

Ref. No. MRIIRS/Notification/2024/150

Dated: 08.07.2024

**NOTIFICATION**

The Competent Authority has been pleased to accord approval to re-constitute the '**Board of Studies**' of the Department of Journalism & Mass Communication under School of Media Studies & Humanities as under:-

**Head of the Department**

1. Dr. Ruhi Lal Professor & Head Chairperson  
Deptt of Journalism & Mass Communication, SMeh

**All Professors of the Department**

1. Dr. Kumar Raajesh Professor Member  
Deptt of Journalism & Mass Communication, SMeh

**Associate Professors/ Assistant Professors**

1. Dr. Krishna Pandey Associate Professor Member  
Deptt of Journalism & Mass Communication, SMeh

2. Dr. Disha Batra Assistant Professor Member  
Deptt of Journalism & Mass Communication, SMeh

3. Dr. Rahul Joshi Assistant Professor Member  
Deptt of Journalism & Mass Communication, SMeh

**Two persons co-opted for their expert knowledge including those belonging to the concerned profession or industry**

1. Dr. Prashant Kumar Director, Tilak School of Journalism External Member  
And Mass Communication  
Chaudhary Charan Singh University,  
Meerut

2. Dr. Samir Kapur Director, Adfactors PR External Member  
257, Okhla Industrial Estate Phase 3 Rd,  
Okhla Phase III, Okhla Industrial Estate,  
New Delhi- 110020

**MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES**

(Deemed to be University under Section 3 of the UGC Act, 1956)  
(NAAC Accredited 'A++' Grade)

Administrative Headquarters: 5B/1 A, Pongalow Plot, N.I.T. Faridabad, Phone: +91-129-4198600 (30 lines)  
MRIIRS Arvali Campus: Sector-43, Delhi: Surajkund Road, Faridabad, Phone: +91-129-4198100 (30 lines)

### **Powers and Duties of 'Board of Studies' as per Ordinance No-7**

- (i) To coordinate the teaching and research work in the Programmes assigned to the Department(s);
- (ii) To appoint committees of courses for the Department(s), wherever required, to supervise the work of such committees.
- (iii) To recommend to the Board of School, the scheme courses and syllabi of Studies in the various programmes assigned to the Department(s).
- (iv) To recommend to the Board of School, name of paper setters, examiners and moderators, wherever required;
- (v) To consider schemes for the advancement of the standards of teaching and research, and to submit such proposals to the Board of School concerned.
- (vi) To consider schemes for interaction with industry and to submit such proposals to Board of School concerned.
- (vii) To prepare and formulate schemes for School Development and to submit such proposals to Board of School concerned.
- (viii) To consider feedback reports on the placement and employability of the passed out students and to suggest remedial measures, wherever necessary, for consideration of the Board of School concerned.
- (ix) To consider proposals for revenue generation including professional consultancies, Resource sharing etc. and to submit such proposals to Board of School concerned.
- (x) To perform all other functions which may be prescribed by the Ordinances / rules, and to consider all such matters as may be referred to it by the Board of School, the Academic Council or the Vice-Chancellor;
- (xi) To delegate to the Chairman, or to any other member of the Board or to a Committee, such or specific powers as may be decided upon by the Board from time to time.

### **Terms of Membership**

All members of the Board of Studies shall hold office for a term of two years. The term of members shall commence from **08.07.2024 to 07.07.2026**. Any member can be considered for re-nomination.

### **Meetings**

- (i) Notice for a meeting of the Board, shall ordinarily be issued at least 10 days before the day fixed for the meeting. However, an emergent meeting can be called at a shorter notice, with the prior approval of the Vice- Chancellor.

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- (ii) The quorum for the meeting of the Board shall be one third of its total members subject to minimum five members.
- (iii) The Chairman, Board of Studies, shall hold at least two meetings in a semester.



**REGISTRAR**

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**Dated: 08.07.2024**

Copy forwarded to the following for information and necessary action:

1. Offg Dean-SMeH, MRIIRS
2. HoD-JMC, SMeH Chairperson of BoS is requested to obtain/take ex-post-facto approval from the Competent Authority for regularisation of minutes of the meeting held during the period from 14.04.2024 to till date and forward a copy of the same to Office of the Registrar
3. All the Members (through Offg Dean-SMeH Office)
4. PS to VC ( For kind information of Vice-Chancellor)



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