

**Minutes of the Meeting held on 2<sup>nd</sup> March 2017 in the conference room Manav Rachna Dental College, Faridabad**

**Agenda:-**

1. To review the agenda of the previous meetings of IQAC & Academic
  - (i) Addition of information in log book.
  - (ii) MDS Dissertation protocols
  - (iii) Purchase of Dental Van
  - (iv) Status of Arya Samaj Mandir as an Outreach Centre.
  - (v) Preclinical training
2. Peer Guided Learning
3. Extended Library Hours
4. Need for career Guidance

The following members attended the meeting:

<b>Sr. No.</b>	<b>Name</b>	<b>Position</b>
1	<b>Dr. Sanjay Srivastava</b>	Management Representative
2	<b>Dr. Arundeeep Singh</b>	Chairperson
3	<b>Capt. Praveen Mahajan</b>	Ex Officio Member
4	<b>Dr. Vishal Dang</b>	Member
5	<b>Dr. Ashim Agarwal</b>	Member
6	<b>Dr. Pankaj Dhawan</b>	Member
7	<b>Dr. Meena Jain</b>	Member
8	<b>Dr. Nipun Dhalla</b>	Member
9	<b>Dr. Chavi Bhargava</b>	Member
10	<b>Dr. Karishma Seth</b>	Member
11	<b>Mr. Navdeep Chawla</b>	Member
12	<b>Prof. Suresh Bedi</b>	Member
13	<b>Dr. Akshara</b>	Aluminis Member
14	<b>Dr. Vandana Srikrishna Chadha</b>	Coordinator IQAC

**Review of agenda of previous meeting**

1. Addition of information in log book – The Dean UG Academics reported that additions had been made in the student log books.
2. MDS Dissertation Protocols – The Dean PG Academics reported that the Dissertation of Protocols of the PG students (Batch 2016-2019) which had been sent to the Pt. B. D. Sharma University had been approved.
3. Purchase of Dental VAN – The Principal informed the attendees that subsequent to the approval and the funds sanctioned, the order had been placed for the dental van.
4. Establishment of Outreach Centre in Sector – 15 Faridabad - The GM Admin informed the members that the Sector 15 Arya Samaj Mandir was found to be suitable, the work had started on the outreach centre and was expected to be finished by July 2017.
5. Improvement in preclinical training of BDS Students - It was decided to incorporate pre clinical crown & Bridge preparation in the final year time table from 2017-2018

Current Meeting:-

1. Peer Guided Learning – The Dean UG Academics informed that Peer guided learning which was started in 2016 had received a good response and it was decided to make it mandatory in all the departments.
2. Extended Library Hours – Feedback was received by students for extended Library hours and it was decided that dedicated library hour, would be incorporated in the time table from 2017-18 session.
3. Need for Career Guidance – The CDC department of MREI was contacted for language & soft skill classes. Time was to be allocated for the same in the time table by the Dean UG Academics (arch 2017) It was also proposed to conduct foreign language & CDC for interns next session onwards.

Dr. Vandana Srikrishna Chadha  
Coordinator IQAC

Dr. Arundeeep Singh  
Chairperson IQAC & Principal MRDC