC (For kind information of Vice-Chancellor)

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