

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES						
ACADEMIC CALENDAR FOR UG/PG PROGRAM , DEPARTMENT OF PHYSIOTHERAPY, SAHS 2024-25						
Sr.No.	Activity	2nd, 3rd and 4th year		1st year		Responsibility
		From	To	From	To	
1	Perspective plan/ Activity Calendar of the Departments and Centers/Sections of the University (To be Shared with Dean Academics) by	24-Jun-2024		24-Jun-2024		Respective HoD/Center Heads
1.1	Notification of University Central Activity Calendar on or before	27-Jun-2024		27-Jun-2024		Dean Academics
2	Start of Session	29-Jul-2024		15-Jul-2024		
2.1	Re-Orientation (2nd, 3rd and 4th year) / Student Induction Program (1st year)	29-Jul-2024	30-Jul-2024	15-Jul-2024	02-Aug-2024	Academic Branch, Respective Dean and HoD
3	Previous Annual Preparation					
3.1	Result Analysis of previous annual examination	05-Aug-2024	08-Aug-2024	NA		Respective HoD
3.2	Course wise result analysis report and its ATR to IQAC	10-Aug-2024		NA		Respective HoD
3.3	Notification of Advanced and Slow learners alongwith schedule of activities planned including remedial classes for slow learners	10-Aug-2024				Respective HoD
4	Identification and Approval of Open/Interdisciplinary Electives and value-added courses					
4.1	Submission of list of Open Electives/ Value Added Course, syllabus and Faculty-incharge with central MOOC Coordinator	24-Jun-2024				Dept. Mooc Coordinator through HoD
4.2	Approval of Open Electives / Value Added Courses with syllabus and faculty in-charges by Dean Academics latest by	27-Jun-2024				Central MOOC Coordinator
5	Submission of updated list of Mentors and Mentees to Dean Academics	12-Jul-2024		List 1: 22-07-2024 List 2: 27-08-2024		Respective HoD
6	Academic Planning					
6.1	Preparation and submission of Teaching Load to for approval by Dean Academics	23-May-2024				Dean's Academic Office/ HoDs
6.2	Preparation of the Time Table	21-Jun-2024				HoD/Dept. Time Table Coordinator
6.3	Uploading of the Time Table on EMS on or before	01-Jul-2024				HoD & Dept. EMS Coordinators
6.4	Uploading of the Teaching plan on EMS with information about Mode of Delivery by faculty members/ teachers	04-Jul-2024				HoD & Dept. EMS Coordinators
6.5	Mentor-Mentee sessions: Sharing of information about the coming session, courses and conduct of annual session	22-Jul-2024	25-Jul-2024	During Student Induction Program		Respective Mentors
6.6	Undertaking from student to mentor about Credit Requirements, Minimum attendance Criteria, Minor degree, MOOCs etc.	29-Jul-2024	30-Jul-2024	During Student Induction Program		Respective Mentors
7	Course Registration					
7.1	Course Registration on EMS by students under supervision of mentors	29-Jul-2024	30-Jul-2024	29-Jul-2024	31-Jul-2024	HoD & Respective Mentors
7.2	Approval of courses registered by students on EMS	29-Jul-2024	30-Jul-2024	01-Aug-2024	02-Aug-2024	Respective HoD
8	Deposit of Installment of Fee for AY 2024-25 upto	15-Nov-2024		15-Nov-2024		Student
9	Conduct of Classes, Feedback and Evaluation					
9.1	Classes (Monday to Friday) with continuous Class Assessment	29-Jul-2024	07-Feb-2025	05-Aug-2024	07-Feb-2025	Respective teachers under regular monitoring of HoDs/ Deans
9.2	Date sheet/Schedule of the Sessionals to be notified by respective departments on or before	27-Jan-2025				Respective Dean's Office, in consultation with CoE
9.3	Notification to Students Regarding Minimum Attainment of Attendance for eligibility of Sessional Examination (>75%)	07-Feb-2025				
9.4	Sessional Examinations (Theory & Practical)	10-Feb-2025	15-Feb-2025	10-Feb-2025	15-Feb-2025	Respective HoDs in consultation with Deans and CoE
9.5	Course Delivery /Faculty feedback-1 (Turn1) to be given by students	10-Feb-2025	15-Feb-2025	10-Feb-2025	15-Feb-2025	Respective HoD & Dept. EMS Coordinator
9.6	Completion of Evaluation of Second sessionals and posting of awards on EMS	17-Feb-2025	20-Feb-2025	17-Feb-2025	20-Feb-2025	Respective Faculty members
9.7	Classes (Monday to Friday) with continuous Class Assessment	17-Feb-2025	28-Mar-2025	17-Feb-2025	28-Mar-2025	Respective Faculty members
9.8	Date sheet/Schedule of Pre-liminary to be notified by respective departments on or before	21-Mar-2025				Respective Dean's Office, in consultation with CoE
9.9	Notification to Students Regarding Minimum Attainment of Attendance for eligibility of Pre-limnary Examination (>75%) by	29-Mar-2025				
9.10	Pre-liminary Examination (Theory & Practical)	01-Apr-2025	08-Apr-2025	01-Apr-2025	08-Apr-2025	Respective HoDs in consultation with Deans and CoE

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9.11	Course/Faculty Feedback 2 (TURN-2) - To be given by students	01-Apr-2025	08-Apr-2025	01-Apr-2025	08-Apr-2025	Respective HoD & Dept. EMS Coordinator
9.12	Completion of Evaluation and posting of awards on EMS	01-Apr-2025	25-Apr-2025	01-Apr-2025	25-Apr-2025	Respective Faculty members
9.13	Classes with Revision and Doubt Clearing Sessions	09-Apr-2025	25-Apr-2025	09-Apr-2025	25-Apr-2025	Respective Faculty members
9.14	<b>End of Annual Classes</b>	25-Apr-2025		25-Apr-2025		
10	<b>Deposit of Installment of Fee for AY 2025-26 upto</b>	30-Apr-2025		30-Apr-2025		Student –
11	<b>Annual Examination its Preparation, Course Exit and Curriculum Feedback</b>					
11.1	List of Ineligible Students on the basis of required min. attendance on or before	28-Apr-2025		28-Apr-2025		Academic Office
11.2	Submission of Complete Continuous Assessment/Internal Marks to CoE on or before	28-Apr-2025		28-Apr-2025		HoD & Faculty
11.3	Course Exit Feedback for CO Attainment, feedback on Curricula and Generic Facilities and SSS - To be given by Students Feedback on Curricula - To be given by Faculty members	28-Apr-2025	02-May-2025	28-Apr-2025	02-May-2025	Respective Department EMS Coordinator in the supervision of HoD
11.4	Date sheet/Schedule for practical exams to be notified by respective departments on or before	17-Apr-2025				HoD
11.5	<b>Annual Practical Examination</b>	29-Apr-2025	05-May-2025	29-Apr-2025	05-May-2025	Departmental Practical Exam Coordinator in consultation with HoD
11.6	Date sheet/Schedule for Theory Examination to be notified by CoE on or before	28-Apr-2025				CoE
11.7	Submission of awards of final practicals to CoE on or before	09-May-2025		09-May-2025		Department practical Exams coordinator in consultation with HoD
11.8	Submission of internal evaluation for Open Electives/Value Added courses to central MOOC Coordinator	09-May-2025		09-May-2025		Dept. Mooc Coordinator in consultation with HoD
11.9	<b>Annual Theory Examination</b>	12-May-2025	23-May-2025	12-May-2025	23-May-2025	COE
11.10	Completion of Evaluation and submission of marks to CoE on or before	28-May-2025		28-May-2025		Respective Supdt. Evaluation
11.11	Showing of Answer Sheets of Annual theory Examination	02-Jun-2025	03-Jun-2025	02-Jun-2025	03-Jun-2025	Respective HoDs and their team
12	<b>Results and submission of outcome-reports of the Annual examination</b>					
12.1	Results Declaration of Annual Examination on or before	10-Jun-2025		10-Jun-2025		CoE
12.2	Submission of detailed reports of Value Added Courses conducted to IQAC on before	17-Jun-2025		17-Jun-2025		HoDs/ Deans
12.3	Submission of complete Course Files(with course Outcome attainment computation and analysis), to respective HoD and recommendations of DAC w.r.t. Course Outcome analysis report from HoD to office of IQAC.	23-Jun-2025	27-Jun-2025	23-Jun-2025	27-Jun-2025	HoD & Course Coordinators
12.4	Submission of Mentor-Mentee Files (Including their achievements and academic Progression ), ATR on Advanced and Slow Learners to respective HoD	23-Jun-2025	27-Jun-2025	23-Jun-2025	27-Jun-2025	HoD & Faculty Mentor
12.5	Submission of Mentorship report (Including their achievements, Academic Progression ), ATR on Advanced and Slow Learners by respective HoDs to IQAC	27-Jun-2025		27-Jun-2025		Respective HoD
13	<b>Start of Next Academic session</b>	04-Aug-2025		04-Aug-2025		
13.1	Notification of Academic Calendar for next annual session	01-Jul-2025		01-Jul-2025		Dean Academics

*Jyoti Chavhan*  
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Tentative List of Holidays AY 2024-25	
Holiday	Date
Independence Day	15-Aug-24
Rakshabandhan	19-Aug-24
Janamashtrmi	26-Aug-24
Mahatma Gandhi's Birthday	02-Oct-24
Maha Navami	11-Oct-24
Dussehra	12-Oct-24
Karwachauth	20-Oct-24
Diwali	31-Oct-24
Vishwakarma Day	01-Nov-24
Bhai Dooj	03-Nov-24
Guru Nanak Dev Jayanti	15-Nov-24
Christmas Day	25-Dec-24
Republic Day	26-Jan-25
Maha Shivratri	26-Feb-25
Holi	14-Mar-25
Eid-ul-Fitr	30-Mar-25
Ram Navami	06-Apr-25
Mahavir Jayanti	10-Apr-25
Eid-ul-Zuha (Bakrid)	06-Jun-25

M/Sec  
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