

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES  
(ADEEMED TO BE UNIVERSITY)

Ref No. MRIIRS/EXAM/DECEMBER/2024/312

DATED: 08 /10/2024

**NOTICE**

**SUPPLEMENTARY EXAM, DECEMBER, 2024**

Students who wish to appear for supplementary Examinations can apply with fee as notified earlier for the Ist and IInd attempt onwards as mentioned below:

**First attempt :**

**8<sup>th</sup> October to 12<sup>th</sup> October 2024 with fee of Rs 1250/-per subject**

**Batches Eligible (UG only)-:**

- SET BATCH 2022 - IV Sem and BATCH 2023 -II Sem only.
- SoD-B.Design- BATCH 2022 - IV Sem and BATCH 2023 -II Sem only
- All Schools (Except SET & B.Design) - BATCH 2023 -II Semester only.

**For first attempt:** the portal will remain open till **12.10.2024: 17.00 hours** and the forms submitted till closing time shall be accepted for the supplementary examinations.

**Second attempt onwards:**

**13<sup>th</sup> October to 20<sup>th</sup> October, 2024 with fee of Rs 2000/-per subject**

**Batches Eligible: All batches (UG & PG) except mentioned above.**

**For second attempt:** the portal will remain open till **20.10.2024: 17.00 hours** and the forms submitted till closing time shall be accepted for the supplementary examinations.

The **payment of supplementary fee** is required to be made only through **Online Mode** at the payment gateway linked with the supplementary form.

Please carefully read and follow the steps mentioned in the "Instruction Manual" (appended below) for submission of the supplementary forms.

**Important Steps**

1. Go to website [mrei.icloudems.com](http://mrei.icloudems.com)
2. After 'Student login' select the EXAM REGISTRATION Exam Form Fill up:
3. Select all the filters for applying as:
  - a. Apply Exam type→ Select "**Exam Form**"
  - b. Main Exam→ Select "**External Exam**"
  - c. Exam Session→ Select option specifying Reappear/Supplementary exam for 2024.
  - d. Follow the further steps to choose the supplementary courses and apply.




- e. Pay the calculated fee through the authorized payment gateways.
4. After successful payment, you will be able to download the form for your record.
5. **Fee once paid shall not be refunded.**

**In case of any difficulty in filling up the form; raise your query at: [exams-support@mriu.edu.in](mailto:exams-support@mriu.edu.in)**

The exams are likely to start w.e.f **16<sup>th</sup> December, 2024**. The date sheets shall be **notified at the MRIIRS website**. The students are advised to be in touch with their respective departments and visit the MRIIRS website regularly for the date sheet.

**Note:** Those students, who could not pass their Bachelor's/Master's Degree within the maximum period of their programme, **are not eligible** to fill the supplementary forms. In case of any query, they may contact their Dean/HoD for further necessary action.

  
8/10/24  
**Controller of Examinations**

No. MRIIRS/EXAM/MAY/2024/ 313


Dated: 08/10/2024

A copy of the above is forwarded to the following for information and further necessary action:

1. Dean(s)/Director(s): SET/SAHS/SoD/SMeH/SLM/SCA/SoC/SCHM/SBSS.
2. All HoDs
3. Dean Academics
4. Registrar
5. Sr. Manager, CAD
6. MRIIRS Website
7. EMS Team: Mr. Vinay

cc: (For kind information)

- Vice Chancellor
- Pro Vice Chancellor

  
8/10/24  
**Controller of Examinations**  
Dr. Anita Khosla  
Controller of Examination  
Manav Rachna International  
Institute of Research & Studies  
(Deemed to be University)  
Delhi - Surajkund Road,  
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