

**Proceedings of the 2<sup>nd</sup> Quarterly Meeting of IQAC for the Academic Year 2017-18 held under the Chairmanship of the Vice Chancellor in the Board Room of A-Block on December 22, 2017**

The following members attended the meeting:

1. Dr N C Wadhwa, Vice-Chancellor, MRIIRS In Chair
2. Dr M M Kathuria, Management Representative
3. Dr. M K Soni, Pro Vice Chancellor, MRIIRS
4. Dr. Meenakshi Khurana, PVC, MRU
5. Dr. Naresh Grover, Dean Academics
6. Mr. Amit Bhatnager, Director, Career and Skill development
7. Dr. Sarita Sachdeva, Dean Research and Dean FAS
8. Dr. Geeta Nijhawan, Prof, FET
9. Mr. K C Dadhwal, COE
10. Col Dipankar Sen, Dy Director IT
11. Dr. Deepti Dabas, Associate Professor, FMS
12. Dr. Suresh Bedi, Dean FCBS and Dean FMS
13. Dr. R.V singh , Prof FET
14. Dr. Pooja Anand, HoD, FAS
15. Dr. A.K Gupta, Prof, MRU
16. Mr. Gautam Srivastava, GM, Career skills
17. Dr. Pradeep Varshney, Prof, FET
18. Ms. Rakhi Pruhti, GM, Corporate Relations
19. Ms. Saru Sharma, Coordinator MRASC
20. Ms. Manisha Grover, Coordinator IQAC
21. Dr. VK Mahna, ED quality Assurance and Enhancement

At the outset, the Vice-Chancellor suggested that both the universities should have common mechanism to strengthen IQAC as higher educational institutions are ranked on similar basis of quality parameters. We should be keen on improving academics, research, student support services and the work on mission mode to achieve the milestones within a given time frame. Vice-Chancellor also put light on project based learning, as that plays a vital role in enhancing the competency level.

Further, ED Quality Assurance and Enhancement enlarged upon the need for enforcement of quality. He focused on the imperative need for improvement of general attitude, quantitative attitude, communication skills besides domain knowledge. He discussed that Quality is a composite characteristics with multiple parameters.

ED also touched upon the fact that the competition in getting tougher by the day. We have to go a long way to improve the academics for student.

The decisions taken in the meeting are as follows:

**Agenda Item No. 1**

*To confirm the minutes of the last meeting of IQAC held on September 18, 2017 (minutes already circulated on September 21, 2017).*

The minutes were confirmed.

**Agenda Item No.2**

*To consider and approve the Action Taken Report on the decisions taken in the previous meeting of the IQAC held on September 18, 2017.*

The Action Taken Report (ATR) pertaining to different departments and administrative units of the university was approved. It was further decided that:

- a. IQAC will engage more intensively with the HODs and Heads of Administrative and students support units for better awareness of quality processes and implementation of IQAC decisions to the last level.
- b. The academic departments , administrative and student-support units will report outcome of the implementation of the recommendations made by Academic Audit Committees in their reports for the AY 2015-16.
- c. ED will review the recommendations of Academic Audit Committees made out in their reports for the AY 2016-17 and suggest specific steps to be taken by the respective faculty/departments keeping in view the departmental data and scores awarded thereof by the committees. The departments will take such steps and report the same to office of the IQAC for further consideration in the next meeting of the IQAC.

**Agenda Item No.3**

To approve the Reconstitution of the Quality Enhancement Group (QEG)

The committee was reconstituted and the following members were added as per the approval by the Vice-chancellor:

- Prof. Meenakshi Khurana, PVC MRU
- Dr. A.K Gupta, Prof, MRU

**Agenda Item No.4**

Commissioning of Standard Operating Procedures (SOPs) in respect of 21 distinct domains enlisted in the Quality Assurance Manual

Draft SOPs have already been prepared by the QEG members and shall be vetted by the ED-QA before commissioning.

#### **Agenda Item No.5**

Constitution of Pedagogy Enhancement Committee

ED suggested that Project based learning should be implemented so that students can find solutions to the problems on their own and imbibe a sense of enquiry among students. To motivate the students videos of successful young entrepreneurs should be shown so that they start innovative projects. Mr. Amit bhatnagar was advised to work in this direction.

As per the directions Mr. Amit bhatnagar and Mr. Gautam Srivastava were asked to take key actions in terms of enhancing the aptitude and verbal ability of the students so that attendance can be improved. Further Deans were advised that each department under them should conduct a colloquium an zero in on atleast three strategies/ methodologies to improve pedagogical delivery.

Further Prof Suresh Bedi suggested that curriculum is only through innovative pedagogy. HoD is the link between IQAC and the departments. It was decided that all HoDs will be trained to further disseminate the knowledge to other faculty members.

***As per the directions of the Vice-Chancellor, Prof Suresh Bedi shall do practical training sessions for the senior functionaries.***

#### **Agenda Item No.6**

**Examination Reforms**

It was directed by the Vice-Chancellor that answer scripts shall be shown to students before finalizing the exam results of the examinations.

#### **Agenda Item No.7**

**Any other item with the permission of the Chair.**

It was fervently expected that the CDC and CRC shall bring about copious thrust in their activities to result in improvement in placements. This requires intensive efforts for the improvements in communication skills and employability of students.

**Dr. VK Mahna**  
ED- Quality Assurance and Enhancement