

Ref. No. MRIIRS/Notification/2023/091

Dated: 02.06.2023

NOTIFICATION

The Competent Authority has been pleased to accord approval to re-constitute the '**Board of Studies**' of Department of Electrical & Electronics Engineering (EEE) under the Faculty of Engineering & Technology as under:-

Head of the Department

- | | | | |
|----|-------------|--|-------------|
| 1. | Dr. Leena G | Professor & Head
Department of Electrical & Electronics Engg. | Chairperson |
|----|-------------|--|-------------|

All Professors of the Department

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|----|------------------|---|--------|
| 1. | Dr. Anita Khosla | Professor
Department of Electrical & Electronics Engg. | Member |
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Two Associate Professors

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|----|-------------------|--|--------|
| 1. | Dr. Ashish Grover | Associate Professor
Department of Electrical & Electronics Engg. | Member |
| 2. | Dr. Amrinder Kaur | Associate Professor
Department of Electronics & Communication Engg. | Member |

Two Assistant Professors

- | | | | |
|----|-------------------|---|--------|
| 1. | Dr. Richa Adlakha | Assistant Professor
Department of Electrical & Electronics Engg. | Member |
| 2. | Dr. Amrinder Kaur | Assistant Professor
Department of Electrical & Electronics Engg. | Member |

Two person co-opted for their expert knowledge including those belonging to the concerned profession or industry

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|----|----------------------------|--|-----------------|
| 1. | Dr. Vivek Shrivastav | Associate Professor, Deptt.
Of Electrical and Electronics Engineering
and Member of BoG, National Institute of Technology, Delhi | External Member |
| 2. | Mr. Birbal Singh
Tanwar | Sr. Project Manager
GE Power India Ltd, Nodia | External Member |

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

(Deemed to be University under Section 3 of the UGC Act, 1956)
(NAAC Accredited 'A' Grade)

Administrative Headquarters: 5E/1-A, Bungalow Plot, N.I.T. Faridabad, Phone: +91-129-4198600 (30 lines)
MRIIRS Aravali Campus: Sector-43, Delhi Surajkund Road, Faridabad, Phone: +91-129-4198100 (30 lines)

Powers and Duties of 'Board of Studies' as per Ordinance No-7

- (i) To coordinate the teaching and research work in the Programmes assigned to the Department(s);
- (ii) To appoint committees of courses for the Department(s), wherever required, to supervise the work of such committees.
- (iii) To recommend to the Board of Faculty, the scheme courses and syllabi of Studies in the various programmes assigned to the Department(s).
- (iv) To recommend to the Board of Faculty, name of paper setters, examiners and moderators, wherever required;
- (v) To consider schemes for the advancement of the standards of teaching and research, and to submit such proposals to the Board of Faculty concerned.
- (vi) To consider schemes for interaction with industry and to submit such proposals to Board of Faculty concerned.
- (vii) To prepare and formulate schemes for Faculty Development and to submit such proposals to Board of Faculty concerned.
- (viii) To consider feedback reports on the placement and employability of the passed out students and to suggest remedial measures, wherever necessary, for consideration of the Board of Faculty concerned.
- (ix) To consider proposals for revenue generation including professional consultancies, Resource sharing etc. and to submit such proposals to Board of Faculty concerned.
- (x) To perform all other functions which may be prescribed by the Ordinances / rules, and to consider all such matters as may be referred to it by the Board of Faculty, the Academic Council or the Vice-Chancellor;
- (xi) To delegate to the Chairman, or to any other member of the Board or to a Committee, such or specific powers as may be decided upon by the Board from time to time.

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Terms of Membership

All members of the Board of Studies shall hold office for a term of two years. The term of members shall commence from **30.05.2023 to 29.05.2025**. Any member can be considered for re-nomination.

Meetings

- (i) Notice for a meeting of the Board, shall ordinarily be issued at least 10 days before the day fixed for the meeting. However, an emergent meeting can be called at a shorter notice, with the prior approval of the Vice- Chancellor.
- (ii) The quorum for the meeting of the Board shall be one third of its total members subject to minimum five members.
- (iii) The Chairman, Board of Studies, shall hold at least two meetings in a semester.



REGISTRAR

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Dated: 02 .05.2023

Copy forwarded to the following for information and necessary action:

1. Dean-FET, MRIIRS
2. Dr. Leena G
HoD-EEE

Chairperson of BOS is requested to obtain/take ex-post-facto approval from the Competent Authority for regularisation of minutes of the meeting held during the period from 23.12.2022 to till date and forward a copy of the same to Office of the Registrar.

3. All the Members (through Associate Dean-FET office).



REGISTRAR

CC:

PS to VC (For kind information of Vice-Chancellor)

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