

**Agenda for the Meeting of the IQAC to be held on June 28, 2018 at 11.00 am under the
Chairmanship of the Vice-Chancellor in the Board Room of the A-Block**

Agenda Item No. 1

To confirm the minutes of the last meeting of IQAC held on December 22, 2017 (minutes already circulated on January 16, 2018).

Agenda Item No.2

To consider and approve the Action Taken Report on the decisions taken in the previous meeting of the IQAC held on December 22, 2017. (**Annexure I**, to be presented on the Table)

Agenda Item No.3

To note the revised NAAC guidelines dated 23.05.2018 for IQAC and AQAR (soft copy already circulated among members on June 26, 2018).

Agenda Item No.4

To note the operationalization of the various components of the Quality Assurance Manual as already approved by the Academic Council as follows:

- a) Curricula of various departments have been updated and the new AICTE Model Curriculum for management and engineering programmes is in process of implementation w.e.f the academic year 2018-19.
- b) To smoothen the entry of new students into the various programmes of the university, orientation programmes both at the central level and the level of faculties and departments have been fully implemented. Bridge programmes are also organized to cover the background inadequacies of the students. The programmes are fully compliant to the current norms of AICTE/UGC.
- c) Merit based scholarships are available to students without discrimination under the standard policy.
- d) Each department maintains mentoring/counseling process to solve students' problems and to enable them to meet their educational responsibilities. Employability training and career development needs of the students are exclusively taken care of by the Corporate Relationship and Career Development Cell.
- e) Faculty requirements are strictly as per qualifications and experience laid down by the UGC.
- f) Result analysis is conducted by the various departments and the outcome of the same is utilized for improving teaching learning quality and student performance.
- g) A large number of extra-curricular, ISR and extension activities have taken place as per policy laid down in Quality Assurance Manual.

- h) A wide range of extra-curricular activities have been conducted by the office through DSW for various Music Group, Dance Troupe, Literary Forum, Art Team, NSS Team, Theatrical Team, Fashionistas, Photography Club and Health Club. Resurrection Fest, the biggest culture of the campus, is organized every year. MRIIRS has four Clans which regularly conducted a large number of activities to propagate the spirit of camaraderie and to provide a rich nurturing ground for honing the life skills of our students.
- i) Under the quality provisions pertaining to research and consultancy, there has been quantum jump in research and development activities which through incubation support have fostered several start-ups. Focused research efforts of faculty and students through 8 research clusters have generated several prototypes, patents and publications in reputed journals.
- j) Manav Rachna teams have won awards at several research and innovation competitions. More than 90 books have been authored by faculty members and received sanction of grants worth about Rs.1.8 cr from EDII Ahmedabad through DST, Govt. of India. There have been tie-ups with over 45 foreign universities for research and innovation in addition to Indian collaborations including those with IOCI, THSTI, CSIR-IIP, Dehradun and NII, New Delhi. There are research and innovative clusters providing technology and innovation support whereas incubation helps the students in their start-ups.
- k) Library standards have been fully implemented in terms of resource adequacy, excess to learning resources, library services and knowledge management.
- l) The departments, as per Quality Assurance Manual have thorough engagement with the alumni as per the provisions of the alumni policy contained therein. Alumni meets take place every year and alumni feedback is obtained as per the standard proforma for further improvement in productivity of relations.
- m) Faculty and staff appraisal is well established as per quality norms. The appraisal is conducted every year for improving employee performance.
- n) As contained in of the Quality Assurance Manual, the stakeholder feedback policy is comprehensively implemented and the feedback is obtained utilized to improve the performance of the various units of the university.
- o) As a part of quality assurance, Academic and Administrative Audits is comprehensively implemented as the prescribed proforma for various units of the university. The audits reports are utilized for further improvement in quality. The quality audit teams include one outside expert for objective assessment.

The details of the above are available at the MRIIRS website and other public documents for the year 2017-18.

Agenda Item No.5

To lay down quality improvement strategies in the following areas for the year 2018-19:

- a. Curriculum development
- b. Teaching and learning
- c. Examination and evaluation

- d. Research and development
- e. Library
- f. ICT
- g. Physical Infrastructure
- h. Instrumentation
- i. Human resource management
- j. Industry interaction
- k. Student admissions

Agenda Item No.6

To identify a unit of MRIIRS for ISO Certification.

Note: NAAC in its revised guidelines has included ISO certification in its indicative list of quality assurance initiatives expected from the universities. Hence the item.

Agenda Item No.7

To consider for approval the Plan of Action of IQAC for the academic year 2018-19. **(Annexure II)**

Agenda Item No.8

To discuss the modalities for conducting the **Student Satisfaction Survey (SSS)** on MRIIRS including questionnaire construction and laying down of survey methodology.

Note: Under Criterion II (Teaching-Learning and Evaluation) of Part-B of the revised AQAR guidelines prescribed by NAAC, Student Satisfaction Survey on overall institutional performance is required to be conducted every year and the results and the details of the same to be provided as weblink.

Agenda Item No.9

To decide preparation and publication of code of conduct handbooks for different stakeholders.

Note: Under the revised guidelines NAAC requires the handbooks for various stakeholders (students, parents, employers and alumni) under Criterion VI relating to Governance, Leadership and Management. Hence the item.

Agenda Item No.10

Any other item with the permission of the Chair.

Prof. Suresh Bedi
Director IQAC