

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND  
STUDIES(A DEEMED TO BE UNIVERSITY)

No. MRIIRS/EXAM/DEC/2022/10071

DATED: 08/12/2022

**NOTICE**

**Procedure to download the admit cards from the Student's  
Portal (Online Mode) for DEC, 2022 EXAMINATIONS**

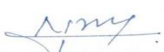
It is informed to all concerned that **University has uploaded the Admit Cards** of the End Semester Examinations of **December, 2022** at the **EMS Portal**. The concerned students can download the Admit Card by using their **EMS Login and Password** from the **website: mrei.icloudems.com**

**Important Note:**

- 1) Verify the list of courses mentioned in the admit card. If a course is missing in the admit card and student is eligible for the exam in that particular missing course, Please raise your query at: **anil.examinations@mriu.edu.in** or contact personally for rectification of the admit card with your respective HOD.
- 2) In case of any mismatch between any exam date or time mentioned in the admit card, please consult the Notified date sheets. Dates and time mentioned in the date sheets shall be final for the exam.
- 3) If any detained subject is mentioned in the Admit Card (inadvertently), this shall be treated as **Not Eligible** for that particular exam and the student will have no right to appear in that Exam.
- 4) **University Identity Card** is must to bring alongwith the **Admit Card**. Students without the valid Identity Card shall not allowed to appear in the Exam.

The procedure to download the Admit Cards from the Website is appended below for information of all concerned. Please read the procedure carefully, before downloading the Admit Cards.

All the Best for the Examinations!



Dr. N.K. SHAKHIA  
Controller of Examinations  
Manav Rachna International Institute  
of Research & Studies  
(Deemed to be University)  
FARIDABAD

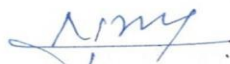
**Controller of Examinations**

**No. MRIIRS/EXAM/DEC/2022/10072**

**DATED: 08/12/2022**

A copy of the above is forwarded to the following for information and further necessary action:

1. Dean(s)/Director(s): FET/FAHS/FAD/FMEH/FMS/FCA/FOC/FHM/FBSS/FDS.
2. Vice Principal, FDS
3. All HoDs
4. Dean, Academics
5. Sr. Manager, CAD
6. MRIIRS WEBSITE
7. ERP TEAM: Mr. Vinay



Dr. N.K. SHARMA  
Controller of Examinations  
Manav Rachna International Institute  
of Research & Studies  
(Deemed to be University)  
FARIDABAD

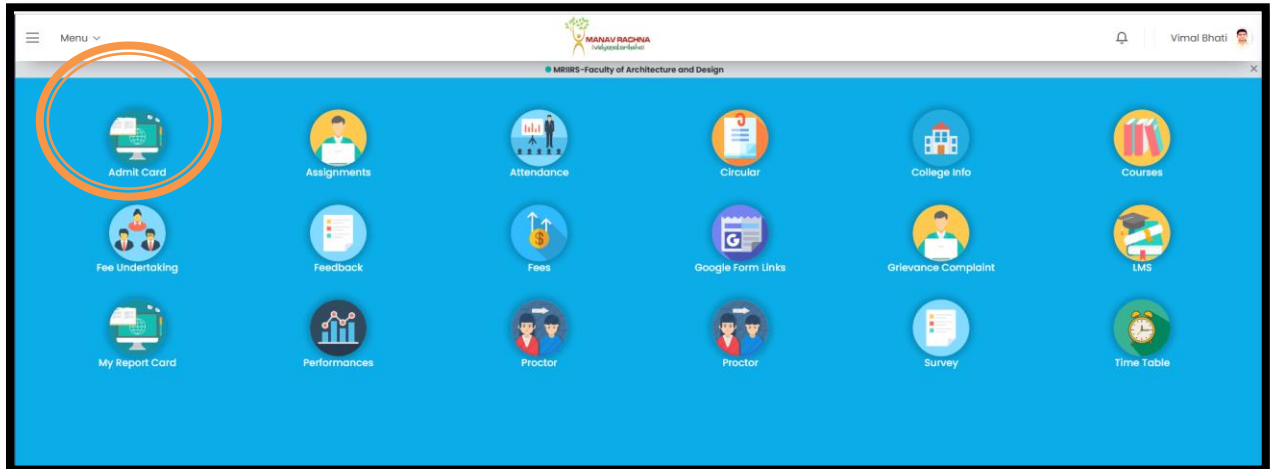
**Controller of Examinations**

CC: (FOR KIND INFORMATION)

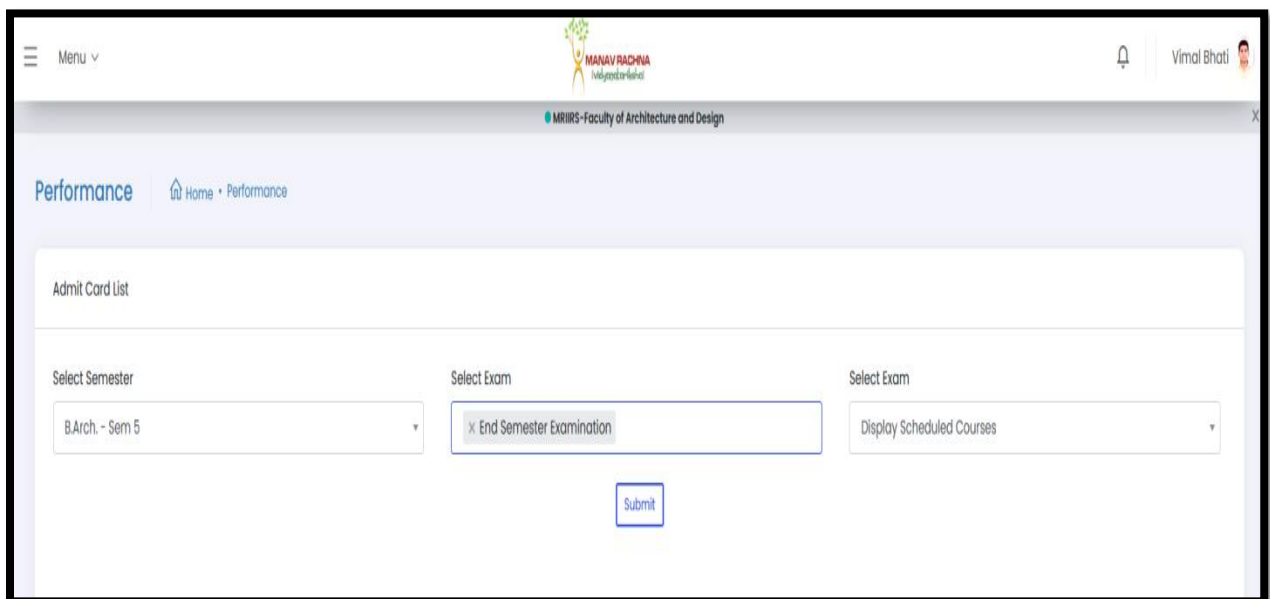
- VICE CHANCELLOR
- PRO VICE CHANCELLOR
- REGISTRAR

# Procedure to download the admit cards from the Student's Portal through Online Mode

## Step 1: Student can access admit card from Home Screen



## Step 2: Select the current semester under Select Semester Enter **End Semester Examination** under Select Exam



Step 3: Click on **submit** after filling these filters

The screenshot shows a web interface for MBIRS-Faculty of Architecture and Design. At the top, there is a navigation bar with 'Menu', 'MANAV RACHNA', and 'Vimal Bhati'. Below this, the page title is 'Performance' and the breadcrumb is 'Home > Performance'. The main content area is titled 'Admit Card List' and contains three dropdown menus: 'Select Semester', 'Select Exam', and 'Display Scheduled Courses'. A 'Submit' button is located below these filters. Below the filters is a table with the following data:

Class	Exam Component	Print
B.Arch. (Sem 5)	End Semester Examination	<a href="#">Print Now</a>

Step 4: Click on **Print Now** to download the admit card

The screenshot shows a 'Hall Ticket' for the 'End Semester Examination'. It includes the following information:

- Hall Ticket**  
**End Semester Examination**
- MANAV RACHNA**  
MANAV RACHNA INTERNATIONAL  
Institute of Research and Studies  
Deemed to be University under section  
3 of the UGC Act, 1956
- Roll No.:** 1/20/F&D/BATCH/001
- Name of the Student:** VIMAL SINGH BHATI
- Father's Name:** DHANI RAM
- Mother's Name:** SUNITA BHATT
- Program:** BACHELOR OF ARCHITECTURE (BATCH.)
- Semester/Year:** SEM 5
- Date of Issue:** 07/12/2022
- Course Code** | **Course Name** | **Date Of Exam** | **Supervisor Sign**
- AR-504B | HISTORY OF ARCHITECTURE-III | 13/12/2022 09:00AM-12:00PM
- AR-505B | STRUCTURAL DESIGN-V | 15/12/2022 09:00AM-12:00PM
- AR-406A | BUILDING SERVICES - II ELECTRICAL SERVICES ILLUMINATION | 19/12/2022 09:00AM-12:00PM
- AR-508B | LANDSCAPE ARCHITECTURE-I | 21/12/2022 09:00AM-12:00PM
- AR-506B | BUILDING ECONOMICS TECHNOLOGIES-I | 23/12/2022 09:00AM-12:00PM
- END OF STATEMENT ---
- Signature of the Candidate**
- Controller of Examinations**

- 1) Verify the list of courses mentioned in the admit card. If a course is missing in the admit card and student is eligible for the exam in that particular missing course, Please raise your query at: [anil.examinations@mriu.edu.in](mailto:anil.examinations@mriu.edu.in) or contact personally for rectification of the admit card with your respective HOD.
- 2) In case of any mismatch between any exam date or time mentioned in the admit card, please consult the Notified date sheets. Dates and time mentioned in the date sheets shall be final for the exam.
- 3) If any detained subject is mentioned in the Admit Card (inadvertently), this shall be treated as **Not Eligible** for that particular exam and the student will have no right to appear in that Exam.

**FEE PENDING ISSUES: After step 2 the following error will be shown**

The screenshot shows a web interface for MRIIRS-Faculty of Engineering and Technology. The page title is "Performance" and the breadcrumb is "Home > Performance". Below the title is a section titled "Admit Card List". There are three input fields: "Select Semester" (a dropdown menu), "Select Exam" (a text input field), and "Select Exam" (a dropdown menu with "Display Scheduled Courses" selected). A "Submit" button is located below these fields. A red error message box at the bottom of the form reads: "Cannot generate admit card due to fee pending status."

**Kindly clear all dues for downloading admit card**

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**NOT ACCEPTABLE FORMATS OF PHOTOGRAPHS ON ADMIT CARD**



**PLEASE MAKE SURE THAT ADMIT CARDS HAVE RECENT AND FORMAL PHOTOGRAPHS. IF NOT PLEASE CONTACT YOUR DEPARTMENT TO GET IT CHANGED AND RECTIFIED ON YOUR RESPECTIVE STUDENT EMS ID WITH A PASSPORT SIZE PHOTO.**

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