

Minutes of IQAC Academic Committee Meeting held on Nov 7, 2016 at 12:30 pm in the conference room MRDC.

The following IQAC Academic Committee Meeting and special invitees (HOD's) attended the meeting.

1. Dr. Arundeeep Singh - Chairman
2. Maj. Gen. PN Awasthi VSM - Director
3. Dr. Vishal Dang - Member
4. Dr. Ashim Aggarwal - Member
5. Dr. Hind Pal Bhatia - Member
6. Dr. Nisha Yadav - Invitee
7. Dr. Reena Doomra - Invitee
8. Dr. Shakila Mahesh - Invitee
9. Dr. Savita Bansal - Invitee
10. Dr. Deepty C. Sahadevan - Invitee
11. Dr. Pooja Palwankar - Invitee
12. Dr. Sridhar Kannan - Invitee
13. Dr. Pankaj Dhawan - Member
14. Dr. Vandana Srikrishna Chadha - Coordinator

Director IQAC reviewed the points discussed in meeting held on Sep 5, 2016.

Preparation of subjects wise Orientation / Foundation by each stakeholders of 2nd 3rd and Final BDS Course. Programme was conducted on Sep 19, 2016. The feedback of this programme is as under.

Total no of students	372	100%
Positive feedback	353	94.8%
Negative feedback	19	5.1%

On analyzing feedback which was taken after the orientation programme it was found that 94.8% students found orientation day to be very helpful and they would want it to be repeated every year. The students reported that they could cope with the subjects in a better manner. The orientation programme was very interactive and informal where the students had a chance to discuss issues related to academics & extracurricular activities.

Evaluation of Orientation program and feedback from Ist BDS students (new admission)

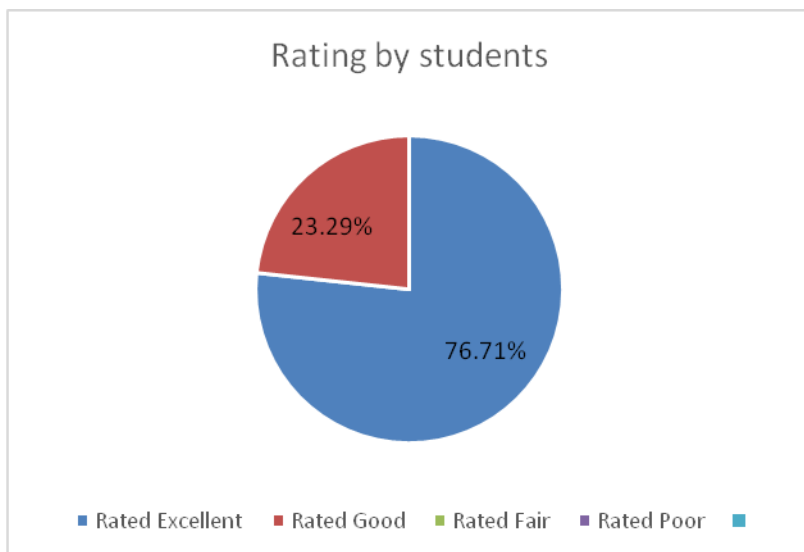
The Orientation program for 1st year BDS students’ was conducted from 3.10.2016 to 13.10.2016 wherein various activities were carried out to facilitate students to interact with seniors, faculties, professionals, alumni and different bodies of Manav Rachna Institute.

Feedback from students was collected. There were 74 students in total. One student abstained from giving feedback and 73 shared their views about the quality of program and improvement required.

Summary is as under:

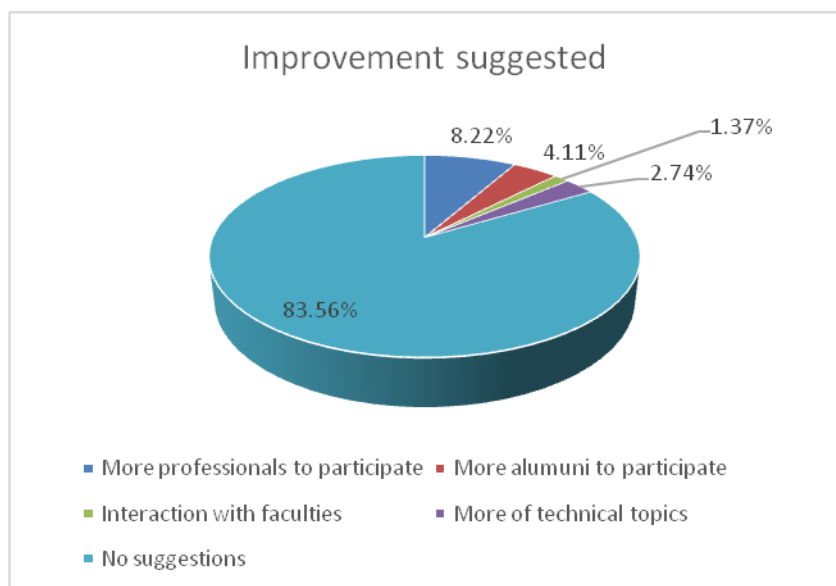
Students' rating of Orientation program

Rating	No of students	%age
Total	73	
Rated Excellent	56	76.71%
Rated Good	17	23.29%
Rated Fair	0	0.00%
Rated Poor	0	0.00%



Suggestions for improvement

Rating	No of students	%age
Total	73	
More professionals to participate	6	8.22%
More alumuni to participate	3	4.11%
Interaction with faculties	1	1.37%
More of technical topics	2	2.74%
No suggestions	61	83.56%



2. Academic Audit Report and Academic Report is being filled by the HOD's of all the departments and will be reviewed by the Principal along with Dean UG / PG Studies.

3. Articles for Dental Journal "Dental Lamina with new abstract format.

It was confirmed that the articles for the next issue of the Journals (Dec 2016) are being prepared / formatted as per the new guidelines.

4. Improvement in pre-clinical training of BDS students.

5. Tagging of BDS students to MDS students and interns for better clinical training.

6. Forecast of CDE / Workshop for the year 2016-17

Dean PG Studies, confirmed that already 5 CDE programmes have been carried out in this academic year and departments whose CDE programmes are pending have been reminded.

After reviewing the points of previous meeting the agenda points of this meeting were discussed.

1. Next IQAC Meeting date. It was decided that the next IQAC meeting will be held on Nov 23, 2016 and Principal will confirm the availability of outside institution members.
2. Teaching Learning lecture Protocol. The draft copy of the protocol was agreed upon by all the HOD's of Dental and Medical Departments. It was decided that hence forth all the lectures will be imparted as per this format. The CD's of lectures will be rewritten as per this format with in next 8 weeks. Dean UG Studies will monitor this programme.

The proforma is available as **Annexure - 1**

It was discussed that the log books provided to the students should have more academic information of the routine topics of the subjects in the next addition of these log books. Purchase Department & GM Administration to note.

3. Format of question paper for MDS / BDS Courses.

Since MRDC is governed by Pt. B D Sharma University and DCI Regulations it has to followed laid down examination pattern by these Statutory Bodies. In order to prepare the students for the modern methods of examination, like CBSE pattern it was decided that tests in the MCQ pattern would be conducted regularly. There is no change in MDS Course examination pattern.

4. Proceedings of Research Committee dissertation protocol of MDS were approved by the IQAC research committee and subsequently by the college Ethic Committee headed by Prof. O P Kharbanda Director Dental Wing AIIMS. The same will be now forwarded to Pt. B D Sharma University of Health Sciences Rohtak for final approval. The topic discussed is put up as **Annexure -2**
5. Library facilities. It was discussed that MRDC Library requires more titles and copies and journals for libraries.

It was decided that each HOD will take stock of the deficiency and put up their demands for additional, books and journal to the Principal who will finally take up with VP (PPC) for sanction of funds.

6. Dental Van. The procurement of a new Dental Van to be done at the earliest.

There being no other point the meeting was closed and the Chairman thanked all the participants.

Maj. Gen. PN Awasthi VSM
Director IQAC

Dr. Arundeeep Singh
Principal & Chairperson, IQAC

Dr. Vandana Srikrishna Chadha
Coordinator IQAC

Manav Rachna Dental College

Lecture Protocol

1. Each lecture should have **teaching of only 45-50 minutes** and remaining **10-15 minutes should be devoted for Q & A.**
2. All the lectures must be problem based (**clinically oriented**).
3. Lectures must have appropriate **photographs, figures and flow charts.**
4. **Small video of the techniques/procedures** should be included in the lectures.
5. **First slide of each lecture should have 4-5 questions, based on the immediate previous lectures taken & should be asked from students randomly.**
6. **Last slide should also have 4-5 questions exclusively from the present lecture & again be asked from the students to know whether they have understood the topic, just taught.**
7. Small break of 30 sec. – 1 min. should be taken after 25-30 minutes (This time should be utilized by narrating your own experience/small humorous thought/ some stretching exercises etc.).

Note: Those who do not reply correctly should be asked to sit in the front now. (Punishment or scolding should be avoided).

Annexure - 2

SR. NO.	NAME	DEPARTME NT	DISSERTATION TOPIC	GUIDE	CO-GUIDE
1.	Sajna Fassul	Orthodontics	Evaluation of the effect of powered tooth brush on the rate of extraction space closure.	Dr. Sridhar Kannan	Dr. Nitin Arora Dr. Ashish Kumar Dr. Karan Sharma
2.	Neeraj Saini	Orthodontics	Mathematical correlation of measured arch perimeter with calculated arch perimeter using Ramanujan's equation for ellipse.	Dr. Nitin Arora	Dr. Sridhar Kannan Dr. Ashish Kumar Dr. Karan Sharma
3.	Puneet Mohan Khari	Paedodontics	Evaluation of clinical effectiveness and acceptability of Hall technique for managing carious primary molars.	Dr. Hind Pal Bhatia	Dr. Shveta Sood Dr. Naresh Sharma
4.	Apoorva Grover	Periodontology	Comparative evaluation of the effect of flapless and trapezoidal incision flap technique for implant placement on interproximal crestal bone level, interdental gingival papillary height and implant stability- A randomised case control study.	Dr. Pooja Palwankar	Dr. Ashish Verma
5.	Karunik Gupta	Periodontology	Evaluation of the efficacy of photodynamic therapy and its effect on glutathione levels in gingival crevicular fluid following nonsurgical therapy in patients with chronic periodontitis- A clinico - biochemical study.	Dr. Pooja Palwankar	Dr. Vandana Srikrishna Chadha Dr. Ashish Verma Dr. Anjana Goyal
6.	Pallawi Minhas	Prosthodontics	Changes in salivary antioxidant levels in patients wearing removable partial dentures.	Guide & Co-guide names to be submitted before IEC Meeting.	Approved subject to availability of equipment in campus prior to forwarding the dissertation protocol to Pt. BD Sharma University, Rohtak
7.	Jigyasa Garg	Prosthodontics	Assessment of motivational factors for prosthodontic treatment in a section of north Indian population		Study found unsuitable for dissertation research. New topic to be proposed by Deptt.

8.	Pooja Agarwal	Conservative	Comparative evaluation of debridement efficacy and apical extrusion of debris of three irrigation devices- An in vitro study.	Dr. Dax Abraham	Dr. Ravjot Ahuja
9.	Vikas Swami	Conservative	Effect of different irrigant agitation techniques and sealer placement methods on sealer penetration - A scanning electron microscopic study.	Dr. Dax Abraham	Dr. Abhinav Kumar