

**Proceedings of the Fourth Quarterly Meeting (2016-17) of IQAC held under the  
Chairmanship of the Vice-Chancellor on June 28, 2017 at 11.00 am in the Board  
Room, A-Block**

The following members attended the meeting:

<b>Dr. N C Wadhwa, Vice-Chancellor</b>	<b>In Chair</b>
Dr. M M Kathuria	
Dr. Naresh Grover	
Dr. Chavi Bhargava	
Dr. Neemo Dhar	
Dr. Sarita Sachdeva	
Dr. Gurjeet Kaur Chawla	
Mr. R.K Arora	
Mr. Vikram Kr Sharma	
Mr. Amit Bhatnagar	
Dr. Virender Narula	
Prof. Hari K.G Nambiar	
Ms. Rakhi Pruthi	
Dr. Geeta Nijhawan	
Dr. Shweta Bhatia	
Dr. Ishmita Singh	
Dr. Sandeep Grover (External Expert)	
Dr. Suresh Bedi, Director IQAC	
Prof Anil Sarin (Special Invitee)	

At the outset the Chairman welcomed the new members and stressed upon the importance of quality in every aspect of university life. He stated that the quality should be all pervasive in the different aspects of university functioning and there should be continuous improvement to stay ahead in the competitive world of higher education.

**Agenda Item No. 1**

*To confirm the minutes of the last meeting of IQAC held on March 4, 2017*

The minutes were confirmed.

**Agenda Item No.2**

*To consider and approve the Action Taken Report on the decisions taken in the previous meeting of the IQAC held on March 4, 2017*

The ATR was approved. The following decisions were additionally taken:

- (a) A workshop will be held for all HoDs, quality coordinators and those handling academic administration responsibilities in various departments on **July 5, 2017** to sensitise them on core quality concepts so that documentation relating to quality aspects can be made more effective.
- (b) A faculty induction programme be conducted for the newly-appointed faculty in mid-July as per existing policy.

### **Agenda Item No. 3**

*Approval of the proceedings of the meeting of Faculty Development Cell held on April 13, 2017 containing revised FDP policy*

Resolved that the item be approved.

### **Agenda Item No.4**

To consider and approve the action by the departments on the recommendations of the Academic Audit Committees for various departments

Resolved that the item be approved. Further resolved that the departments be asked to review the impact of the actions taken and document the same.

### **Agenda Item No. 5**

*To discuss the framework and direction for quality measures to be undertaken for the forthcoming academic year 2017-18*

It was resolved that the best practices be absorbed and followed in each department and programme of study. Further resolved that each department will take quality initiatives for:

- a) Improving standards of teaching by incorporating latest pedagogical methods relevant to the field of study;
- b) Strengthening mentoring and counseling system for the students for improving their academic performance;
- c) Creating a motivating and facilitating environment for the production of quality research monographs with the stipulation that each department will produce at least two quality monographs in a year. It was further decided that Prof Suresh Bedi , Director IQAC and Prof N K Chadha, Professor and Chairman, Research and Doctoral Programmes will conduct more workshops on *Research Monographs: Nature, Structure and Evaluation* for faculty.
- d) Sharing feedback from stakeholders within departments continuous improvement.
- e) Enhancing academic depth of Central Library in concerned fields of study by recommending reference books. In this regard, it was further recommended that at least 25 percent of books recommended should be of reference value and that this recommendation be sent to the next meeting of the Library Committee for approval.

- f) Preparing video lectures of invited resource persons from reputed organisations and sending the same to Central Library. FMeH and GM-IT will provide necessary technical support in this regard.

### **Agenda Item No. 6**

*Any other item with the permission of the Chair.*

Under the item, it was decided as follows:

- a) Each department will take steps to utilize the digitization initiatives (like Swayam and Gyan) of the Government of India for improving teaching effectiveness.
- b) IQAC will organize a workshop on **evaluation methodology, including question paper setting** for the faculty of the university during the next semester.

### **Supplementary Agenda**

To note the various quality initiatives undertaken by the IQAC during the academic year 2016-17

The members appreciated the comprehensive set of quality initiatives taken by the IQAC and expressed satisfaction on their progress.

The meeting ended with a note of thanks to the Chair

Dr. Suresh Bedi

(Director IQAC)

Submitted for approval please

VC